



*Republic of the Philippines
Province of Surigao del Sur*

MUNICIPALITY OF CANTILAN



BAGONG PILIPINAS

OFFICE OF THE SANGGUNIANG BAYAN

5 January 2026

THE HONORABLE SANGGUNIANG PANLALAWIGAN MEMBERS

Tanggapan ng Sangguniang Panlalawigan
Tandag City

THRU: EDGAR G. PEREZ II, J.D.

Secretary to the Sangguniang Panlalawigan
Province of Surigao del Sur

Dear Hon. Members,

Greetings!



Submitting herewith are the copies of **ANNUAL INVESTMENT PROGRAM FY 2026 OF THIS MUNICIPALITY** for your review and confirmation.

Attachments:

1. DILG-endorsed GAD Plan and Budget
2. Local Disaster Risk Reduction Management Plan (LDRRMP)
3. Climate Change Action Plan
4. Peace and Order Plan (listing of attributed appropriation of LPOP/MPOP)
5. List of PPAs for the Local Council for the Protection of Children (LCPC) (listing of attributed appropriation)
6. List of PPAs for Senior Citizens and Persons with Disabilities (PWD) (listing of attributed appropriation)
7. List of PPAs to Combat AIDS
8. Nutrition Plan
9. Cultural Development Plan
10. List of PPAs to Address the problem of illegal drugs
11. Local Youth Development Plan
12. LGU DTP
13. LGU CapDev Agenda

Thank you and God Bless!

Respectfully yours,


ANDREW G. HUELMA, J.D.
Secretary to the Sanggunian



ANNUAL INVESTMENT PROGRAM 2026

MUNICIPAL GOVERNMENT OF
CANTILAN, SURIGAO DEL SUR





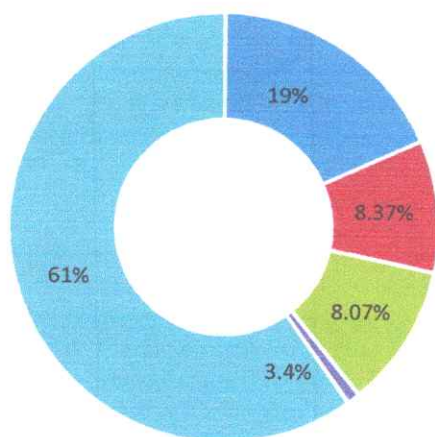
EXECUTIVE SUMMARY

The crafting of the FY 2026 Annual Investment Program (AIP) is part of the continuing effort of the Municipal Development Council (MDC) to live up to its mandate of prioritizing sectoral investments in the municipality for funding and implementation. The AIP provides a snapshot of the development investment of the Municipality of Cantilan required to achieve the targeted practical vision through the identified strategic directions for socio-economic growth and development.

The Municipality's **Vision** is to become a **"A progressive Agri-Eco Tourism Capital of Surigao del Sur where Empowered Community lives in Haven of Peace and Resilient Environment propelled by Proactive and People-Driven Local Governance and Proficient Civil Servants."** The attainment of this Vision is possible only if everything is aligned and geared towards this projected direction. From the most minute to the grandest of projects, the end goal of realizing this Vision of Cantilan and of its people must always be taken into account.

Thus, the Annual Investment Plan must bear at its core the above-mentioned vision. As defined, the Annual Investment Program (AIP) refers to the annual slice of the Local Development Investment Plan (LDIP), which constitutes the total resource requirements for all Programs, Projects and Activities (PPAs) consisting of the annual capital expenditure and regular operating requirements of the LGU.

This year, the overall FY 2026 AIP has an aggregate amount (including for external funding sources) of Two Billion Three Hundred Sixty One Million Seven Hundred Eighty Three Thousand Seventy Pesos and Seventy Two cents **(Php 2,361,783,070.72)** which is **12.42%** higher compared to AIP FY 2025 (Php 2,100,773,691.77), integrating all programs, projects, services and activities.



As to sectoral allocation, **General Public Services Sector** accounted 19.00% (Php 448,949,081.60) of the total proposed PPAs for AIP FY 2025 that include various PPAs under the Office of the Executive, legislative services, administrative support services, peace and order program and others. The **Social Services Sector** with **Php 197,610,363.77** (8.36%) include PPAs related to education, public health and social welfare. The **Economic Services Sector** has **Php 190,788,363.35** (8.07%) is composed of PPAs related to agriculture, engineering, economic development infrastructure,

environmental protection, tourism and operations of local economic enterprise, while the **Other Services Sector** only having 3.49 % (PhP 82,435,000.00) share of the of the total AIP FY 2025 indicative amount. The largest share is on the **Proposed Infrastructure Projects for External Sources** that accounts to **61%** (PhP 1,442,000,000.00) that also include PPAs related to Economic and Social related infrastructure projects.

Projects included in this plan were evaluated based on its viability, immediate impact to the social, environmental and economic well-being of the Cantilangnon. Hence, it is only imperative that a Program/Project identification and prioritization had to be initiated by the Municipal Development Council and approval of which was done through our Local Sangguniang Bayan.

Funds do not come in one setting. The needs are in fact voluminous and urgently require answers or solutions. These predicaments therefore, should be strictly looked into by each of the identified program implementer.

What are envisioned here are but programs and projects fresh from the drawing board. The realization depends largely on all of us, as accountable people in the public service. Therefore, each and every official and employees of this Local Government Unit are enjoined to extend their full support and cooperation in making these plans come into reality for a better and prosperous Cantilan.



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF CANTILAN



MUNICIPAL DEVELOPMENT COUNCIL

EXCERPTS FROM THE MINUTES OF THE MUNICIPAL DEVELOPMENT COUNCIL MEETING HELD AT THE CONFERENCE ROOM, CANTILAN NEW TOWN HALL, CANTILAN, SURIGAO DEL SUR ON NOVEMBER 14, 2025 AT 1:30 PM.

Present:

- | | | |
|-----------------------------------|---|--|
| 1. Hon. Rodrigo L. Eleazar | - | Municipal Mayor/MDC Chairperson |
| 2. Hon. John Elvin Vega | - | SB Member, Chair Committee on Finance and Appropriations |
| 3. Hon. Benito D. Espora | - | Brgy. Captain, Calagdaan |
| 4. Hon. Riza D. Urbiztondo | - | Brgy. Captain, Palasao |
| 5. Hon. Noel M. Azarcon | - | Brgy. Captain, Tapi |
| 6. Hon. Nicolas Maligsa | - | Brgy. Captain, Bugsukan |
| 7. Hon. Mercedes Coletto | - | Brgy. Captain, Tigabong |
| 8. Hon. Danny G. Cabuga | - | Brgy. Captain, Buntalid |
| 9. Hon. Lemuel B. Agiang | - | Brgy. Captain, Cabangahan |
| 10. Hon. Hermites B. Tagyam | - | Brgy. Captain, Lobo |
| 11. Hon. Roniel L. Cuaton | - | Brgy. Captain, Magasang |
| 12. Hon. Carlo Canico A. Iriberri | - | Brgy. Captain, Consuelo |
| 13. Hon. Ramil S. Flores | - | Brgy. Captain, General Island |
| 14. Hon. Armando I. Arizobal | - | Brgy. Captain, San Pedro |
| 15. Virgilio S. Guardalupe | - | Brgy. Councilor, Brgy. Cabas-an |
| 16. Carmel E. Duero | - | Representative, Brgy. Linintian |
| 17. Mirasol L. Ravelo | - | Representative, Brgy. Cabas-an |
| 18. Virgilio S. Guardalupe | - | Brgy. Councilor, Brgy. Cabas-an |
| 19. Mrs. Marivic Orig | - | President, MAFC |
| 20. Ramonito S. Cortes | - | Representative, CAMPCO |
| 21. Luzviminda L. Arreza | - | Representative, Transco |
| 22. Hon. Isabel R. Lapaz | - | Brgy. Pag-antayan Representative/
President, Women Federation |
| 23. Juancho A. Millan | - | President, Karancho |

Absent:

- | | | |
|-----------------------|---|--|
| 1. Hon. Jimbo Luarez | - | Brgy. Magosilom Captain |
| 2. Hon. Romeo S. Momo | - | Congressman 1 st District, SDS or his Authorized Representative |
| 3. Nicolas Azarcon | - | MFARMC Chairman |

Guests:

- | | | |
|---------------------------------|---|---------------------------------------|
| 1. Engr. Cheryl C. Pueblos, EnP | - | MPDC/MDC Secretariat Head |
| 2. Engr. Carl Harris S. Artazo | - | PO II/ MDC Secretariat Staff |
| 3. Mary Jane C. Cantutay | - | Assistant Municipal Treasurer |
| 4. Melodina C. Urbiztondo | - | Municipal Budget Officer |
| 5. Engr. Laurence J. Suarez | - | Assistant Municipal Engineer |
| 6. Hon. Genito B. Guardo | - | SB Member, Chair Committee on Tourism |
| 7. Evan Oliver A. Eleazar | - | Mayor's Office/Executive Secretary |
| 8. Erma A. Cuarteron | - | Technical Assistant Executive |
| 6. Mark Anthony C. Calang | - | MAO OIC |



MUNICIPAL DEVELOPMENT COUNCIL

RESOLUTION NO. 01

Series of 2025

“A RESOLUTION APPROVING AND ENDORSING TO THE HONORABLE MEMBERS OF THE SANGGUNIANG BAYAN THE HEREIN ANNUAL INVESTMENT PROGRAM (AIP) FY 2026 OF THE MUNICIPALITY OF CANTILAN, SURIGAO DEL SUR WITH AN AGGREGATE FUNDING REQUIREMENT IN THE AMOUNT OF TWO BILLION THREE HUNDRED SIXTY ONE MILLION SEVEN HUNDRED EIGHTY THREE THOUSAND SEVENTY PESOS AND SEVENTY TWO CENTS (PHP 2,361,783,070.72) FOR APPROVAL AND ADOPTION”

WHEREAS, the Annual Investment Program (AIP) FY 2026 of the Municipality of Cantilan was presented to the Municipal Development Council for review and deliberation;

WHEREAS, after thorough deliberation and in-depth assessment on the essence and direction of the plan, the AIP FY 2026 focused on General Public Services, Social Services, Economic Services and Other Services;

WHEREAS, the AIP FY 2026 prioritizes Programs, Projects and Activities that support for the attainment of the Goals and Objectives spelled-out in the Municipal Executive-Legislative Agenda (ELA) 2023-2025;

WHEREAS, this Council considered the AIP FY 2026 as a triggering mechanism for investment and development, achieving a targeted socio-economic growth of the Municipality of Cantilan;

WHEREAS, the FY 2026 AIP has an aggregate amount of Php 2,361,783,070.72 integrating all programs, projects and activities under the following items viz:

1. General Services	-	Php 448,949,081.60
2. Social Services	-	Php 197,610,363.77
3. Economic Services	-	Php 190,788,625.35
4. Other Services	-	Php 82,435,000.00
5. Other Funding Sources	-	Php 1,442,000,000.00

TOTAL Php 2,361,783,070.72

WHEREAS, the Programs, Projects and Activities (PPAs) in the Annual Investment Program (AIP) FY 2026 are supportive to the delivery of administrative, basic social services and economic development projects that generates income and increase revenue generation of the Municipality of Cantilan, which is one of the thrusts of the present administration to improve the quality of life of every Cantilangnon; and

WHEREAS, on motion of Hon. Canico Erriberi, Brgy. Captain of Consuelo and duly seconded by Hon. Mercedes Coletto, Barangay Captain of Tigabong during the Municipal Development Council Meeting, it is resolved as it is hereby resolved, to approve and endorse to the Honorable Members of the Sangguniang Bayan the Annual Investment Program (AIP) FY 2026 with aggregate funding requirement in the amount Two Billion Three Hundred Sixty One Million Seven Hundred Eighty Three Thousand Seventy Pesos and Seventy Two Cents (PHP 2,361,783,070.72) of the Municipality of Cantilan, Surigao del Sur for approval and adoption;

NOW THEREFORE, BE IT RESOLVE, by the members of the Municipal Development Council of the Municipality of Cantilan, Surigao del Sur assemble this 14th day of November 2025 at the Conference Room, Cantilan New Town Hall, Cantilan, Surigao del Sur, to approve and endorse to the Honorable Members of the Sangguniang Bayan the Annual Investment Program (AIP) FY 2026 with aggregate funding requirement in the amount of Two Billion Three Hundred Sixty One Million Seven Hundred Eighty Three Thousand Seventy Pesos and Seventy Two Cents (PHP 2,361,783,070.72) of the Municipality of Cantilan, Surigao del Sur for approval and adoption;



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF CANTILAN



MUNICIPAL DEVELOPMENT COUNCIL

BE IT RESOLVED FURTHER, to furnish copies of this resolution to All Municipal Development Council (MDC) Members, The Local Finance Committee (LFC), The Tanggapan ng Sangguniang Panlalawigan (TSP), the Provincial Budget Office (PBO), and the Commission on Audit (COA) for their information and guidance;

RESOLVED FINALLY, to furnish copies of this Resolution to the Honorable Members of the Sangguniang Bayan for their appropriate action.

DONE this 14th day of November 2025, during the MDC Meeting at the Conference Room, New Town Hall, Cantilan, Surigao del Sur.

Certified to be true and correct:


ENGR. CHERYL C. PUEBLAS, EnP
MPDC
MDC Secretariat Head

APPROVED:

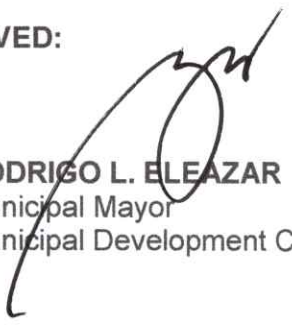

RODRIGO L. ELEAZAR
Municipal Mayor
Municipal Development Council Chairperson

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20% Economic Development Fund	B
Gender and Development	C
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And Nutrition Program	
LDRRM Fund	F

FY 2026 Annual Investment Program (AIP)
by Program/Activity/Project by Sector
as of January 1, 2026 December 31, 2026

Municipality: CANTILAN, SURIGAO DEL SUR

☐ No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure)

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
GENERAL PUBLIC SERVICES SECTOR (1000)														
EXECUTIVE GOVERNANCE														
1000-000-3-1-01-001-000	EXECUTIVE GOVERNANCE PROGRAM	Mayor's Office	Jan. 2026	Dec. 2026	Executive Governance Program implemented with office supplies, equipment,maintenance of electric and water facility, purchase of sound system, appliances,furniture,fixtures and vehicle procured including the payment of salaries and emoluments of permanent personnel and wages of JO and COS	General Fund	25,265,835.60	63,600,000.00		2,650,000.00	91,515,835.60			
1000-000-3-1-01-002-000	HUMAN RESOURCE MANAGEMENT PROGRAM	Mayor's Office/ HRMO	Jan. 2026	Dec. 2026	Human Rseource Management Program implemented with office supplies ,biometric machines and equipment procured and wages of JO and COS	General Fund		3,000,000.00		340,000.00	3,340,000.00			
1000-000-3-1-01-003-000	Enhancement of Tourism Development Program	Mayor's Office/ Tourism	Jan. 2026	Dec. 2026	Enhancement of Tourism Development Program implemented including payment and emoluments of permanent personnel and wages of JO and enhancement of programs through proposed plantilla position,with office supplies, materials an	General Fund	750,000.00	3,500,000.00		11,000,000.00	15,250,000.00			
1000-000-3-1-01-004-000	Enhancement of Civil Society Development Services	Mayor's Office/ CSDO	Jan. 2026	Dec. 2026	Enhancement of Civil Society Development Services implemented with office supplies and equipment procurred including the payment of salaries and emoluments of permanent personnel	General Fund		250,000		300,000.00	550,000.00			
1000-000-3-1-01-005-000	Support to Motorpool	Mayor's Office/Motorpool	Jan. 2026	Dec. 2026	Motorpool fully supported	General Fund		8,800,000			8,800,000.00			
1000-000-3-1-01-006-000	Support to Basic Education needs		Jan. 2026	Dec. 2026	Basic education needs fully supported to District 1 and District 2	General Fund		3,000,000			3,000,000.00			
1000-000-3-1-01-007-000	Support to BAC	Mayor's Office	Jan. 2026	Dec. 2026	Bids and Awards Committee activities and other services delivered	General Fund		350,000.00			350,000.00			
1000-000-3-1-01-008-000	Support to Local Youth Development Program		Jan. 2026	Dec. 2026	Local Youth Development Program supported	General Fund	650,000.00	1,640,000.00		200,000.00	2,490,000.00			

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
1000-000-3-1-01-009-000	Support to CRM	Mayor's Office	Jan. 2026	Dec. 2026	Coastal Resource Management program and other related activities implemented	General Fund		1,000,000.00			1,000,000.00			
1000-000-3-1-01-010-000	Support to Tourism (festival)	Mayor's Office	Jan. 2026	Dec. 2026	Cantilan Town Fiesta and Adlaw Nan Cantilan celebration conducted and other activities implemented	General Fund		3,500,000.00			3,500,000.00			
1000-000-3-1-01-011-000	Support to Civil Society	Mayor's Office	Jan. 2026	Dec. 2026	Civil Society strengthening program implemented and other activities conducted	General Fund		350,000.00			350,000.00			
1000-000-3-1-01-012-000	Support to Mayors League	Mayor's Office	Jan. 2026	Dec. 2026	Mayors League and other activities conducted	General Fund		380,000.00			380,000.00			
1000-000-3-1-01-013-000	Support to PESO	Mayor's Office	Jan. 2026	Dec. 2026	Public Employment Services Office program implemented and other employment services activities conducted	General Fund	450,000.00	250,000.00			700,000.00			
1000-000-3-1-01-014-000	Support to sports development		Jan. 2026	Dec. 2026	Sports Development fully supported	General Fund		500,000.00			500,000.00			
1000-000-3-1-01-015-000	Support to CHADZ	Mayor's Office	Jan. 2026	Dec. 2026	CHADZ program implemented and other health related activities conducted	General Fund		450,000.00			450,000.00			
1000-000-3-1-01-016-000	Support to LBDA	Mayor's Office	Jan. 2026	Dec. 2026	Lanuza Bay Development Alliance support program delivered and other coastal resource related activities conducted	General Fund		450,000.00			450,000.00			
1000-000-3-1-01-017-000	Support to BPLO	Mayor's Office	Jan. 2026	Dec. 2026	BPLO supported	General Fund		200,000.00			200,000.00			
1000-000-3-1-01-018-000	Learner Support to Aid (LSA)	Mayor's Office	Jan. 2026	Dec. 2026	Learner Support to Aid provided, and other related activities implemented	General Fund		1,000,000.00			1,000,000.00			
1000-000-3-1-01-019-000	Socio Cultural Activities (support to festival activities)	Mayor's Office	Jan. 2026	Dec. 2026	Socio Cultural activities supported	General Fund		4,000,000.00			4,000,000.00			
1000-000-3-1-01-020-000	Support to Takyobo Farming Development	Mayor's Office	Jan. 2026	Dec. 2026	Takyobo farming development supported	General Fund		100,000.00			100,000.00			
1000-000-3-1-01-021-000	Support to Danao Cove Management	Mayor's Office	Jan. 2026	Dec. 2026	Danao cove management supported	General Fund		1,000,000.00			1,000,000.00			
1000-000-3-1-01-022-000	Land Titling/Doc of Malinawa/Pag-antayan	Mayor's Office	Jan. 2026	Dec. 2026	Government lot titled	General Fund		500,000.00			500,000.00			
1000-000-3-1-01-023-000	Support to Scholarship Program	Mayor's Office	Jan. 2026	Dec. 2026	Scholarship supported	General Fund		250,000.00			250,000.00			
1000-000-3-1-01-024-000	Support to Relief Goods Food Subsistence to affected families of Calamities	Mayor's Office	Jan. 2026	Dec. 2026	Relief goods and food subsistence provided to affected families	General Fund		1,000,000.00			1,000,000.00			
1000-000-3-1-01-025-000	Provision of Anti Rabies Medicine	Mayor's Office	Jan. 2026	Dec. 2026	Anti Rabies Medicine provided]	General Fund		600,000.00			600,000.00			
1000-000-3-1-01-026-000	Learner Support to Aid (LSA)	Mayor's Office	Jan. 2026	Dec. 2026	LSA supported	General Fund		1,000,000.00			1,000,000.00			

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
1000-000-3-1-01-027-000	Support to Survey of Government Land (Titling)	Mayor's Office	Jan. 2026	Dec. 2026	Government Land surveyed	General Fund		450,000.00			450,000.00			
1000-000-3-1-01-028-000	Support to Development Programs	Mayor's Office	Jan. 2026	Dec. 2026	Development programs supported	General Fund		600,000.00			600,000.00	600,000.00		A421-01
1000-000-3-1-01-029-000	Barangay Search for MMK	Mayor's Office	Jan. 2026	Dec. 2026	Search for Malinis at Masaganang Karagatan conducted and other related activities implemented	General Fund		1,000,000.00			1,000,000.00			
1000-000-3-1-01-030-000	Rehabilitation of MCTC Building	Mayor's Office	Jan. 2026	Dec. 2026	MCTC Building rehabilitated	General Fund				300,000.00	300,000.00			
1000-000-3-1-01-031-000	Support to GAD Projects	Mayor's Office	Jan. 2026	Dec. 2026	GAD projects (breastfeeding center) supported	General Fund		2,000,000.00		1,350,000.00	3,350,000.00			
1000-000-3-1-01-032-000	Support to Medical Missions	Mayor's Office	Jan. 2026	Dec. 2026	Medical Missions supported	General Fund		500,000.00			500,000.00			
1000-000-3-1-01-033-000	Support to senior citizen program	Mayor's Office/OSC A	Jan. 2026	Dec. 2026	Senior Citizen Program Supported	GF/GAD		50,000.00		150,000.00	200,000.00			
1000-000-3-1-01-034-000	Aid to Barangay	Mayor's Office/OSC A	Jan. 2026	Dec. 2026	17 barangays given assistance and supported fr their project	General Fund		8,000,000.00			8,000,000.00			
1000-000-3-1-01-035-000	Support to Peace and Order Program	Mayor's Office/DILG	Jan. 2026	Dec. 2026	Peace and Order Program Supported	General Fund		25,000,000.00			25,000,000.00			
1000-000-3-1-01-036-000	Support to National Government Agencies	Mayor's Office	Jan. 2026	Dec. 2026	NGA supported	General Fund/GAD		5,000,000.00			5,000,000.00			
1000-000-3-1-01-037-000	Loan Amortization for Heavy Equipments	MEO	Jan. 2026	Dec. 2026	Amortization for Heavy Equipment paid	20%EDF			4,980,000.00		4,980,000.00			
1000-000-3-1-01-038-000	Support to Land Development	Mayor's Office	Jan. 2026	Dec. 2026	Land Development supported	20%EDF		20,000,000.00			20,000,000.00			
1000-000-3-1-01-039-000	Support to Botika nan Cantilan	Mayor's Office/MSWD	Jan. 2026	Dec. 2026	Nutrition programs supported	General Fund		700,000.00			700,000.00			
1000-000-3-1-01-040-000	Capacity Development Program	Mayor's Office/HR/Tourism/CSO/Youth/Motorpool	Jan. 2026	Dec. 2026	Mayor's Office employees fully capacitated and well trained	General Fund		2,000,000.00			2,000,000.00			
1000-000-3-1-01-041-000	Support to improvement of Health Services	Mayor's Office/RHU	Jan. 2026	Dec. 2026	Purchase of laboratory equipment	General Fund				1,200,000.00	1,200,000.00			
					SUB TOTAL		27,115,835.60	165,970,000.00	4,980,000.00	17,490,000.00	215,555,835.60			
LOCAL PEACE AND ORDER AND PUBLIC SAFETY														

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
Peace and Order														
1000-000-3-1-02-001-000	Support Crime and Disorder - Illegal Drugs	PNP/LGU/PDEA	Jan. 2026	Dec. 2026	Supported Crime and Disorder - Illegal Drugs	GF/POC		10,156,000.00			10,156,000.00			
1000-000-3-1-02-002-000	Support to Emergency/Crisis Management and Fire Safety	PNP/LGU/PA	Jan. 2026	Dec. 2026	Supported domestic violence	GF/POC		1,600,000.00		300,000.00	1,900,000.00			
1000-000-3-1-02-003-000	Support to Conflict/presence of Communists -Terrorist Group	PNP/PA	Jan. 2026	Dec. 2026	Support to Conflict/presence of Communists -Terrorist Group supported	GF/POC		56,128,000.00		680,000.00	56,808,000.00			
1000-000-3-1-02-004-000	Support Road and Vehicle Safety	PNP/LGU/DRRM	Jan. 2026	Dec. 2026	Support Road and Vehicle Safety supported	GF/POC		1,680,000.00		900,000.00	2,580,000.00			
1000-000-3-1-02-005-000	Support to FARMERS	CRMO	Jan. 2026	Dec. 2026	Support to FARMERS supported	GF/POC		4,500,000.00		390,000.00	4,890,000.00			
1000-000-3-1-02-006-000	Support Good Governance	PNP/LGU/BJMP/BFP	Jan. 2026	Dec. 2026	Good Governance supported	GF/POC		2,700,000.00		250,000.00	2,950,000.00			
1000-000-3-1-02-007-000	Support to Traffic Enforcer	Traffic	Jan. 2026	Dec. 2026	Traffic Enforcer supported	GF/POC		1,500,000.00		200,000.00	1,700,000.00			
1000-000-3-1-02-008-000	Support to Illegal Logging	MENRO	Jan. 2026	Dec. 2026	Illegal Logging supported	GF/POC		2,000,000.00			2,000,000.00			
1000-000-3-1-02-009-000	Support to BJMP	BJMP	Jan. 2026	Dec. 2026	BJMP Programs supported	GF/POC		2,000,000.00		300,000.00	2,300,000.00			
1000-000-3-1-02-010-000	Support to PNP Paritime	PNP Maritime	Jan. 2026	Dec. 2026	PNP Maritime supported	GF/POC		1,500,000.00		500,000.00	2,000,000.00			
					SUB TOTAL			83,764,000.00		3,520,000.00	87,284,000.00	-		
LEGISLATIVE SERVICES														
Office of the Vice Mayor														
1000-000-3-1-02-001-000	LEGISLATIVE PROGRAM	V-Mayor's Office	Jan. 2026	Dec. 2026	Legislative Program implemented with office supplies and equipment procured including the payment of salaries and emoluments of permanent personnel and wages of JO and COS	General Fund	2,800,000.00	2,018,000.00		200,000.00	5,018,000.00			
1000-000-3-1-02-002-000	Capacity Development Program	V-Mayor's Office	Jan. 2026	Dec. 2026	Improved leadership, facilitation, and coordination skills of the Vice Mayor and staff,strengthened support system to Vice Mayor's League supported	General Fund		200,000.00			200,000.00			
1000-000-3-1-02-003-000	Support to Vice Mayor's Leage	V-Mayor's Office	Jan. 2026	Dec. 2026		General Fund		200,000.00			200,000.00			
1000-000-3-1-02-004-000	Support to Sports Development	V-Mayor's Office	Jan. 2026	Dec. 2026	Sports Development supported	General Fund		300,000.00			300,000.00			
					Sub total		2,800,000.00	2,718,000.00		200,000.00	5,718,000.00			

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
OFFICE OF THE SANGGUNIANG BAYAN														
1000-000-3-1-03-001-000	Legislative Administration Program	SB Office	Jan. 2026	Dec. 2026	Legislative Program implemented with office supplies and equipment procured including the payment of salaries and Sports Development supported	General Fund	23,854,035.00	8,300,000.00		500,000.00	32,654,035.00			
1000-000-3-1-03-002-000	Support to Sports Development	SB Office	Jan. 2026	Dec. 2026		General Fund		300,000.00			300,000.00			
1000-000-3-1-03-003-000	Support to Codification Program	SB Office	Jan. 2026	Dec. 2026	Maintenance of Legislative Tracking System	General Fund		600,000.00			600,000.00			
1000-000-3-1-03-004-000	Support to NMYL, Lady Legislator and PCL Activity	SB Office	Jan. 2026	Dec. 2026	Participation of NMYL, Lady Legislator and PCL activities and other related programs	General Fund		200,000.00			200,000.00			
1000-000-3-1-03-005-000	Support to Sports Development	SB Office	Jan. 2026	Dec. 2026	Various youth sports tournament and other youth related activities conducted	General Fund		210,000.00			210,000.00			
1000-000-3-1-03-006-000	Completion of SB Building	SB Office	Jan. 2026	Dec. 2026	SB Buildig renovated	General Fund				5,000,000.00	5,000,000.00			
1000-000-3-1-03-007-000	Support to Barangays, Schools and Puroks	SB Office	Jan. 2026	Dec. 2026	Aid to Barangays, Schools and Puroks delivered	General Fund		990,000.00			990,000.00			
1000-000-3-1-03-008-000	General Administration, Operation and Supervision of of the Office of the SB Secretary	SB Sec. Office	Jan. 2026	Dec. 2026	Office of the SB Secretary Operation and Secretarial Services	General Fund		800,000.00		250,000.00	1,050,000.00			
1000-000-3-1-03-009-000	Capacity Development Program	SB Sec. Office	Jan. 2026	Dec. 2026	Purchase of Office Equipment Enhanced competencies in legislative documentation, records management, and research support, coupled with	General Fund		1,000,000.00			1,000,000.00			
							23,854,035.00	12,400,000.00		5,750,000.00	42,004,035.00			
OFFICE OF THE SANGGUNIANG BAYAN SECRETARIAT														
1000-000-3-1-04-001-000	Legislative Secretariat Program	SB Sec. Office	Jan. 2026	Dec. 2026	Legislative Secretariat Program implemented with office supplies and equipment proccured including the payment of salaries and emoluments of permanent personnel and wages of JO	General Fund	1,200,046.90	850,000.00		100,000.00	2,150,046.90			
1000-000-3-1-04-002-000	Support to Codification Program	SB Sec. Office	Jan. 2026	Dec. 2026	Codification program supported	General Fund		500,000.00			500,000.00			
1000-000-3-1-04-003-000	Renovation of SB Secretary's Office	SB Sec. Office	Jan. 2026	Dec. 2026	SB ooffice Renovated 40 sq.m	General Fund				100,000.00	100,000.00			
1000-000-3-1-04-004-000	Capacity Development Program	SB Sec. Office	Jan. 2026	Dec. 2026	Secretariat employees fully capacitated and well trained	General Fund		350,000.00			350,000.00			
					SUB TOTAL		1,200,046.90	1,700,000.00		200,000.00	3,100,046.90	-	-	

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
PLANNING AND MONITORING SERVICES														
1000-000-3-1-05-001-000	PLANNING MONITORING AND EVALUATION PROGRAM	MPDO	Jan. 2026	Dec. 2026	Planning and Evaluation Program implemented with office supplies, equipment, and vehicle procured including the payment of salaries and emoluments of permanent personnel and wages of JO and COS and proposed plantilla positions	General Fund	6,906,301.00	950,000.00		200,000.00	8,056,301.00			
1000-000-3-1-05-002-000	Support Development Administration	MPDO	Jan. 2026	Dec. 2026	Administrative programs supported	General Fund		350,000.00			350,000.00			
1000-000-3-1-05-003-000	Enhancement and Development of Zoning Administration System	MPDO	Jan. 2026	Dec. 2026	Systemized and regulated Zoning System in the Municipality	General Fund		1,550,000.00		100,000.00	1,650,000.00	1,650,000.00		A421-05
1000-000-3-1-05-004-000	Formulating and Enhancement of existing and proposed local development plans	MPDO	Jan. 2026	Dec. 2026	New plans formulated and existing plans enhanced	General Fund		2,850,000.00		200,000.00	3,050,000.00			
1000-000-3-1-05-005-000	Programs and Projects Monitoring and Evaluation	MPDO	Jan. 2026	Dec. 2026	Development Plans and Implemented projects monitored and evaluated	General Fund		500,000.00		300,000.00	800,000.00			
1000-000-3-1-05-006-000	Capacity Development	MPDO	Jan. 2026	Dec. 2026	Well-trained and knowledgeable MPDO employees and accomplishment report evaluated	General Fund		200,000.00			200,000.00			
1000-000-3-1-05-007-000	Conduct of Municipal Development Council Meeting	MPDO	Jan. 2026	Dec. 2026	Four (4) MDC Meeting conducted quarterly	General Fund		70,000.00			70,000.00			
1000-000-3-1-05-008-000	Support to CBMS	MPDO	Jan. 2026	Dec. 2026	CBMS supported	General Fund		264,000.00		50,000.00	314,000.00			
1000-000-3-1-05-009-000	Support to Website Development Project	MPDO	Jan. 2026	Dec. 2026	Website Development supported	General Fund		286,000.00			286,000.00			
					SUB TOTAL		6,906,301.00	7,020,000.00	-	850,000.00	14,776,301.00	1,650,000.00	-	
BUDGET MANAGEMENT SERVICES														
1000-000-3-1-06-001-000	BUDGET MANAGEMENT PROGRAM	MBO	Jan. 2026	Dec. 2026	Budget Management Program implemented including the payment of salaries and emoluments of permanent personnel with office supplies and materials and wages of JO and proposed plantilla positions, complete set of computer desktop, laptop and printer	General Fund	4,311,716.10	1,548,000.00		100,000.00	5,959,716.10			
1000-000-3-1-06-002-000	Capacity Development Program	MBO	Jan. 2026	Dec. 2026	MBO employees well trained and capacitated	General Fund		300,000.00			300,000.00			
					SUB TOTAL		4,311,716.10	1,848,000.00	-	100,000.00	6,259,716.10	-	-	
COLLECTION AND DISBURSEMENT SERVICES														

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
1000-000-3-1-07-001-000	TREASURY OPERATIONS PROGRAM	MTD	Jan. 2026	Dec. 2026	Treasury Operations Program implemented including the payment of salaries and emoluments of permanent personnel with office supplies, materials and equipments and wages of JO and enhancement of programs through proposed plantilla positions	General Fund	7,960,147.00	6,035,000.00		130,000.00	14,125,147.00			
1000-000-3-1-07-002-000	Capacity Development Program	MTD	Jan. 2026	Dec. 2026	Capacity Development Program related to treasury operation conducted and attended	General Fund		200,000.00			200,000.00			
1000-000-3-1-07-003-000	Uploading of ESRE	MTD	Jan. 2026	Dec. 2026	Upload ESRE by Quarter	General Fund		50,000.00			50,000.00			
1000-000-3-1-07-004-000	Updating of of ECPAC System	MTD	Jan. 2026	Dec. 2026	Updated ECPAC System	General Fund		100,000.00			100,000.00			
1000-000-3-1-07-005-000	Fiscal Management and Discipline	MTD	Jan. 2026	Dec. 2026	Fiscal management and discipline implemented	General Fund		500,500.00			500,500.00			
					SUB TOTAL		7,960,147.00	6,885,500.00	-	130,000.00	14,975,647.00	-	-	
ACCOUNTING AND INTERNAL CONTROL SERVICES														
1000-000-3-1-08-001-000	FINANCIAL ACCOUNTING AND REPORTING PROGRAM	MACCO	Jan. 2026	Dec. 2026	Financial Accounting and Reporting program implemented including payment of salaries and emoluments of permanent personnel with office supplies, materials and equipments and wages of JO and enhancement of programs through proposed plantilla positions, archive established and internal audit services rendered	General Fund	4,938,500.00	1,150,000.00		1,000,000.00	7,088,500.00			
1000-000-3-1-08-002-000	Internal Audit Services Program	MACCO	Jan. 2026	Dec. 2026	Inventory reports, compliance, AOMs, liquidation reports, AAR		100,000.00	350,000.00		300,000.00	750,000.00			
1000-000-3-1-08-003-000	Capacity Development Program	MACCO	Jan. 2026	Dec. 2026	MACCO employees well trained and capacitated	General Fund		433,000.00			433,000.00			
					SUB TOTAL		5,038,500.00	1,933,000.00		1,300,000.00	8,271,500.00	-	-	
CIVIL REGISTRATION SERVICES														

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
1000-000-3-1-09-001-000	CIVIL REGISTRATION AND RECORD MANAGEMENT PROGRAM	LCRO	Jan. 2026	Dec. 2026	Civil Registration and Record Management program implemented including payment of salaries and emoluments of permanent personnel with office supplies, air condition unit, materials and equipments and wages of JO and enhancement of programs through proposed plantilla position	General Fund	3,000,000.00	1,005,000.00		150,000.00	4,155,000.00			
1000-000-3-1-09-002-000	Support to GAD	LCRO	Jan. 2026	Dec. 2026	GAD activities fully supported	GAD		400,000.00			400,000.00			
1000-000-3-1-09-003-000	Capacity Development Program	LCRO	Jan. 2026	Dec. 2026	LCRO employees well trained and capacitated	GF		250,000.00			250,000.00			
1000-000-3-1-09-004-000	Institutional Support to Civil Registry Operations (Barangay Civil Registration Service)	LCRO	Jan. 2026	Dec. 2026	Easier and more convenient access to Civil Registration in the Barangay	GF		300,000.00			300,000.00			
					SUB TOTAL		3,000,000.00	1,955,000.00		150,000.00	5,105,000.00			
ASSESSMENT AND APPRAISAL SERVICES														
1000-000-3-1-10-001-000	APPRAISAL AND ASSESSMENT OF REAL PROPERTY PROGRAM	MASSO	Jan. 2026	Dec. 2026	Appraisal and Assessment of Real Property program implemented including payment of salaries and emoluments of permanent personnel with office supplies, materials and equipments and wages of JO and enhancement of programs through proposed plantilla position,	General Fund	5,100,000.00	19,149,000.00		2,750,000.00	26,999,000.00			
1000-000-3-1-10-002-000	Support to Real Property Tax Administration / RPVARA	MASSO	Jan. 2026	Dec. 2026	Real Property Tax administration / RPVARA supported	General Fund		1,800,000.00		500,000.00	2,300,000.00			
1000-000-3-1-10-003-000	Support to Tax Mapping of real properties	MASSO	Jan. 2026	Dec. 2026	Tax mapping of real proterty supported	General Fund		200,000.00			200,000.00			
1000-000-3-1-10-004-000	Capacity Development Program	MASSO	Jan. 2026	Dec. 2026	well trained and capacitated MASSO employees	General Fund		500,000.00			500,000.00			
1000-000-3-1-10-005-000	Settlement of Boundary Conflict (Cantilan vs Madrid and Carrascal), dismissal disputes	MASSO	Jan. 2026	Dec. 2026	Boundary conflict of Cantilan versus Madrid & Carrascal settled and cases on court dismissed	General Fund		6,500,000.00			6,500,000.00			
1000-000-3-1-10-006-000	Conduct of survey of all barangay roads	MASSO	Jan. 2026	Dec. 2026	survey conducted	General Fund		3,400,000.00			3,400,000.00			

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
1000-000-3-1-10-007-000	Settlement of N-51 & Application of Special Patent on Lot No. 2864 & 1797-Portion and its distribution to actual occupants	MASSO	Jan. 2026	Dec. 2026	Case dismissed	General Fund		3,000,000.00			3,000,000.00			
1000-000-3-1-10-008-000	Transfer of Ownership of LGU Properties	MASSO	Jan. 2026	Dec. 2026	Property transferred in the name of LGU	General Fund		3,000,000.00			3,000,000.00			
					SUB TOTAL		5,100,000.00	37,549,000.00		3,250,000.00	45,899,000.00	-	-	
					GRAND TOTAL - GENERAL SERVICES		87,286,581.60	323,742,500.00	4,980,000.00	32,940,000.00	448,949,081.60	1,650,000.00		
SOCIAL SERVICES SECTOR (3000)														
SOCIAL WELFARE AND DEVELOPMENT SERVICES														
3000-000-3-2-11-001-000	SOCIAL AND WELFARE DEVELOPMENT PROGRAM	MSWDO	Jan. 2026	Dec. 2026	Social welfare and development program implemented including payment of salaries and emoluments of permanent personnel with office supplies, materials and equipment and wages of JO and enhancement of programs through proposed plantilla position,	General Fund	6,207,610.61	3,505,803.16		160,000.00	9,873,413.77			
3000-000-3-2-11-002-000	Women Welfare Program	MSWDO	Jan. 2026	Dec. 2026	Womens welfare program fully implemented	General Fund		550,000.00			550,000.00			
3000-000-3-2-11-003-000	Self Employment Assistance Program	MSWDO	Jan. 2026	Dec. 2026	Self employment assistance program fully implemented	General Fund		250,000.00			250,000.00			
3000-000-3-2-11-004-000	Population Program	MSWDO	Jan. 2026	Dec. 2026	Population program fully implemented	General Fund		210,000.00			210,000.00			
3000-000-3-2-11-004-000	Solo Parents Welfare Program	MSWDO	Jan. 2026	Dec. 2026	Solo parents welfare program fully supported	GAD Fund		200,000.00			200,000.00			
3000-000-3-2-11-005-000	Serbisyo sa Barangay	MSWDO	Jan. 2026	Dec. 2026	Immediate relief to families in emergency and crisis situation, fully implemented	GAD Fund		150,000.00			150,000.00			

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
3000-000-3-2-11-006-000	Emergency Assistance Program	MSWDO	Jan. 2026	Dec. 2026	Emergency program assistance implemented	GAD Fund		4,000,000.00			4,000,000.00			
3000-000-3-2-11-007-000	Response to victims of Violence Against Women (VAWC), Gender-Based Violence (GBV), Trafficking in Persons (TIP), Children-in-Conflict with the Law (CICL), Children at Risk (CAR), Abused and Abandoned Children and other Individuals in especially difficult circumstances.	MSWDO	Jan. 2026	Dec. 2026	VAWC,BGV,TIP,CICL,CAR, abused and abandoned children and other individuals in specially difficult circumstances fully supported and implemented	GAD Fund		218,400.00			218,400.00			
3000-000-3-2-11-008-000	Establishment of Women and Children Crisis Center	MSWDO	Jan. 2026	Dec. 2026	*Accredited 1 Women and Children Crisis Center. *Hire 1 Full-Time Staff to attend to the needs of women and children clienteles	GAD Fund		250,000.00			250,000.00			
3000-000-3-2-11-009-000	Social services/support to senior citizen program	MSWDO	Jan. 2026	Dec. 2026	Senior citizens program supported	GAD Fund		1,200,000.00			1,200,000.00			
3000-000-3-2-11-010-000	Capacity development program	MSWDO	Jan. 2026	Dec. 2026	*Conducted Forums / Seminars on Gender Sensitivity Trainings, Forums on Relevant Laws on Women which Participants include but are not limited to Women Sectors, LGU Personnel, Partner Stakeholders, Barangay Officials and Employees, and Members of LGU-GFPS. *Documentation of IEC activities	GAD Fund		250,000.00			250,000.00			

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
3000-000-3-2-11-011-000	Support to Women Welfare Program	MSWDO	Jan. 2026	Dec. 2026	Women welfare program fully supported and implemented	GAD Fund		200,000.00			200,000.00			
3000-000-3-2-11-012-000	Support to Child Development Centers and Child Development Workers	MSWDO	Jan. 2026	Dec. 2026	Child development Centers and child development workers supported	GAD Fund		200,000.00			200,000.00			
3000-000-3-2-11-013-000	Strengthened the GAD Mainstreaming Efforts of the Local Government Unit of Cantilan.	MSWDO			Strengthened the GAD Mainstreaming Efforts fully implemented	GAD Fund		564,000.00		150,000.00	714,000.00			
3000-000-3-2-11-014-000	Senior Citizens Welfare Program	MSWDO	Jan. 2026	Dec. 2026	Full Program Operation and Support Services for Senior Citizens	1% Senior Citizen / PWD		1,300,000.00		455,000.00	1,755,000.00			
3000-000-3-2-11-015-000	PWD Welfare Program	MSWDO	Jan. 2026	Dec. 2026	Full Program Operation and Support Services for PWDs	1% Senior Citizen / PWD		1,400,000.00		100,000.00	1,500,000.00			
3000-000-3-2-11-016-000	CHILD WELFARE and DEVELOPMENT PROGRAM	MSWDO	Jan. 2026	Dec. 2026	Comprehensive Programs, Projects and Activities conducted for the welfare and development of children	1% LCPC Budget		1,500,000.00		90,000.00	1,590,000.00			
3000-000-3-2-11-017-000	Nutrition Program	MSWDO	Jan. 2026	Dec. 2026	Nutrition program fully implemented and supported	1% LCPC Budget		2,240,600.00			2,240,600.00			
TOTAL							6,207,610.61	18,188,803.16		955,000.00	25,351,413.77			
HEALTH AND FAMILY PLANNING SERVICES														

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
3000-000-3-1-12-001-000	HEALTH SERVICES PROGRAM	MHO	Jan. 2026	Dec. 2026	Health Services Program implemented including payment of salaries and emoluments of permanent personnel with office supplies, materials and equipment and wages of JO and enhancement of programs through proposed plantilla position, honorarium to Bhw, facility compliance and accreditation	General Fund	60,719,950.00	21,714,000.00		10,000,000.00	92,433,950.00			
3000-000-3-1-12-002-000	Disease Prevention and Control Program	MHO	Jan. 2026	Dec. 2026	Reducing disease incidence, improving public health, and strengthening health systems through surveillance and monitoring, immunization and vaccination, health promotion and risk communication, case management and referral systems, environmental and vector control, community engagement and mobilization and policy and systems strengthening	General Fund		7,025,000.00			7,025,000.00			
3000-000-3-1-12-003-000	Capacity Development Program	MHO	Jan. 2026	Dec. 2026	Improvement in health workforce competence, systems strengthening, and institutional capabilities	General Fund		1,000,000.00			1,000,000.00			
3000-000-3-1-12-004-000	Health facility Enhancement	MHO	Jan. 2026	Dec. 2026	infrastructure improvements, equipment upgrades, and improved service delivery capacity through health infrastructure development, medical equipment provision and service delivery enhancement	General Fund				70,000,000.00	70,000,000.00			
3000-000-3-1-12-005-000	Support to mass blood donation program	MHO	Jan. 2026	Dec. 2026	mass blood program supported	General Fund		300,000.00			300,000.00			
3000-000-3-1-12-006-000	Support to environmental sanitation program	MHO	Jan. 2026	Dec. 2026	Environmental sanitation program supported	General Fund		1,000,000.00		500,000.00	1,500,000.00			
					SUB TOTAL		60,719,950.00	31,039,000.00		80,500,000.00	172,258,950.00	-	-	
					GRAND TOTAL - SOCIAL SERVICES SECTOR		66,927,560.61	49,227,803.16	-	81,455,000.00	197,610,363.77			
ECONOMIC SERVICES SECTOR (8000)														
AGRICULTURAL SERVICES														

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
8000-000-3-2-13-001-000	General Administration for Agricultural and Fishery Services	MAO	Jan. 2026	Dec. 2026	Agri-Fishery Production Program implemented including payment of salaries and emoluments of permanent personnel with office supplies, materials and equipment, IT & vehicles repair and maintenance, fuel for vehicles, communication expenses and wages of JO for the enhancement of programs through the delivery of various agriculture and fisheries services.	General Fund	11,337,963.00	2,915,000.00		1,500,000.00	15,752,963.00			
8000-000-3-2-13-002-000	Capacity Development Program	MAO	Jan. 2026	Dec. 2026	Capacilitation and skills/ technology development of Agriculture Extension Workers in various commodity programs	GF		500,000.00			500,000.00			
8000-000-3-2-13-003-000	Agricultural Production and Development Program and Services	MAO	Jan. 2026	Dec. 2026	Agricultural services conducted thru Hiring of Technical and Admin Staff and Farm Workers for profile data and development plans towards productivity increased	GF		650,000.00			650,000.00		650,000.00	A112-03
8000-000-3-2-13-004-000	High Value Commercial Crops Development Program		Jan. 2026	Dec. 2026	Distribution of vegetable Seeds in support to Gulayan sa Paaralan/Barangay and Highland Vegetable production and other			500,000.00			500,000.00			
8000-000-3-2-13-005-000	Livestock, Poultry Production and Veterinary Services	MAO	Jan. 2026	Dec. 2026	Delivery of livestock, poultry and veterinary services including the rabbies control program, livestock laboratory services to animal health and production	GF		650,000.00			650,000.00		650,000.00	
8000-000-3-2-13-006-000	Livestock Diseases Prevention and Control	MAO	Jan. 2026	Dec. 2026	Controlled and prevention of ASF, SURRA, HOG CHOLERA diseases occurred in large animals and other livestock.	GF		750,000.00			750,000.00		750,000.00	
8000-000-3-2-13-007-000	Soil Analysis Laboratory	MAO	Jan. 2026	Dec. 2026	Operationalization of soil laboratory	GF		50,000.00			50,000.00		50,000.00	
8000-000-3-2-13-008-000	Community based Biological Control Laboratory	MAO	Jan. 2026	Dec. 2026	Operationalization of biological control laboratory and production of biological control agents	GF		200,000.00			200,000.00	500,000.00		A112-03
8000-000-3-2-13-009-000	Organic Agriculture Program	MAO	Jan. 2026	Dec. 2026	Increased Adoption of Organic Farming Practices and Production of vermi cast and other organic concoctions	General Fund		150,000.00			150,000.00			
8000-000-3-2-13-010-000	Rat Control and Management Program	MAO	Jan. 2026	Dec. 2026	Reduction of Rat infestation in agricultural area through distribution of rodenticides and the conduct of Rat blanketing activity			250,000.00			250,000.00			
8000-000-3-2-13-011-000	Support to FITS Center	MAO	Jan. 2026	Dec. 2026	Functional FITS center that provide venue for farmers and fisherfolks access to information and technology	GF		150,000.00			150,000.00	150,000.00		
8000-000-3-2-13-012-000	Institutional Development for Farmers, fisherfolks, RIC, 4H, MFARMC, MAFC, BAW, BABO and other stakeholders	MAO	Jan. 2026	Dec. 2026	Strengthened and capacitated various Rural Based Organizations with the active participation of BAW and BABO towards a strong collaboration of various agri-fishery	GF		1,480,000.00			1,480,000.00			

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
8000-000-3-2-13-013-000	Support to Araw ng Surigao del Sur	MAO	Jan. 2026	Dec. 2026	Assistance to Annual Conduct of Araw ng Surigao del Sur provided; promotion of local agri-fishery products boosted in the province	GF		100,000.00			100,000.00	100,000.00		
8000-000-3-2-13-014-000	Support to Rice Farmers (Fertilizer Subsidy)	MAO	Jan. 2026	Dec. 2026	Increased crop production; Reduced crop production cost; increased farmers income; provision of recommended fertilizer requirement	20% EDF				5,000,000.00	5,000,000.00		5,000,000.00	A114-13
8000-000-3-2-13-015-000	Corn seeds and vegetable subsidy	MAO	Jan. 2026	Dec. 2026	corn seeds (hybrid seeds) provided to 17 barangays	20% EDF		500,000.00			500,000.00			
8000-000-3-2-13-016-000	Livelihood development program for fisherfolks	MAO	Jan. 2026	Dec. 2026	Functional/active MAFC sectoral committees, Increased food production, increased farm households income	20% EDF				1,000,000.00	1,000,000.00		1,000,000.00	A113-04
8000-000-3-2-13-017-000	Danao Cove Rehabilitation Program	MAO	Jan. 2026	Dec. 2026	Rehabilitated Danao Cove for sustainable utilization and management for aquaculture and tourism purposes.	20% EDF		2,000,000.00			2,000,000.00			
8000-000-3-2-13-018-000	Fuel Subsidy Program for the Municipal Fisherfolks with registered and licensed fishing vessels and gears	MAO	Jan. 2026	Dec. 2026	Provision of fuel subsidy to municipal fisherfolks with registered fishing vessels and licensed fishing gears in the municipality of Cantilan	GF		1,500,000.00			1,500,000.00			
8000-000-3-2-13-019-000	Repair and upgrading of existing ABC	MAO	Jan. 2026	Dec. 2026	Repaired and Upgraded of Animal Breeding Center	20% EDF		100,000.00		300,000.00	400,000.00			
8000-000-3-2-13-020-000	Repair of Fish Landing Center	MAO	Jan. 2026	Dec. 2026	Repaired fish landing center to ensure the proper handling of fisheries products	20% EDF				300,000.00	300,000.00			
8000-000-3-2-13-021-000	Fresh Palay subsidy	MAO	Jan. 2026	Dec. 2026	Fresh palay fully provided to 17 brgys	20% EDF				5,000,000.00	5,000,000.00			
8000-000-3-2-13-022-000	Pest management control program	MAO	Jan. 2026	Dec. 2026	Pest management control program supported	20% EDF				500,000.00	500,000.00			
8000-000-3-2-13-022-000	Establishment of Municipal Agriculture and Fishery Council (MAFC) Building	MAO	MAO	Jan. 2026	Rice Seeds provided to 17 brgys	20EDF				5,000,000.00	5,000,000.00			
					SUB TOTAL		11,337,963.00	12,445,000.00		18,600,000.00	42,382,963.00	750,000.00	8,100,000.00	
ECONOMIC ENTERPRISE AND DEVELOPMENT														

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
8000-000-3-3-14-001-000	Economic Enterprises and Management Program for Public market operations	Local Economic Enterprise	Jan. 2025	Dec. 2025	Economic Enterprise and Management Program for Public Market Operations including payment of salaries and emoluments of permanent personnel and wages of JO and enhancement of programs through proposed plantilla position,with office supplies, materials an equipments	LEE	9,677,405.35	5,400,000.00		1,650,000.00	16,727,405.35			
8000-000-3-3-14-002-000	Management of Slaughterhouse operations	Local Economic Enterprise	Jan. 2025	Dec. 2025	Slaughterhouse operated	LEE	1,260,188.00	545,811.00			1,805,999.00			
8000-000-3-3-14-003-000	Management of terminal operations	Local Economic Enterprise	Jan. 2025	Dec. 2025	Terminal management operated	LEE	895,200.00	530,800.00			1,426,000.00			
8000-000-3-3-14-004-000	Repair of Economic Enterprise Building	Local Economic Enterprise	Jan. 2025	Dec. 2025	Economic enterprise building repaired	LEE				150,000.00	150,000.00			
8000-000-3-3-14-005-000	Repair of roll-up doors in the New Commercial Center and at the Tampak Commercial Center Stalls	Local Economic Enterprise	Jan. 2025	Dec. 2025	Roll-up doors repaired for the safety of stall occupants	LEE				60,000.00	60,000.00			
					SUB TOTAL		11,832,793.35	6,476,611.00		1,860,000.00	20,169,404.35	-	-	
INFRASTRUCTURE AND ENGINEERING SERVICES														
8000-000-3-1-15-001-000	ENGINEERING AND INFRASTRUCTURE MANAGEMENT PROGRAM	MEO	Jan. 2026	Dec. 2026	Engineering and Infrastructure Management Program implemented including payment of salaries and emoluments of permanent personnel and wages of JO and enhancement of programs through proposed plantilla position,with office supplies, materials an equipments	General Fund	8,350,715.00	1,100,000.00		750,000.00	10,200,715.00			
8000-000-3-1-15-002-000	Technical and General Engineering Services	MEO	Jan. 2026	Dec. 2026	Technical and General Engineering Services rendered	General Fund		450,000.00			450,000.00			
8000-000-3-1-15-003-000	Implementation of National Building Code of the Philippines (PD1096)	MEO	Jan. 2026	Dec. 2026	PD 1096 implemented	General Fund		250,000.00			250,000.00			
SOCIAL DEVELOPMENT SERVICES (3000)														
3000-000-3-1-15-001-001	Construction of Day Care Center Gen Island	MEO	Jan. 2026	Dec. 2026	Day Care Center constructed 6 x 8m	20%EDF				700,000.00	700,000.00			
3000-000-3-1-15-001-002	Rehabilitation of Multipurpose Hall of Barangay Tigabong	MEO	Jan. 2026	Dec. 2026	Multipurpose Hall Tigabong Rehabilitated 80 sq.m	20%EDF				200,000.00	200,000.00			
3000-000-3-1-15-001-003	Rehabilitation of Consuelo MultiPurpose Hall 2nd Floor	MEO	Jan. 2026	Dec. 2026	Second Floor MPH rehabilitated 90 sq.m	20%EDF				500,000.00	500,000.00			
3000-000-3-1-15-001-004	Completion of Cabas-an Day Care Center	MEO	Jan. 2026	Dec. 2026	Cabas-an Day Care Center completed 40sqm	20%EDF				100,000.00	100,000.00			

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
3000-000-3-1-15-001-004	Construction of Evacuation Center at Barangay San Pedro Phase III	MEO	Jan. 2026	Dec. 2026	Evacuation Center San Pedro constructed phase III	20%EDF				600,000.00	600,000.00			
3000-000-3-1-15-001-006	Construction of Day Care Center at Barangay Palasao	MEO	Jan. 2026	Dec. 2026	Day Care Center Palasao constructed 6 x 8m	20%EDF				500,000.00	500,000.00			
3000-000-3-1-15-001-007	Repair of Sitio Dapja Social Cabas-an	MEO	Jan. 2026	Dec. 2026	Sitio Dapja sitio hall repaired 50 sq.m	20%EDF				150,000.00	150,000.00			
3000-000-3-1-15-001-008	Rehabilitation of Tigabong Day Care Center	MEO	Jan. 2026	Dec. 2026	Tigabong Daycare Center rehabilitated 50sq.m					100,000.00	100,000.00			
ECONOMIC DEVELOPMENT SERVICES (8000)														
	Reblocking of Poblacion Roads													
8000-000-3-1-15-001-001	Reblocking of Buniel St	MEO	Jan. 2026	Dec. 2026	77 l.m roads reblocked	20%EDF				1,200,000.00	1,200,000.00	1,200,000.00		A634-04
8000-000-3-1-15-001-002	Reblockig of Urbiztondo St	MEO	Jan. 2026	Dec. 2026	6 l.m roads reblocked	20%EDF				100,000.00	100,000.00	100,000.00		A634-04
	Wooden Bridge - Repair/Maintenance													
8000-000-3-1-15-001-003	a.Repair of Purok 3 Wooden Bridge Barangay Bugsukan	MEO	Jan. 2026	Dec. 2026	Wooden bridge repaired	20%EDF				150,000.00	150,000.00			
8000-000-3-1-15-001-004	b. Repair of Foot Bridge at Brgy Linintian	MEO	Jan. 2026	Dec. 2026	Wooden bridge repaired	20%EDF				250,000.00	250,000.00			
8000-000-3-1-15-001-005	c. Repair of Foot Bridge at Brgy Magosilom	MEO	Jan. 2026	Dec. 2026	Wooden bridge repaired	20%EDF				250,000.00	250,000.00			
8000-000-3-1-15-001-006	d. Construction of Concrete Footing of Bridge at Toog, Parang SDS	MEO	Jan. 2026	Dec. 2026	Concrete bridge constructed 9m	20%EDF				500,000.00	500,000.00			
8000-000-3-1-15-001-007	e. Completion of Sta. Teresita Bridge Magosilom To Tapi	MEO	Jan. 2026	Dec. 2026	Wooden bridge at Sta Teresita completed	20%EDF				1,000,000.00	1,000,000.00			
	Rehabilitation of Drainage Canal													
8000-000-3-1-15-001-007	Arreza st., cor Orillaneda St., Cantilan	MEO	Jan. 2025	Dec. 2025	25.m drainage canal rehabilitated	20%EDF				1,000,000.00	1,000,000.00	1,000,000.00		A634-01
8000-000-3-1-15-001-008	Construction of Drainage Canal at Buniel St cor Arizobal St to Corner La	MEO	Jan. 2025	Dec. 2025	180 lm drainage constructed and rehabilitated	20%EDF				1,200,000.00	1,200,000.00			
	Barangay Roads Repair/Maintenance													
8000-000-3-1-15-001-009	a. Brgy Lobo	MEO	Jan. 2026	Dec. 2026	200 l.m roads rehabilitated	20%EDF				350,000.00	350,000.00	350,000.00		A635-06
8000-000-3-1-15-001-010	b. Cabangahan	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-011	c. Brgy. Cabas-an	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
8000-000-3-1-15-001-012	d. Parang	MEO	Jan. 2026	Dec. 2026	200 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-013	e. Brgy. Buntalid	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-014	f. Brgy. Tigabong	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-015	g Brgy. Palasao	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-016	h. Brgy. Tapi	MEO	Jan. 2026	Dec. 2026	200 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-018	i. Brgy. Bugsukan	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-019	j. Brgy. Pag-antayan	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-020	k. Brgy. Magasang	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-021	l. Brgy. Magosilom	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-022	m.Brgy. Linintian	MEO	Jan. 2026	Dec. 2026	200 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-023	n.Brgy. San Pedro	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-024	o. Brgy. Consuelo	MEO	Jan. 2026	Dec. 2026	260 l.m roads rehabilitated	20%EDF				200,000.00	200,000.00	200,000.00		A635-06
	Concreting of Roads/Road Opening/Box Culvert/Solar Lights													
8000-000-3-1-15-001-025	a.Concreting at San Pedro St	MEO	Jan. 2026	Dec. 2026	San Pedro St concreted 30 lm	20%EDF				450,000.00	450,000.00	500,000.00		A634-03
8000-000-3-1-15-001-026	b.Concreting of Roads at P-4 to P-5, Pag-antayan	MEO	Jan. 2026	Dec. 2026	Roads concreted 270 lm	20%EDF				1,000,000.00	1,000,000.00	1,000,000.00		A634-03
8000-000-3-1-15-001-027	c.Farm to Market Road Purok 4 to Purok 1 Calagdaan	MEO	Jan. 2026	Dec. 2026	FMR constracted 50 lm	20%EDF				800,000.00	800,000.00	800,000.00		A634-03
8000-000-3-1-15-001-028	d. Road Concreting at Purok 2 Magasang	MEO	Jan. 2026	Dec. 2026	Magasang roads constructed 100 lm	20%EDF				1,500,000.00	1,500,000.00	150,000.00		A634-03
8000-000-3-1-15-001-029	e.Completion of Market Site Road Purok 1-4-5 Brgy Parang	MEO	Jan. 2026	Dec. 2026	Road constructed at Parang Public Market 60 lm	20%EDF				1,000,000.00	1,000,000.00	1,000,000.00		A634-03
8000-000-3-1-15-001-030	f. Construction of Box Culvert at Mangambay Buntalid	MEO	Jan. 2026	Dec. 2026	box culvert constructed 30lm	20%EDF				300,000.00	300,000.00			

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8000-000-3-1-15-001-031	h.Installation of Solar Lights Brgy Tapi	MEO	Jan. 2026	Dec. 2026	Solar Lights installed 15 units	20%EDF				350,000.00	350,000.00			
8000-000-3-1-15-001-032	i.Installation of Solar Lights at Gen Island	MEO	Jan. 2026	Dec. 2026	Solar Lights installed 15 units	20%EDF				350,000.00	350,000.00			
8000-000-3-1-15-001-033	j.Construction of Water tank Brgy Lobo	MEO	Jan. 2026	Dec. 2026	Water Tank at Lobo constructed 1 unit	20%EDF				500,000.00	500,000.00			
8000-000-3-1-15-001-034	Construction of Drainage at P6 San Pedro	MEO	Jan. 2026	Dec. 2026	Drainage canalat P6 San Pedro constructed	20%EDF				300,000.00	300,000.00			
8000-000-3-1-15-001-035	Construction of Warf at Ayoke Island	MEO	Jan. 2026	Dec. 2026	Warf constructed st Ayoke Island	20%EDF				1,000,000.00	1,000,000.00			
	Support to Poblacion													
8000-000-3-1-15-001-036	Concreting of Fishport at Public Market Poblacion	MEO	Jan. 2026	Dec. 2026	Fishport concreted at Public Market 100 lm	20% EDF				1,900,000.00	1,900,000.00			
8000-000-3-1-15-001-037	Installation of Solar Lights at Poblacion Phase II	MEO	Jan. 2026	Dec. 2026	Solar lights installed 30 units at Poblacion	20% EDF				1,000,000.00	1,000,000.00			
8000-000-3-1-15-001-038	Declogging of Drainage Canal at Poblacion	MEO	Jan. 2026	Dec. 2026	Drainage canal declogged entire municipality	20% EDF				400,000.00	400,000.00			
8000-000-3-1-15-001-039	Repair and improvements of Cantilan Commercial Center	MEO	Jan. 2026	Dec. 2026	Commercial Center repaired and improved	20% EDF				500,000.00	500,000.00			
8000-000-3-1-15-001-040	Dredging at Danao River Sta. Teresita	MEO	Jan. 2026	Dec. 2026	Danao River diselted	20% EDF				1,000,000.00	1,000,000.00			
8000-000-3-1-15-001-041	Construction of Motorpol roofing	MEO	Jan. 2026	Dec. 2026	Motorpool Roofing constructed	20% EDF				1,000,000.00	1,000,000.00			
8000-000-3-1-15-001-042	Maintenance of Streetlights at Poblacion	MEO	Jan. 2026	Dec. 2026	Streetlights repaired and maintained at poblacion	20% EDF				400,000.00	400,000.00			
8000-000-3-1-15-001-043	Improvement of Engineering Infrastructure Operation System	MEO	Jan. 2026	Dec. 2026	System improved throughpurchase Eng'g Equipment (Plate Compactor, Concrete Mixer, Boom Truck, Concrete Vibrator,	20% EDF				1,549,829.80	1,549,829.80			
8000-000-3-1-15-001-044	Embankment at Cantilan Community Hospital	MEO	Jan. 2026	Dec. 2026	Cantilan Community Hospital embankment provided	20% EDF				600,000.00	600,000.00			
8000-000-3-1-15-001-045	Completion of SB Building	MEO	Jan. 2026	Dec. 2026	SB Building completed	20% EDF				500,000.00	500,000.00			

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8000-000-3-1-15-001-046	Support to Botika ng Barangay (Botika nan Cantilan)	MEO	Jan. 2026	Dec. 2026	Botika nan Barangay supported through purchase of cheaper medicines	20% EDF				500,000.00	500,000.00			
8000-000-3-1-15-001-047	Opening of Roads at Magasang P2	MEO	Jan. 2026	Dec. 2026	Roads at P2 re gravelled 100lm	20% EDF				500,000.00	500,000.00			
					SUB TOTAL		8,350,715.00	1,800,000.00		29,149,829.80	39,300,544.80	8,250,000.00		
ENVIRONMENTAL PROTECTION AND PRESERVATION OF NATURAL RESOURCES SERVICES														
8000-000-3-1-16-001-000	ENVIRONMENTAL MANAGEMENT AND DEVELOPMENT PROGRAM	MENRO	Jan. 2026	Dec. 2026	Environmental Management and Development Program implemented including payment of salaries and emoluments of permanent personnel and wages of JO and enhancement of programs through proposed plantilla position, with office supplies, materials and equipments, honorarium to barangay eco park and bantay ilog wokers	General Fund	4,769,043.00	5,020,900.00		1,250,000.00	11,039,943.00			
8000-000-3-1-16-002-000	Support to Solid Waste Management/ECO Park Operation		Jan. 2026	Dec. 2026	Solid waste and management/ECO Park operated	General Fund		8,345,600.00			8,345,600.00	5,000,000.00		A321-01
8000-000-3-1-16-003-000	Capacity Development Program	MENRO	Jan. 2026	Dec. 2026	MENRO employees capacitated and well trained	General Fund		500,000.00			500,000.00	500,000.00		A312-02
8000-000-3-1-16-004-000	Biophysical Assessment	MENRO	Jan. 2026	Dec. 2026	Comprehensive Biophysical fully assessed	General Fund		1,000,000.00			1,000,000.00	1,500,000.00		M324-02
8000-000-3-1-16-005-000	Construction of Sanitary Landfill	MENRO	Jan. 2026	Dec. 2026	Sanir recyclables	20% EDF		12,000,000.00			12,000,000.00	1,500,000.00		M324-02
8000-000-3-1-16-006-000	Riprapping for Residual Containment area/Concreting of access road	MENRO	Jan. 2026	Dec. 2026	Access road contreted and containment area riprap constructed 25lm	General Fund		1,000,000.00			1,000,000.00	300,000.00		M324-02
8000-000-3-1-16-007-000	Completion of Eco Park Building - Mehcanized Material Recovery Facility for for Solid Waste (Phase 1)	MENRO	Jan. 2026	Dec. 2026	Eco Park buildings and other facilities completed	20% EDF		23,500,000.00			23,500,000.00	3,000,000.00		M324-02
8000-000-3-1-16-008-000	Enhancement of Eco Park (rental)	MENRO	Jan. 2026	Dec. 2026	Eco Park enhanced	20% EDF		800,000.00			800,000.00	800,000.00		M324-02
8000-000-3-1-16-009-000	Repraping for Residual Containment Area - Eco Park	MENRO	Jan. 2026	Dec. 2026	Residual Containment Area - Eco Park constructed	20% EDF		1,000,000.00			1,000,000.00			
8000-000-3-1-16-010-000	Construction of Eco Park Motorpool Building	MENRO	Jan. 2026	Dec. 2026	Eco Park Motorpool Building constructed	20% EDF		3,000,000.00			3,000,000.00	150,000.00		M324-02

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
8000-000-3-1-16-011-000	Support to Eco-Exchange Center	MENRO	Jan. 2026	Dec. 2026	Financial support and payment to the participants of the "Barter Your Plastic Program"	General Fund		1,500,000.00			1,500,000.00	500,000.00		M324-02
8000-000-3-1-16-012-000	IEC for Solid Waste Management Program	MENRO	Jan. 2026	Dec. 2026	IEC conducted to 17 barangays	General Fund		350,000.00			350,000.00	350,000.00		M324-02
8000-000-3-1-16-013-000	Forest Land Use Program Operation	MENRO	Jan. 2026	Dec. 2026	Forest Land Use Program operated			1,350,000.00			1,350,000.00		1,350,000.00	M314-01
8000-000-3-1-16-014-000	Biophysical/Biodiversity Assessment	MENRO	Jan. 2026	Dec. 2026	Assessment Report prepared	General Fund		100,000.00			100,000.00	100,000.00		M324-04
8000-000-3-1-16-015-000	IEC/CEPA and Monitoring and Evaluation Activities	MENRO	Jan. 2026	Dec. 2026	IEC/CEPA monitored and evaluated	General Fund		100,000.00			100,000.00		100,000.00	A314-06 M314-03
8000-000-3-1-16-016-000	Mangroves, trees, coastal/River Clean up and forest trees growing activities	MENRO	Jan. 2026	Dec. 2026	5 activities in support to environmental events/celebration	General Fund		150,000.00			150,000.00		150,000.00	M314-07
8000-000-3-1-16-018-000	Environmental Monitoring and Enforcement Services	MENRO	Jan. 2026	Dec. 2026	Environmental Monitoring and Enforcement Services rendered	General Fund		450,000.00			450,000.00		450,000.00	M314-09
8000-000-3-1-15-001-008	Reforestation program at Watershed, Cabangahan	MENRO	Jan. 2026	Dec. 2026	Reforestation program implemented through planting of trees	20% EDF		500,000.00			500,000.00			
					SUB TOTAL		4,769,043.00	60,666,500.00		1,250,000.00	66,685,543.00	13,700,000.00	2,050,000.00	
					GRAND TOTAL - ECONOMIC SERVICES		36,290,514.35	81,388,111.00		73,110,000.00	190,788,625.35			
OTHER SERVICES (9000)														
DISASTER RISK REDUCTION AND MANAGEMENT SERVICES														
9000-000-3-3-17-001-000	DISASTER RISK REDUCTION AND MANAGEMENT PROGRAM	MDRRMO	Jan. 2026	Dec. 2026	Disaster Risk Reduction and Management Program implemented including payment of salaries and emoluments of permanent personnel and wages of JO and enhancement of programs through proposed plantilla position, with office supplies, IT equipment, furniture and fixture, first aid kit, rescue equipment, extrication machine, medical and office supply, communication	General Fund	2,110,000.00	3,650,000.00		250,000.00	6,010,000.00			
8000-000-3-3-17-002-000	Prevention/ Mitigation Program	MDRRMO	Jan. 2026	Dec. 2026	Prevention/ Mitigation Program implemented	General Fund		3,725,000.00		1,200,000.00	4,925,000.00	4,925,000.00		A422-02
8000-000-3-3-17-003-000	Construction of Municipal Evacuation Center	MDRRMO	Jan. 2026	Dec. 2026	Evacuation Center constructed 1500 sq.m	General Fund				48,000,000.00	48,000,000.00	48,000,000.00		A424-08
8000-000-3-3-17-004-000	Support to Green Recovery program	MDRRMO	Jan. 2026	Dec. 2026	Green Recovery program supported	General Fund		100,000.00			100,000.00		100,000.00	M314-01

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
8000-000-3-3-17-005-000	Rehabilitation Program	MDRRMO	Jan. 2026	Dec. 2026	Rehabilitation Program Implemented	General Fund		2,750,000.00			2,750,000.00	2,750,000.00		A424-07
8000-000-3-3-17-006-000	Preparedness Program	MDRRMO	Jan. 2026	Dec. 2026	Preparedness Program Implemented	General Fund		10,450,000.00		2,500,000.00	12,950,000.00	12,950,000.00		A421-04
8000-000-3-3-17-007-000	Response Program	MDRRMO	Jan. 2026	Dec. 2026	Response Program Implemented	General Fund		1,500,000.00			1,500,000.00	1,500,000.00		A424-07
8000-000-3-3-17-008-000	Quick Response Program	MDRRMO	Jan. 2026	Dec. 2026	Quick Response Program Implemented	General Fund		5,200,000.00		500,000.00	5,700,000.00	5,700,000.00		A424-07
8000-000-3-3-17-009-000	Capacity Development Program	MDRRMO	Jan. 2026	Dec. 2026	MDRMMO employees well trained and capacitated	General Fund		500,000.00			500,000.00	500,000.00		A423-03
					OTHER SERVICES SUB TOTAL		2,110,000.00	27,875,000.00	-	52,450,000.00	82,435,000.00	20,150,000.00	100,000.00	
PROPOSED ECONOMIC & SOCIAL DEVELOPMENT INFRASTRUCTURE PROJECTS FOR SUPPLEMENTAL BUDGET FY 2024														
SOCIAL DEVELOPMENT SERVICES (3000)														
3000-000-3-1-15-001-007	Rehabilitation of Historical Sites (Upgrading of Fr. Marzo Tomb, Naming of Public Gym), SB Building)	MEO	Jan. 2026	Dec. 2026	Fr. Marzo tomb upraged, pubic gym named and SB bldg constructed	General Fund				300,000.00	300,000.00			
3000-000-3-1-15-001-008	Installation of Solar Lights at Brgy Parang	MEO	Jan. 2026	Dec. 2026	Parang MPH repaired 500 sq.m	General Fund				800,000.00	800,000.00			
3000-000-3-1-15-001-009	Rehabilitation of Tigabong MultiPurpose Hall	MEO	Jan. 2026	Dec. 2026	MPH of Tigabong repaired 200 sq.m	General Fund				2,000,000.00	2,000,000.00			
3000-000-3-1-15-001-010	Rehabilitation of Brgy. Cabas-an Multipurpose Hall	MEO	Jan. 2026	Dec. 2026	Repaired dilapitated structures (150 sq.m)	General Fund				600,000.00	600,000.00			
3000-000-3-1-15-001-011	Rehabilitation of Buntalid Gymnasium	MEO	Jan. 2026	Dec. 2026	Repaired dilapitated structures such as ceiling, roofing, and repainting	General Fund				250,000.00	250,000.00			
3000-000-3-1-15-001-012	Rehabilitation of San Pedro Multi Purpose Hall	MEO	Jan. 2026	Dec. 2026	Repaired dilapitated structures such bench, roofing and repainting	General Fund				500,000.00	500,000.00			
3000-000-3-1-15-001-013	Completion of Tapi Multi Purpose Hall	MEO	Jan. 2026	Dec. 2026	Tapi Multipurpose Hall completed 120 sq,m	General Fund				500,000.00	500,000.00			
3000-000-3-1-15-001-014	Rehabilitation of Brgy. Consuelo Multipurpose Hall	MEO	Jan. 2026	Dec. 2026	Repaired dilapitated structures such as ceiling, partition wall, roofing, and repainting 100 sq.m	General Fund				500,000.00	500,000.00			
3000-000-3-1-15-001-015	Construction of 2 unit classroom of Barangay Lobo	MEO	Jan. 2026	Dec. 2026	2 unit classroom 7 x 9m constructed	General Fund				2,000,000.00	2,000,000.00			

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
3000-000-3-1-15-001-016	Rehabilitation of Parang Multi purpose hall (Bryg Gym)	MEO	Jan. 2026	Dec. 2026	Repaired dilapidated structures such as roofing, and repainting (10 x 12m)	General Fund				500,000.00	500,000.00			
3000-000-3-1-15-001-017	Rehabilitation of General Island 2nd Floor Barangay Hall	MEO	Jan. 2026	Dec. 2026	Barngay Hall 2nd Floor rehabilitated	General Fund				300,000.00	300,000.00			
3000-000-3-1-15-001-018	Construction of Drainage Canal at Buniel Street	MEO	Jan. 2026	Dec. 2026	Drainage canal constructed	General Fund				800,000.00	800,000.00			
3000-000-3-1-15-001-019	Rehabilitation of Parang Public Maarket	MEO	Jan. 2026	Dec. 2026	Repaired dilapidated structures such as roofing, and repainting (10 x 12m)	General Fund				500,000.00	500,000.00			
3000-000-3-1-15-001-020	Construction of 2 classroom Day Care Center, Linintian	MEO	Jan. 2026	Dec. 2026	2 unit classroom 7 x 12m Daycare Center constructed	General Fund				1,000,000.00	1,000,000.00			
3000-000-3-1-15-001-021	Completion of San Pedro Evacuation Center	MEO	Jan. 2026	Dec. 2026	Evacuation Center completed	General Fund				1,500,000.00	1,500,000.00			
3000-000-3-1-15-001-022	Construction of Wooden Bridge P5 Calagdaan	MEO	Jan. 2026	Dec. 2026	Wodoen Bridge constructed	General Fund				2,500,000.00	2,500,000.00			
3000-000-3-1-15-001-023	Installation of Solar Lights at Brgy San Pedro	MEO	Jan. 2026	Dec. 2026	Solar lights Brgy San Pedro instaloled	General Fund				500,000.00	500,000.00			
ECONOMIC DEVELOPMENT SERVICES (8000)														
8000-000-3-1-15-001-041	Concreting of Parang Public Market	MEO	Jan. 2026	Dec. 2026	Repaired dilapidated structures such as roofing, and repainting (10 x 12m)	General Fund				100,000.00	100,000.00	100,000.00		A635-06
8000-000-3-1-15-001-042	Construction of New Comfort Room at Public Market	MEO	Jan. 2026	Dec. 2026	Comfort room at public market constructed	General Fund				1,000,000.00	1,000,000.00			
8000-000-3-1-15-001-043	Construction of box culvert at Purok 2, Calagdaan	MEO	Jan. 2026	Dec. 2026	Box culvert constructed 10 l.m	General Fund				400,000.00	400,000.00	400,000.00		A634-01
8000-000-3-1-15-001-044	Installation of water pump at upland farm, Bugsukan	MEO	Jan. 2026	Dec. 2026	Water pump installed and functional	General Fund				1,000,000.00	1,000,000.00			
8000-000-3-1-15-001-045	Rehabilitation of solar drier at Purok 1 & Purok 2 Bugsukan	MEO	Jan. 2026	Dec. 2026	87 l.n drainage canal rehabilitated	General Fund				200,000.00	200,000.00			
8000-000-3-1-15-001-047	Concreting of Purok 6 Brgy. Bugsukan Local Access Road	MEO	Jan. 2026	Dec. 2026	130 l.m roads concreted	General Fund				1,800,170.20	1,800,170.20	1,800,170.20		A635-06
8000-000-3-1-15-001-048	Concreting of Purok 1B Pag-antayan	MEO	Jan. 2026	Dec. 2026	70 l.m roads concreted	General Fund				1,200,000.00	1,200,000.00	1,200,000.00		A635-06
8000-000-3-1-15-001-049	Concreting of Barangay road from covered court to rice mill Magasang	MEO	Jan. 2026	Dec. 2026	130 l.m roads concreted	General Fund				1,500,000.00	1,500,000.00	1,500,000.00		A635-06

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
					SUB TOTAL		-	-		22,250,170.20	22,250,170.20	22,250,170.20	-	
PROPOSED FOR EXTERNAL SOURCES (DPWH, Provincial Government, DILG, PRDP, Landbank, NHA and DOE)														
SOCIAL DEVELOPMENT SERVICES (3000)														
3000-000-3-1-15-001-024	Completion of Cantilan Community Hospital	DPWH/ME O	Jan. 2026	Dec. 2026	Completed and Functional Community Hospital Facilities	DPWH/D OH/CDF				80,000,000.00	80,000,000.00	8,000,000.00		
3000-000-3-1-15-001-025	Construction of New Executive and Legislative Building	DPWH/PEO /MEO	Jan. 2026	Dec. 2026	225 sq.m building constructed and functional with complete amenities	DPWH/PL GU/CDF				50,000,000.00	50,000,000.00	8,000,000.00		
3000-000-3-1-15-001-026	Housing project for homeless and informal settlers	DPWH/ME O	Jan. 2026	Dec. 2026	80 housing units constructed with electricity and water supply.	DPWH/N HA/DHSU D				200,000,000.00	200,000,000.00			
ECONOMIC DEVELOPMENT SERVICES (8000)														
8000-000-3-1-15-001-041	Construction of Public Terminal (Phase 2)	DPWH/PEO /MEO	Jan. 2026	Dec. 2026	100 sq.m new public terminal constructed with complete amenities	DPWH/C DF/PLGU				20,000,000.00	20,000,000.00	1,000,000.00		
8000-000-3-1-15-001-042	Construction of Two Story Commercial Buiding (Phase 1)	DPWH/PEO /MEO	Jan. 2026	Dec. 2026	400 sq.m commercial building constructed with complete facilities	DPWH/C DF/PLGU				10,000,000.00	10,000,000.00			
8000-000-3-1-15-001-043	Construction of Protection Dike along Alamo River	DPWH/ME O	Jan. 2026	Dec. 2026	1km protection dike constructed	DPWH/N DRRMC				100,000,000.00	100,000,000.00	100,000,000.00		A634-07
8000-000-3-1-15-001-044	Construction of Protection Dike at Brgy. Cabangahan	DPWH/ME O	Jan. 2026	Dec. 2026	1.5 km protection dike constructed	DPWH/N DRRMC				75,000,000.00	75,000,000.00	75,000,000.00		A634-07
8000-000-3-1-15-001-045	Construction of Slope Protection along Cantilan river and By-pass road	DPWH/ME O	Jan. 2026	Dec. 2026	1km slope protection constructed	DPWH/N DRRMC				100,000,000.00	100,000,000.00	100,000,000.00		A634-07
8000-000-3-1-15-001-046	Contruction of Protection dike at Macapagal Bridge	DPWH/ME O	Jan. 2026	Dec. 2026	300 In.m protection dike constructed	DPWH/N DRRMC				30,000,000.00	30,000,000.00	30,000,000.00		A634-07
8000-000-3-1-15-001-047	Repair of Drainage Canal along Brgy. Calagdaan National Highway	DPWH/ME O	Jan. 2026	Dec. 2026	Repaired 30 In.m damaged box culvert/drainage canal.	DPWH				15,000,000.00	15,000,000.00	15,000,000.00		A634-07
8000-000-3-1-15-001-048	Concreting of Brgy. Calagdaan Farm to Market Road from National Highway to Purok 3, Sitio Domoyog	DPWH/PEO /MEO	Jan. 2026	Dec. 2026	850 In.m FMR concreted with drainage canal bothsides	DA/DPW H/PLGU				10,000,000.00	10,000,000.00	10,000,000.00		A635-06
8000-000-3-1-15-001-049	Concreting of Brgy. Magasang Farm to Market Road from Purok 3 to Purok 1,2 and 4	DPWH/PEO /MEO	Jan. 2026	Dec. 2026	2 km. FMR concreted with drainage canal bothsides	DA/DPW H/PLGU				18,000,000.00	18,000,000.00	18,000,000.00		A635-06
8000-000-3-1-15-001-050	Concreting of Barangays roads at Sta. Teresia, Sitio Palhi and access road from cemetery to old church	DPWH/PEO /MEO	Jan. 2026	Dec. 2026	700 In.m barangay road concreted with drainage canal bothsides	DA/DPW H/PLGU				70,000,000.00	70,000,000.00	70,000,000.00		A635-06
8000-000-3-1-15-001-051	Water System for Consuelo Purok 6	DPWH/PEO /MEO	Jan. 2026	Dec. 2026	Water system constructed and functional	DA/DPW H/PLGU				3,000,000.00	3,000,000.00	3,000,000.00		A214-02

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
8000-000-3-1-15-001-052	Concreting of NIA Roads	NIA/MEO/PEO	Jan. 2026	Dec. 2026	600 In.m NIA roads concreted at Brgy. Buntalid, Palasao, Tigabong, Magasang and Parang	DA/DPWH				20,000,000.00	20,000,000.00	20,000,000.00		A635-06
8000-000-3-1-15-001-053	Construction of Concrete Bridge at Uyay Bridge, Calagdaan	MEO/PEO	Jan. 2026	Dec. 2026	30 In.m wooden bridge constructed with concrete post and gird	PLGU/DSWD-Kalahi				40,000,000.00	40,000,000.00			
8000-000-3-1-15-001-054	Concreting of Mongha Bridge at Brgy. Palasao	DPWH/MEO/PEO	Jan. 2026	Dec. 2026	18 In.m wooden bridge concreted and passable.	PLGU/DPWH/DSWD-Kalahi				10,000,000.00	10,000,000.00	10,000,000.00		A635-06
8000-000-3-1-15-001-055	Construction of Two Storey Evacuation Center for poblacion	MEO/PEO/DPWH	Jan. 2026	Dec. 2026	Evacuation Center for poblacion constructed 1500 sq.m	DPWH/DH/CDF				30,000,000.00	30,000,000.00			
8000-000-3-1-15-001-056	Improvement of Palasao- Damsite - Toog Road, Cantilan	MEO/PEO	Jan. 2026	Dec. 2026	Improved of Palasao - Damsite-Toog Road, Cantilan, 1.47km	DPWH/DH/CDF				25,000,000.00	25,000,000.00			
8000-000-3-1-15-001-057	Improvement of Parang-Cabas-an, Cabangahan Road, Cantilan	MEO/PEO	Jan. 2026	Dec. 2026	Improved Of Parang-Cabas-an-Cabangahan Road, Cantilan, 1.88km	DPWH/DH/CDF				32,000,000.00	32,000,000.00			
8000-000-3-1-15-001-058	Construction of Calagdaan Barangay Hall	MEO/PEO	Jan. 2026	Dec. 2026	Calagdaan Barangay Hall constructed 120 sq.m	DPWH/DH/CDF				3,000,000.00	3,000,000.00			
8000-000-3-1-15-001-059	Improvement and Rehabilitation of San Pedro-Consuelo Road, Consuelo	MEO/PEO	Jan. 2026	Dec. 2026	Improved and rehabilitated roads at San Pedro-Consuelo and Consuelo road 800 l.m	DPWH/DH/CDF				12,000,000.00	12,000,000.00			
8000-000-3-1-15-001-060	Installation of Solar Streetlights at 17 barangays	MEO/PEO	Jan. 2026	Dec. 2026	Solar streelights installed at 17 barangays	DPWH/DH/CDF				10,000,000.00	10,000,000.00			
8000-000-3-1-15-001-061	Concreting of San Pedro-Consuelo Bridge	MEO/PEO	Jan. 2026	Dec. 2026	185 l.m consuelo brdige concreted	DPWH/DH/CDF				100,000,000.00	100,000,000.00	100,000,000.00		A634-03
8000-000-3-1-15-001-062	Concreting of FMR from P5 to San Pedro Boundary	MEO/PEO	Jan. 2026	Dec. 2026	P5 farm to market road Consuelo 2km concreted	DPWH/DH/CDF				30,000,000.00	30,000,000.00	30,000,000.00		A634-03
8000-000-3-1-15-001-063	Construction of seawall at P4, Consuelo	MEO/PEO	Jan. 2026	Dec. 2026	500 l.m seawall constructed	PGO/PEO				10,000,000.00	10,000,000.00			
8000-000-3-1-15-001-064	Construction of FMR at Purok 6, Calagdaan	MEO/PEO	Jan. 2026	Dec. 2026	130 l.m farm to market road constructed	DPWH/DH/CDF				2,000,000.00	2,000,000.00	2,000,000.00		A634-03
8000-000-3-1-15-001-065	Concreting of Drainage Canal at Purok 3, Calagdaan	MEO/PEO	Jan. 2026	Dec. 2026	100 l.m drainage canal constructed	DPWH/DH/CDF				2,000,000.00	2,000,000.00			
8000-000-3-1-15-001-066	Construction of FMR at P 4 to Baybay Bugsukan	MEO/PEO	Jan. 2026	Dec. 2026	300 l.m farm to market road constructed	DPWH/DH/CDF				5,000,000.00	5,000,000.00	5,000,000.00		A634-03
8000-000-3-1-15-001-067	Water system for Irrigation canal at Barangay Tapi	MEO/PEO	Jan. 2026	Dec. 2026	water system functional at Tapi irrigation canal	DPWH/DH/CDF				5,000,000.00	5,000,000.00	5,000,000.00		A214-02
8000-000-3-1-15-001-068	Construction of road from Purok 1 to 3 Magasang	MEO/PEO	Jan. 2026	Dec. 2026	330 l.m farm to market road constructed	DPWH/DH/CDF				5,000,000.00	5,000,000.00	5,000,000.00		A634-03

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
8000-000-3-1-15-001-069	Purchase of sea ambulance at Gen Island	MEO/PEO	Jan. 2026	Dec. 2026	Functional ambulance with complete accessories provided	DPWH/D OH/CDF				2,000,000.00	2,000,000.00	2,000,000.00		A634-03
8000-000-3-1-15-001-070	Construction of FMR from P4 to Maslog creek Tigabong	MEO/PEO	Jan. 2026	Dec. 2026	1km farm to market road constructed	DPWH/D OH/CDF				20,000,000.00	20,000,000.00	10,000,000.00		A634-03
8000-000-3-1-15-001-071	Concreting of FMR (Public Cemetery to Daang Lungsod, PIA, Magosilom	MEO/PEO	Jan. 2026	Dec. 2026	330 l.m farm to market road constructed	DPWH/D OH/CDF				5,000,000.00	5,000,000.00			
8000-000-3-1-15-001-072	Housing project for Ips (Mananwa)	MEO/PEO	Jan. 2026	Dec. 2026	30 housing units constructed for Mananwa (IPs)	DPWH/D OH/CDF				5,000,000.00	5,000,000.00	5,000,000.00		A424-06
8000-000-3-1-15-001-073	Concreting of Bridge at Domoyog	MEO/PEO	Jan. 2026	Dec. 2026	38 l.m bridge concreted	DPWH/D OH/CDF				40,000,000.00	40,000,000.00			
8000-000-3-1-15-001-074	Concreting at Sta Teresita to Palhi	MEO/PEO	Jan. 2026	Dec. 2026	3km roads concreted	DPWH/D OH/CDF				40,000,000.00	40,000,000.00	5,000,000.00		A634-03
8000-000-3-1-15-001-075	Construction of Drainage Canal at Ortiz Street	MEO/PEO	Jan. 2026	Dec. 2026	3km canal constructed	DPWH/D OH/CDF				10,000,000.00	10,000,000.00	10,000,000.00		A634-03
8000-000-3-1-15-001-076	Concreting of P3 Brgy Lobo	MEO/PEO	Jan. 2026	Dec. 2026	200lm roads concreted	DPWH/D OH/CDF				3,000,000.00	3,000,000.00	3,000,000.00		A634-03
8000-000-3-1-15-001-077	Construction of Evacuation Center Brgy Lobo	MEO/PEO	Jan. 2026	Dec. 2026	Evacuation Center 1000 sq.m constructed	DPWH/D OH/CDF				5,000,000.00	5,000,000.00			
8000-000-3-1-15-001-078	Construction of Bridge at Dayhongon creek Cabangahan	MEO/PEO	Jan. 2026	Dec. 2026	Dayhongon bridge constructed	DPWH/D OH/CDF				3,000,000.00	3,000,000.00	3,000,000.00		A634-03
8000-000-3-1-15-001-079	Construction of Bridge at Habekjan creek	MEO/PEO	Jan. 2026	Dec. 2026	Habekjan creek constructed	DPWH/D OH/CDF				3,000,000.00	3,000,000.00	3,000,000.00		A634-03
8000-000-3-1-15-001-080	FMR Nangka to Anas	MEO/PEO	Jan. 2026	Dec. 2026	15km roads concreted	DPWH/D OH/CDF				150,000,000.00	150,000,000.00	10,000,000.00		A634-03
8000-000-3-1-15-001-081	Concreting of P3 Domoyog to Uyay	MEO/PEO	Jan. 2026	Dec. 2026	roads of domoyog to uyay concreted 200 lm	DPWH/D OH/CDF				3,000,000.00	3,000,000.00	3,000,000.00		A634-03
8000-000-3-1-15-001-082	Concreting of Domoyog to Poypog	MEO/PEO	Jan. 2026	Dec. 2026	1.2km roads concreted	DPWH/D OH/CDF				13,000,000.00	13,000,000.00	13,000,000.00		A634-03
8000-000-3-1-15-001-083	Concreting of P5 to P6 Calagdaan	MEO/PEO	Jan. 2026	Dec. 2026	Roads from P5 to P6 concreted 200lm	DPWH/D OH/CDF				3,000,000.00	3,000,000.00	2,000,000.00		A634-03
8000-000-3-1-15-001-084	Concreting of road going to old Slaughter house Parang	MEO/PEO	Jan. 2026	Dec. 2026	Roads going to slaughter house concreted 250lm	DPWH/D OH/CDF				5,000,000.00	5,000,000.00	3,000,000.00		A634-03
8000-000-3-1-15-001-085	Construction of FMR P2 to 6 Magasang	MEO/PEO	Jan. 2026	Dec. 2026	FMR P2 to P5 Magasang 300lm concreted	DPWH/D OH/CDF				5,000,000.00	5,000,000.00	2,000,000.00		A634-03

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
8000-000-3-1-15-001-086	Concreting of Roads P6 Lomao to Domoyog Bridge	MEO/PEO	Jan. 2026	Dec. 2026	roads P 6 Lomao to Domoyog bridge concreted 200lm,	DPWH/D OH/CDF				3,000,000.00	3,000,000.00	3,000,000.00		A634-03
8000-000-3-1-15-001-087	Construction of Palasao FMR at Langcogue/Sampinitan	MEO/PEO	Jan. 2026	Dec. 2026	FMR at Langcogue/Sampinitan concreted 60lm	DPWH/D OH/CDF				2,000,000.00	2,000,000.00	2,000,000.00		A634-03
				SUB TOTAL					-	1,442,000,000.00	1,442,000,000.00	568,000,000.00		
					GRAND TOTAL AIP 22024		192,614,656.56	481,333,414.16	4,980,000.00	1,682,855,000.00	2,361,783,070.72	457,986,000.00		

Prepared by:

CHERYL C. PUEBLAS, CE, ENP
MPDC

Reviewed by:

MELODINA C. URBIZONDO
Municipal Budget Officer

Attested by:

HON. RODRIGO L. ELEZAR
Municipal Mayor

FY 2026 Annual Investment Program (AIP)
by Program/Activity/Project by Sector
as of January 1, 2026 - December 31, 2026

Municipality: **CANTILAN, SURIGAO DEL SUR**

☐ No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure)

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
20% ECONOMIC DEVELOPMENT FUND														
SOCIAL DEVELOPMENT SERVICES (3000)														
3000-000-3-1-15-001-001	Construction of Day Care Center Gen Island	MEO	Jan. 2026	Dec. 2026	Day Care Center constructed 6 x 8m	20%EDF				700,000.00	700,000.00			
3000-000-3-1-15-001-002	Rehabilitation of Multipurpose Hall of Barangay Tigabong	MEO	Jan. 2026	Dec. 2026	Multipurpose Hall Tigabong Rehabilitated 80 sq.m	20%EDF				200,000.00	200,000.00			
3000-000-3-1-15-001-003	Rehabilitation of Consuelo MultiPurpose Hall 2nd Floor	MEO	Jan. 2026	Dec. 2026	Second Floor MPH rehabilitated 90 sq.m	20%EDF				500,000.00	500,000.00			
3000-000-3-1-15-001-004	Completion of Cabas-an Day Care Center	MEO	Jan. 2026	Dec. 2026	Cabas-an Day Care Center completed 40sqm	20%EDF				100,000.00	100,000.00			
3000-000-3-1-15-001-004	Construction of Evacuation Center at Barangay San Pedro Phase III	MEO	Jan. 2026	Dec. 2026	Evacuation Center San Pedro constructed phaseIII	20%EDF				600,000.00	600,000.00			
3000-000-3-1-15-001-006	Construction of Day Care Center at Barangay Palasao	MEO	Jan. 2026	Dec. 2026	Day Care Center Palasao constructed 6 x 8m	20%EDF				500,000.00	500,000.00			
3000-000-3-1-15-001-007	Repair of Sitio Dapja Social Cabas-an	MEO	Jan. 2026	Dec. 2026	Sitio Dapja sitio hall repaired 50 sq.m	20%EDF				150,000.00	150,000.00			
3000-000-3-1-15-001-008	Rehabilitation of Tigabong Day Care Center	MEO	Jan. 2026	Dec. 2026	Tigabong Daycare Center rehabilitated 50sq.m					100,000.00	100,000.00			
ECONOMIC DEVELOPMENT SERVICES (8000)											-			
	Reblocking of Poblacion Roads										-			

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation	
8000-000-3-1-15-001-001	Reblocking of Buniel St	MEO	Jan. 2026	Dec. 2026	77 l.m roads reblocked	20%EDF				1,200,000.00	1,200,000.00	1,200,000.00		A634-04
8000-000-3-1-15-001-002	Reblockig of Urbiztondo St	MEO	Jan. 2026	Dec. 2026	6 l.m roads reblocked	20%EDF				100,000.00	100,000.00	100,000.00		A634-04
	Wooden Bridge - Repair/Maintenance										-			
8000-000-3-1-15-001-003	a.Repair of Purok 3 Wooden Bridge Barangay Bugsukan	MEO	Jan. 2026	Dec. 2026	Wooden bridge repaired	20%EDF				150,000.00	150,000.00			
8000-000-3-1-15-001-004	b. Repair of Foot Bridge at Brgy Linintian	MEO	Jan. 2026	Dec. 2026	Wooden bridge repaired	20%EDF				250,000.00	250,000.00			
8000-000-3-1-15-001-005	c. Repair of Foot Bridge at Brgy Magosilom	MEO	Jan. 2026	Dec. 2026	Wooden bridge repaired	20%EDF				250,000.00	250,000.00			
8000-000-3-1-15-001-006	d. Construction of Concrete Flooring of Bridge at Toog, Parang SDS	MEO	Jan. 2026	Dec. 2026	Concrete bridge constructed 9m	20%EDF				500,000.00	500,000.00			
8000-000-3-1-15-001-007	e. Completion of Sta. Teresita Bridge Magosilom To Tapi	MEO	Jan. 2026	Dec. 2026	Wooden bridge at Sta Teresita completed	20%EDF				1,000,000.00	1,000,000.00			
	Rehabilitation of Drainage Canal										-			
8000-000-3-1-15-001-007	Rehabilitation of Drainage Canal, Arreza st., cor Orillaneda St., Cantilan	MEO	Jan. 2025	Dec. 2025	25.m drainage canal rehabilitated	20%EDF				1,000,000.00	1,000,000.00	1,000,000.00		A634-01
8000-000-3-1-15-001-008	Construction of Drainage Canal at Buniel St cor Arizobal St to Corner La Purisima St	MEO	Jan. 2025	Dec. 2025	180 lm drainage constructed and rehabilitated	20%EDF				1,200,000.00	1,200,000.00			
	Barangay Roads Repair/Maintenance										-			
8000-000-3-1-15-001-009	a. Brgy Lobo	MEO	Jan. 2026	Dec. 2026	200 l.m roads rehabilitated	20%EDF				350,000.00	350,000.00	350,000.00		A635-06
8000-000-3-1-15-001-010	b. Cabangahan	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-011	c. Brgy. Cabas-an	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation	
8000-000-3-1-15-001-012	d. Parang	MEO	Jan. 2026	Dec. 2026	200 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-013	e. Brgy. Buntalid	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-014	f. Brgy. Tigabong	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-015	g Brgy. Palasao	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-016	h. Brgy. Tapi	MEO	Jan. 2026	Dec. 2026	200 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-018	i. Brgy. Bugsukan	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-019	j. Brgy. Pag-antayan	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-020	k. Brgy. Magasang	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-021	l. Brgy. Magosilom	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-022	m.Brgy. Linintian	MEO	Jan. 2026	Dec. 2026	200 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-023	n.Brgy. San Pedro	MEO	Jan. 2026	Dec. 2026	250 l.m roads rehabilitated	20%EDF				150,000.00	150,000.00	150,000.00		A635-06
8000-000-3-1-15-001-024	o. Brgy. Consuelo	MEO	Jan. 2026	Dec. 2026	260 l.m roads rehabilitated	20%EDF				200,000.00	200,000.00	200,000.00		A635-06
	Concreting of Roads/Road Opening/Box Culvert/Solar Lights													
8000-000-3-1-15-001-025	a.Concreting at San Pedro St	MEO	Jan. 2026	Dec. 2026	San Pedro St concreted 30 lm	20%EDF				450,000.00	450,000.00	500,000.00		A634-03
8000-000-3-1-15-001-026	b.Concreting of Roads at P-4 to P-5, Pag-antayan	MEO	Jan. 2026	Dec. 2026	Roads concreted 270 lm	20%EDF				1,000,000.00	1,000,000.00	#####		A634-03
8000-000-3-1-15-001-027	c.Farm to Market Road Purok 4 to Purok 1 Calagdaan	MEO	Jan. 2026	Dec. 2026	FMR constrected 50 lm	20%EDF				800,000.00	800,000.00	800,000.00		A634-03
8000-000-3-1-15-001-028	d. Road Concreting at Purok 2 Magasang	MEO	Jan. 2026	Dec. 2026	Magasang roads constructed 100 lm	20%EDF				1,500,000.00	1,500,000.00	150,000.00		A634-03
8000-000-3-1-15-001-029	e.Completion of Market Site Road Purok 1-4-5 Brgy Parang	MEO	Jan. 2026	Dec. 2026	Road constructed at Parang Public Market 60 lm	20%EDF				1,000,000.00	1,000,000.00	#####		A634-03
8000-000-3-1-15-001-030	f. Construction of Box Culvert at Mangambay Buntalid	MEO	Jan. 2026	Dec. 2026	box culvert constructed 30lm	20%EDF				300,000.00	300,000.00			
8000-000-3-1-15-001-031	h.Installation of Solar Lights Brgy Tapi	MEO	Jan. 2026	Dec. 2026	Solar Lights installed 15 units	20%EDF				350,000.00	350,000.00			

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation	
8000-000-3-1-15-001-032	i.Installation of Solar Lights at Gen Island	MEO	Jan. 2026	Dec. 2026	Solar Lights installed 15 units	20%EDF				350,000.00	350,000.00			
8000-000-3-1-15-001-033	j.Construction of Water tank Brgy Lobo	MEO	Jan. 2026	Dec. 2026	Water Tank at Lobo constructed 1 unit	20%EDF				500,000.00	500,000.00			
8000-000-3-1-15-001-034	Construction of Drainage at P6 San Pedro	MEO	Jan. 2026	Dec. 2026	Drainage canalat P6 San Pedro constructed	20%EDF				300,000.00	300,000.00			
8000-000-3-1-15-001-035	Construction of Warf at Ayoke Island	MEO	Jan. 2026	Dec. 2026	Warf constructed st Ayoke Island	20%EDF				1,000,000.00	1,000,000.00			
	Support to Poblacion										-			
8000-000-3-1-15-001-036	Concreting of Fishport at Public Market Poblacion	MEO	Jan. 2026	Dec. 2026	Fishport concreted at Public Market 100 lm	20% EDF				1,900,000.00	1,900,000.00			
8000-000-3-1-15-001-037	Installation of Solar Lights at Poblacion Phase II	MEO	Jan. 2026	Dec. 2026	Solar lights installed 30 units at Poblacion	20% EDF				1,000,000.00	1,000,000.00			
8000-000-3-1-15-001-038	Declogging of Drainage Canal at Poblacion	MEO	Jan. 2026	Dec. 2026	Drainage canal declogged entire municipality	20% EDF				400,000.00	400,000.00			
8000-000-3-1-15-001-039	Repair and improvements of Cantilan Commercial Center	MEO	Jan. 2026	Dec. 2026	Commercial Center repaired and improved	20% EDF				500,000.00	500,000.00			
8000-000-3-1-15-001-040	Dredging at Danao River Sta. Teresita	MEO	Jan. 2026	Dec. 2026	Danao River diselted	20% EDF				1,000,000.00	1,000,000.00			
8000-000-3-1-15-001-041	Construction of Motorpool roofing	MEO	Jan. 2026	Dec. 2026	Motorpool Roofing constructed	20% EDF				1,000,000.00	1,000,000.00			
8000-000-3-1-15-001-042	Maintenance of Streetlights at Poblacion	MEO	Jan. 2026	Dec. 2026	Streetlights repaired and maintained at poblacion	20% EDF				400,000.00	400,000.00			
8000-000-3-1-15-001-043	Improvement of Engineering Infrastructure Operation System	MEO	Jan. 2026	Dec. 2026	Engineering Infrastructure Operation System improved throughpurchase Eng'g Equipment (Plate Compactor, Concrete Mixer,Boom Truck, Concrete Vibrator, Concrete Cutter)	20% EDF				1,549,829.80	1,549,829.80			
8000-000-3-1-15-001-044	Embankment at Cantilan Communtiy Hospital	MEO	Jan. 2026	Dec. 2026	Cantilan Community Hospital embankment provided	20% EDF				600,000.00	600,000.00			

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
8000-000-3-1-15-001-045	Completion of SB Building	MEO	Jan. 2026	Dec. 2026	SB Building completed	20% EDF				500,000.00	500,000.00			
8000-000-3-1-15-001-046	Support to Botika ng Barangay (Botika nan Cantilan)	MEO	Jan. 2026	Dec. 2026	Botika nan Barangay supported through purchase of cheaper medicines	20% EDF				500,000.00	500,000.00			
8000-000-3-1-15-001-047	Opening of Roads at Magasang P2	MEO	Jan. 2026	Dec. 2026	Roads at P2 re gravelled 100lm	20% EDF				500,000.00	500,000.00			
	Support to Environment										-			
8000-000-3-1-16-007-000	Construction of Eco Park Building- Mechanized Material Recovery Facility for Solid Waste Phase III	MENRO	Jan. 2026	Dec. 2026	Mechanized Facility for Solid Waste completed	20% EDF				7,000,000.00	7,000,000.00		7000000	M324-02
8000-000-3-1-16-007-001	Reforestation program at Watershed, Cabangahan	MENRO	Jan. 2026	Dec. 2026	Reforestation program at watershed, Cabangahan through planting of trees	20% EDF				500,000.00	500,000.00	500,000.00		A314-01
	Support to Agriculture										-			
8000-000-3-2-13-015-000	Corn and Vegetable seeds Subsidy	MAO	Jan. 2026	Dec. 2026	Corn and Vegetable seeds to 17 Brygs	20% EDF				500,000.00	500,000.00			
8000-000-3-2-13-022-000	Rice Seeds Subsidy (Fertilizer subsidy)	MAO	Jan. 2026	Dec. 2026	Rice Seeds/fertilizer provided to 17 brgys	20% EDF				5,000,000.00	5,000,000.00	5,000,000.00		A114-13
8000-000-3-2-13-016-000	Support to Fisher Folks	MAO	Jan. 2026	Dec. 2026	Functional/active MAFC sectoral committees, Increased food production, increased farm households income	20% EDF				400,000.00	400,000.00	400,000.00		A122-05
8000-000-3-2-13-014-000	Fresh Palay Subsidy	MAO	Jan. 2026	Dec. 2026	Fresh palay provided to 17 brgys	20% EDF				4,000,000.00	4,000,000.00		4,000,000.00	A114-13
1000-000-3-1-01-037-000	Loan Amortization for Heavy Equipment	MAYOR'S OFFICE	Jan. 2026	Dec. 2026	Amortization for heavey equipment paid	20% EDF				4,980,000.00	4,980,000.00			
Sub total										50,779,829.80	50,779,829.80	14,150,000.00	11000000	

FY 2026 Annual Investment Program (AIP)
by Program/Activity/Project by Sector
as of January 1, 2026 - December 31,2026

Municipality: **CANTILAN, SURIGAO DEL SUR**

☐ No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure)

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Capital Outlay (CO) (10)	Total (11) 8+9+10	Climate Change Adaptation (12)	Climate Change Mitigation (13)	
GENDER AND DEVELOPMENT													
Client Focused													
3000-000-3-2-11-004-000	Solo Parents Welfare Program	MSWDO	Jan. 2026	Dec. 2026	Solo Parents Welfare Program fully supported and implemented	GAD		200,000.00		200,000.00			
3000-000-3-2-11-005-000	Serbisyo sa Barangay	MSWDO	Jan. 2026	Dec. 2026	Provision of food assistance to marginalized families	GAD	0	150,000.00	0	150,000.00			
		MSWDO	Jan. 2026	Dec. 2026	Provide immediate relief to families in emergency and crisis situation, and maintain storage facility for relief goods.	GAD							
3000-000-3-2-11-006-000	Emergency Assistance Program	MSWDO	Jan. 2026	Dec. 2026	Cash assistance to affected families for burial, medical,hospitalization, housing,food and non-food assistance	GAD	0	4,000,000.00	0	4,000,000.00			
3000-000-3-2-11-007-000	Response to victims of Violence Against Women (VAWC), Gender-Based Violence (GBV), Trafficking in Persons (TIP), Children-in-Conflict with the Law (CICL), Children at Risk (CAR), Abused and Abandoned Children and other Individuals in especially difficult circumstances.	MSWDO	Jan. 2026	Dec. 2026	VAWC fully supported and implemented	GAD	132,000.00	86,400.00		218,400.00			
3000-000-3-2-11-008-000	Estbalishment of Women and Children Crisis Center	MSWDO	Jan. 2026	Dec. 2026	Women and children crisis center established	GAD			200,000.00	200,000.00			

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Capital Outlay (CO) (10)	Total (11) 8+9+10	Climate Change Adaptation (12)	Climate Change Mitigation (13)	
3000-000-3-2-11-009-000	Social services/support to senior citizen program	MSWDO	Jan. 2026	Dec. 2026	Social services to senior citizen supported and implemented	GAD	0	1,200,000.00	0	1,200,000.00			
3000-000-3-2-11-011-000	Support to Women Welfare Program	MSWDO	Jan. 2026	Dec. 2026	Women Welfare program fully implemented and supported	GAD	0	200,000.00		200,000.00			
3000-000-3-2-11-012-000	Support to Child Development Centers and Child Development Workers	MSWDO/GFPS	Jan. 2026	Dec. 2026	Child Development Centers and Child Development Workers fully supported and implemented	GAD		200,000.00		200,000.00			

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Capital Outlay (CO) (10)	Total (11) 8+9+10	Climate Change Adaptation (12)	Climate Change Mitigation (13)	
3000-000-3-1-12-001-000	Maternal and Child Health Program	MHO	Jan. 2026	Dec. 2026	Provided tetanus toxoid, complete ferrous sulfate, iodized oil capsule and calcium carbonate supplementation to 450 pregnant women. 1) Tetanus Toxoid- 40,000 2) FeSo4- 160,000 3) Calcium Carb- 195,000 4) Iodized oil capsule- 5,000	GAD		150,000.00		150,000.00			
3000-000-3-1-12-002-000	STI, HIV/AIDs Prevention and Control Program	MHO	Jan. 2026	Dec. 2026	STI, HIV/AIDs Prevention and Control Program fully implemented and fully supported	GAD		150,000.00		150,000.00			
3000-000-3-1-12-001-000	Safe Motherhood Program (Devolved Function)	MHO	Jan. 2026	Dec. 2026	Trained 4 health providers (all women) on BEmONC and the number of pregnant women being taken cared of In Cantilan Birthing Facility. 100,000.00 Training fee and TEV	GAD		100,000.00		100,000.00			
3000-000-3-1-12-001-000	Family Planning (Devolved Function)	MHO	Jan. 2026	Dec. 2026	Family planning fully implemented and supported	GAD		100,000.00		100,000.00			

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3000-000-3-1-12-001-000	Adolescent Health Development Program (AHDP)	MHO	Jan. 2026	Dec. 2026	1) Capacitated all HCWs through trainings and seminars (ADEPT, HYO and AJA) 2) Procured file organizers for data privacy and confidentiality and other materials/supplies 1) Training, supplies and materials - 50,000	GAD		50,000.00		50,000.00			
3000-000-3-1-12-001-000	Healthy and Productive Aging Program (HPAP)	MHO	Jan. 2026	Dec. 2026	Provided multivitamins and Vitamin B Complex to 350 men and 650 women Senior Citizens	GAD		50,000.00		50,000.00			
3000-000-3-1-12-002-000	Blindness Prevention Program	People's Organization	Jan. 2026	Dec. 2026	140 (75-male, 65-female)cataract/ptyregium cases undergone free operation Meals and snacks - 100,000.00	GAD		100,000.00		100,000.00			
3000-000-3-1-12-001-000	Empowered Barangay Health Workers	MHO	Jan. 2026	Dec. 2026	1) Provided P2,500.00/month honorarium to 148 BHWs (all women) for 13 months			4,810,000.00		4,810,000.00			

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Capital Outlay (CO) (10)	Total (11) 8+9+10	Climate Change Adaptation (12)	Climate Change Mitigation (13)	
1000-000-3-1-01-031-000	Construction of breastfeeding room	MSWD/ME	Jan. 2026	Dec. 2026	Complete functional breastfeeding room: 50 breastfeeding mother	GAD			528,877.45	528,877.45			
3000-000-3-1-12-001-000	Clinical Assessment of 50 children with special needs	MHO	Jan. 2026	Dec. 2026	assessed 50 children with special needs. No of males/females 50 * 5000 + 250,000.00 hotel accomodation 7 days = 10,500 food = 18,900.00 transpo = 10,000.00 misc = 29,500.00	GAD		300,000.00		300,000.00			
8000-000-3-2-13-022-000	Institutional Development to Farmers. Fisherfolks, MAFC, MFARMC, RIC, 4H, BAW/BABO	MAO	Jan. 2026	Dec. 2026	Maria Orosa Day Celebration conducted	GAD		100,000.00		100,000.00			
		MAO	Jan. 2026	Dec. 2026	Capacity development program for 4H	GAD		100,000.00		100,000.00			
		MAO	Jan. 2026	Dec. 2026	Conducted farmers abd fuserfolks months celebration	GAD		150,000.00		150,000.00			

AIP Reference Code (1)	Program/Project/Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding Source (7)	AMOUNT				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Capital Outlay (CO) (10)	Total (11) 8+9+10	Climate Change Adaptation (12)	Climate Change Mitigation (13)	
1000-000-3-1-01-008-000	LOCAL YOUTH DEVELOPMENT COUNCIL	Mayors Office/LYDO	Jan. 2026	Dec. 2026	LYDC Conducted quarterly	GAD		60,000.00		60,000.00			
1000-000-3-1-01-008-000	Youth Employment	Mayors Office/LYDO	Jan. 2026	Dec. 2026	Employment provided to youth during summer	GAD		195,000.00		195,000.00			
1000-000-3-1-01-008-000	Youth Welfare Program	Mayors Office/LYDO	Jan. 2026	Dec. 2026	Increased to 10% of the total number of registered youth organizations and youth serving organizations from CY 2025 data	GAD		5,000.00		5,000.00			
1000-000-3-1-01-008-000	Database for OSY	Mayors Office/LYDO	Jan. 2026	Dec. 2026	1 centralized OSY Database and 5 hired enumerator/encoder Hiring of 5 Enumerators/Encoders for 15 days: (5 pax x 350.00 per day x 15 days = Php 26,250.00)	GAD		26,250.00		26,250.00			
1000-000-3-1-01-036-000	Multi functional PNP GAD room	PNP-WCPD	Jan. 2026	Dec. 2026	*Secured , safe and healthy room for women and children clients. *Child Friendly and educational facility for the clients	GAD			200,000.00	200,000.00			
						Sub total A	132,000.00	12,482,650.00	928,877.45	13,543,527.45			
Organization Focused													
3000-000-3-2-11-001-000	Operationalization of the GAD Focal Point System and Implementation of GFPS Monitoring & Evaluation through Activities and Full-Time Staffing	GAD Focal Person / Secretariat / MSWD Office	Jan. 2026	Dec. 2026	*Secured DILG's Certificate of Review *Submitted GAD Accomplishment Report to PPDO and DILG in March 2025 *Conducted semestral Program Review for GPB implementation in the given year. *Attended at least consultation activities with agencies concerned to gather inputs and/or to disseminate the GAD Plan and Budget. *Hired GAD Staff who will work full time on GAD PPAs.			564,000.00	0	564,000.00			
3000-000-3-2-11-001-000	Establishment, Updating, and Utilization of the GAD Database	GAD Focal Person / Secretariat / MSWD Office			*Acquisition of IT Equipments for GAD Maintreaming *Provision of Office Equipment *Issuance of Executive Order for the Creation of GAD Section				150,000.00	150,000.00			

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Capital Outlay (CO) (10)	Total (11) 8+9+10	Climate Change Adaptation (12)	Climate Change Mitigation (13)	
3000-000-3-2-11-001-000	Gender and Development IEC, Forums and Seminars	Municipal Social Welfare and Development Office (MSWDO) & GFPS of Cantilan	Jan. 2026	Dec. 2026	*Conducted Forums / Seminars on Gender Sensitivity Trainings, Forums on Relevant Laws on Women which Participants include but are not limited to Women Sectors, LGU Personnel, Partner Stakeholders, Barangay Officials and Employees, and Members of LGU-GFPS. *Documentation of IEC activities			250,000.00		250,000.00			
3000-000-3-2-11-001-000	Gender-Responsive Basic Education and Leadership Program	Civil Society Development Office (CSDO)	Jan. 2026	Dec. 2026	Conducted Gender-Fair Education Seminar and Activities - One (1) Career Pathing, Four (4) Quarterly Meetings, Two (2) General Assemblies and One (1) Sports Fest conducted with atleast 300 LGU employees served with 288 women employees *P30,000 Snacks at P50 x 150pax for General Assemblies for 4 quarters *P45,000 Meals and Snacks at P300 x 150pax for one day Training on Gender related topics and Career Pathing *P150,000 Prizes for Sports Festival *P50,000 Food Support per Cluster *P20,000 1 day Lights and Sounds Rental *P5,000 Other Expenses			300,000.00		300,000.00			
1000-000-3-1-01-002-000		Mayors Office - Human Resource Management Office	Jan. 2026	Dec. 2026	Free CSC Review Classes provided to atleast 400 qualified employees served with 280 rural women *P50,000 Honorarium of Lecturer/s for Free CSC Review Sessions			50,000.00		50,000.00			
1000-000-3-1-01-002-000	Orientation/Seminar Occupational Safety Health in the workplace and CSC Updates (in celebration of Civil Service Month 2026)	Mayor's Office - Human Resource Section	Jan. 2026	Dec. 2026	Fully aware employees on information and issues on Occupational Safety Health in the workplace and current updates on the Civil Service Commission (Regular, Casual) 53 Men; 91 Women Target participation = 100% Lunch (2 days) (144 pax @ 350.00 per pax) = 100,800.00 AM Snack (2 days) (144 pax @ 70.00 per pax = 20,160.00) PM Snacks (2 days)(144 pax @ 70.00 per pax = 20,160.00) Dinner (2 days) (144 pax @ 350.00 per pax = 100,800.00 IEC materials (20,000.00) Accommodation of Resource Persons (3 pax @3,000 per night for 2 nights) = 18,000.00 RPs Honorarium @ 10,000.00 per pax for 3 pax = 30,000.00			309,920.00		309,920.00			

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Capital Outlay (CO) (10)	Total (11) 8+9+10	Climate Change Adaptation (12)	Climate Change Mitigation (13)	
1000-000-3-1-01-002-000	Orientation/Seminar on Safe Spaces Act in the workplace, SOGIE Bill, and Gender Sensitivity in celebration of Civil Service Month 2025	Mayor's Office - Human Resource Section	Jan. 2026	Dec. 2026	Informed newly hired employess and SK Chairmen on the issues on Safe Spaces Act in the workplace, SOGIE Bill, and Gender Sensitivity (Newly Hired Employees - 15, SK Chairman - 17 (Barangays) 18 Women; 14 Men Target participation = 100% Lunch (2 days) (32 pax @ 350.00 per pax) = 22,400.00 AM Snack (2 days) (32 pax @ 70.00 per pax = 4,480.00) PM Snacks (2 days)(32 pax @ 70.00 per pax = 4,480.00) Dinner (2 days) 32 pax @ 350.00 per pax) = 22,400.00 CEPA (5,000.00) Accommodation of Resource Persons (2 pax @3,000 per nyt for 1 nights) = 6,000.00 RPs Honorarium @ 10,000.00 per pax for 2 pax = 20,000.00			84,760.00		84,760.00			
Sub total							-	1,558,680.00	150,000.00	1,708,680.00			
Total Amount P							132,000.00	14,041,330.00	1,078,877.45	15,252,207.45			

FY 2026 Annual Investment Program (AIP)
by Program/Activity/Project by Sector
as of January 1, 2026- December 31,2026

Municipality: **CANTILAN, SURIGAO DEL SUR**

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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
SENIOR CITIZENS AND PERSON WITH DISABILITIES														
1. Program Operation and Support Services for Senior Citizens											-			
3000-000-3-2-11-014-000	Senior Citizens Welfare Program	MSWDO	Jan. 2026	Dec. 2026	Full Program Operation and Support Services for Senior Citizens	1% Senior Citizen / PWD		1,300,000.00		455,000.00	1,755,000.00			
3000-000-3-2-11-015-000	PWD Welfare Program	MSWDO	Jan. 2026	Dec. 2026	Full Program Operation and Support Services for PWDs	1% Senior Citizen / PWD		1,400,000.00		100,000.00	1,500,000.00			
TOTAL							-	2,700,000.00		555,000.00	3,255,000.00			

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Municipality: **CANTILAN, SURIGAO DEL SUR**

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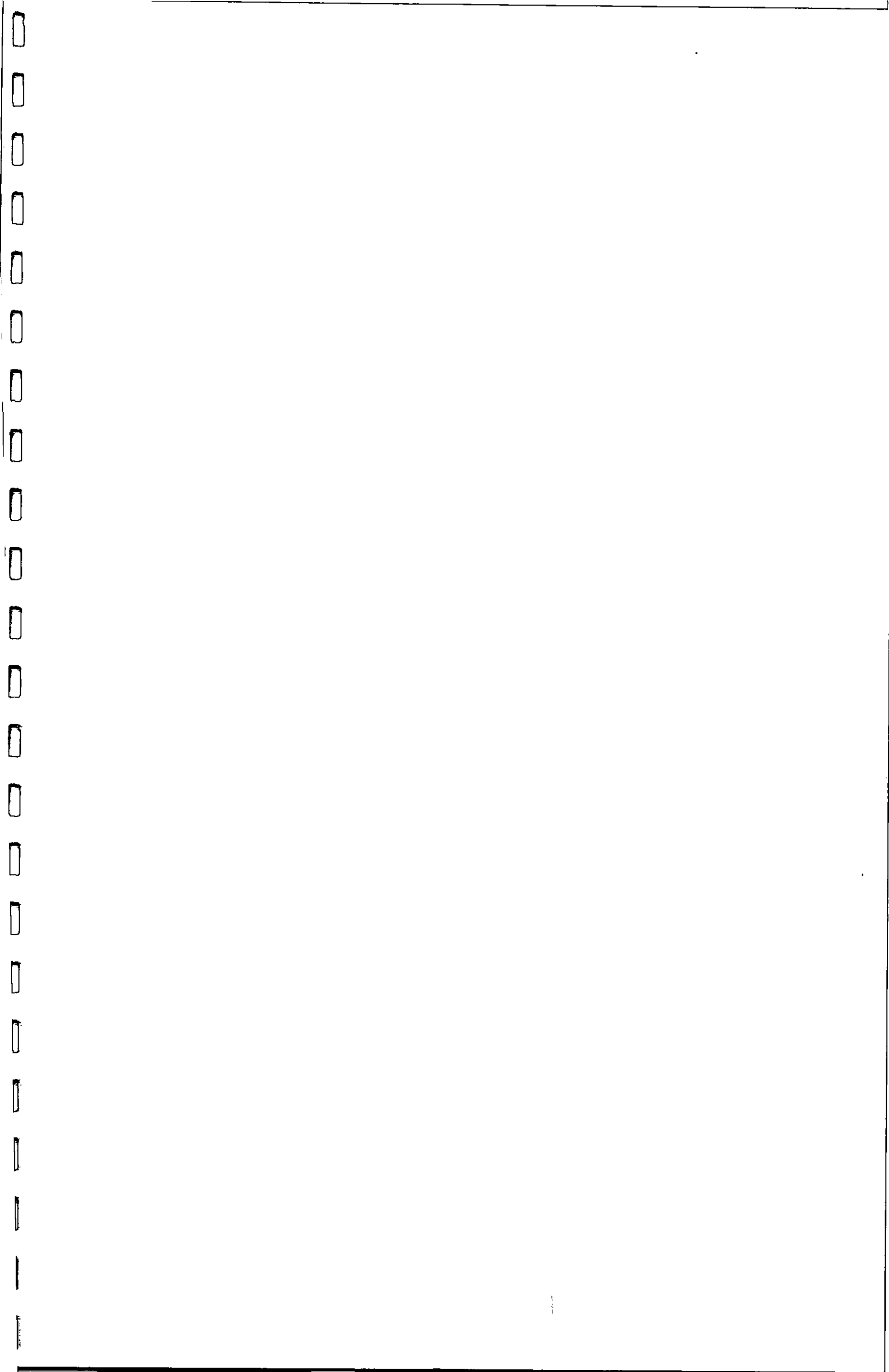
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			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maintenance and Other Operating Expenses (MOOE) (9)	Financial Expenses (FE) (10)	Capital Outlay (CO) (11)	Total (12) 8+9+10+11	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
LOCAL COUNCIL FOR THE PROTECTION OF CHILDREN														
CHILD WELFARE AND DEVELOPMENT PROGRAM											-			
3000-000-3-2-11-016-000	CHILD WELFARE and DEVELOPMENT PROGRAM	MSWDO	Jan. 2026	Dec. 2026	Comprehensive Programs, Projects and Activities conducted for the welfare and development of children	1% LCPC Budget		1,500,000.00		90,000.00	1,590,000.00			
NUTRITION PROGRAM											-			
3000-000-3-2-11-017-000	Nutrition Program	MSWDO	Jan. 2026	Dec. 2026	Nutrition program fully implemented and supported	1% LCPC Budget		2,240,600.00			2,240,600.00			
					Total Amount			3,740,600.00		90,000.00	3,830,600.00			

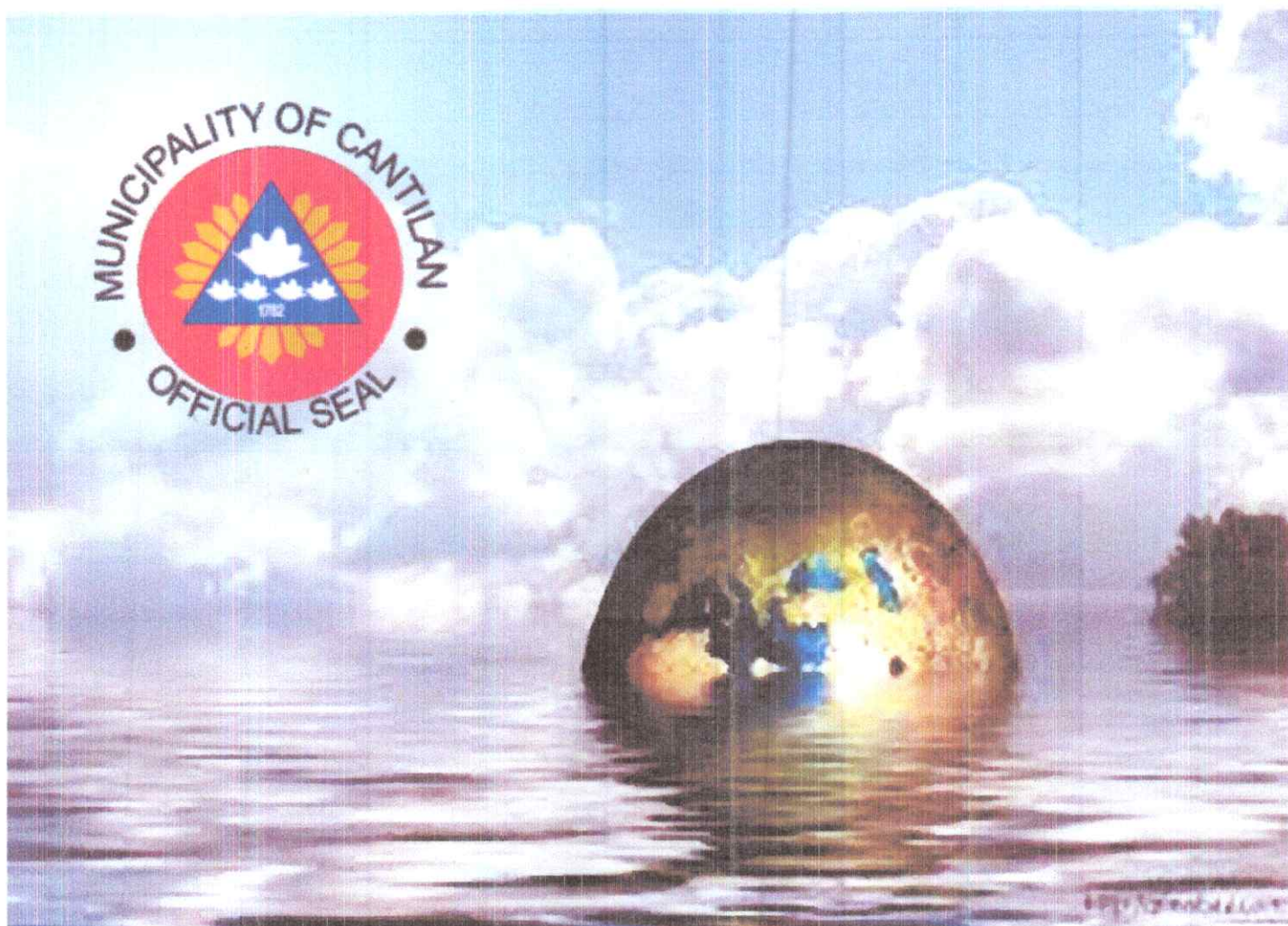
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LDRRM FUND														
DISASTER RISK REDUCTION AND MANAGEMENT SERVICES														
9000-000-3-3-17-001-000	DISASTER RISK REDUCTION AND MANAGEMENT PROGRAM	MDRRMO	Jan. 2026	Dec. 2026	Disaster Risk Reduction and Management Program implemented including payment of salaries and emoluments of	General Fund	2,110,000.00	3,650,000.00		250,000.00	6,010,000.00			
8000-000-3-3-17-002-000	Prevention/ Mitigation Program	MDRRMO	Jan. 2026	Dec. 2026	Prevention/ Mitigation Program implemented	General Fund		3,725,000.00		1,200,000.00	4,925,000.00	4,925,000.00		A422-02
8000-000-3-3-17-003-000	Construction of Municipal Evacuation Center	MDRRMO	Jan. 2026	Dec. 2026	Evacuation Center constructed 1500 sq.m	General Fund				48,000,000.00	48,000,000.00	48,000,000.00		A424-08
8000-000-3-3-17-004-000	Support to Green Recovery program	MDRRMO	Jan. 2026	Dec. 2026	Green Recovery program supported	General Fund		100,000.00			100,000.00		100,000.00	M314-01
8000-000-3-3-17-005-000	Rehabilitation Program	MDRRMO	Jan. 2026	Dec. 2026	Rehabilitation Program Implemented	General Fund		2,750,000.00			2,750,000.00	2,750,000.00		A424-07
8000-000-3-3-17-006-000	Preparedness Program	MDRRMO	Jan. 2026	Dec. 2026	Preparedness Program Implemented	General Fund		10,450,000.00		2,500,000.00	12,950,000.00	12,950,000.00		A421-04
8000-000-3-3-17-007-000	Response Program	MDRRMO	Jan. 2026	Dec. 2026	Response Program Implemented	General Fund		1,500,000.00			1,500,000.00	1,500,000.00		A424-07
8000-000-3-3-17-008-000	Quick Response Program	MDRRMO	Jan. 2026	Dec. 2026	Quick Response Program Implemented	General Fund		5,200,000.00		500,000.00	5,700,000.00	5,700,000.00		A424-07
8000-000-3-3-17-009-000	Capacity Development Program	MDRRMO	Jan. 2026	Dec. 2026	MDRMMO employees well trained and capacitated	General Fund		500,000.00			500,000.00	500,000.00		A423-03
					OTHER SERVICES SUB TOTAL		2,110,000.00	27,875,000.00	-	52,450,000.00	82,435,000.00	20,150,000.00	100,000.00	



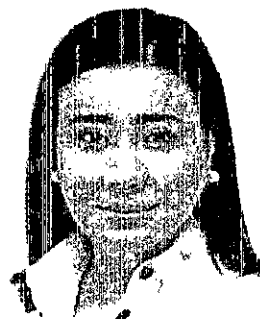


Local Climate Change Action Plan 2020-2030

Local Climate Change Action Plan 2020-2030

Message of the Mayor

Republic of the Philippines
Province of Surigao del Sur
Municipality of Cantilan



Message

To all my beloved Cantilangnons!

Before assumption of office last July 1, 2019, I dreamed about a progressive Cantilan and a resilient community. Week after, I pushed my team to have a workshop and come-up with a shared vision anchored on my development agenda. Thus, the realization of this vision, ***"A Progressive Economic Capital of Surigao del Sur where empowered community lives in a haven of peace and resilient environment through a proactive local governance"***.

To achieve the aforementioned vision, all our undertakings should be disaster resilient. We all knew that that we are facing climate change and it has a huge negative impact to the lives and properties.

Based on the data from National Disaster Risk and Management and the World Risk Report in 2018, the Philippines rank the third in the list of top 15 countries with highest exposure to typhoon, storm surge, earthquakes, landslides, volcanic eruption and human induced disasters. Every year there are 12.1 million Filipinos affected by natural and human induced disasters.

Here in Cantilan we are highly expose for earthquake, flooding and typhoon. To minimize the negative impact to the lives and properties of Cantilangnons, preparedness must be the priority of all things

MARIA CARLA LOPEZ-PICHAY
Municipal Mayor

Municipality of Cantilan, Surigao del Sur

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ACRONYMS AND ABBREVIATIONS

ABC – Association of Barangay Captains
BDRRMC – Barangay Disaster Risk Reduction Management Committee
BRGY. - Barangay
MAO – Municipal Assessor's Office
MDRRMC – Municipal Risk Reduction and Management Council MDRRMO–
Municipal Disaster Risk Reduction & Management Office
MDRRMP – Municipal Disaster Risk Reduction and Management Plan
CC - Climate Change
CCA - Climate Change Adaptation
CCATWG – Climate Change Adaptation Technical Working Group
CCC - Climate Change Commission
CCVI - Climate Change Vulnerability Index
CDP–Comprehensive Development Plan
MEO – Municipal Engineer's Office
MENRO – Municipal Environment and Natural Resources Office
CLUP – Comprehensive Land Use Plan
MMO – Municipal Mayor's Office
MPDO – Municipal Planning and Development Office
MSWDO – Municipal Social Welfare and Development Office
DA - Department of Agriculture
DENR - Department of Environment and Natural Resources
DepEd - Department of Education
DILG - Department of Interior and Local Government
DOST - Department of Science and Technology
DPWH – Department of Public Works and Highways

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DRR - Disaster Risk Reduction

DRRM - Disaster Risk Reduction and Management

GG - Greenhouse Gas

HUDCC - Housing and Urban Development Coordinating Council

COSART - Cortes Search and Rescue Team

IEC - Information and Education Campaign

MDC - Municipal Development Council

LCCAP - Local Climate Change Action Plan

LCE - Local Chief Executive

NCCAP - National Climate Change Action Plan

NDRRMC - National Disaster Risk Reduction and Management Council

NGA - National Government Agency NGO - Non-Government Organization NWRB -

National Water Resources Board

MAO - Municipal Agricultural Officer

PIO - Public Information Office

PNP - Philippine National Police

SB - Sangguniang Bayan

Municipality of Cantilan, Surigao del Sur

CHAPTER 1: INTRODUCTION

Rationale of the Plan

In response to the urgency for action on climate change, the Philippines passed Republic Act 9729, also known as the Climate Change Act of 2009, anchored on the constitutional provision which states that "it is the policy of the State to afford full protection and the advancement of the right of the people to a balanced and healthful ecology... to fulfill human needs while maintaining the quality of the natural environment for current and future generations.

Climate change is happening now. Evidences being seen support the fact that the change cannot simply be explained by natural variation. Most recent scientific assessments have confirmed that this warming of the climate system since the mid-20th century is most likely to be due to human activities; and thus, is due to the observed increase in greenhouse gas concentrations from human activities, such as the burning of fossil fuels and land use change. Current warming has increasingly posed quite considerable challenges to man and the environment, will continue to do so in the future. Presently, some autonomous adaptation is taking place, but we need to consider a more pro-active adaptation planning in order to ensure sustainable development.

The Municipality of Cantilan is currently facing this challenges with its owing agricultural and economic activities. In this present years, Cantilan focus now their attention in the area in disaster risk reduction and climate change adaptation. The Municipal Disaster Risk Reduction and Management Council (MDRRMC) focused more on efforts around disaster preparedness, response and other factors which contribute to people's exposure to disaster.

The plan outlines the specific programs and strategies for adaptation and mitigation and provides key actions that enhances adaptive capacity and resilience of communities

and natural ecosystems to climate change, adopts the total economic valuation of natural resources.

CHAPTER 2: BACKGROUND OF THE MUNICIPALITY OF CANTILAN

HISTORICAL BACKGROUND

Cantilan is a settlement established by the Spaniards at the "Daang Lungsod" (old town) in the early 1700s and was included in the Spanish administration of Tandag as early as 1709 until its separation in 1791 when Christianity and a government headed by priests were introduced by the Spaniards in the locality. Prior to the Spaniards, Bancayan and Bagani Sandigan people whose origin can be traced from the Malay immigrants inhabited Cantilan.

The morning of October 15, was fateful to the protomorphic town, which was the Daang Lungsod, of Cantilan. On this day, a disastrous typhoon described as "hurricane from the north" hit the area. It's devastating winds with the series of tidal waves rolled over and swept the town destroying almost all except one (1) of its houses and killing around thirty (30) people. This ended Daang Lungsod. (Remnants of "Daang Lungsod" can still be seen on the other bank of Cantilan River.)

On the following day, 16 October 1856, FR. MODESTO MARZO Y. CASABANA, a Recollect priest, established the modern Cantilan.

People would ask: How did Cantilan get its name?

Before the typhoon, a woman named "Tilang" lived on the other bank of the river. She used to sell fish in the area. People frequently went there to buy fish from her. When asked they were going, they replied "Adto Kan Tilang". Eventually, the area is presently known as "Kantilang" which the Spaniards called Cantilan.

Cantilan is the mother municipality of Carrascal, Madrid, Carmen and Lanuza. This is presently known as the CarCanMadCarLan area.

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Cantilan remains primarily an agricultural and fishing municipality, but its residents are well known for their high standard of education as evidenced by a large number of professionals.

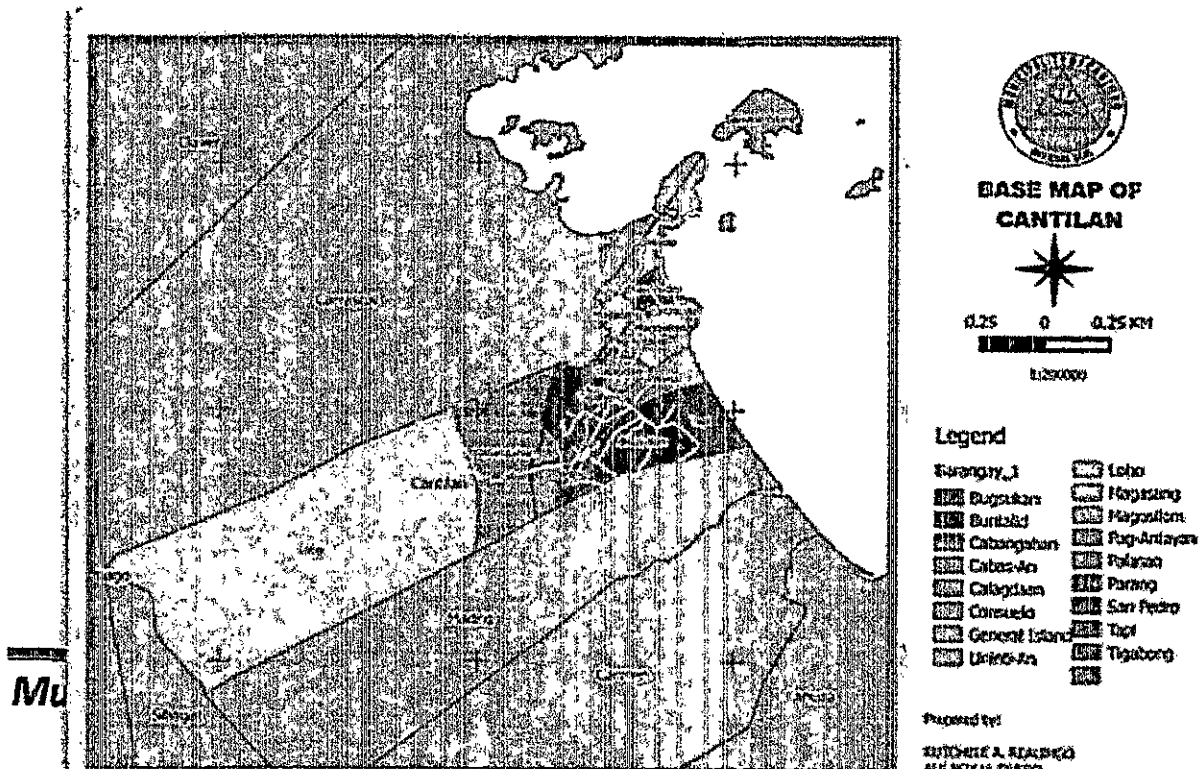
In more recent time logging and timber industry has had an impact in Cantilan, with a veneer manufacturing plant operating in Cantilan. Cantilan also has a potential for mining, although no large-scale operation has yet been undertaken. Cantilan remains an interesting and beautiful place blessed with natural and a rich history.

Cantilan presently is identified a growth center of the CarCanMadCarLanCortan alliance (Carrascal, Cantilan, Madrid, Carmen, Lanuza, Cortes, Tandag)

GEOGRAPHICAL LOCATION

The Municipality of Cantilan is located on the northeastern part of Mindanao. It is the second town from the common boundary of the two Surigao Provinces. It is located on 09°20'N latitude and 125°59'E longitudes. It is bounded on the North by the Pacific Ocean; on the East by the Municipality of Carrascal; on the South by the Municipality of Madrid; and on the west by the Province of Agusan del Norte. It is located about 65 kilometers from Tandag, the Capital Town of Surigao del Sur. It has a total land area of 24,010 by which 72% constituted the forestlands and only 28% is classified as alienable and disposable.

Map No. 1. Location Map of Cantilan



TOPOGRAPHY

The topographical features of Cantilan are varied and include islands, sea coast, coastal plain, swampland, agricultural land, foothills, and mountains. However, Cantilan's mountains are not high, and the estimated slope is approximately 50 degrees. The highest point in Cantilan is 1,134 meters, however this peak is far in the interior near the Agusan burder. Most of Cantilan's Mountain areas are lower in elevation (elevating 300- 500 meters in Cabangahan). Cantilan inhabited area is only 10- 15 meters above sea level. The Cantilan and Bacahan river empty into the sea within Cantilan Bounderies, and the Carac- an river flows through Cabangahan. The malinawa spring in Parang is a unique physical feature of Cantilan along with the Malitangtang Cave.

CLIMATE

Cantilan has no distinct dry season but has very pronounced heavy rainfall from November to March. Minimum temperatures ranges from 77°F to 88°F and maximum temperature ranges from 88°F to 90°F or and average of 85°F. Average annual rainfall is estimated at 156 inches. Although facing the Pacific Ocean, the municipality lies outside the typhoon belt with exposure placed at 7 percent. During the dry season prevailing winds are the northeast trade winds, but Southeast winds at times bring rain.

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Monthly Rainfall and Number of Rainy Days

CY 2013-2015

Table No. 1

Month	2013		2014		2015	
	Rainfall (mm)	No. of Rainy Days	Rainfall	No. of Rainy Days	Rainfall	No. of Rainy Days
January	1077.8	27	1372.1	27	715.8	23
February	666.6	24	331.8	19	391.8	21
March	379.9	22	540.8	24	233.8	20
April	474.7	21	77.7	12	156.3	16
May	264.7	16	271.6	24	96.2	8
June	380.9	16	89.2	17	297.8	19
July	384.0	19	166.8	14	157.1	7
August	393.2	18	173.2	11	180.5	13
September	46.8	9	189.7	10	344.8	23
October	376.7	20	145.1	15	155.6	12
November	528.8	24	242.5	19	755.0	28
December	392.5	23	1034.3	22	375.9	24
Average	447.22	20	336.2	18	321.7	18

DEMOGRAPHIC FEATURES

From 2010 the population of Cantilan was recorded at 30,231 and in 2015 census shows the total population of Cantilan is at 31,492. Within span of five years from the last census conducted in 2015 there is only an increase of 0.83% or 1,261.

**Historical Growth of Population
Municipality of Cantilan
Table No. 2**

Year	Population	Increase Decrease	Average Growth Rate
1903	7,481	Increase	
1918	18,594	Increase	9.90
1939	18,408	Decrease	-0.05
1948	20,519	Increase	1.27
1960	11,793	Decrease	-3.54
1970	16,617	Increase	4.09
1975	18,192	Increase	1.90
1980	20,889	Increase	2.97
1990	24,868	Increase	1.90
1995	24,061	Decrease	-0.65
2005	26,553	Increase	1.04
2010	30,231	Increase	2.77
2015	31,492	Increase	0.83

Source: MPDO Cantilan 2015

Local Climate Change Action Plan 2020-2030

The town of Cantilan is considered as one of the oldest town of the Province of Surigao del Sur. Settlement in the area started as early as the 18th century. During the conduct of the first census in the Philippines on March 2, 1903, Cantilan was the most settled area of the province with a population of 7, 481 as shown on Table 3. The population continued to increase from thereon to almost 9.90 percent in the next census. The increase in population toned down to a stable growth rate of 9.90 percent. Although population fluctuated between 1939 and 1960 but it has easily recouped its counts in later years. In 1995 the municipality experienced a decrease in population showing an average growth rate of (-0.65). However in year 2015, the population has gone up to 31,492.

URBAN- RURAL HOUSEHOLD POPULATION

The Municipality of Cantilan is predominantly rural. About 9,155 or 29.07% of the total municipal population in 2015 is residing in the urban area and about 22,337 or 70.93% of the total municipal population settled in the rural barangays.

URBANIZATION

Barangay Linintian and Magosilom are the two urban barangays. There are also barangay which are urbanizable, namely Barangay Parang and Pag- antayan, on which economic opportunities in the area are increasing due to its geographical situation.

BUILT-UP DENSITY

On urban barangay, the average built- up density is equal to 134 persons/ hectares which has lower density than rural barangays which has 225 persons/ hectares. Urban density is 20 persons per hectare. High- density barangays are Linitian and Magosilom which are located at the administrative centre of the municipality with limited land area. Gross density of Cantilan is three (3) persons per square kilometre.

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Population Household and Number of Households by Barangay Municipality of Cantilan

Table No. 3

Barangay	Population	Number of Households
Urban Barangays		
1.Lininti-an	4,335	985
2.Magosilom	4,820	1,095
Rural Barangays		
1.Bugsukan	637	144
2.Buntalid	1,240	282
3.Cabangahan	1,194	271
4.Cabas-an	1,159	263
5.Calagda-an	1,980	450
6.Consuelo	1,379	313
7.Gen.Island	877	199
8.Lubo	595	135
9.Magasang	1,322	300
10.Pag-antayan	2,205	501
11.Palasao	1,326	301
12.Parang	4,038	917
13.San Pedro	2,853	648
14.Tapi	592	134
15.Tigabong	940	213
TOTAL	31,492	7,151

Source: PSA 2015

Local Climate Change Action Plan 2020-2030

Built- up Density (Person/Has.)

Municipality of Cantilan

Table No. 4

Barangay	Built- up Area Has.	Built- up Pop'n	Built- up Density (Person/ Has.)
Urban Barangays			
Linintian	29.80	4,335	145.47
Magosilom	39.33	4,820	122.55
Sub- total	69.13	9,155	268.02
Rural Barangays			
Bugsukan	6	637	106.17
Buntalid	5	1,240	248.00
Cabangahan	4	1,194	298.50
Cabas- an	8	1,159	144.88
Calagda-an	3	1,980	660.00
Consuelo	10	1,379	137.90
Gen. Island	6	877	146.17
Lubo	3	595	198.33
Magasang	7	1,322	188.86
Pag- antayan	46.5	2,205	47.42
Palasao	7	1,326	189.43
Parang	15	4,038	269.20
San Pedro	7	2,853	407.57
Tapi	3	592	197.33
Tigabong	7	940	134.29
Sub- total	137.5	22,337	3,374.04
Total	206.63	31,492	3,642.06

Source: MPDO Cantilan 2015

Municipality of Cantilan, Surigao del Sur

Population Density by Barangays

Municipality of Cantilan

Table No. 5

Barangay	Population	Area in Has	Density (Person/ has.)
Urban Barangays			
Linintian	4,335	76	57.04
Magosilom	4,820	403	11.96
Sub- total	9,155	479	69.00
Rural Barangays			
Bugsukan	637	324	1.97
Buntalid	1,240	982	1.26
Cabangahan	1,194	1,608	0.74
Cabas- an	1,159	1,035	1.12
Calagda-an	1,980	646	3.07
Consuelo	1,379	446	3.09
Gen. Island	877	653	1.34
Lubo	595	804	0.74
Magasang	1,322	494	2.68
Pag- antayan	2,205	328	6.72
Palasao	1,326	755	1.76
Parang	4,038	729	5.54
San Pedro	2,853	266	10.73
Tapi	592	240	2.47
Tigabong	940	681	1.38
Sub- total	22,337	9,991	44.60
Total	31,492	10,470	113.60

Source: MPDO Cantilan 2015

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AGE AND SEX

Based on the 2015 Census, the population of age under 1 is almost one forth (1/4) of ages 1 to 4 and the ages 60 above is the declining fertility of the municipality. The sex ratio of Cantilan is 98/100 which shows the majority of female population in the municipality. Of the total population, under 1-14 age group comprises 36.10%, ages 15-64 embraces 55.93% and 65 years and above accounts to 5.18%.

With this age grouping where the greater number of person is in the productive age group (ages 15-64) the dependency ratio is placed at 81 dependents per 100 persons in the working ages.

Household Population by Age- Group, Sex
Municipality of Cantilan
Table No. 6

Age Group	Both Sexes	Male	Female
All ages	31,492		
Under 1	867	416	451
1-4	3,247	1,558	1,689
5-9	3,789	1,818	1,971
10-14	4,343	2,084	2,259
15-19	3,430	1,646	1,784
20-24	2,133	1,023	1,110
25-29	2,079	997	1,082
30-34	1,984	952	1,032
35-39	1,830	878	952
40-44	1,537	737	800
45-49	1,437	689	748
50-54	1,241	595	646
55-59	1,096	526	570
60-64	848	407	441
65-69	624	299	325
70-74	441	211	230
75-79	325	156	169
80-84	164	78	86
85 above	77	36	41
TOTAL	31,492	15,106	16,386

Source: MPDO Cantilan 2015

PROJECTED POPULATION

Utilizing the 2015 average growth rate of 0.83 percent, the town of Cantilan is expected a total estimated population of 34,464 in the next two years while 36,277 in the next five years. Barangays Magosilom, Linitian and Parang will be the most settled areas while Barangay Bugsukan will be the least settled area of Cantilan. Almost 36.13% or 12,452 of the total population by 2017 comprises the young population ages below 1 to 14 years old. While more than 55.93% or 19,275 are expected to comprise the productive population ages more than 15 to 64 years old. At the year 2020, it's expected to have a total population of 36,277 which comprises of 36% ages under 1 to 14 year old, 56% under ages 15- 64 years old, and 5% under 65 years old above.

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Projected Population by Age Group

Municipality of Cantilan

Table No. 7

Age Group	POP	%	Projected Population				
	2015		2016	2017	2018	2019	2020
All Ages	31,492						
Under 1	867	2.75	931	947	964	981	997
1-4	3,247	10.31	3,491	3,553	3,616	3,678	3,740
5-9	3,789	12.03	4,072	4,145	4,218	4,290	4,363
10-14	4,343	13.79	4,670	4,754	4,837	4,921	5,004
15-19	3,430	10.89	3,687	3,753	3,819	3,885	3,950
20-24	2,133	6.77	2,274	2,335	2,376	2,417	2,458
25-29	2,079	6.60	2,234	2,274	2,314	2,354	2,394
30-34	1,984	6.30	2,132	2,171	2,209	2,247	2,285
35-39	1,830	5.81	1,968	2,003	2,038	2,073	2,108
40-44	1,537	4.88	1,653	1,683	1,712	1,742	1,771
45-49	1,437	4.56	1,543	1,571	1,598	1,626	1,654
50-54	1,241	3.94	1,335	1,359	1,383	1,407	1,430
55-59	1,096	3.48	1,177	1,198	1,219	1,240	1,261
60-64	848	2.69	912	928	944	961	977
65-69	624	1.98	671	683	695	707	719
70-74	441	1.40	474	482	491	499	508
75-79	325	1.03	348	355	361	367	373
80-84	164	0.52	177	180	183	186	190
85 above	77	0.244	88	90	92	93	95
TOTAL	31,492		33,837	34,464	35,069	35,674	36,277

Source: MPDO Cantilan 2015

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Projected Population by Barangay

Municipality of Cantilan

Table No. 8

Barangay	Population 2015	Projected Population				
		2016	2017	2018	2019	2020
Linintian	4,335	5,028	5,117	5,207	5,297	5,387
Magosilom	4,820	5,701	5,803	5,904	6,006	6,108
Bugsukan	637	684	697	709	721	733
Buntalid	1,240	1,373	1,398	1,422	1,447	1,471
Cabangahan	1,194	1,155	1,175	1,196	1,217	1,237
Cabas-an	1,159	1,207	1,229	1,250	1,272	1,294
Calagda-an	1,980	2,041	2,077	2,114	2,150	2,186
Consuelo	1,379	1,523	1,550	1,578	1,605	1,632
Gen. Island	877	1,064	1,083	1,102	1,121	1,140
Lubo	595	701	714	726	739	751
Magasang	1,322	1,352	1,376	1,400	1,424	1,448
Pag-antayan	2,205	2,538	2,583	2,629	2,674	2,719
Palasao	1,326	1,308	1,332	1,355	1,378	1,402
Parang	4,038	3,959	4,030	4,101	4,171	4,242
San Pedro	2,853	2,530	2,575	2,620	2,666	2,711
Tapi	592	701	714	726	739	751
Tigabong	940	993	1,011	1,029	1,047	1,064
TOTAL	31,492	33,859	34,463	35,068	35,673	36,277

Source: MPDO Cantilan 2015

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CHAPTER 3. SITUATIONAL ANALYSIS

HAZARD IDENTIFICATION FLOOD

The Municipal Disaster Risk Reduction and Management Council (MDRRMC) of Cantilan has identified ten (10) natural hazards and two (2) human-induced hazards.

Table No. 9. Hazard Identification Flood

HAZARD	PROBABILITY		IMPACT		AVERAGE P+I/2	RANK
	RATE	REMARKS	RATE	REMARKS		
Flood	4	twice a year	3		3.5	2
Typhoon	3		4		3.5	2
Earthquake	2		5		3.5	2
Liquefaction	2		2		2	5
Landslide	3	minor only	2		2.5	3
Tsunami	1		1		1	6
Storm Surge	1		1		1	6
Fire	4		2		3	4
Armed Conflict	3	2017	2		2.5	3
Drought	4		4		4	1

As shown in the table above, probability and impact ratings of the hazards, drought is the highest based on the hazard profile and ranking conducted, followed by flood, typhoon and earthquake as rank number 2 while tsunami and storm surge as the lowest.

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This analysis is influenced by the current drought incidence affecting the local agriculture, water supply, health, safety and security caused by the abnormal occurrences of wildfires that happen almost every day. The probability and impact ratings of drought may have attained the highest ratings as shown above, the magnitude of drought losses and continuing vulnerability is however, much lesser than the flood as a natural hazard, in terms of ecological and geo-hazard vulnerabilities, the scope and applicability of the DRRM four thematic areas, and the frequency of occurrence.

However, for the past five years, the municipality experienced flood for about twice a year during the rainy season, unlike drought. The biggest flood event occurred in the year 2018. The most affected barangays were Brgys. Cabangahan, Cabas-an, Parang, Buntalid, Tigabong, Calagdaan, Palasao, Tapi, Bugsukan, Pag-antayan, Magasang, Consuelo, Lininti-an and Magosilom or a total of 14 barangays equivalent to 82% of the total number of barangays of Cantilan (17). The Municipal Disaster Risk Reduction and Management Council (MDRRMC) has also observed a rising trend in flood events over the years.

Therefore, the council decided to consider flood hazard instead of drought as the priority in the formulation of Contingency Plan.

HAZARD TO PLAN FOR: FLOOD

Based on the assessment of the hazards, municipality of Cantilan requires having a Contingency Plan for Flood that will help ensure preparedness in the 17 barangays of the municipality for effective response.

Local Climate Change Action Plan 2020-2030

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However, for the past five years, the municipality experienced flood for about twice a year during the rainy season, unlike drought. The biggest flood event occurred in the year 2018. The most affected barangays were Brgys. Cabangahan, Cabas-ah, Parang, Buntalid, Tigabong, Calagdaan, Palasao, Tapi, Bugsukan, Pag-antayan, Magasang, Consuelo, Lininti-an and Magosilom or a total of 14 barangays equivalent to 82% of the total number of barangays of Cantilan (17). The Municipal Disaster Risk Reduction and Management Council (MDRRMC) has also observed a rising trend in flood events over the years.

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The anatomy of flood is shown below:

Table No. 10. Hazard Plan for Flood

ROOT CAUSES	EARLY WARNING SIGNS	TRIGGERING FACTORS	EXISTING MITIGATING MEASURES
Geographical Location (low lying areas) Climate Change Manifestations Climate Type II	PAGASA weather forecast Quad-media Water discoloration Overflow of waterways Indigenous knowledge:	Weather Disturbances Continuous Rainfall/Heavy Rainfall Clogged Canal/Drainage/ Dams Deforestation Improper Waste Disposal Poor Urban Planning Meeting of high tide and rain water Mining activities Forest Denudation No strict implementation of RA9003	Structural: River Dredging National Greening Program Tree Planting Along Riverbanks (Bamboo, Mangium, Mangrove) Declogging of drainage system Desilting and straightening of water/river flow Non-structural: Forging MOA between CARCANMADCARLAN areas stating to support sustainable watersheds EO23 (Total Log Ban) RA-9003 Municipal Ordinance No. 01-2010 Municipal Ordinance No. 4-1972 SB Resolution No. 13-1994

Local Climate Change Action Plan 2020-2030

Flooding usually occurs during and after continuous heavy rainfall brought about by the northeast monsoon ("amihan") and whenever there were weather disturbances. Most barangays of the municipality of Cantilan are situated in low-lying areas. The early warning signs that the Municipal DRRM Council needs to look out for are PAGASA Weather Bulletins; Quad-media; and Indigenous knowledge. On the other hand, Municipality of Cantilan has established existing mitigation measures in response to flood. These include among others:

Structural:

- River Dredging
- National Greening Program
- Tree Planting Along Riverbanks (Bamboo, Mangium, Mangrove)
- Declogging of drainage system
- Desilting and straightening of water/river flow
- Construction of new drainage canal

Non-structural:

- Ordinances (pls specify)
- *Municipal Ordinance no. 4 – 1972.* An Ordinance prohibiting any person(s) from littering waste papers, fruit and vegetable peelings, cigarette butts and other wastes at public streets, plaza, market, parks and other public places within the poblacion of Cantilan.
- *SB Resolution No. 13 – 1994.* Adopting and Ordinance prohibiting the dumping of garbage wastes and rice hulls along the shoulders of all kinds of road (Barangay, Municipal, Provincial and National Highways) and dikes of waterways and burning of the same within the jurisdiction of the Municipality of Cantilan, Surigao del Sur.
- *Municipal Ordinance No. 01 – 2010.* Comprehensive Ecological Solid Waste Management Ordinance of the Municipality of Cantilan, Surigao del Sur.
- Forging MOA between CARCANMADCARLAN areas stating to support sustainable watersheds
- EO-23 (Total Log Ban)
- RA-9003

Municipality of Cantilan, Surigao del Sur

Local Climate Change Action Plan 2020-2030

SCENARIOS

Table No. 11. Senarios Flood

SITUATIONS	BAD	WORSE	WORST
DESCRIPTION OF THE EVENT	As forecasted by PAGASA, Municipality of Cantilan will be experiencing a continuous heavy downpour of rain on January 28, 2020 and will last until February 4, 2020. Water level in low-lying areas rises to 8 feet that causes flooding to almost barangays.		
AFFECTED POPULATION			
Bugsukan	32	328	501
Buntalid	339	678	1,298
Cabangahan	311	722	1,221
Cabas-an	332	664	1,205
Calagdaan	262	1310	2,465
Consuelo	0	151	800
General Island	0	0	0
Linintian	0	451	2,128
Lubo	0	100	230
Magasang	352	704	1,235
Magosilom	0	515	2,650
Pag-antayan	230	574	1,548

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Palasao	139	346	693
Parang	1,051	2,101	3,875
San Pedro	0	297	1,501
Tapi	61	308	462
Tigabong	261	521	1,042
TOTAL	3,370	9,770	22,854
CASUALTIES			
Dead			
Bugsukan	0	0	1
Buntalid	0	0	1
Cabangahan	0	0	4
Cabas-an	0	0	6
Calagdaan	0	0	1
Consuelo	0	0	2
General Island	0	0	0
Linintian	0	0	3
Lubo	0	0	2
Magasang	0	0	1
Magosilom	0	0	3
Pag-antayan	0	0	1
Palasao	0	0	1
Parang	0	0	4

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San Pedro	0	0	2
Tapi	0	0	1
Tigabong	0	0	1
TOTAL	0	0	34
Injured			
Bugsukan	1	2	19
Buntalid	1	2	27
Cabangahan	2	5	30
Cabas-an	1	3	35
Calagdaan	1	2	22
Consuelo	1	3	20
General Island	1	3	0
Linintian	2	3	42
Lubo	1	3	20
Magasang	1	2	25
Magosilom	2	3	45
Pag-antayan	1	2	25
Palasao	1	2	20
Parang	1	2	25
San Pedro	1	2	40
Tapi	1	2	15
Tigabong	1	2	20

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TOTAL	20	43	430
Missing			
Bugsukan	1	2	5
Buntalid	2	3	20
Cabangahan	5	10	30
Cabas-an	3	10	50
Calagdaan	3	5	30
Consuelo	1	3	20
General Island	1	3	0
Linintian	2	3	19
Lubo	3	4	10
Magasang	1	2	20
Magosilom	2	3	20
Pag-antayan	2	4	25
Palasao	2	3	20
Parang	2	4	30
San Pedro	1	2	15
Tapi	1	2	10
Tigabong	1	2	25
TOTAL	33	65	349
EFFECTS ON			
Housing	15 partially	128 partially	450 partially

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	damaged houses made of light materials	damaged houses, 65 totally damaged houses	damaged houses, 196 totally damaged houses. Estimated cost of damaged is PhP10,300,000.00
Tourism	Minimal damage caused to Tourism Related Establishment (TRE) and property, attraction/sites amounting to ≤500,000.00	Substantial damage caused to TRE property, attraction/site amounting to ≤1,500,000.00	Extensive damage caused to TRE property, attraction/site amounting to PhP3,000,000.00
Agriculture			Riceland extensive damaged (1,200has), HVCs (135has). Estimated cost of damaged is PhP60,000,000.00
Fisheries			Fishcages and fishponds totally washed-out amounting to PhP6,500,000.00
Livelihood/Business			22 units of vermi production washed-out (ECD: PhP440,000.00)

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Roads	Still passable	50% unpassable for light vehicles. Estimated cost of damaged is PhP7,500,000.00	90% unpassable to all types of vehicle with estimated cost of damaged of PhP15,000,000.00
Bridges	Still passable	50% passable (5M)	Totally not passable (ECD: PhP10,000,000.00)
Communication	Still present	Some areas no communication	No more communication (ECD: PhP500,000.00)
Power	No power interruption	Some barangays experienced power interruptions	Total black-out
Water	Submerged pumping station at Barangays Buntalid, Parang (Sit. Tuyaki) and Calagdaan causing low discharge/flow to the 13 barangays served by the CWD. Estimated cost of damage	Water turbidity affected water potability and causing health problems. Estimated cost of damage is PhP300,000.00	No source of potable water. Estimated cost of damage is PhP15,000,000.00

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	is PhP100,000.00		
Environment/ Ecology	Negligible; minimal effect on the environment	Low survival rate of newly planted and transplants of seedlings; severely affected	Removal of vegetation in and around river system; soil erosion; decline in species population; devastated
Transportation			Interrupted
Education	Classes suspended at Primary School	Classes suspended at Primary to Elementary School	Classes suspended at all levels
Response Capabilities	Functional and 80% of rescue personnel and volunteer were deployed and ready to respond	50% of the SRR personnel were deployed and ready to respond	All the responders and volunteers were victims of disaster and no capacity to respond.

The Municipal DRRM Council of Cantilan will have to prepare for the worst case scenario as described in above table.

- As forecasted by PAGASA, Municipality of Cantilan will be experiencing a continuous heavy downpour of rain on January 28, 2020 and will last until February 4, 2020. Water level in low-lying areas rises to 8 feet that causes flooding to almost barangays.

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- Out of the total population of the municipality, there were reported 22,854 individuals or 5,714 families who were affected of flood. Also, 450 houses were partially damaged and 196 houses were totally damaged.
- There were 34 persons dead; 430 persons injured; and 349 persons missing.
- Protection issues arises that there were reported 15 cases of Violence Against Women and Children (VAWC), human trafficking, sexual abuses/harassment, and gender inequality related cases due to lack of basic service facilities such as well-lighted and separate comfort rooms for men, women, children and PWDs, bathing and washing areas, breastfeeding areas, couples room and child-friendly spaces in the evacuation sites.
- Increase cases of lawless activities and criminalities reported, such as theft, looting and robbery specifically in ten (10) affected barangays.
- Impact on Infrastructure, Facilities and Lifelines
 - The flood devastates some of infrastructures affecting 30 kms FMR, 30 kms Barangay Road, 15 kms Provincial Road and 5 kms National Road were not passable for all type of vehicles. Bridges in Barangays of Buntalid, Bugsukan, Tapi, Palasao, Consuelo and Tigabong were totally damaged. The transmitters were totally down, landlines (TETCO) and 2 Cell Sites were partially damaged, thereby, hampering the entire communication system.
 - Municipality of Cantilan experienced a total blackout. According to the management of SURSECO II, the normal operation will resume after 10 days of rehabilitation.
 - Major infrastructures of the most affected barangays of Municipality of Cantilan including school buildings, health centers, gymnasiums, barangay offices are not useable until prior notice due to structural integrity.
 - Damaged to all water sources both spring and ground water due to flash floods, including downstream infrastructure such as the transmission, distribution and service lines, affecting total supply (no water) to 13 barangays and requiring longer time to rehabilitate. Estimated cost of damage is PhP15,000,000.00. Other barangays are also affected due to water contamination.

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- Barangay Health Stations in low-lying areas were flooded. 17% of the population were affected by waterborne diseases and upper respiratory infection.
- The agricultural land and products were affected. A total of 1,335 hectares were severely damaged to wit:
 - a. Rice - 1,200 hectares
 - b. High Value Crops - 135 hectares
- 7 Fishponds and 18 fishcages were reported totally washed-out. A total of PhP6,000,000.00 for livestock (swine, chicken, ducks and large animals) were reported dead.
- The two (2) DepEd Districts and CHED of the Municipality of Cantilan suspended classes at all levels in which 9,662 students, and 672 teachers and non-teaching staff in all levels were affected when heavy rains occur in a week. In such case, there are 127 classrooms will be flooded in affected schools and the instructional materials of the teachers were totally damaged as well (ECD: PhP60,000,000.00).
- The total damage is estimated around 186,740,000.00 in Philippine peso.

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Table No. 13. Detailed breakdown of the affected population is as follows:

BARANGAY	MALE										FEMALE									
	Infant	Toddler	Pre-school	School Age	Teenage	Adult	Senior Citizen			Infant	Toddler	Pre-school	School Age	Teenage	Adult	Senior Citizen				
	0-12 mos.	1-3 yo	4-5 yo	6-12 yo	13-17 yo	18-59 yo	60 above	PWDs	Others	0-12 mos.	1-3 yo	4-5 yo	6-12 yo	13-17 yo	18-59 yo	60 above	PWDs	Pregnant	Lactating	Others
Bugsukan	15	55	57	37	47	37	12	1		25	50	50	37	37	40	12	1	1		
Buntalid	37	124	176	96	97	97	32	3		30	132	143	143	97	72	32	0	7		
Cabangahan	41	121	121	91	91	91	30	2		30	135	142	111	100	63	30	0	19		
Cabas-an	30	126	110	136	90	90	30	2		45	120	165	90	90	63	30	0	12		
Calagdaan	45	190	221	225	275	225	61	1		48	257	246	230	244	147	61	1	10		
Consuelo	25	80	70	60	80	75	20	2		35	80	90	65	65	45	20	0	12		
General Island	0	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0	11		
Linintian	40	169	220	237	86	169	53	3		45	241	286	174	159	106	53	1	25		
Lubo	13	29	21	17	17	17	5	0		5	23	28	26	17	11	5	0	7		
Magasang	55	110	127	110	93	92	30	1		30	123	151	121	102	61	30	1	12		
Magosilom	67	235	250	215	294	198	66	2		40	265	325	283	201	145	66	1	30		
Pag-antayan	40	128	130	156	126	116	38	1		25	145	185	155	135	91	38	0	25		
Palasao	35	75	61	56	51	51	17	0		20	67	75	71	63	34	17	0	2		
Parang	80	290	406	365	370	330	96	1		60	387	387	387	416	205	96	1	18		
San Pedro	45	151	149	125	131	112	37	2		39	153	165	134	100	123	37	1	23		
Tapi	25	44	50	33	34	34	11	0		16	46	48	46	38	26	11	0	2		
Tigabong	28	80	91	118	90	88	26	1		20	107	109	90	100	69	26	1	5		

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HAZARD IDENTIFICATION TYPHOON

The Municipal Disaster Risk Reduction and Management Council (MDRRMC) of Cantilan has identified ten (10) natural hazards and two (2) human-induced hazards. Hence, Contingency Plan 2 of Municipality of Cantilan for Typhoon Hazard.

Table No. 14. Hazard Identification Typhoon

HAZARD	PROBABILITY		IMPACT		AVERAGE	RANK
	RATE	REMARKS	RATE	REMARKS	P+I/2	
Flood	4	twice a year	3		3.5	2
Typhoon	3	5-6 a year	4	All the 17 barangays affected	3.5	2
Earthquake	2		5		3.5	2
Liquefaction	2		2		2	5
Landslide	3	minor only	2		2.5	3
Tsunami	1		1		1	6
Storm Surge	1		1		1	6
Fire	4		2		3	4
Armed Conflict	3	2017	2		2.5	3
Drought	4		4		4	1

As shown in the table above, typhoon ranks next to flood in the hazard identification, hence this second contingency plan is crafted. Flood hazard is prioritized to be the second because the frequency of occurrence is higher than earthquake.

This is based on the analysis from the previous occurrence of typhoon
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for the past five years. The municipality experience 5-6 typhoons every year. All the 17 (100%) barangays were affected, but the impact greatly hit most in the coastal barangays such as San Pedro, General Islands, Magosilom, Linintian and Consuelo. The Municipal Disaster Risk Reduction and Management Council (MDRRMC) observed a rising trend in typhoon events over the years.

Therefore, the council decided to consider typhoon the second ranking hazard of the Municipality of Cantilan and must be given priority in the formulation of Contingency Plan.

HAZARD TO PLAN FOR: TYPHOON

Based on the assessment of the hazards, municipality of Cantilan requires having a Contingency Plan for Typhoon that will help ensure preparedness in the 17 barangays of the municipality for effective response.

The anatomy of typhoon is shown below:

Table No. 15. Hazard Plan for Typhoon

ROOT CAUSES	EARLY WARNING SIGNS	TRIGGERING FACTORS	EXISTING MITIGATING MEASURES
• Geographical Location (Facing the Pacific, eastern seaboard) • Typhoon belt range • Climate Change Manifestations	• PAGASA weather forecast • Quad-media • Strong Wind Indigenous knowledge: • Halo	• Weather atmospheric disturbances • High evaporation rate • Warm ocean water	Structural: • Construction of Sea wall • Tree Growing Along Riverbanks (Bamboo, Mangium, Mangrove)

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	sun/moon		• Declogging of drainage system • Desilting and straightening of water/river flow Non-structural: • Massive IEC on typhoon preparedness • Ordinances on Pre-emptive and Forced Evacuation
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Typhoon usually occurs in the last quarter and early part of the year. The municipality of Cantilan is geographically located in the eastern part of the country and located in the typhoon belt area.

The early warning signs that the Municipal DRRM Council needs to look out for are PAGASA Weather Bulletins; Quad-media; and Indigenous knowledge.

On the other hand, Municipality of Cantilan has established existing mitigation measures in response to typhoon. These include among others:

Structural:

- Construction of Seawall
- River Dredging
- National Greening Program
- Tree Growing Along Riverbanks (Bamboo, Mangium, Mangrove)
- Declogging of drainage system
- Desilting and straightening of water/river flow

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- Construction of new drainage canal

Non-structural:

- Massive IEC on typhoon preparedness.
- Municipal Ordinance on Pre-emptive/Force Evacuation (MO NO. 18-2012)
- Identify evacuation center (MOU crafted)
- *Municipal Ordinance No. 4 – 1972.* An Ordinance prohibiting any person(s) from littering waste papers, fruit and vegetable peelings, cigarette butts and other wastes at public streets, plaza, market, parks and other public places within the poblacion of Cantilan.
- *SB Resolution No. 13 – 1994.* Adopting and Ordinance prohibiting the dumping of garbage wastes and rice hulls along the shoulders of all kinds of road (Barangay, Municipal, Provincial and National Highways) and dikes of waterways and burning of the same within the jurisdiction of the Municipality of Cantilan, Surigao del Sur.
- *Municipal Ordinance No. 01 – 2010.* Comprehensive Ecological Solid Waste Management Ordinance of the Municipality of Cantilan, Surigao del Sur.
- Forging MOA between CARCANMADCARLAN areas stating to support sustainable watersheds
- EO-23 (Total Log Ban)
- RA-9003

SCENARIOS

Table No. 16. Scenario Typhoon

SITUATIONS	BAD	WORSE	WORST
DESCRIPTION OF THE EVENT	Typhoon "Arman" (Int'l. name "Andrew") is forecasted by PAGASA authorities to hit the municipality of Cantilan on February 14, 2020 at 9:00 o'clock in the evening; and is expected to make its landfall specifically in the area of barangay San Pedro, based on the weather tracking by PAGASA.		

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	• PSWS No. : 5 • Rainfall Volume : 350 mm in 24 hours • Sustained Wind : 375 kph • Gustiness : 395 kph • Speed : 25 kph • Wide : 250 km radius of rain bond • Track of Typhoon : To move West-North-West of Hinatuan		
AFFECTED POPULATION			
Bugsukan	32	328	663
Buntalid	339	678	1,298
Cabangahan	311	722	1,221
Cabas-an	332	664	1,205
Calagdaan	262	1310	2,465
Consuelo	56	151	1,435
General Island	137	556	913
Linintian	547	2,034	4,512
Lubo	106	301	500
Magasang	352	704	1,376
Magosilom	851	2,316	5,017
Pag-antayan	230	574	1,548
Palasao	139	346	693
Parang	1,051	2,101	3,875

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San Pedro	857	1,560	2,970
Tapi	61	308	462
Tigabong	261	521	1,042
TOTAL	5,924	15,174	31,195
CASUALTIES			
• Dead			
Bugsukan	0	0	1
Buntalid	0	3	12
Cabangahan	0	0	4
Cabas-an	0	0	6
Calagdaan	0	0	2
Consuelo	0	3	15
General Island	0	10	34
Linintian	0	5	25
Lubo	0	0	5
Magasang	0	0	2
Magosilom	0	6	30
Pag-antayan	0	0	1
Palasao	0	0	1
Parang	0	0	2
San Pedro	0	11	36
Tapi	0	0	1
Tigabong	0	0	1

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TOTAL	0	38	178
• Injured			
Bugsukan	1	10	20
Buntalid	1	13	35
Cabangahan	2	8	32
Cabas-an	1	18	40
Calagdaan	1	11	25
Consuelo	1	15	42
General Island	1	21	80
Linintian	2	26	105
Lubo	1	10	35
Magasang	1	17	40
Magosilom	2	21	120
Pag-antayan	1	11	30
Palasao	1	13	25
Parang	1	22	48
San Pedro	1	31	92
Tapi	1	6	18
Tigabong	1	4	25
TOTAL	20	257	812
• Missing			
Bugsukan	1	2	7
Buntalid	2	3	27

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Cabangahan	5	10	37
Cabas-an	3	12	57
Calagdaan	3	5	25
Consuelo	1	3	49
General Island	1	18	52
Linintian	2	28	59
Lubo	3	4	15
Magasang	1	2	33
Magosilom	2	9	51
Pag-antayan	2	4	26
Palasao	2	12	30
Parang	2	4	30
San Pedro	1	21	48
Tapi	1	8	15
Tigabong	1	6	26
TOTAL	33	151	587

EFFECTS ON

Housing	30 partially damaged houses made of light materials	401 partially damaged houses, 165 totally damaged houses	812 partially damaged houses, 403 totally damaged houses. Estimated cost of damaged is PhP28,500,000.00
Tourism	Minimal damage caused to Tourism Related	Substantial damage caused to TRE property,	Extensive damage caused to TRE property,

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	Establishment (TRE) and property, attraction/sites amounting to ≤500,000.00	attraction/site amounting to ≤1,500,000.00	attraction/site amounting to PhP15,000,000.00
Agriculture			Riceland extensive damaged (2,100has), HVCs (205has). Estimated cost of damaged is PhP168,200,000.00
Fisheries			Fishcages and fishponds totally washed-out amounting to PhP6,500,000.00
Livelihood/Business			Severely affected with estimated cost of damaged amounting to PhP12,800,000.00
Roads	Still passable	50% unpassable for light vehicles. Estimated cost of damaged is PhP7,500,000.00	95% unpassable to all types of vehicle with estimated cost of damaged of PhP15,000,000.00
Bridges	Still passable	50% passable (5M)	Totally not passable (ECD: PhP15,800,000.00)

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Communication	Still present	Some areas no communication	No more communication (ECD: PhP500,000.00)
Power	No power interruption	Some barangays experienced power interruptions	Total black-out for 2 weeks
Water	Submerged pumping station at Barangays Buntalid, Parang (Sit. Tuyaki) and Calagdaan causing low discharge/flow to the 13 barangays served by the CWD. Estimated cost of damage is PhP100,000.00	Water turbidity affected water potability and causing health problems. Estimated cost of damage is PhP300,000.00	No source of potable water. Estimated cost of damage is PhP28,000,000.00
Environment/ Ecology	Negligible; minimal effect on the environment	Low survival rate of newly planted and transplants of seedlings; severely affected	Removal of vegetation in and around river system; soil erosion; decline in species population; devastated and the damaged is estimated around

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			Php. 3,500,000.00
Transportation			Interrupted for 2 almost weeks
Education	Classes suspended at Primary School	Classes suspended at Primary to Elementary School	Classes suspended at all levels for 3 days
Response Capabilities	Functional and 80% of rescue personnel and volunteer were deployed and ready to respond	50% of the SRR personnel were deployed and ready to respond	All the responders and volunteers were victims of disaster and no capacity to respond.

The Municipality of Cantilan will have to prepare for the worst-case scenario as described in the table above.

As basis for strategic response during emergency, the event described in this plan is a worst-case scenario. The assumptions are presented as follows:

Typhoon "Arman" (Int'l. name "Andrew") is forecasted by PAGASA authorities to hit the municipality of Cantilan on February 14, 2020 at 9:00 o'clock in the evening; and is expected to make its landfall specifically in the area of barangay San Pedro, based on the weather tracking by PAGASA.

As Typhoon Arman make its landfall, the huge amount of rainwater that it carries around its rain bond from February 10 ,2020 and will continue to persist until the 17th day of February 2020 affecting all barangays. The heavy down pouring of rainwater saturates the land that generates Flooding (F) and Rain-Induced Landslides (RIL).

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Based on the issued Public Storm Warning Signal (PSWS) of PAGASA through the NDRRMC, the information includes the following:

- PSWS No. : 5
- Rainfall Volume : 350 mm in 24 hours
- Sustained Wind : 375 kph
- Gustiness : 395 kph
- Speed : 25 kph
- Wide : 250 km radius of rain bond
- Track of Typhoon : To move West-North-West of Hinatuan

Low lying areas and flat lands will accumulate most of the rainwater that will be continuously poured for 7 days, and will affect 95% of the municipal population, major business sectors and will cause immense damage to agricultural areas, roads and bridges impassable for all types of vehicles. Flood waters will reach up to 8 feet high in low lying areas and storm surge of 10-14 meters during high tide fully submerging houses in the coastal municipalities along its tracking.

Typhoon Arman is expected to exit the Philippine Area of Responsibility (PAR) on the 17th day of February 2020 at approximately 6:00 o'clock in the morning.

Out of the 31,195 population or 7,800 families affected, there were 881 families stayed in the designated evacuation centers of the municipality while 488 families were home-based evacuees. Also, there were reported death of 178 individuals and injured of 812 individuals caused by either drowning, electrocution, buried due to landslide, collapsed structures, falling debris and animal bites. On top of these, there were 587 individuals missing.

6,390 individuals were affected of epidemics such as water-borne diseases (diarrhea, gastro-enteritis, etc), and other illnesses like URTI/Pneumonia, influenza, leptospirosis, flu, hypertension, nervous breakdown, wounds, hypothermia, skin diseases due to congested evacuation centers and poor water supply, sanitation and hygiene practices.

There were reported 500 cases of Violence Against Women and Children (VAWC), human trafficking, sexual abuses/harassment, and gender inequality

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related cases due to lack of basic service facilities such as well-lighted and separate comfort rooms for men, women, children and PWDs, bathing and washing areas, breastfeeding areas, couples room and child-friendly spaces in the evacuation sites.

Reported increase cases of lawless activities and criminalities, such as theft, looting and robbery specifically in severely affected barangays of Magosilom, Linintian, Consuelo, San Pedro, General Island and Pag-antayan.

Impact on Infrastructure, Facilities and Lifelines:

- The Typhoon "Arman" devastates some of infrastructures affecting all barangays of the Municipality of Cantilan. Occurrences of landslide at Barangays of Lubo, Cabangahan, Cabas-an, Buntalid, Tigabong and Consuelo were recorded affecting all roads both national, provincial, municipal and barangay. Timber bridges particularly in barangays of Consuelo, Buntalid, Bugsukan, Tigabong were totally damaged and not passable for all types of vehicles.
- The telecommunication towers and transmitters were totally down in the municipality, thereby, hampering the entire communication system for almost 1 week.
- Drinking water is becoming scarce covering the 13 barangays because 100% of water supply are not functional. Cantilan Communal Irrigation System were damaged.
- All electric lines of NGCP and SURSECO II were damaged. According to the management, the normal operation will resume after a month of rehabilitation.
- Major infrastructures of the entire municipality including school buildings, hospitals, health centers, gymnasiums, government and private facilities are not useable until prior notice due to structural integrity problem.
- The total damage is estimated around 298,500,000 in Philippine peso.

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Table No. 17. Below is the summary of population that will be affected by the TYPHOON, as well as those who will possibly be displaced.

AFFECTED AREA	NO. OF AFFECTED POPULATION		NO. OF DISPLACED POPULATION							ASSUMPTIONS (Why they were affected/ displaced/ evacuated)	CHARACTERISTICS	
			Inside Evacuation			Outside Evac		Total				
	Fam	Ind	Fam	Ind	Location	Fam	Ind	Fam	Ind			
Bugsukan	166	663	17	66	Barangay Hall	8	33	25	99	Houses are destroyed, all lifeline are down	All lifeline were down and some houses were partially and totally damaged	
Buntalid	325	1,298	32	130	Barangay Hall	16	65	48	195			
Cabangahan	305	1,221	31	122	Barangay Hall	15	61	46	183			
Cabas-an	301	1,205	30	121	Barangay Hall	15	60	45	181			
Calagdaan	616	2,465	54	214	Barangay Hall	38	170	92	384			
Consuelo	359	1,435	36	144	Barangay Hall	43	90	79	234			
Gen. Island	228	913	23	91	Barangay Hall	11	46	34	137			
Linintian	1128	4,512	148	590	Barangay Hall	63	250	211	840	Houses are destroyed, all lifeline are down		
Lubo	125	500	13	50	Barangay Hall	6	25	19	75			
Magasang	344	1,376	34	138	Barangay Hall	20	80	54	218			
Magosilom	1254	5,017	173	690	Barangay Hall	88	350	261	1040			
Pag-antayan	387	1,548	39	155	Barangay Hall	28	110	67	265			
Palasao	173	693	21	81	Barangay Hall	9	35	30	116			
Parang	969	3,875	113	450	Barangay Hall	58	230	171	680			
San Pedro	743	2,970	79	315	Barangay Hall	43	170	122	485			
Tapi	116	462	12	46	Barangay Hall	6	23	18	69			
Tigabong	261	1,042	26	104	Barangay Hall	21	85	47	189			
TOTAL	7,800	31,195	881	3,507		488	1,883	1,369	3,740			

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Table No. 18. Detailed breakdown of the affected population is as follows:

BARANGAY	MALE									FEMALE										
	Infant	Toddler	Pre-school	School Age	Teenage	Adult	Senior Citizen	PWD	Others	Infant	Toddler	Pre-school	School Age	Teenage	Adult	Senior Citizen	PWD	Pregnant	Lactating	Others
	0-12 mos.	1-3 yo	4-5 yo	6-12 yo	13-17 yo	18-59 yo	60 above			0-12 mos.	1-3 yo	4-5 yo	6-12 yo	13-17 yo	18-59 yo	60 above				
Bugsukan	15	55	57	37	47	37	12	1		25	50	50	37	37	40	12	1	1		
Buntalid	37	124	176	96	97	97	32	3		30	132	143	143	97	72	32	0	7		
Cabangahan	41	121	121	91	91	91	30	2		30	135	142	111	100	63	30	0	19		
Cabas-an	30	126	110	136	90	90	30	2		45	120	165	90	90	63	30	0	12		
Calagdaan	45	190	221	225	275	225	61	1		48	257	246	230	244	147	61	1	10		
Consuelo	25	80	70	60	80	75	20	2		35	80	90	65	65	45	20	0	12		
General Island	0	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0	11		
Linintian	40	169	220	237	186	169	53	3		45	241	286	174	159	106	53	1	25		
Lubo	13	29	21	17	17	17	5	0		5	23	28	26	17	11	5	0	7		
Magasang	55	110	127	110	93	92	30	1		30	123	151	121	102	61	30	1	12		
Magosilom	67	235	250	215	294	198	66	2		40	265	325	283	201	145	66	1	30		
Pag-antayan	40	128	130	156	126	116	38	1		25	145	185	155	135	91	38	0	25		
Palasao	35	75	61	56	51	51	17	0		20	67	75	71	63	34	17	0	2		
Parang	80	290	406	365	370	330	96	1		60	387	387	387	416	205	96	1	18		
San Pedro	45	151	149	125	131	112	37	2		39	153	165	134	100	123	37	1	23		
Tapi	25	44	50	33	34	34	11	0		16	46	48	46	38	26	11	0	2		
Tigabong	28	80	91	118	90	88	26	1		20	107	109	90	100	69	26	1	5		

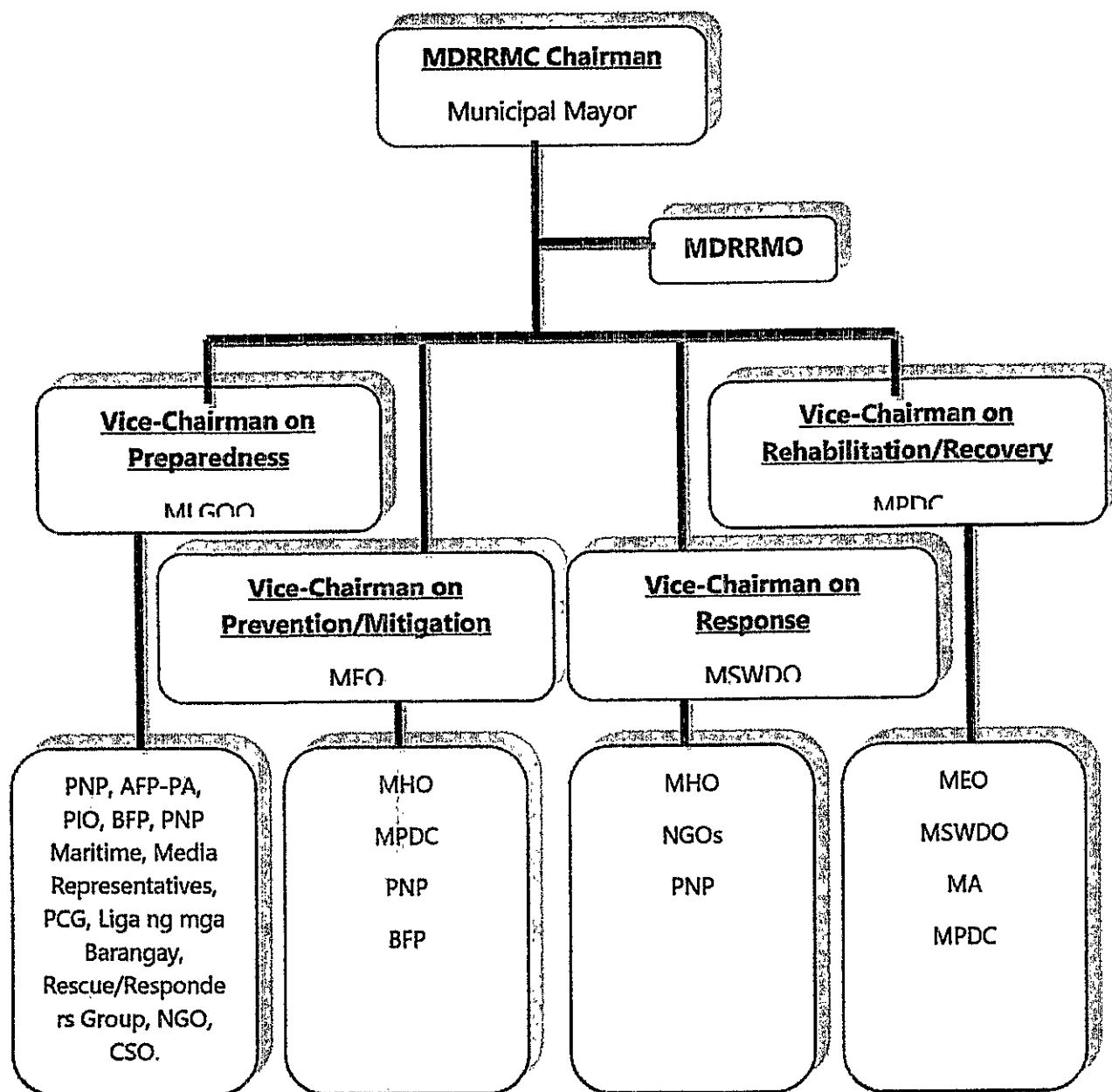
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Below is the summary of population that will be affected by the flood, as well as those who will possibly be displaced.

AFFECTED AREA	NO. OF AFFECTED POPULATION		NO. OF DISPLACED POPULATION							ASSUMPTIONS (Why they were affected/ displaced/ evacuated)	CHARACTERISTICS	
			Inside Evacuation			Outside Evac		Total				
	Fam	Ind	Fam	Ind	Location	Fam	Ind	Fam	Ind			
Bugsukan	125	501	31	125	Brgy Hall	6	25	38	150	Houses are flooded, risky if not vacated	Flood has not yet subsided. Some houses were partially and totally damaged	
Buntalid	325	1,298	81	324	Brgy Hall	16	64	97	388			
Cabangahan	305	1,221	76	305	Brgy Hall	15	61	92	366			
Cabas-an	301	1,205	75	301	Brgy Hall	15	60	90	361			
Calagdaan	616	2,465	154	616	Brgy Hall	31	123	185	739			
Consuelo	200	800	50	200	Brgy Hall	10	40	60	240			
Gen. Island	0	0	0	0		0	0	0	0			
Linintian	532	2,128	133	532	Brgy Hall	27	106	160	638	Houses are flooded, risky if not vacated		
Lubo	58	230	14	57	Brgy Hall	3	11	17	68			
Magasang	309	1,235	77	308	Brgy Hall	15	61	93	369			
Magosilom	663	2,650	166	662	Brgy Hall	33	132	199	794			
Pag-antayan	387	1,548	97	387	Brgy Hall	19	77	116	464			
Palasao	173	693	43	173	Brgy Hall	9	34	52	207			
Parang	969	3,875	242	968	Brgy Hall	48	193	291	1,161			
San Pedro	375	1,501	94	375	Brgy Hall	19	75	113	450			
Tapi	116	462	29	115	Brgy Hall	6	23	35	138			
Tigabong	261	1,042	65	260	Brgy Hall	13	52	78	312			
TOTAL	5,715	22,854	1,427	5,708		285	1,137	1,716	6,845			

Chapter 4: IMPLEMENTATION ARRANGEMENT

Organizational Structure



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Institutional Working Arrangement

There shall be mutual cooperation among and between LDRRMO, other municipal department such as MSWDO, MAO, MEO, MHO, MPDC, MENRO and among others DepEd, CHED, ABC President, PNP, BFP, Maritime, Philippine Coast Guard, DENR, and accredited NGO's, PO's and Community Disaster Volunteers in the implementation of LDRRM Plan.

Quarterly and Annual progress of LDRRM activities shall likewise be reported to the LDRRM Council and other funding partners for information, technical and management guidance.

Accountability for the regular reporting systems to the public and concerned officials belongs to the LDRRMO.

The Team Leader

The planning is within the jurisdiction of the Planning Office and The Municipal Disaster Risk Reduction and Management Office and the department head is used to be the resource person. The Municipal Local Government Operation Office is the one who lead in the LCCAP Formulation. The members of the core team were selected, and the consolidation of the data and resources for planning for climate or disaster risk related concerns becomes part of the responsibility of the DRRM unit.

The local chief executive serves as the "Champion" in which He is a politically powerful person with the ability and capacity to effect change, who also a climate-aware, community leader who motivate and educate in vulnerable communities, a motivated planner willing to put effort and time into the planning process.

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The Member of the LCCAP Core Team

The members of the core team. The following LGU departments is represented in the core team:

Municipal Planning and Development Office

Rural Health Unit

Municipal Engineering Office

Municipal Agriculture Office

Municipal Social Welfare & Development Office

Municipal Environment and Natural Resources Office

Municipal Budget Office

Municipal Disaster Risk Reduction Management Office

Planning Context

The primary goal of the LCCA Plan is to improve the existing practices of the LGU on the disaster risk reduction and management through better partnership and working relationship among the departments within the local government unit, civil society organization, private sectors and community disaster volunteers.

In the formulation of LCCA Plan, there are three (3) specific objectives has been agreed upon by the participants in order to attain a better quality results and guidelines in the formulation of the plan and these are:

1. To conduct participatory capacity and vulnerability assessment to be more objective in the budget prioritization for the 70% of Local Disaster Risk Reduction and Management Fund.

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2. To consolidate the programs and project of every department of the LGU related to CCA-DRR and allocate funds from LDRRM Fund.
3. To formulate the comprehensive LCCA Plan of Cantilan.

The Municipality of Cantilan development trends and their potential are:

- ☐ Growth geared towards the northern municipalities, which are predominantly residential and agricultural.
- ☐ Mixed uses within the Municipality, increased buffer areas around commercial areas, on-going real estate development, and waterfront developments.

By 2030, the Municipality envisions becoming a premier Municipality and identifies the following priority areas for short and medium term programs and policies:

- ☐ Tourism hub of the province,
- ☐ Becoming a business friendly Municipality,
- ☐ Low cost decent housing,
- ☐ Medical/health care and emergency services,
- ☐ Quality infrastructure,
- ☐ Crisis management,
- ☐ Healthy and sustainable environment,
- ☐ Public safety and police assistance,
- ☐ Public utilities and consumer protection,
- ☐ Good governance.

These priority areas are expected to rely on higher income from the Municipality strategic resources such as tourism, trade and commerce, and infrastructure systems.

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**Chapter 5: CLIMATE CHANGE MITIGATION AND ADAPTATION ACTION
(2020-2030)**

The effect and occurrence of climate change in the form of temperature increase, flooding, increased precipitation, frequency and intensity of typhoon, sea level rise, storm surge, etc. have impacts on the economy, environment, infrastructures, land use and in the whole barangays of the Municipality Cantilan. Given its coastal location, formation of marine and riverine water bodies and its fast growing population is greatly vulnerable to the impacts of climate change and has already experienced noticeable adverse effects in recent years. Without the concerted national and local actions, the challenges where the municipality will face as a result of climate change are expected to intensify in the medium and long term.

In action and in coherence with the Climate Change Act 9729 which provides the policy framework with which to systematically address the growing threats on the community life and its impact on the environment, the Municipal Government of Cantilan has now defined its Local Climate Change Action Plan which is based on the Vulnerability and Adaptation Assessment Report. The report is the result from the gathered related data in the most vulnerable barangays of the municipality.

The Local Climate Change Action Plan 2020-2030 of Cantilan anchored on the national climate change framework strategy which adopts the following priorities:

1. Food security
2. Water sufficiency
3. Ecological and environmental stability
4. Human security
5. Climate-smart industries and services
6. Sustainable energy

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7. Knowledge and capacity development

—The planning team conducted an initial identification of climate change mitigation and adaptation initiatives to enable the municipality to adjust the impacts of climate change such as the increasing temperature, the heavier rains causing floods during the wet season of November to February and the typhoons caused by heavy rains alone accompanied by strong winds. Included below is the list of mitigation adaptation initiatives per climate change hazard and in consonance to the priority areas of the NCCAP.

To enhance the ability in adjusting to the increasing temperature of 0.9°C to 2.0°C from 2020 to 2050, the municipal LCCAP Core Team suggested that the mitigation and adaptation options stated below. One of the primary issues is the potential occurrence of higher temperature in its built up zones in the populated areas. The suggested options focused on enhancing the carbon sink. Reducing the concentration of greenhouse gas, emissions, creating open spaces, retain areas with natural soil cover and reducing use of materials that contribute heat absorption.

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Mitigation and Adaptation Action for all Potential Hazards

PROGRAM/PROJECT/ ACTIVITY	INDICATOR	RESPONSIBLE OFFICE	Budgetary Requirements	IMPLEMEN- TATION PERIOD
Reduction of Greenhouse Program • Reforestation • Strengthen the enforcement of laws on clean air act • Conduct IEC on environmental laws for public awareness	• ecological and environmental stability • human security • knowledge and capacity enhancement	MENRO and all offices concerned	500,000	2020-2030
Drainage Improvement Project • Installation of culverts, Concrete Canal with in the Poblacion • Deepening/Dredging of river, creeks and estuaries • Declogging of canals and drainage system • Clearing of creeks	• ecological and environmental stability • human security	MEO, MDRRMO, MENRO	5M	2020-2030
Forest Protection and Coastal Resource Management Program • Provide alternative livelihood for forest dependent communities • Delineation of production and protection forest • Conduct Reforestation on denuded areas • Mangrove plantation • Establish livelihood project to support the mangrove rehabilitation	• ecological and environmental stability • human security • knowledge and capacity enhancement	MENRO, MAO	500,000	2020-2030

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• IEC on CRM				
River Protection Program • Plantation of Bamboos along the riverbanks • Construction of flood control system • Dredging of Estuary • Embankment of River Banks	• ecological and environmental stability • human security	MENRO, MEO, MPDO	5M	2020-2030
Watershed Management Program • Delineation of watershed areas • Development of Watershed •	• ecological and environmental stability • human security		1M	2020-2030
Solid waste management program • Improvement of solid waste collection and disposal • Acquisition of garbage Compactor • Operationalization of Municipal Eco-Park (Sanitary Landfill) • Improvement facilities organic soil production (bio-composter, shredder and other facilities)	• ecological and environmental stability • human security	MENRO, MAO, MPDO	5M	2020-2030
Food security program • Introduction of Flood, Drought, saline, pest and diseases tolerant varieties • Adjust cropping calendar	• ecological and environmental stability • human security • food security	MAO	300,000	2020-2030

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• Conduct climate field school • Integrated Farming System				
Human Security Program • Construction of Disaster Operation and Evacuation Center, and • Improvement of existing facilities that can part of a network of emergency evacuation facility (Multi-purpose building, halls, schools and others) for vulnerable communities	• human security	MEO	10M	2020-2030
• Acquisition/procurement of MDRRMC/ BDRRMC emergency tools and equipment (PPG/PPA)	• human security	MDRRMO	6M	2020-2030
• Update of Municipal Disaster Risk Reduction Plan and other related plan	• ecological and environmental stability • human security	MDRRMO and all offices concerned	200,000	2020-2030
• Strictly implement Zoning Ordinance and No Build Zone	• human security	MPDO and MDRRMO	50,000	2020-2030
• Regulation of building construction and advocating for structurally houses that can adapt to strong winds and floods	• human security	MEO, MPDO	50,000	2020-2030
• Conduct annual	• human security			

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emergency and disaster drills (all hazard)		MDRRMO	1M	2020-2030
• Installation of Early Warning System (Flood and other related hazard)	• human security	MDRRMO	3M	2020-2030
• Advocacy on climate response agriculture and fisheries • crop varieties, crop rotation and other relevant farming technologies for farmers • marine fisheries and aquaculture	• ecological and environmental stability • human security • water sufficiency • knowledge and capacity development • food security	MDRRMO, MAO, CRM Officer	2M	2020-2030
• Advocacy for the use of "climate change friendly" construction materials-green friendly.	• ecological and environmental stability • climate-smart industries and services • knowledge and capacity development	MDRRMO	1M	2020-2030
• Implementation of design/construction guidelines on climate change friendly structures for municipal public facilities (Barangay Hall, Day Care Centers, Gyms, Health Centers, public markets, offices, multi-	• ecological and environmental stability • human security • Climate-smart industries and services			2020-2030

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purpose building, etc.) the use of tropical designs using passive cooling (natural ventilation) and indirect use of daylight to improve indoor air circulation and lighting with minimized power consumption		MEO, MPDC, Zoning Officer	1M	
Establishment of Municipal Nursery	- ecological and environmental stability - human security - food security	MAO, MEO, MENRO	300,000	2020-2030
Building awareness and capacity in health programmes to adjust in increasing temperatures through massive health education and behaviour change communication project (advocacy and information and education campaign) and living a healthy life style	- knowledge and capacity development - human security	MHO, MSWDO	100,000	2020-2030
Processing of biodegradable wastes through vermiculture, Bio-composter as soil enhancer	- human security - food security - ecological and environmental stability	MENRO, MAO	200,000	2020-2030
Encourage organic farming and the use of	- human security - food security			

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greenhouses for high value crops to protect from harsh climatic elements such as strong rains and strong winds	• ecological and environmental stability • climate-smart industries and services • knowledge and capacity development	MAO, MENRO	200,000	2020-2030
• Rain water harvesting project (SWIP)	• human security • food security • ecological and environmental stability • water sufficiency • knowledge and capacity development • sustainable energy	MEO, MPDO, MAO	5M	2020-2030
• Establishment of barangay-based emergency response team and protocols for different hazards for coastal barangays and other vulnerable areas	• ecological and environmental stability • human security	MDRRMO	1M	2020-2030

CHAPTER 6: PROJECT FINANCING

Fund Management

The Management of DRRM Fund shall be in accordance with the provisions of RA No. 10121, otherwise known as the "Philippine Disaster Risk Reduction and Management Act of 2010" under Section 21 and 22 which stipulate that "the present Local Calamity Fund shall henceforth be known as the Local Disaster Risk Reduction and Management Fund (LDRRMF). Not less than five percent (5%) of the estimated revenue from regular sources shall be set aside as the LDRRMF to support disaster risk management activities such as, but not limited to, pre-disaster preparedness program.

The LDRRMF shall monitor and evaluate the use and disbursement of the LDRRM Fund based on the LDRRM Plan as incorporated in the Municipal development plan and annual work and financial plan (Sec. 21, RA 10121) upon the recommendation of the CDRRMO and approval of the Sangguniang Bayan, the LDRRMF may transfer the said fund to support disaster risk reduction work of other LDRRMF's which are declared under state of calamity of the amount appropriated for LDRRMF thirty percent (30%) shall be allocated as Quick Response Fund (QRF) or stand by fund for relief and recovery program. Utilization of DRRM funds shall be in accordance with existing accounting and auditing roles.

Unexpended LDRRMF shall accrue to a Special Trust Fund in the General Fund Books solely for supporting DRRM activities within the next five years. Any amount not utilized after five years shall revert to the general fund and will be available for other social services to be identified by the Sangguniang Bayan.

CHAPTER 7: REVIEW, MONITORING AND EVALUATION

General Monitoring and Evaluation Framework

Monitoring and evaluation is the process of gathering, filing, accessing and analyzing information that will enable the municipal mayor as head of the Local Disaster Risk Reduction and Management Council to determine the progress of the implementation of the LDRRM Plan and make timely decisions to ensure that progress is maintained according to schedules and targets.

The public dissemination of the outputs of monitoring and evaluation activities enhances transparency in management.

The LDRRMO shall be primarily responsible in carrying out monitoring and evaluation activities but whose work shall be reviewed by the Local Disaster Risk Reduction and Management as the overseeing body of the municipality for disaster risk reduction and management.

The LDRRMO shall submit a monthly, quarterly and an annual report to the LDRRMC and to the municipal mayor informing them of the state of the implementation of the approved LDRRM program/projects for the period.

ANNEXES



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PEACE AND ORDER AND PUBLIC SAFETY (POPS) PLAN 2023 - 2025

PEACE AND ORDER AND PUBLIC SAFETY (POPS) PLAN 2023 - 2025
MUNICIPALITY OF CANTILAN, SURIGAO DEL SUR

Chapter F - Funding Requirements

PEACE AND ORDER

PEACE AND ORDER

2023 - 2025													
POPS Issue	Strategy	Title of PPSAs	Schedule of Implementation		Expected Output	Physical Target of the Expected Output	Regulatory Measures	Funding Requirement	Possible Funding Source	Amount			Total
			Starting Date	Completion Date						PS	MOOE	CO	
Peace and Order													
Crime and Disorder													
Illegal Drugs	Intensification of Police Drug Operations	Conduct Patrolling	January 1, 2023	December 31, 2025	Patrolling Conducted	1080 ops		500,000.00	GF/POC		500,000.00		500,000.00
		Conduct Checkpoint/Dragnet Checkpoint	January 1, 2023	December 31, 2025	Checkpoint/ Dragnet Checkpoint conducted	1080 ops		36,000.00	GF/POC		36,000.00		36,000.00
	Awareness Campaign on Illegal Drugs	Drug awareness Lectures	January 1, 2023	December 31, 2025	Drug awareness Lecture conducted	36 lectures		120,000.00	GF/POC		120,000.00		120,000.00
		Conduct KASIMBAYANAN	January 1, 2023	December 31, 2025	KASIMBAYANAN Conducted	180		225,000.00	GF/POC		225,000.00		225,000.00
		Conduct activities involving KKDAT	January 1, 2023	December 31, 2025	Activities involving KKDAT conducted	36		200,000.00	GF/POC		200,000.00		200,000.00
								300,000.00	GF/POC		300,000.00		300,000.00
	Institutionalization of Community-based	BADAC Summit	January 1, 2023	December 31, 2025	BADAC Summit conducted								

	Rehabilitation Program												
		Capacity Development for CDBRP service providers	January 1, 2023	December 31, 2025	Conducted capacity development for CDBRP services			300,000.00	GF/POC		300,000.00		300,000.00
	Strengthening of Community-based Rehabilitation Program	Support to CDBRP Implementation	January 1, 2023	December 31, 2025	CDBRP implementation supported			600,000.00	GF/POC				600,000.00
	Intensifying Police Drug Operations	Conduct Drug Operations by virtue of Search Warrant	January 1, 2023	December 31, 2025	Drug Operations by virtue of Search Warrant Conducted	180		300,000.00	GF/POC		300,000.00		300,000.00
		Conduct monitoring on the suspected individuals	January 1, 2023	December 31, 2025	Conducted monitoring on the suspected individuals	72		250,000.00	GF/POC		250,000.00		250,000.00
	Mobilizing Barangay Intelligence Network	Conduct daily monitoring and updates to BIN's	January 1, 2023	December 31, 2025	Conducted daily monitoring and updates to BIN's	72		250,000.00	GF/POC		250,000.00		250,000.00
Domestic Violence	Information, Education and Communication regarding Women and Children's Protection.	Conduct Lectures regarding the protection of women and children	January 1, 2023	December 31, 2025	Conducted Lectures regarding the protection of women and children	72		120,000.00	GF/POC		120,000.00		120,000.00

		Conduct giving of leaflets and the used of penta-media	January 1, 2023	December 31, 2025	Conducted giving of leaflets and the used of penta-media	1080		150,000.00	GF/POC		150,000.00		150,000.00
	Closely monitor Barangay VAWC Help desk	Conduct daily monitoring of Barangay Help Desk records	January 1, 2023	December 31, 2025	Conducted daily monitoring of Barangay Help Desk records	180		100,000.00	GF/POC		100,000.00		100,000.00
Illegal Gambling	Intensifying Police Operations Regarding the related law	Conduct Patrolling	January 1, 2023	December 31, 2025	Conducted Patrolling activities	1,080		150,000.00	GF/POC		150,000.00		150,000.00
		Conduct Checkpoint/Dragnet Checkpoint	January 1, 2023	December 31, 2025	Conducted checkpoint/Dragnet Operations	1,080		300,000.00	GF/POC		300,000.00		300,000.00
		Conduct Police operations regarding the related Law	January 1, 2023	December 31, 2025	Reduce gambling related activities	36		200,000.00	GF/POC		200,000.00		200,000.00
		Conduct daily monitoring and updates to BIN's	January 1, 2023	December 31, 2025	Conducted daily monitoring and updates to BIN's	72		150,000.00	GF/POC		150,000.00		150,000.00
Conflict/Presence of Community-Terrorists Groups	Intensified Internal security operations and joint Law enforcement operation	Conduct Joint Security Operations	January 1, 2023	December 31, 2025	Conducted Joint Combat Security Operations	36		900,000.00	GF/POC		900,000.00		900,000.00

	Implementation of EO 70 (Whole Nation Approach)		January 1, 2023	December 31, 2025	EO 70 (Whole Nation Approach) implemen- ted				GF/POC				
	Conduct lectures and symposia	Conduct Awareness regarding CTG's intention and their illegal activities	January 1, 2023	December 31, 2025	Conducted Awareness regarding CTG's intention and their illegal activities	72		300,000.00	GF/POC		300, 000.0 0		300,000.00
	Conduct of YLS Summit	Conduct Trainings and Seminar regarding youth empowerment	January 1, 2023	December 31, 2025	Conducted Trainings and Seminar regarding youth empowerme- nt	36		300,000.00	GF/POC		300, 000.0 0		300,000.00
	Conduct of Pulong-Pulong	Conduct Dialogue to Community together with their leaders	January 1, 2023	December 31, 2025	Conducted Dialogue to Community together with their leaders	36		400,000.00	GF/POC		400, 000.0 0		400,000.00
	IP Empowerment	Conduct Trainings and Seminar regarding IP Empowerment	January 1, 2023	December 31, 2025	Conducted Trainings and Seminar regarding IP Empowerme- nt	36		200,000.00	GF/POC		200, 000.0 0		200,000.00
	Enhanced Integrated Territorial Defense	Conduct BPAT's/BIN's trainings and Seminar	January 1, 2023	December 31, 2025	BPAT's/BIN's Trainings and Seminar conducted	36		150,000.00	GF/POC		150, 000.0 0		150,000.00

	System/ ITDS (Security)											
	Community Assistance	Conduct Livelihood programs and assistance to Surrenderedees	January 1, 2023	December 31, 2025	Livelihood programs and assistance to surrendereds conducted	36		900,000.00	GF/POC		900,000.00	900,000.00
	Provision of Skills Training and starter	Conduct Joint Trainings and refresher course related to combat Terrorism	January 1, 2023	December 31, 2025	Conducted Joint Trainings and refresher course related to combat Terrorism	9		100,000.00	GF/POC		100,000.00	100,000.00
	Coordinate to LGU for the Plans and Projects for the said recipient of BDP	Conduct of BDP formulation workshop	January 1, 2023	December 31, 2025	BDP formation workshop conducted			200,000.00	GF/POC		200,000.00	200,000.00
									GF/POC			
	Intensify campaign on implementation of special laws	Mobilization of BINs in support to enforcement of special laws	January 1, 2023	December 31, 2025	Mobilized BIN's in support to enforcement of other special Laws	36		100,000.00	GF/POC		100,000.00	100,000.00
	Enhance support for security operation on	Support to security operation	January 1, 2023	December 31, 2025	Supported to secure Araw nan Cantilan	3		150,000.00	GF/POC		150,000.00	150,000.00

	special events (Fiesta, Araw nan Cantilan, Election Duty, All Soul's/Saint's Day, Holy Week, VIP Security)	during Araw ng Cantilan											
		Support to security operation during Annual Town Fiesta	January 1, 2023	December 31, 2025	Supported to secure Annual Town Fiesta	3		150,000.00	GF/POC		150,000.00		150,000.00
		Support to security operation during VIP visitation	January 1, 2023	December 31, 2025	Supported to secure operation during VIP visitation			60,000.00	GF/POC		60,000.00		60,000.00
		Support to security operation during All Soul's & All Saints Day	January 1, 2023	December 31, 2025	Supported to security operation during All soul's and All Saints Day	3		150,000.00	GF/POC		150,000.00		150,000.00
		Support to security operation during Holy Week	January 1, 2023	December 31, 2025	Supported to security operation during Holy Week	3		60,000.00	GF/POC		60,000.00		60,000.00
		Support to operation during Election	January 1, 2023	December 31, 2025	Supported to security operation during			250,000.00	GF/POC		250,000.00		250,000.00

		supplies for police clearance & peacekeeping activities			and supplies for police clearance & peacekeepin g activities						100,0 00.00		
		Internet connectivity											
		Attendance to trainings, seminars, conferences for Intelligence, investigative and operational capacitation	January 1, 2023	December 31, 2025				130,000.00	GF/POC		130,0 00.00		130,000.00
		Conduct of BPATs summit/ trainings	January 1, 2023	December 31, 2025	Conducted BPAT's Training			200,000.00	GF/POC		200,0 00.00		200,000.00
		Mobilization of Traffic Enforcers and KARANCHO as force/auxillary multipliers	January 1, 2023	December 31, 2025	Mobilizade of Traffic Enforcers and KARANCHO as force/auxilla ry multipliers			2,800,000.00	GF/POC		2,800, 000.0 0		2,800,000.00
		Purchase of uniform, equipm ents for force/auxillary multipliers)	January 1, 2023	December 31, 2025	Purchased of uniform, equ ipments for force/auxilla			100,000.00	GF/POC		100,0 00.00		100,000.00

					ry multipliers)								
	Enhancement of PNP facility and	Purchase of 2 set of computer	January 1, 2023	December 31, 2025	Purchased of 2 set of computer			80,000.00	GF/POC		80,00 0.00		80,000.00
		Purchase of protective vest	January 1, 2023	December 31, 2025	Purchased of protective vest			150,000.00	GF/POC		150,0 00.00		150,000.00
		Purchase of camera	January 1, 2023	December 31, 2025	Purchased of camera			100,000.00	GF/POC				100,000.00
		Purchase of Gen Set	January 1, 2023	December 31, 2025	Purchased of Gen Set			100,000.00	GF/POC		100,0 00.00		100,000.00
		Repair & maintenance of patrol vehicles (tires, fuel & lubricants)	January 1, 2023	December 31, 2025	Repaired & maintained of patrol vehicles (tires, fuel & lubricants)			2,700,000.00	GF/POC		2,700, 000.0 0		2,700,000.00
		Purchase and Installation of CCTV	January 1, 2023	December 31, 2025	surveillance system to help record images for security purposes			500,000.00			500,0 00.00		500,000.00

POPS Issue	Strategy	Title of PPSAs	Item Completion		Expected Output	Verify the Expected Output	Regulatory Measures	Funding Requirement	Possible Funding Source	PS	MOOE	CO	
			Starting Date	Completion Date									
<u>ILLEGAL FISHING</u>	Intensified and strict fishery law enforcement	Conduct Seaborne Patrol and Surveillance within Cantilan Municipal Water	January 1, 2023	December 21, 2025	Illegal Fishing activities prevented		Ordinance	900,000.000	GF/POC		900,000.00		900,000.00
		Conduct Regular meeting with Municipal Fisheries Law Enforcement Team	January 1, 2023	December 21, 2025	Formulated Municipal Fishery Law Enforcement Operational Plan		Ordinance	150,000.00	GF/POC		150,000.00		150,000.00
		Conduct Information Drive Campaign on Fishery Laws, policies and ordinances	January 1, 2023	December 21, 2025	Intensified community awareness; behavioral change towards participation in reporting and following fishery laws, policies and ordinances		Ordinance	600,000.00	GF/POC		600,000.00		600,000.00
		Provision of Incentives, insurance for Deputized Fish Warden	January 1, 2023	December 21, 2025	Active, incentives and insured DFW		Ordinance	4,320,000.00	GF/POC		4,320,000.00		4,320,000.00
		Provision of GPS, Flashlights, raincoats, binocular, camera, megaphone	January 1, 2023	December 21, 2025	Distributed equipment and supplies		Ordinance	900,000.00	GF/POC		900,000.00		900,000.00
		Maintenance of Bantay Dagat Pumpboat	January 1, 2023	December 21, 2025	Maintained pumpboat to sustain seaborne patrol operation		Ordinance	300,000.00	GF/POC		300,000.00		300,000.00
		Livelihood development	January 1, 2023	December 21, 2025	Livelihood program Identified and implemented			6,000,000.00	GF/POC		6,000,000.00		6,000,000.00

	24/7 guarding and surveillance inside MPAs and AI-SFMA	Conduct Seaborne Patrol and Surveillance within AYOKE MPA, GI MPA, SAN PEDRO MPA and AI-SFMA	January 1, 2023	December 21, 2025	Illegal Fishing activities prevented		Ordinance	750,000.00	GF/POC		750,000.00		750,000.00
		Provision of Incentives, Insurance for MPA Special Enforcement Action Team (MPA – SEAT)	January 1, 2023	December 21, 2025	Active, incentives and insured MPA - SEAT		Ordinance	900,000.00	GF/POC		900,000.00		900,000.00
		Construction of Ayoke and San Pedro MPA Guardhouse	January 1, 2023	December 21, 2023	Repaired and renovated Guardhouse for 24/7 guarding		Ordinance	700,000.00	GF/POC		700,000.00		700,000.00
		Meeting and consultation with MPA -SEAT	January 1, 2023	December 21, 2025	Formulated MPA Management Plan		Ordinance	60,000.00	GF/POC		60,000.00		60,000.00
		Maintenance of AI-SFMA and MPA Boundaries	January 1, 2023	December 21, 2025	Maintained of AI-SFMA and MPA Boundaries		Ordinance	900,000.00	GF/POC		900,000.00		900,000.00
	Implement Coastal and Fisheries Resource Management Programs	Conduct annual registration and licensing of fishing gears, vessels and fisherfolks	January 1, 2023	December 21, 2025	Licensed and registered fishing gears & vessels		Ordinance	150,000.00	GF/POC		150,000.00		150,000.00
		Conduct Regular Fish catch Monitoring	January 1, 2023	December 21, 2025	Conducted fish catch monitoring		Ordinance	600,000.00	GF/POC		600,000.00		600,000.00
		Conduct regular biophysical monitoring of MPA	January 1, 2023	December 21, 2025	Conducted biophysical monitoring		Ordinance	150,000.00	GF/POC		150,000.00		150,000.00
		Development of Takyobo	January 1, 2023	December 21, 2025	Developed program on		Ordinance	900,000.00	GF/POC		900,000.00		900,000.00

		conservation program			takyobo conservation								
		Review of Comprehensive Fishery Ordinance	January 1, 2023	December 21, 2023	Reviewed CFARM ordinance		Ordinance	100,000.00	GF/POC		100,000.00		100,000.00
		Review of CFRM Plan	January 1, 2023	December 21, 2023	Reviewed CFRM plan ordinance		Ordinance	150,000.00	GF/POC		150,000.00		150,000.00
		Implement Financial resiliency program through Fish forever saving clubs	January 1, 2023	December 21, 2025	Financial resiliency program through Fish forever saving clubs implemented and sustained		Ordinance	150,000.000	GF/POC		150,000.00		150,000.00
		Conduct regular coastal clean up drive	January 1, 2023	December 21, 2025	coastal clean-up drive conducted		Ordinance	60,000.00	GF/POC		60,000.00		60,000.00
		Strengthening of MFARMC and other people's organization (Fisherfolks)	January 1, 2023	December 21, 2025	Strengthened of MFARMC and other people's organization (Fisherfolks)		Ordinance	150,000.00	GF/POC		150,000.00		150,000.00
Illegal placement of AQUACULTURE ACTIVITIES	Implement Sustainable aquaculture and Inland Fisheries Program	Implementation of Danao Cove Rehabilitation and Relocation Program	January 1, 2023	December 21, 2025	Implemented and Rehabilitated Danao Cove for Aquaculture purposes		Ordinance	300,000.00	GF/POC		300,000.00	300,000.00	300,000.00
		Sustainable management of Aquaculture and Inland FISHERIES	January 1, 2023	December 21, 2025	Increased harvest due to GAqP		Ordinance	50,000.00	GF/POC		50,000.00	50,000.00	50,000.00

PUBLIC SAFETY

POPS Issue	Strategy	Title of PPSAs	Schedule of Implementation		Expected Output	Physical Target of the Expected Output	Regulatory Measures	Funding Requirement	Possible Funding Source	Amount			Total
			Starting Date	Completion Date						PS	MOOE	CO	
Emergency/Crisis Management and Fire Safety													
<u>Less informed populace on fire prevention</u>	Capacitate the residents of the community on what to do to prevent and suppress fire.	Conduct "Ugnayan sa Barangay" and fire safety seminar/drill in the community	2023-2025	2025	Conducted community fire drill.	14 Brgys		120,000	GF/POC		120,000		120,000
<u>Residents without fire safety awareness</u>	Awaken the fire safety consciousness of the residents.	Conduct Oplan Ligtas na Pamayanan (OLP) On The Road.	Weekly (2023 - 2025)	2025	Informed residents about fire safety	14 Brgys		108,000	GF/POC		108,000		108,000
<u>Fire Hazard schools</u>	Capacitate the teachers and students on what to do to prevent and suppress fire.	Conduct Fire Safety Education Program in schools.	Twice a year (2023-2025)	2025	Fire Safety conscious Teachers and Students.	21 schools		300,000	GF/POC		300,000		300,000
<u>Insufficient number of</u>	Add more fire	Procure and install additional fire	2023-2025	2025	10 additional fire hydrants			1,000,000	GF/POC		1,000,000		1,000,000

<u>fire hydrants</u>	hydrants to the existing ones.	hydrants in strategic locations.											
<u>Rusted fire hydrants</u>	Prevent the fire hydrants from corrosions and rusts.	Undertake preventive maintenance on fire hydrants	Monthly 2023-2025	2025	Properly maintained fire hydrants			30,000	GF/POC		30,000		30,000
<u>Limited number of Force-Multipliers during firefighting operations.</u>	Capacitate the members of the Barangay Fire Brigade as force-multipliers of BFP and enlist them into the pool of BFP Auxiliaries.	Train and enlist Barangay Fire Brigade Organizations or Community Fire Auxiliary Group (CFAG) in every barangay.	Twice a year (2023-2025)	2025	Trained and enlisted CFAG members.			360,000	GF/POC		360,000		360,000
<u>Serviceability of Firetrucks</u>	Prevent the firetrucks from incurring major defects.	Preventive maintenance of firetrucks.	2023-2025	2025				180,000	GF/POC		180,000		180,000
<u>Barangays situated too far from the fire station.</u>	Construction of 1 fire sub-station Brgy. Parang.	Establish Fire Sub-Station at Barangay Parang.	2023	2025				1,000,000	GF/POC		1,000,000		1,000,000

Road and Vehicle Safety												
Vehicular accidents	To conduct IEC on traffic rules and regulation	Conduct IEC on traffic rules and regulation quarterly	2023	2025	IEC on traffic rules and regulation conducted quarterly		Appropriation Ordinance	150,000.00	GF/POC		150,000.00	150,000.00
	To install visible traffic signages and markers	Installation visible traffic signages and markers	2023	2025	100% of traffic routes installed with Visible traffic signages and markers		Appropriation Ordinance	300,000.00	GF/POC		300,000.00	300,000.00
Lack of capability building of traffic enforcers.	To conduct refresher course on LTO rules and regulation and other traffic-related seminars	Conduct refresher course on LTO rules and regulation and other traffic-related seminars.	2023	2025	100% of traffic enforcers undergone LTO refresher course and other related trainings		Appropriation Ordinance	50,000.00	GF/POC		150,000.00	150,000.00
Traffic violation	To strengthen implementation of municipal traffic ordinances	Strengthen implementation of municipal traffic ordinances	2023	2025	ZERO traffic violations recorded		Appropriation Ordinance	120,000.00	GF/POC		120,000.00	120,000.00
Emergency/Crisis Management and Fire Safety/Jail Management												
Inadequate administrative and logistical	Purchase of logistical resources such as	Procurement of office equipment (laptop, printers and desktop	2023	2025	Purchased of office equipment	2 laptops, 1 comput	Appropriation Ordinance	150,000.00	GF/POC		150,000.00	150,000.00

[illegible]

Grievances of farmers due to cheap price of palay and expensive farm supplies	Subsidize the needs of farmers	Support for Farmers	2023	2025	Farmers supported		Appropriation Ordinance	4,500,000.00	GF/POC		4,500,000.00		4,500,000.00
Good Governance													
	Strengthening of MPOC/MADAC and BPOC/BADACs	Conduct of regular/special MPOC and other LSBs meetings	2023	2025	MPOC and other LSBs regular/special meetings conducted		Appropriation Ordinance	300,000.00	POC		300,000.00		300,000.00
		Support to MPOC Secretariat	2023	2025	Functional MPOC Secretariat		Appropriation Ordinance	300,000.00	POC		300,000.00		300,000.00
		Support to MPOC/MADAC/BPOC/BADAC Functionality Audit	2023	2025	Functional MPOC/MADAC/BPOC/BADAC		Appropriation Ordinance	300,000.00	POC		300,000.00		300,000.00
	Institutionalization of SGLG for Barangays	Support to SGLG for Barangays	2023	2025	Excellent barangay governance		Appropriation Ordinance	300,000.00	POC		300,000.00		300,000.00

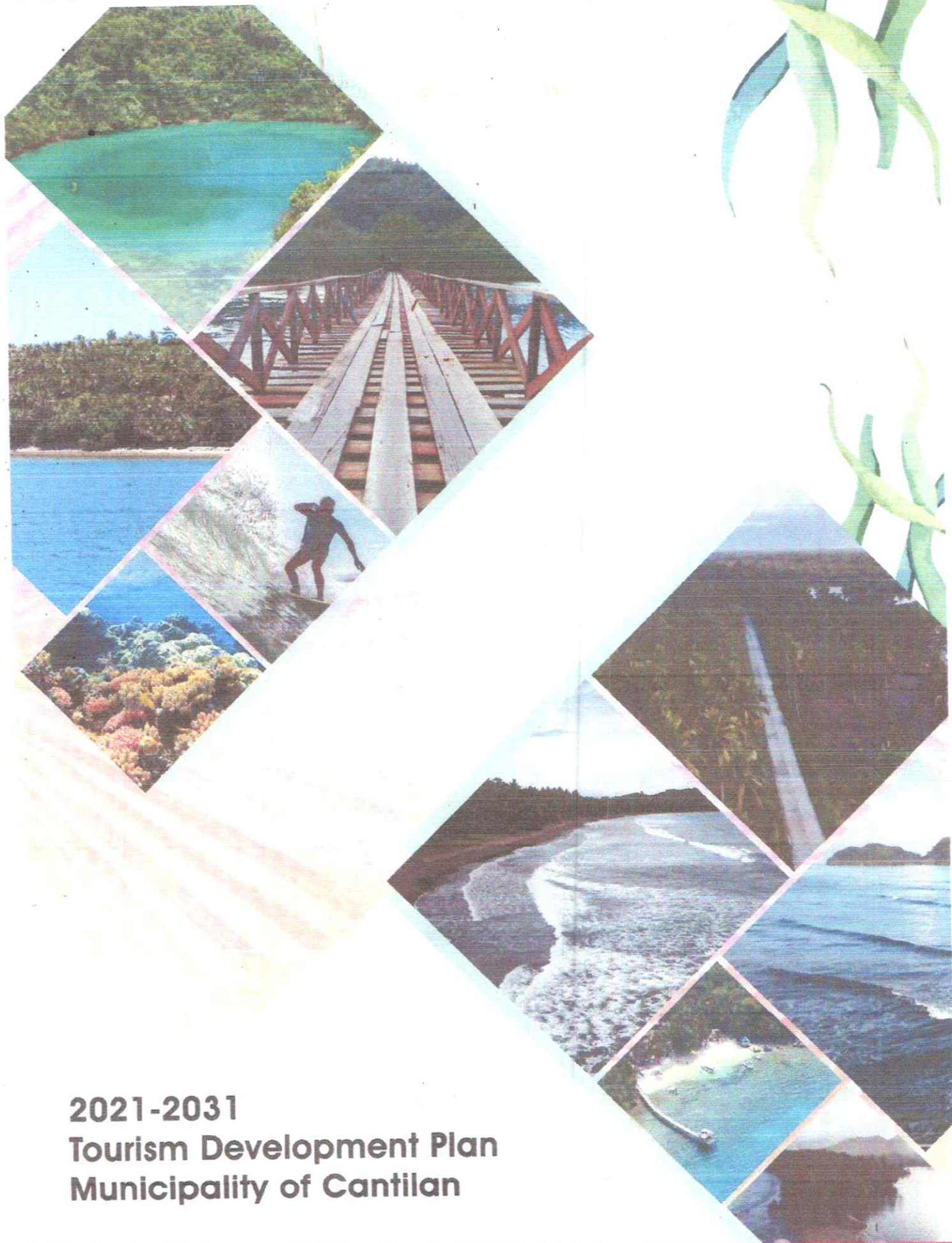
	Strengthening of Katarungang Pambarangay Law Implementation	Conduct of continuing legal education on KP Law	2023	2025	In all barangays Increased number of settled cases in the barangay		Appropriation Ordinance	300,000.00	POC		300,000.00		300,000.00
	Institutionalization of the PLEB	Reconstitution of PLEB	2023	2025	Complaints for erring PNP Officers were addressed		Appropriation Ordinance	100,000.00	POC		100,000.00		100,000.00
		Conduct of meetings, hearings, resolve and decide on cases filed against erring officers of PNP	2023	2025	meetings, hearings, resolve and decide on cases filed against erring officers of PNP conducted		Appropriation Ordinance	100,000.00	POC		100,000.00		100,000.00

Prepared and Consolidated by:

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MLGOO/Secretariat

Approved by:

PHILIP ARREZA PICHAY
Municipal Mayor/MPOC Chairperson



**2021-2031
Tourism Development Plan
Municipality of Cantilan**



Republic of the Philippines
Province of Surigao del Sur
Municipality of Cantilan

OFFICE OF THE MUNICIPAL TOURISM OFFICER

Preface



The 2021-2031 Tourism Development Plan is a project of the Municipal Tourism Development Office of the Local Government Unit (LGU) of Cantilan. Its purpose is to help LGU Cantilan realize a brand that will create a hard to forget experience among tourists, sustainable and responsible business operations among local industry players, an effective operating system for the delivery of tourism services and goods, and a fundamental guide to tourism development in Cantilan.

Moreover, the Tourism Development Plan helps LGU Cantilan fulfill its mandate of tourism development and promotion, under the Local Government Code of 1991 (RA 7160). It is also a fulfilment of the mandate of the National Tourism Act of 2009 (RA 9593) which encourages LGUs to prepare and implement a tourism development plan, among other things.

This instrument integrates with other development plans within LGU Cantilan. It also takes into account the different concepts and designs within each plan related to tourism development and touch-base with different national government agencies such as the Department of Tourism (DOT), Department of Interior and Local Government (DILG), and the Tourism Infrastructure and Enterprise Zone Authority (TIEZA), including

as well the Provincial Tourism Office. This gives the plan an exceptional and useful aspect.

Given that this is the first Tourism Development Plan published by the Local Government Unit of Cantilan, this must be considered as a work in progress. In the coming years, new concepts and designs about tourism development might arise that may be incorporated into this plan. Necessary amendments or revisions in the law or policies about tourism might also cause changes to this plan in the future.

For this project, I wish to express my gratitude to the members of the 2019-2022 Municipal Tourism Council for their counsel and inputs. Most especially, I would like to thank Mayor Maria Carla Lopez-Pichay, who if not for her ambition and determination all these would not be possible. To all those who in one way or another contributed to this legacy for Cantilan, I am grateful.


REY ANDREW LUAREZ, MBA
Senior Tourism Operations Officer



MUNICIPALITY OF CANTILAN
Office of the Mayor

Maria Carla Lopez - Pichay

Mayor

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Message



I was blessed with the rare opportunity of leading this beautiful town of Cantilan two years ago when its general electorate collectively participated and casted their votes for me to become their Mayor. Since then, it has been my personal goal to not only meet the demands of my job as mandated by the Local Government Code but to always go beyond the extra mile especially whenever necessary. I was voted not only to lead in the application of the Rule of Law, but also in the management of Cantilan's development. A kind of development that is sustainable in satisfying the needs of the present without sacrificing the needs of the generations that are yet to come.

Together, we can work towards the progress and development we have all envisioned to attain by uniting and setting aside our differences in orientation, political beliefs, and political parties. We can move forward towards efficient and effective governance while bearing in mind our primordial consideration which is the general welfare of Cantilan and of its people.

As we already know, our town has so much potential to emerge at the forefront of economic and tourism development in the CarCanMadCarLan area and even in the entire Province of Surigao del Sur. This aspiration will only be materialized if we all wholeheartedly cooperate and support this administration to the fullest. For it is through this commitment to unite that we usher in direly needed opportunities and development which will benefit our beloved Cantilan.

MARIA CARLA LOPEZ-PICHAY
Municipal Mayor



Republic of the Philippines
Province of Surigao del Sur
Municipality of Cantilan

OFFICE OF THE VICE MAYOR

Message



Cantilan is blest with its abundance in natural resources and other potentials for development. This can be attained through shared efforts in promoting tourism and other economic undertakings.

Despite these trying times, the Municipal Tourism Office has come up with the realization of a Ten-Year Tourism Development Plan (FY 2021 - 2031), which has been approved by the Municipal Tourism Council and duly adopted by the Sangguniang Bayan of Cantilan per SB Resolution No. 76-2021. This Comprehensive Tourism Development Plan aims to guide and motivate all Cantilangnon to live in a place where we can work together, survive and grow together for prosperity, peace and happiness in life to share.

This Tourism Development Plan when effectively implemented shall enable the involved populace to venture for more job opportunities that shall benefit them with sustainable income for tourism endeavors. This is truly a very significant document that shall be cherished and treasured for all generations to uphold.

For this tangible achievement, I sincerely convey my warmest congratulations to the Municipal Tourism Office for having taken initial steps until the final touches on this remarkable Ten-Year Tourism Development Plan of the Municipality of Cantilan.

GENITO B. GUARDO
Municipal Vice – Mayor



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Chapter One

INTRODUCTION

- *Background of the Plan*
- *Purpose of the Plan*
- *Formulation Process of the Plan*
- *Content of the Plan*





INTRODUCTION

BACKGROUND OF THE PLAN

Some LGUs rest their concerns on the absence of attractions when it comes to tourist destinations. This is not true for Cantilan. When in the locality, one can notice that the place is observably versatile, complete and varied to cater to the needs of tourists. Abundant in natural, social and man-made wealth (Table 1), its dilemma rests on packaging a kaleidoscope of bounties into one "high impact attraction" that will be complemented with a high-ranged and focused promotion for tourism. It is high-ranged in the sense that the LGU's promotion, marketing and sales reach the level of clienteles' origin and focused because the LGU intends to focus its promotion to its packaged "high-impact attraction".



Moreover, as the LGU vision claims to be the economic capital of the Province of Surigao del Sur, this requires that all economic development drivers of the municipality be present and operational and be more than all those of other LGUs of the province. Consequently, this means that tourism must also contribute its share in achieving the LGU vision which must be similarly positioned as the tourism capital of the province.

While Cantilan has manifested adherence to government standards in the designs and operations of its tourism facilities as prescribed and mandated by the Tourism Act of 2009, the advent of the pandemic has created an area for enhancement in the same designs and operations of tourists destinations as guided by the Department of Tourism (DOT), the Department of Environment and Natural Resources (DENR) and the Department of Health (DOH), among others, that pose a challenge to operators of Tourism-Related Establishments (TREs).

Establishing one “high-impact attraction” and addressing the challenges of the pandemic are the major pursuance of the plan with all support programs, projects and activities infused within the pursuance to define a tourism industry that works alongside its contiguous LGUs, yet, reigns supreme above all other LGUs of the province.

PURPOSE OF THE PLAN

Knowing that tourism development planning enables a range of benefits to all the stakeholders involved therein as it increases income and jobs from tourist spending, helps preserve cultural and natural heritage for tourists and increases understanding of other cultures, the Municipality of Cantilan also



knows that it comes with a certain degree of costs, risks, attainment of critical success factors, which when embodied in the local tourism charter, creates a high-level tourism industry.

The consequences of having a lack of tourism planning or poor tourism planning is that the tourism industry is unorganized, the tourist does not take the opportunity to travel, the numbers of tourists decrease and profits decrease. While these are basic purposes of tourism development planning, specifically, the Municipality of Cantilan intends to see a locality where all residents within it work together, grow together and gain together. It is in this essence that this plan intends to pursue: (a) development of one “high-impact attraction”, (b) tourism services standardization, (c) systems institutionalization, and, (d) roadmap development for the next ten years.

High Impact Attraction. Cantilan has yet to register its prints in the tourism global map. This is so as the municipality has yet to promote, market and sell a high impact attraction that will ascend as the brand of Cantilan, so much that when the high impact attraction is mentioned, the place named Cantilan, also comes to mind.

Standardization. Cantilan is committed to institute a high standard for its tourism goods and services as well as effect an efficient and productive operation among its 17 member- barangay governments to become the forerunner in tourism development in the province of Surigao del Sur. Standardization, as aspired by the municipality, makes all its barangay LGU members facilitate adherence to standards set for tourism industry operation. Standardization is being pursued as it ensures goods and services to come in



consistent quality that is equivalent, if not above, other comparable and notable products or services in the same industry within the province.

Systems Institutionalization. Establishing a high impact attraction means embedding within the municipal - wide organization of barangay governments, the practices, values and processes required to make the attraction a high impact one. Subsequently, this brings about one comprehensive yet concise and efficient operating system that consistently defines the delivery of tourism services and goods in the Municipality of Cantilan.

Roadmap. A crafted and adopted tourism development plan is the fundamental guide to the physical, institutional, legal and systems development of the Municipality of Cantilan's tourism community. It is long-ranged and comprehensive, thus, encompasses all the functions that make the tourism community work, such as the development of tourism sites, site accessibility, tourism institutions, festivities, culture and arts, products and, sustained updating of the tourism roadmap.

FORMULATION PROCESS OF THE TOURISM DEVELOPMENT PLAN

The two-pronged approach was adopted to formulate the tourism development plan of the Municipality of Cantilan. The approach is two-pronged because the planning was pursued by first, satisfying the tourism vision and second, by threading through the Tourism Loop (Figure 1).

Satisfying the tourism vision. This means that Programs, Projects and Activities (PPAs) were identified to satisfy the LGU desires for its tourism



industry as captured in the crafted vision for tourism. Moreover, the PPAs are expected to come in varied time frames. The PPAs could be in the immediate term (e.g. one year), medium term (e.g. two to five years) and long-term (e.g. six to ten years or over) to accomplish the set vision.

Threading through the Tourism Loop. Because development may start or expand in various areas of the tourism industry, the Tourism Loop becomes a necessary addition as a regulatory or confining tool for tourism development planning. The PPAs to be identified will no longer be gargantuan for the LGU to accomplish as these PPAs will be confined within the six (6) development areas of the Tourism Loop namely: (1) tourists' point of origin; (2) in the conduct of booking; (3) upon travel; (4) during the arrival; (5) upon stay; and, (6) in the course of touring.

DEVELOPMENT PLAN CONTENTS

The plan consists of six (6) sections, specifically:

- (1) **Introduction.** The INTRODUCTION unfolds to us salient features of the tourism development plan. This section finds it necessary to introduce Chapters 2 – 6 and how the chapters are inter-related.
- (2) **Tourism Development Directions.** Highlighted in this chapter are the LGU vision, mission and tourism vision and mission. The importance of this section is to set the tourism development managers' mind-sets on what path the plan is threading as they proceed to reading the content of this plan. This section tells us the significance of the LGU roadmaps to tourism development and scopes/delineates the area to scan for factors in the



internal or external environments. These scanned factors/attributes will shape the plan and will define the face of the municipal tourism development plan's upcoming efforts for tourism.

- (3) **Situational Analysis.** The SITUATIONAL ANALYSIS presents two categories, namely, the profile of the municipality and the tourism environment of the municipality. The LGU profile was culled out from secondary data while the LGU tourism profile was generated from the preparers, themselves. The tourism environment was further broken down as the: (a) internal environment, specifically the municipality's strengths and weaknesses; and,
- (4) **(b) external environment,** specifically the municipality's opportunities and threats in relation to tourism. All of these factors will define the kind of PPAs that will be implemented to develop the Municipality of Cantilan's tourism potentials. The identified PPAs from the situational analysis are expected to satisfy the tourism component of Cantilan's vision by achieving the objectives and goals set within the 10 - year timeframe that is to become the Municipality of Cantilan's Tourism Development Plan.



Figure 1. Tourism Loop



(5) **Development Strategies Formulation.** By overlaying the strengths, weaknesses, opportunities and threats of the LGU, the plan becomes composed of development strategies/PPAs that:

- 5.1. overcome the weaknesses using the strengths and opportunities;
- 5.2. enhances further the strengths by accessing opportunities; and,
- 5.3. regulate the effects of threats by harnessing opportunities and strengths.

(6) **Development Plan Proper.** Contained under this chapter is the 10-year development plan that unfolds to us the tourism vision and its breakdown goals and objectives. The objectives, to be achieved, were in turn identified programs. These per objective programs were likewise identified corresponding projects and activities by the group that may be achieved under a 10 – year timeframe to satisfy the basic need of every administrative term in relation to tourism development. The plan also reflects the proposed schedule, responsible entities and budget of each PPA whenever applicable.

If left by itself, the plan will just remain a plan, hence, requiring of some action for it to be ignited and converted into reality. Subsequently, the immediate next steps become a most necessary complementation of this strategic plan.

(7) **Immediate Next Steps.** Traditionally, once plans are prepared, it normally finds its place in cabinets, untouched. The intention of this section is to offer immediate next steps that must be pursued to jumpstart realization of



identified first set of 3 – year PPAs culled out from this 10-year strategic plan. This takes the form of stakeholders' closely coordinated works or resource generation activities such as project proposal preparation, tourism circuit lay-out-maps development, and preliminary coordination with potential partners, information materials preparation and similar efforts. At the executive and legislative level, this takes the form of formulating or reformulating policies, systems installation or execution of memoranda as start-up initiative.



Chapter Two

DEVELOPMENT DIRECTIONS

- *Vision*
- *Mission*



DEVELOPMENT DIRECTIONS

Steering an organization in development requires guideposts and roadmaps that tell the stead-bearer which way to go. Just like moving a vehicle, organizations too, need steering, for otherwise, it finds itself lost in the myriad of changes within the development realm. This is the value of the vision and mission statements – while on one hand the vision statement describes where the organization wants to be in the future, the mission statement, on the other hand, describes the organization's essence, who must it be, to achieve the vision. Development directions such as visions and missions become important



in planning for Cantilan's tourism development as these helps direct the municipal tourism strategy on which way to go and what to do on a long-term basis (e.g. goals) or on a short-term basis (e.g. objectives). The goals and objectives as long-term and short-term development targets, respectively, help the LGU of Cantilan identify resource requirements and timeframes for the same targets to be achieved, hence, converting tourism plans into realities. Development directions promote efficiency and productivity of an organization, the place where the organization operates, as well as the people it influences when all its stakeholders and resources are funneled into one stream of effort.

Recognizing that tourism development is a parcel of the general development direction of the Municipality of Cantilan as captured in the LGU vision, the Cantilan Tourism Development Plan, in like manner, anchored its development direction to the same LGU vision by undertaking the following processes:

1. Dissecting the vision of the municipality;
2. Identifying descriptors for tourism from the municipal vision;
3. Converting the descriptors into a 10-year target for tourism; and,
4. Overlaying the 10-year target to the LGU realities in relation to the Tourism Loop (Figure 1) as it will reveal further some weak areas along the municipality's actual loop that still need enhancement. These weak areas will be converted into targets that will be consolidated to the set targets in item no. 3. The result of the consolidation finally becomes the 10-year tourism vision.



Dissecting the vision of the municipality. The vision of the Municipality of Cantilan reads:

A progressive economic capital of Surigao del Sur where empowered community lives in a haven of peace and resilient environment through a proactive local governance [Municipal Comprehensive Development Plan - Executive Legislative Agenda (CDP-ELA), 2020-2022].

The LGU vision has for its descriptors the following: a municipality that is the -

- (a) progressive capital of Surigao del Sur,
- (b) economic capital of Surigao del Sur;
- (c) residence of empowered community;
- (d) haven of peace for its community;
- (e) haven of resilient environment; and all these,
- (f) through a proactive local governance.

Identifying descriptors for tourism from the LGU vision. From the LGU vision, the descriptors for tourism were culled out and articulated as follows:

The Municipality that is the:

- (a) progressive capital of Surigao del Sur,
- (b) economic capital of Surigao del Sur; and,
- (c) residence of empowered community;

Aware of the three descriptors that the people and place are to become, the Cantilan tourism development planners searched and explored for appropriate and adequate words that will be used for its tourism vision, a target



that will significantly contribute to the realization of the descriptors along the aspect of tourism, as found in the vision.

Converting the descriptors into a 10-year target for tourism. Having practiced target-setting as an annual LGU exercise, the tourism development planners proceeded to crafting the 10-year target for the municipality's tourism industry by converting the descriptors into specific, measurable, attainable, realistic and time-bound-to-ten-years target description of the municipality.

Overlaying the 10-year target to the LGU realities in relation to the Tourism Loop. Upon completion of the 10-year target statement for tourism, the statement was further overlaid to the different areas of the Tourism Loop (Figure 1) that considers addressing of the following priority tourism needs:

- (a) presence of a client origin-based sales and promotion for the Municipality of Cantilan to capture a significant share of clients even at the point of origin;
- (b) attendant to the comfortable travel of tourists for them to do "repeat travels" and bring-in friends and family;
- (c) care of tourists' arrival and billeting to culture a good impression at the start of visit;
- (d) wonderful experiences while touring the place due to ready sites, good food, fantastic entertainment, memorable hospitality, attractive take-home products, amazing culture-showcase and adroit tour operator; and,
- (e) After-sales accommodation. Consequently, the municipal tourism development plan vision reads,



Vision Statement

**10 – YEAR TOURISM DEVELOPMENT TARGET
FISCAL YEAR 2021 – 2031**

An Eco,
Cultural, Sports
and MICE
Tourism Capital
in
Surigao del Sur

Figure 2. Vision Statement

**2021-2031
Tourism Development Plan
Municipality of Cantilan**



Mission Statement

10 – YEAR TOURISM DEVELOPMENT TARGET

FISCAL YEAR 2021 – 2031

To improve
the economy through
provision of quality
public service in tourism
promotion and by supporting
agri-aqua development,
business enterprises,
protection and conservation
of natural resources
and sports
development

Figure 3. Mission Statement

2021-2031
Tourism Development Plan
Municipality of Cantilan



f) To realize the aspired key results for the tourism industry for items (a) to (e), the vision also entails the coming up of an effective overall tourism management to move all programs, projects and activities of the tourism plan as breakdown of the tourism vision, into a felt reality.



Chapter Three

SITUATIONAL ANALYSIS

- *Profile of the
Municipality of Cantilan*
- *Strengths*
- *Weaknesses*
- *Opportunities*
- *Threats*



SITUATIONAL ANALYSIS

In a general sense, it is important to conduct a situational analysis in developing a tourism strategy by first determining the health of the municipality's tourism industry. This analysis serves as a useful tool for determining the industry's strengths and refers to a collection of methods that the LGU managers use to address the results of their analyses on their respective organizations' internal and external environments to understand the organization's capabilities, customers, and business atmosphere.

Moreover, the situational analysis is intended to come up with strategies that define the programs, projects and activities of tourism stakeholders for the next 10 years after the same stakeholders considered the LGU Profile and LGU Strengths, Weaknesses, Opportunities and Threats (S.W.O.T.) to identify efforts for tourism development.



PROFILE OF THE MUNICIPALITY OF CANTILAN

For the purposes of this plan, the profile of the Municipality of Cantilan is categorized as: (a) basic LGU profile to provide an immediate representation of the municipality; and, (b) basic municipal tourism profile to provide a picture of the present status of the basic tourism services that is being offered by the place.

Basic LGU Profile

The Municipality of Cantilan is located on the northeastern part of Mindanao. It is the second town from the common boundary of the two Surigao Provinces. It is located on 09°20'N latitude and 125°59'E longitudes. It is bounded on the North by the Pacific Ocean; on the East by the Municipality of Carrascal; on the South by the Municipality of Madrid; and on the west by the Province of Agusan del Norte. It is located about 65 kilometers from Tandag, the Capital Town of Surigao del Sur. It has a total land area of 24,010 by which 72% constituted the forestlands and only 28% is classified as alienable and disposable.

Cantilan, officially known as the Municipality of Cantilan or "Lungsod nan Cantilan" in Surigaonon, is a 2nd class Municipality under the Province of Surigao del Sur of the Philippines. With a land area of 240.10 km² (92.70 sq mi) and an elevation of 9.0 m (29.5 ft), Cantilan is considered the "Cradle of Towns" in the Province of Surigao del Sur as it originally encompassed the whole area of CarCanMadCarLan (e.g. geographical cluster of Surigao del Sur provincial towns of (Carrascal, Cantilan, Madrid, Carmen and Lanuza).



Geographically speaking, Cantilan is the second northernmost municipality of CarCanMadCarLan and also the second northernmost municipality of the province. Its neighboring municipalities are Carrascal in the north-west and Madrid in the south-east. Cantilan has a tropical rainforest type of climate with heavy to very heavy rainfall year-round and with extremely heavy rainfall from December to February.

Under the 1st District of the Province of Surigao del Sur, Cantilan belongs to the 2nd Municipal Income Class with revenue recorded at Php 134, 415, 610.40 (FEIS, 2016). Cantilan was founded in 1782 and has a population of 31, 492 from which was derived its density of 130/km² and its number of households at 6, 960 (Philippine Statistics Authority, 2015).



Figure 4. Situating the Province of Surigao del Sur from other Provinces in the Country

Source: PPDO, Surigao del Sur, 2019

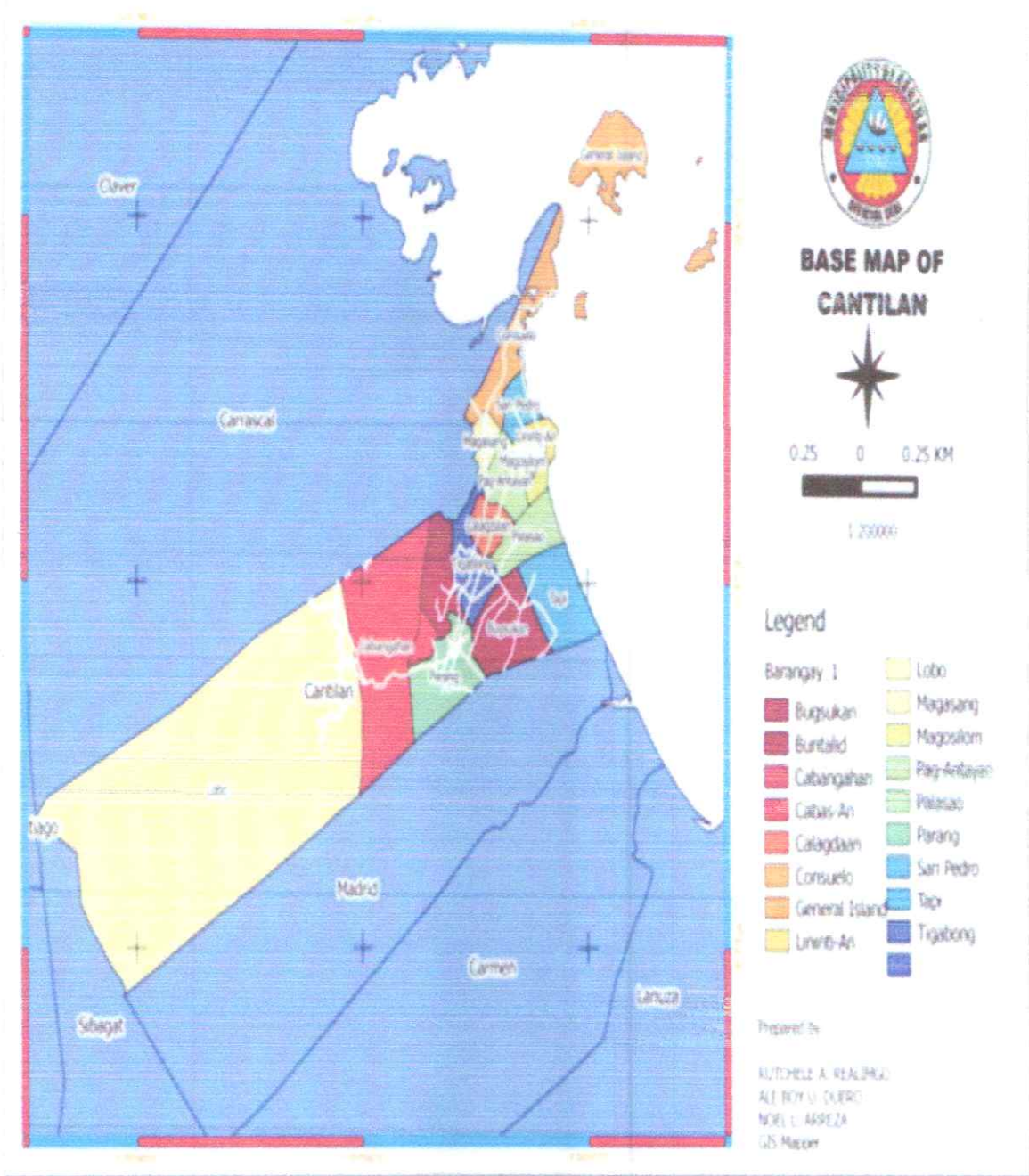


Figure 5. Location Map of the Municipality of Cantilan
Source: Cantilan MPDO, 2005



The municipality is politically subdivided into seventeen (17) barangays, namely:

- Bugsukan
- Buntalid
- Cabangahan
- Cabas-an
- Calagdaan
- Consuelo
- General Island
- Lininti-an (Poblacion)
- Lobo
- Magasang
- Magosilom (Poblacion)
- Pag-Antayan
- Palasao
- Parang
- San Pedro
- Tapi
- Tigabong

Native languages spoken in the place include Surigaonon, Cebuano, Tagalog and Agusanon. The inhabitants of Cantilan are called Cantilangnons. Its unique dialect is called Cantelangnon, a variant of the Surigaonon language.



The main part of Cantilan's economy rests on agriculture which is abundantly rice, and coconut palms. The locality is also engaged in animal breeding for water buffalos, pigs and chickens/rooster and high on coastal fishing.

Basic Municipal Tourism Profile

Surfing in Surigao del Sur is widely known and has been one of the local tourist attractions. This extreme sport is often practiced in Cantilan. During seasons when tides are low, skimboarding is also being indulged in by people in the locality that attracts tourists.

There are six (6) more prominent tourism destinations in Cantilan and these are:

- Tinago Surf Break (Ayoke Island)
- Baluarte Surfing Spot (Baybay II)
- General Island Reef Diving
- San Pedro Beach
- Malinawa Cool Spring (Parang Cantilan)
- Blue Lagoon

Other Tourism Points of Interest are shown in the next page that includes:



SITE CATEGORY	POINTS OF TOURISM INTEREST
<u>Site Category A.</u> ECOLOGICAL TOURISM	1. Danao Lake 2. Sipangpang Falls 3. Malinawa Cool Spring 4. Mangrove Sanctuary Watching 5. Rockgem Treasure Island 6. Flores Cove 7. Double B Resort 8. Huyamao White Beach Resort and Campsite 9. Ayoke Beach 10. Baybay II Beach 11. Agila White Beach Resort 12. La Vecchia Spaggia Resort 13. Inijakan Beach Club 14. San Pedro Beach 15. Tinago Surf Break 16. Tiangban Cave and Hanginan Cave 17. Nature Park
<u>Site Category B.</u> CULTURAL TOURISM	1. Century Old Houses 2. Baluarte de San Miguel 3. Immaculate Conception Church 4. Poor Claire Monastery 5. Cantilan Town Festival 6. La Vecchia Spiaggia (old church ruins) 7. Adlaw Nan Cantilan Celebration 8. Sirong Dance 9. Manobo Ethnic Dance 10. Summer Festival
<u>Site Category C.</u> MICE TOURISM	1. Cantilan Park 2. San Pedro Farm and Events Center 3. La Vecchia Spiaggia 4. Agila White Beach Resort
<u>Site Category D.</u> SPORTS TOURISM	1. Dragon Boat Sports Event 2. Beach Volleyball Sport Event 3. Surfing Sport Event

Table 1. Points of Tourism Interest in Cantilan



Cantilan is home to the Sirong Festival which is a mardi-gras parade participated by different contingents from other towns. A cash prize and a trophy await the winner of the street dancing competition and the final showdown (2009, Surigao City – Champion of the Sirong Festival).

Transportation

By Land

The town of Cantilan has a public transportation terminal to serve travelers. The terminal is shared by all public transport vehicles either bus, multi-cab, or tourist vans.

Tourist vans make travelling to Cantilan more convenient as they can directly fetch or deliver travelers from or to the airport, in either Butuan City or Surigao City.

The Bachelor Express, a bus company, have set two trips for their busses to pass through Cantilan. The 8:00 am bus bound for Tandag City and the 2:00 pm bus bound for Surigao City (Municipal Economic Enterprise Office).

Within the town proper, motorized tri-cycle (trisikad) vehicles are available to take travelers around town. There are also manually operated pedicabs (sikad-sikad or banjak) which are good means of transportation for short distance travel within the town.

The barangays of Cabangahan and Lobo are generally accessible using motorbikes stationed at Barangay Parang. The rest of the other barangays can be accessed by tricycles except for Barangay General Island which requires sea transport.



By Sea

As a coastal town, Cantilan is generally accessible via sea transport. Gateway points towards Cantilan are Surigao City port which connects Surigao City to the Visayas and the Lipata port which connects Surigao City to Leyte Province towards Luzon.

Cantilan has two major island communities which are General Island and Ayoke Island. They are accessible via pump boats. Tourist boats may depart from either the Tampak area of Cantilan, situated along the market place via the Cantilan River, or through Barangay Consuelo, which is much closer to General Island.

Cantilan also is currently developing its own port. The Port of Cantilan is being designed to cater to and receive travelers coming from or going to the Siargao Islands in Surigao del Norte.

By Air

Travelers going to Cantilan may use either Butuan City airport or Surigao City airport. From there, tourist vans may pick them up and bring them to Cantilan.

The airport in Surigao City is much closer but the airport in Butuan City offers more flight schedules. There is also an airport in Tandag City but it is currently not operational.

Tourism establishments composed a substantial contribution to the economic activities of the municipality with tourism-related establishments engaged in travel services and the rest are restaurants, lodging and pension-



houses activities. The development of tourism industry for economic growth will help increase the income of the ancillary services.

S.W.O.T. ANALYSIS OF CANTILAN'S TOURISM INDUSTRY

The 2021 - 2031 Tourism Development Plan of the Municipality of Cantilan takes root from the (a) three LGU development directions- LGU Vision, Mission and the Tourism Vision; (b) LGU jurisdiction of control that scopes the tourism area of analysis for its internal and external environments; and the (c) elements found in the Tourism Loop (Figure 1).

Analyzing the internal and external environments of the LGU within each element of the Tourism Loop makes the analysis scoped, efficient, and convenient. The Tourism Loop is an inspiration from many travel and tourism development pathway presentations. This means that situational analysis will look into the loop's elements that will now be treated as factors/attributes. The analysis will determine the factor's presence or absence, functionality when present, or, functionality yet subject for up-scaling, to inspire tourism growth in an LGU's environment.

Taking the LGU as the internal environment (e.g., source of "strengths" and "weaknesses") of the plan will show us Cantilan's capabilities, customers and business environments in relation to a sustainable eco-tourism hub and destination of Caraga as approached by the provincial level multi-sector.

As internal environments have positive (strengths) and negative (weaknesses) attributes that are within the control of the LGU, these attributes can be overlain to take advantage of the external environments' positive (opportunities) attributes and minimize the effect of negative (threats) attributes



that are beyond the control of the LGU. These attributes may be along the categories of development such as: (a) tourist destinations, (b) accessibility to tourism sites, (c) tourism products, (d) tourism institutions, (e) arts and culture for tourism, (f) festivities and, (g) sustained relevance of the tourism roadmap.

The tourism industry of the Municipality of Cantilan will be assessed on how its pressing priority problems can be remedied and the responses, therefrom, sustained. These remedies will be anchored on the strengths and weaknesses of the LGU or factors that the LGU can control or has influence to act on. Other factors, while not within the control of the LGU, may also be taken advantage of and are the opportunities. Part of the development strategies to meet tourism challenges are actions that combat threats as these factors cannot be controlled by the LGU for these are in the external environment of the locality.

The strengths, weaknesses, opportunities and threats (S.W.O.T.) of the Municipality of Cantilan were culled out from the secondary data provided to the preparers as well as affirmations from the executive branch of government consisting of the municipal planning, administrator, tourism, engineering, agriculture, sports and environment officers.



Chapter Four

DEVELOPMENT STRATEGIES



DEVELOPMENT STRATEGIES

Approaching development in a dispersed manner is quite a challenge to most development managers as this entails a huge number of resources to cope with the requirements of numerous programs and projects ranging from human power, funds, logistics, raw materials and time allocation, among others. Unlike approaching development in a focused manner, confident that pooled resources poured in one effort will be adequate, a dispersed manner challenges manager to adopt multi-faceted, -dimensional and –disciplinary strategies that make available



resources for the entire tourism development needs of the municipality in one given time. This is the development atmosphere for the Municipality of Cantilan as it is resolved to develop all of its attraction in a simultaneous manner as steered by its vision.

While multi-area development seems a handful to most development managers, experiences also showed that many who approached focused development became frustrated when it failed for there were no other development areas being pursued to lean on as its fall back. Consequently, dispersed simultaneous approaches open all windows of opportunities so that those who knock and enter quickly can discover ahead the effort's level of productivity while those who still wait for the time that they have decided to harness the resource is delayed the access to the same economic productivity.

Moreover, a dispersed approach to tourism development is consistent with the Local Government Code of 1991 which mandates **LGUs** to play a major **role** in a community's development, provide the links between the people and government, address its community's problems and concerns, and, enforce policies and hold influence over its communities. The LGU can most definitely use a dispersed development strategy applied to tourism to concretize a part of its mandate.

Tourism as a product and service-oriented industry, could generate widespread benefits and impacts to the economy and society. It could contribute to the achievement of Sustainable Development Goals (SDGs) particularly those concerning poverty alleviation, environmental conservation, and generation of employment opportunities for women, indigenous communities and young people. Further, tourism could be a source of revenue (foreign exchange earnings, tax



revenue) to the government and because of its multiplier effect, could provide opportunities for local economic development.

As one can note, aforementioned economic development is captured in this 2021-2031 tourism development plan that explored seven (7) Key Results Areas (KRA) found in the Tourism Loop (Figure 1) and are as follows.

1. Tourism Marketing and Promotion
2. Tourism Sales Production
3. Comfortable Travel Among Tourists
4. Well - Managed Arrival of Tourists
5. Comfortable Stay of Tourists
6. Enjoyable Tour Proper by Tourists
7. Adequate Overall Tourism Management

Tourism Marketing and Promotion. Cantilan embarks on an aggressive marketing and promotion strategy which will now start at the point of origin. Gone are the days when tourism investors merely await the coming of tourists on their door steps before marketing and promotion begin; nor does marketing and promotion begin only at the site level or at the point of the tourist destinations. More than promoting outside the tourism sites, promotion actually locks on corporate accounts among others, hence, operating marketing and promotion strategies that utilize the electronic channels.

Tourism Sales Production. At the bottom-line, tourism really intends to generate economy for the locality. It is in this perspective that Cantilan goes on board the exploration and operation of locking techniques to capture the



plan's target population and assure the LGU of a ready and steady supply of clients.

Comfortable Travel for Tourists. The actual travel is an area where tourists observe the kind of pleasure that they will be experiencing from their well-prepared and much awaited travel. It is the time when their expected surge of excitement on the travel must be met. Subsequently, Cantilan will ensure that this aspect of the client's expectation must be met and that the same be made adequate, flawless and comfortable.

Well - Managed Arrival of Tourists. Tourists arrivals are commonly attended to by big hotels equipped with shuttle services. Cantilan intends to see tourists, regardless of accommodation, facilitated from the point of their arrival up to their place of stay so that they will experience Cantilan's warmth and welcome. Promoting the place's service trademark which is a fusion of authentic care, sensitive attending-to with the element of timeliness that embody the feeling of belongingness for clients - an experience that they can promote to other potential visitors of the place.

Comfortable Stay of Tourists. The plan foresees visitors to be in comfortable places to stay, endowed with good food, adequate and warm service, workable utilities that also include communication interconnectivities, peaceful and orderly environment, and availability of visitors' basic needs.

Enjoyable Tour Proper by Tourists. This key result area considers memorable tourist attractions which include awesome sites and amazing



entertainment. While these may already be present in Cantilan, the preparers still envision a more systematize and standardize experience. This key result area (KRA) also covers convenient travel to the sites with concrete roads and ready guides to attend to tourists' needs.

Adequate Overall Tourism Management. Human factor had always been the determining element to a project's success. No matter how well endowed the place is of tourist-attractive wealth, the absence of wealth managers will merely float this wealth to nowhere. But with a capable leader and organization, one wealth can multiply into multitudes of advantages that draw an abundant place where tourists can feast on. This is why this municipal tourism development plan puts emphasis to the proper and legitimate creation of the Cantilan Tourism Department as well as the orderly operation of its Municipal Tourism Council as recognized by all its barangay governments. Alongside these management structures is a stead-bearer in the form of a Technical Working Group to facilitate multi-disciplinary implementation of the plan with the full pledge Cantilan Tourism Office carefully providing all technical, logistics, technological and physical support to identified programs, projects and activities.

With aforementioned perspectives in hand, the development strategies of the plan are set as follows:



GOAL 1:

Marketed and promoted one versatile high-impact Cantilan Tourism Circuit and related products at the level of tourists' point of origin starting FY 2021 towards FY 2031.

GOAL 2:

Increased sales by 10% as derived from tourism activities by FY 2025.

GOAL 3:

Facilitated comfortable travel among tourists to, from and within the municipality from 2021 up to 2031.

GOAL 4:

Positive feedback of tourists in arrival accommodations starting FY 2024.



GOAL 5:

Implemented 3 strategies to promote comfort in stay among tourists while in the Municipality of Cantilan by 2025.

GOAL 6:

Operated one versatile high-impact tour circuit/package as contributed by 17 barangays by 2024 and sustained onwards.

GOAL 7:

Adequately managed Cantilan's Tourism Industry across 17 barangays as linked to the Provincial Tourism Council and Office starting FY 2021 up to FY 2031.



Chapter Five

2021-2031 TOURISM DEVELOPMENT PLAN PROPER



2021-2031 TOURISM DEVELOPMENT PLAN PROPER

This section consolidates all the information generated in the course of formulating the plan which includes: (a) secondary data on profiles and previous tourism plans; (b) primary data from workshop inputs (e.g., vision, mission, goals, objectives, PPAs, cost, timeframes and project anchoring); and (c) data from office works, to strengthen all inputs placed on the plan.

As noted, the plan is organized according to seven (7) Key Results Areas (KRA) as found in the Tourism Loop (Figure 1) which confined the planning sphere for the 17-barangay LGU tourism development plan and are:



1. Tourism Marketing and Promotion
2. Tourism Sales Production
3. Comfortable Travel Among Tourists
4. Well - Managed Arrival of Tourists
5. Comfortable Stay of Tourists
6. Enjoyable Tour Proper by Tourists
7. Adequate Overall Tourism Management

Each Key Result Areas is equipped with the concretizing goals which are targets set within a minimum of 5-year while each goal was further broken down into objectives or targets that the municipal-wide team can achieve in a one-year to three-year period.

Hereunder are the medium-term targets or goals defined per Key Result Area:

Key Result Area 1: Tourism Marketing and Promotion

Since listed in the municipality's priority is to encourage travel to Cantilan at the visitors' origin level, highlighted in this KRA is the establishment of a strong electronic marketing and promotion system so that the goal will read as:

Goal 1: Marketed and promoted one (1) High Impact Municipal Tourism Circuit and related products at the level of tourists' point of origin by FY 2024 with an allotment of P1,940,000 for the purpose.

- Six (6) necessary one-to-three-year targets that we call objectives were identified for this goal as reflected in Table 3.

Tourism Development Plan Proper



Key Result Area 2: Tourism Sales Production

The Municipality of Cantilan would like to see a tangible translation of its marketing and promotion effort for tourism by actually seeing increases in its economy hence, the goal:

Goal 2: Increased sales by 10% as derived from tourism activities by 2025 with an appropriation of P1, 225,000 for the purpose.

- Three (3) necessary one-to-three-year targets that we call objectives are identified for this goal as reflected in Table 2.

Tourism Development Plan Proper

Key Result Area 3: Comfortable Travel Among Tourists

Since listed in the municipality's priority list is to encourage travel to the versatile Municipality of Cantilan at the visitors' origin level, highlighted in this KRA is the establishment of a strong electronic marketing and promotion system so that the goal will read as:

Goal 3. Facilitated comfortable travel among tourists to, from and within the municipality from 2021 to 2031 with an allotment of P394, 012,302 for the purpose

- Five (5) necessary one-to-three-year targets that we call objectives are identified for this goal as reflected in Table 3.

Tourism Development Plan Proper

Key Result Area 4: Well - Managed Arrival of Tourists

To elevate the degree of aggressiveness in letting visitors feel the warmth of the place, necessary structures and systems such as information desks, its



operation and people are prioritized for mobilization, so that the goal for this KRA reads:

Goal 4 Positive feedback of tourists in arrival accommodation across 17 barangays starting FY 2024 to 2026 with an allotment of P6, 460,000

- Four (4) necessary one-to-three-year targets that we call objectives are identified for this goal as reflected in Table 2.

Tourism Development Plan Proper

Key Result Area 5: Comfortable Stay of Tourists

A visitor's comfort is seen to comprise of a hotel of comfort, good food, adequate water, power, communications facilities, impeccable service by crew and availability of other basic traveler's needs. Consequently, the goal for this KRA reads:

Goal 5: Implemented 3 strategies to promote comfort in stay among tourists while in the Municipality of Cantilan by 2025 with an allotment of P81, 842,143.74 for the purpose

- Three (3) necessary one-to-three-year targets that we call objectives are identified for this goal as reflected in Table 3.

Tourism Development Plan Proper

Key Result Area 6: Enjoyable Tour Proper by Tourists

This area makes possible availability of good roads toward site, readiness of sites (pre-selected by the LGU – 31 tourist destinations/sites to be considered in the proposed 1 high-impact tour package/circuit), local products availability,



serviceable transportation, and adequate information with tour operators/guides facilitating the on-site visits. The goal for this area is set as:

Goal 6: Operated one (1) major high impact tour package as a consolidation coming from the 31 tourist destinations across 17 barangays by 2024 with an allotment of P830, 000 for the purpose.

- Three (3) necessary one year – to - three years targets that we call objectives are identified for this goal as reflected in Table 3. Tourism Development Plan Proper

Key Result Area 7: Adequate Overall Tourism Management

Since listed in the municipality's priority list is to encourage travel to the Municipality of Cantilan at the visitors' origin level, highlighted in this KRA is the establishment of a strong electronic marketing and promotion system so that the goal will read as:

Goal 7: Adequate overall management of Cantilan's Tourism Industry across 17 barangays from 2021 to 2031 with an allotment of P49, 290,000 for the purpose

- Four (4) necessary one to three-year targets that we call objectives are identified for this goal as reflected in Table 3. Tourism Development Plan Proper

For the entire Fiscal Year 2021 to 2031, the total tourism development plan cost amounted to Php **535, 569, 445. 74**



Chapter Six

IMMEDIATE NEXT STEPS



IMMEDIATE NEXT STEPS

The "Immediate Next-Steps" is made a fundamental component of the plan as it will consume a sizable amount of time, effort and resources from each of the contributing partners. Moreover, these steps will elicit evidences or means of verification for all preparatory activities of identified projects and program that will begin the translation of the plan into reality. This means that the "Immediate Next Steps" will bridge the plan to its implementation realm.



The “Immediate Next Steps” will be led by the Tourism Development Core Team (TDCT) composed of the Municipal Mayor, SB Committee Chair on Tourism, Municipal Administrator, Municipal Tourism Officer, Municipal Planning and Development Coordinator, and Municipal Tourism Council President. Evidently, the Secretariat for the TDCT will be the Municipal Tourism Office. The composition allows for the following:

1. Municipal-level steering through the chairmanship in the TDCT of the Local Chief Executive and the support of his alter ego, the Municipal Administrator;
2. Provision of policy support requirements through the direct participation of the SB Committee Chair on Tourism;
3. Adherence to the municipal – level development directions through the regular involvement of the Municipal Planning and Development Coordinator;
4. Constant in-tracking of tourism priorities through the active contribution of the Municipal Tourism Officer; and,
5. Integration of private and non-government sector inputs through the Municipal Tourism Council President’s representation.

Similarly, this working arrangement is consistent to the development theme which is that of simultaneously harnessing the varied thirty-three (34) tourist attractions of the municipality that will be created into one-high impact tourism circuit/package as each partner regularly inputs in all monitoring, assessment and adjustment of each PPA being implemented.

Table 3 captures the “Immediate Next Steps” that will progress starting from the month of April 2021 to the month of April of the succeeding year, 2022.



ACTIVITIES/ STEPS	TIMEFRAME	RESOURCE REQUIRMENTS	ANCHOR
Adoption of the municipal tourism development plan	Mar 2021	Plan preparers, Activity organizers, Functionaries, plan presentation material, supplies, logistics	TO with the Sangguniang Bayan and TDCT
TDCT formal and official creation and orientation	June 2021	EO preparer, Orientation organizer and event requirements	TO under LCE instruction and the TDCT
Inter-LGU MOU/MOA to implement the Cantilan component of the province-wide Tourism Development Plan	Dec 2021	MOU/MOA municipal reviewer, Functionaries, Signing Activity organizer from the province	LCE, SB, TDCT, province-wide TWG with Province TO facilitating as assisted by Cantilan TO
Visitation of calendared meeting per LGU on highlighted PPAs by the province-level TWG and TDCT	March 2021 onwards	Activity organizer, highlighted PPAs document, documentation	TWG and TDCT with Province TO facilitating as assisted by Cantilan TO
Specific policy support identification and formulation per PPA found in the plan to implement the individual PPAs	Oct – Dec 2021	Policy preparers, Session organizer	SB with TDCT, and TO facilitating
Implementation Protocols of the tourism development plan and its corresponding institutionalization	Nov 2021	Activity Organizer, TDCT inputting for each PPA implementation arrangement	TDCT with TO facilitating
Start and pursuance of Monitoring and Assessment of PPAs implementation	Oct 2021 onwards	Calendar of M and E, report preparers	TDCT with TO facilitating
Plan packaging	Oct 2021 – Mar 2022	Technical support, packaging materials, printing	TDCT with TO facilitating
Patent registration at the national library	Apr 2022	Registration preparer, trip to Manila for registration, requirements	TDCT with TO facilitating
Distribution of formally packaged plan to all tourism stakeholders at the municipal, provincial and regional levels	June 2022	Book form Plans, receipts from recipient stakeholders	TDCT and Municipal Tourism Office

Table 2. Immediate Next Steps Matrix



The dates reflected in the “Immediate Next Steps” are subject to adjustment given the persistence of the COVID 19 pandemic.

As one would note, while an activity is being reflected as a next-step, sub-activities are expected to be undertaken prior to the conduct of the activity reflected. For example, for the next-step, “adoption of the municipal tourism development plan”, it is expected that there will be a briefing that will be organized by the Secretariat of the TDCT to determine what to prepare for and expect on the actual adoption session which may include reproduction of the plan for all members of the TDCT and SP members, preparation of general briefing material for overhead projection at the SB and a page-by-page review by the TDCT, among others.

It is suggested that the TDCT conduct a quarterly monitoring, assessment and adjustment session in relation to plan implementation. Moreover, that the final output of these sessions be a new set of Quarterly Immediate Next Steps to strengthen plan implementation.

Municipality of Cantilan
TOURISM DEVELOPMENT PLAN
 2021 - 2031



VISION: An Eco, Cultural, Sports and MICE Tourism Capital in Surigao del Sur by 2031
 MISSION: To improve the economy through provision of quality public service in tourism promotion and by supporting agri-aqua, business enterprises, cultural and sports development and the protection and conservation of natural resources.

DEVELOPMENT DIRECTIONS	TIMELINE	BUDGET (In pesos)	PARTNERS
Key Result Area 1. TOURISM MARKETING AND PROMOTION			
GOAL 1 Marketed and promoted one (1) 3-day High Impact Municipal Tourism Circuit and related products at the level of tourists' point of origin	2024	P1,940,000	
OBJECTIVE 1 Operated a virtual marketing and promotion on an interactive Cantilan Website linked to Sur-Sur Website thereby increasing sales production through: • Use of info-blasting technology • Active link among key players in Cantilan's tourism industry (e.g., Tourism Council, Tourism Related Establishments and Tour Operators converging at the CantilanWebsite) • Hiring of webmaster for interactive CantilanWebsite operation	2023 2022 2023 2021	350, 000	TO, Tourism Council and website developer
OBJECTIVE 2 Organized and operationalized one 3-day Cantilan Tourism Circuit representative of each Site Category as listed below: (script, MOU among tour participants – municipal government, selected barangays, TREs)	2022	50, 000. 00	TO, Tourism Council, Tour Operators,

Site Category A. ECOLOGICAL TOURISM 1. Danao Lake 2. Sipangpang Falls 3. Malinawa Cool Spring 4. Mangrove Sanctuary Watching 5. Rockgem Treasure Island 6. Flores Cove 7. Double B Resort 8. Huyamao White Beach Resort and Campsite 9. Ayoke Beach 10. Baybay II Beach 11. Agila White Beach Resort 12. La Vecchia Spaggia Resort 13. Inijakan Beach Club 14. San Pedro Beach 15. Tinago Surf Break 16. Tiangban Cave and Hanginan Cave 17. Nature Park Site Category B. CULTURAL TOURISM 18. Century Old Houses 19. Baluarte de San Miguel 20. Immaculate Conception Church 21. Poor Clare Monastery 22. Cantilan Town Festival 23. La Vecchia Spiaggia (old church ruins) 24. Adlaw Nan Cantilan Celebration 25. Sirong Dance 26. Manobo Ethnic Dance 27. Summer Festival			SB on Tourism
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Site Category C. MICE TOURISM 28. Cantilan Park 29. San Pedro Farm and Events Center 30. La Vecchia Spiaggia 31. Agila White Beach Resort Site Category D. SPORTS TOURISM 32. Dragon Boat Sports Event 33. Beach Volleyball Sport Event 34. Surfing Sport Event			
OBJECTIVE 3 Staged one (1) major MICE activity twice each year at Cantilan that is of national patronage highlighting local destinations by booking for hosting regional offices, chambers of commerce trade and industry, socio-civic organizations, non-government organizations, academe, bankers' club, private businesses, among others: (a.) <u>Concerts of current big stars;</u> (b.) <u>National Summits;</u> (c.) <u>National Trade fairs, Exhibits;</u> (d.) <u>National Conventions/Conferences;</u> (e.) <u>National Competition (sports, talent or other skills);</u> (f.) <u>Inclusion of site in National Pageant; among others.</u>	2024	200,000.00 (incentive)	TO, Municipal Tourism Council, SB, event organizer
OBJECTIVE 4 Improved communication facilities/internet connectivity in 34 sites: <u>Ecological Tourism Sites</u> 1. Danao Lake 2. Sipangpang Falls	2024	10,000.00 for regular coordination	TO, Municipal Tourism Council, SB, electronic

3. Malinawa Cool Spring 4. Mangrove Sanctuary Watching 5. Rockgem Treasure Island 6. Flores Cove 7. Double B Resort 8. Huyamao White Beach Resort and Campsite 9. Ayoke Beach 10. Baybay II Beach 11. Agila White Beach Resort 12. La Vecchia Spaggia Resort 13. Injakan Beach Club 14. San Pedro Beach 15. Tinago Surf Break 16. Tiangban Cave and Hanginan Cave 17. Nature Park <u>CULTURAL TOURISM</u> 18. Century Old Houses 19. Baluarte de San Miguel 20. Immaculate Conception Church 21. Poor Clare Monastery 22. Cantilan Town Festival 23. La Vecchia Spiaggia (old church ruins) 24. Adlaw Nan Cantilan Celebration 25. Sirong Dance 26. Manobo Ethnic Dance 27. Summer Festival <u>MICE TOURISM</u> 28. Cantilan Park 29. San Pedro Farm and Events Center			communica- tions provider
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30. La Vecchia Spiaggia 31. Agila White Beach Resort SPORTS TOURISM 32. Dragon Boat Sports Event 33. Beach Volleyball Sport Event 34. Surfing Sport Event			
OBJECTIVE 5 Undertaken annual sales-out by ensuring: • Approved Tourism Work & Financial Plan that includes annual sales-outing for tourism officer and tour operators; • Available promotional materials customized to reach client at origin level; and, • Booking at least 10 major corporate accounts per sales out.	2022 2022 2022 2022	900, 000 for 9 years or 100, 000 per year 270k for 9 years or 30k/year Charged to 900K budget of Objective 5	LCE, TO, Municipal Tourism Council, SB, Tour operators, promo materials expert
OBJECTIVE 6 Instituted regular Cantilan Tourism Council meetings to update/upgrade marketing and promotion matters to reach websites and sales outs through: • Proper creation of the Cantilan Tourism Council through participation in the province-wide assembly/constitution • Conduct of regular meetings, preparation of complementary meeting documentation and forwarding for "after meeting actions" for concerned functionary/ies • Mounting of training on how to conduct meetings	2022 2021 2022 2031	 PtourOffice MTour Council funds 100, 000.00	TO, Tourism Office, Tourism Council, SB on Tourism

Regular coordination with Province Tourism Council and Province Tourism Office	2021	Office appropriation	
Institution/capacitation of Barangay Tourism Council	2021	60,000.00	BLGU, TO
Key Result Area 2. TOURISM SALES PRODUCTION			
GOAL 2			
Increased sales by 10% as derived from tourism	2025	P1,225,000	
OBJECTIVE 1 Determined present sales attributed to tourism and related tourism info for Cantilan through participation in the formal and official province-wide research	2022	200, 000. 00	TO, Academe, Tourism Office
OBJECTIVE 2 Policy supported one (1) major tour package and tariff as contributed by all stakeholders of the tour package to increase tourism economic returns	2023	50, 000. 00	TO, Tour Operators, SBs
OBJECTIVE 3 Developed Cantilan - TREs facilitated booking systems	2025		
LGU trained Webmasters to facilitate online bookings for tour operators/ guides, TREs	2023	800, 000.00 for 9 years	TO, TCouncil, TR Es, Tour Operators, guides, webmaster, SB
Trained Tourism Officer, Tour Operators/Guides on sales out booking technology	2022	100k	TO, TCouncil, TR

Operational Tourism Kiosks/Counters in entry points and major TREs (e.g. malls, hotels, resorts)	2025	75K for 3 units @ 25K each	Es, Tour Operators, guides, webmaster, SB TO, TREs, SB, TourOffice for kiosk installation-operation
Key Result Area 3. COMFORTABLE TRAVEL AMONG TOURISTS			
GOAL 3			
Facilitated comfortable travel among tourists to, from and within the municipality	2021-2031	P394,012,302	
OBJECTIVE 1 Facilitated availability of at least 2 tourist-friendly transport services in Cantilan through: - Legally-bound working relationship with tour operators, guide and transport groups that facilitate provision of overland transportation from Butuan/Davao/CDO/SurCity to SurSur to Cantilan - Overland terminal/vehicles to be specifically designed to accommodate tourist and not only general travellers (preparation of proposal-design)	2022 onwards	30,000.00 (coordination meetings)	TO, SB, Tour Operators, Transport Groups
Construction of Jetty Port at General Island, Cantilan	2022	51,000,000	TO, Terminal Manager, SB
Construction of Jetty Port at Consuelo, Cantilan	2022	51,000,000	

• Construction of Boat Terminal at General Island	2022	8,521,532.43	TIEZA, DPWH, MEO, MPDO TIEZA, DPWH, MEO, MPDO TIEZA, DPWH, MEO, MPDO
OBJECTIVE 2 Facilitate provision of transportation to: <u>Ecological Tourism Sites</u> 1. Danao Lake 2. Sipangpang Falls 3. Malinawa Cool Spring 4. Mangrove Sanctuary Watching 5. Rockgem Treasure Island 6. Flores Cove 7. Double B Resort 8. Huyamao White Beach Resort and Campsite 9. Ayoke Beach 10. Baybay II Beach 11. Agila White Beach Resort 12. La Vecchia Spaggia Resort 13. Inijakan Beach Club 14. San Pedro Beach 15. Tinago Surf Break	2021	50,000.00	TO, SB, Transport Group

16. Tiangban Cave and Hanginan Cave 17. Nature Park CULTURAL TOURISM 18. Century Old Houses 19. Baluarte de San Miguel 20. Immaculate Conception Church 21. Poor Clare Monastery 22. Cantilan Town Festival 23. La Vecchia Spiaggia (old church ruins) 24. Adlaw Nan Cantilan Celebration 25. Strong Dance 26. Manobo Ethnic Dance 27. Summer Festival MICE TOURISM 28. Cantilan Park 29. San Pedro Farm and Events Center 30. La Vecchia Spiaggia 31. Agila White Beach Resort SPORTS TOURISM 32. Dragon Boat Sports Event 33. Beach Volleyball Sport Event 34. Surfing Sport Event			
OBJECTIVE 3 Prioritized maintenance of concrete roads toward town centers and tourism sites by the Cantilan Engineering Team	2021 - 2031	27M for 9 years or 3M annually	Engineering Team, SB, TO

OBJECTIVE 4 Concreted rough roads toward on-site destinations specifically:			
<u>Ecological Tourism Sites</u> 1. Danao Lake 2. Sipangpang Falls 3. Malinawa Cool Spring 4. Mangrove Sanctuary Watching 5. Rockgem Treasure Island 6. Flores Cove 7. Double B Resort 8. Huyamao White Beach Resort and Campsite 9. Ayoke Beach 10. Baybay II Beach 11. Agila White Beach Resort 12. La Vecchia Spaggia Resort 13. Inijakan Beach Club 14. San Pedro Beach 15. Tinago Surf Break 16. Tiangban Cave and Hanginan Cave 17. Nature Park	2022-2024	100M (charge to TRIPC)	MEngineers, TO, Provincial TO, DOT/DPWH
<u>CULTURAL TOURISM</u> 18. Century Old Houses 19. Baluarte de San Miguel 20. Immaculate Conception Church 21. Poor Clare Monastery 22. Cantilan Town Festival 23. La Vecchia Spiaggia (old church ruins) 24. Adlaw Nan Cantilan Celebration 25. Sirong Dance			

26. Manobo Ethnic Dance 27. Summer Festival <u>MICE TOURISM</u> 28. Cantilan Park 29. San Pedro Farm and Events Center 30. La Vecchia Spiaggia 31. Agila White Beach Resort <u>SPORTS TOURISM</u> 32. Dragon Boat Sports Event 33. Beach Volleyball Sport Event 34. Surfing Sport Event Construction of trails at General Island which leads to tourist destinations within and around the island	2022	156,365,770	DPWH, TIEZA, MEO, BLGU, CBTO
OBJECTIVE 5 Worked as "One Surigao" to compel sustained airline operation in Surigao City by joining the negotiating team at the provincial level	2024	30, 000.00 (coordination meetings)	TOs Surigao-wide, SP/B, CAAP, Airlines

Key Result Area 4. WELL - MANAGED ARRIVAL OF TOURISTS			
GOAL 4 Positive feedback of tourists in arrival accommodation across 17 barangays	2024-2026	P6,430,000	
OBJECTIVE 1 Operated 3 adequate Tourism Info Kiosks in Cantilan and info desks/counters in all TREs when applicable, for walk-in client queries and needs • Construction of Tourist Assistance Center cum Display Center of various local products	2025 2022	Charged to installation of Kiosks 5M	TREs, SB for kiosk installation-operation CSDO, MSWD, SB, BLGU, MEO
OBJECTIVE 2 Institutionalized the training annually of 30 strategic workers for tourism in welcoming guests in entry points and major TREs with LGU Cantilan as convenor at the municipal level in partnership with SurSur Tourism Office	2026	540,000 (annually @ 60,000)	munTO-provTO, DOT, SB/P, entry points managers, TREs
OBJECTIVE 3 Mobilized one (1) LGU-Hospitality Point Person (HPP) to regularly oversee tourists comfort in entry points and major TREs with LGU Cantilan as overseer	2024	810,000 (annually @ 90k)	TO, DOT, SB, entry points managers, TREs
OBJECTIVE 4 Operated feedback system.(e.g. survey and processing of results) in partnership with academe to capture tourists' experience in arrival and stay in LGU Cantilan to be processed at PSurSur LGU	2025	Charged to PTourismOffice	TO, Academe, SB, Tourism

9. Ayoke Beach 10. Baybay II Beach 11. Agila White Beach Resort 12. La Vecchia Spaggia Resort 13. Inijakan Beach Club 14. San Pedro Beach 15. Tinago Surf Break 16. Tiangban Cave and Hanginan Cave 17. Nature Park <u>CULTURAL TOURISM</u> 1. Century Old Houses 2. Baluarte de San Miguel 3. Immaculate Conception Church 4. Poor Clare Monastery 5. Cantilan Town Festival 6. La Vecchia Spiaggia (old church ruins) 7. Adlaw Nan Cantilan Celebration 8. Siyong Dance 9. Manobo Ethnic Dance 10. Summer Festival <u>MICE TOURISM</u> 1. Cantilan Park 2. San Pedro Farm and Events Center 3. La Vecchia Spiaggia 4. Agila White Beach Resort			
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SPORTS TOURISM 1. Dragon Boat Sports Event 2. Beach Volleyball Sport Event 3. Surfing Sport Event • adequate policies, functionaries, formal tourism office providing tourist-friendly environment for RESTAURANTS to thrive on the following destinations: Ecological Tourism Sites 1. Danao Lake 2. Sipangpang Falls 3. Malinawa Cool Spring 4. Mangrove Sanctuary Watching 5. Rockgem Treasure Island 6. Flores Cove 7. Double B Resort 8. Huyamao White Beach Resort and Campsite 9. Ayoke Beach 10. Baybay II Beach 11. Agila White Beach Resort 12. La Vecchia Spaggia Resort 13. Injakan Beach Club 14. San Pedro Beach 15. Tinago Surf Break 16. Tiangban Cave and Hanginan Cave 17. Nature Park CULTURAL TOURISM 1. Century Old Houses 2. Baluarte de San Miguel 3. Immaculate Conception Church			
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4. Cantilan Town Festival 5. La Vecchia Spiaggia (old church ruins) 6. Adlaw Nan Cantilan Celebration 7. Sirong Dance 8. Manobo Ethnic Dance 9. Summer Festival	2021	200, 000	SB, TO, TCouncil
MICE TOURISM			
1. Cantilan Park 2. San Pedro Farm and Events Center 3. La Vecchia Spiaggia 4. Agila White Beach Resort			
SPORTS TOURISM			
1. Dragon Boat Sports Event 2. Beach Volleyball Sport Event 3. Surfing Sport Event			
• Updating of Local Tourism Development Code to accommodate concerns found in the Tourism Loop and the pandemic	2022	5,000,000.00	
• Construction of Ayoke Island Surf Camp	2022	7,408,417.72	
• General Island Danao Resort	2022	34,951,863.01	
• General Island Ocean Resort	2023	34,251,863.01	TIEZA,TO, MEO, MPDC

OBJECTIVE 2 Conducted 1 training per year for TRES' tourist services as organized by the Provincial Tourism Office and for LGU Cantilan to nominate participants each year	2023	(Annual funds at the province)	19LGU TOs, TRES, SP/B, DOT
OBJECTIVE 3 Regularly coordinated for instituting a well-provided, peaceful and orderly Cantilan situation apart from its regular tourism council meetings where peace-keeping groups are members.	2025	Covered in council meeting budget	TO, TRES, SB, Utilities, PNP, Tourism Council
Key Result Area 6. ENJOYABLE TOUR PROPER			
GOAL 6 Operated one (1) major high impact tour package as a contribution to the municipal - wide tour package/circuit	2024	P830,000	
OBJECTIVE 1 Consolidated all sites into one (1) high impact tour circuit/package and tariffs (one-payment system) and operational in LGU Cantilan with: • One (1) Tour Package Project Proposal approved and implemented • Tour script formally adopted and tour flow requirements prepared • Trained Circuit tour guide and organized into association • Bundling of Entertainment on-site as component to tour circuit • Highlighted healthy environments, farm tours • Local products available on-site • Local culture showcased in the tour packages • On-going implementation of support policies	2021	500, 000.00 (to include test run)	TO, Tour operators, SB, site owners

OBJECTIVE 2 Strengthened partnership with Tour guides/operators for on-site visits with special highlighting of: • Cantilan (Agila White Beach Resort), being a part of the province-wide tourism circuit and revitalized approach to developing the high impact tour package to come from the following sites: <u>ECOLOGICAL TOURISM</u> 1. Danao Lake 2. Sipangpang Falls 3. Malinawa Cool Spring 4. Mangrove Sanctuary Watching 5. Rockgem Treasure Island 6. Flores Cove 7. Double B Resort 8. Huyamao White Beach Resort and Campsite 9. Ayoke Beach 10. Baybay II Beach 11. Agila White Beach Resort 12. La Veccia Spaggia Resort 13. Inijakan Beach Club 14. San Pedro Beach 15. Tinago Surf Break 16. Tiangban Cave and Hanginan Cave 17. Nature Park <u>CULTURAL TOURISM</u> 1. Century Old Houses 2. Baluarte de San Miguel 3. Immaculate Conception Church 4. Cantilan Town Festival	2024	180,000.00 or 20,000.00 Annually for coordination meetings for 9 years	19TOs, Tour Operators-Tourism Councils, Site Owners
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5. La Vecchia Spiaggia (old church ruins) 6. Adlaw Nan Cantilan Celebration 7. Sirong Dance 8. Manobo Ethnic Dance 9. Summer Festival MICE TOURISM 1. Cantilan Park 2. San Pedro Farm and Events Center 3. La Vecchia Spiaggia 4. Agila White Beach Resort SPORTS TOURISM 1. Dragon Boat Sports Event 2. Beach Volleyball Sport Event 3. Surfing Sport Event			
OBJECTIVE 3 Developing new tourist attractions unique to the Municipality of Cantilan Proposal preparation for: 1. Dragon Boat Sports Clinic 2. Beach Volleyball Sports Event 3. Surfing Clinic	2021 2021 2021	50,000 50,000 50,000	TO, SB, National Sports Commission , Academe, Socio-Civic Groups

Key Result Area 7. ADEQUATE OVERALL TOURISM MANAGEMENT			
GOAL 7			
Adequately managed Cantilan's Tourism Industry	2021-2031	P49,290,000	
OBJECTIVE 1 Creation of Municipal Tourism DEPARTMENT highlighting the hiring of Tourism Officers with Department Head item - Formal and Official creation of the Municipal Tourism Department as headed by a full pledge Tourism Officer (SG - 26) - Creation of Barangay Tourism Councils for the Municipality of Cantilan - Preparation of Cantilan Tourism Development Plan - Preparation of Cave Management Plan - Preparation of Forest Land Use Agreement for Tourism (General Island)	2022-2024	27M for 9 years	LCE, SB, TO, TCouncil, TDCT
	2021-2022		
	2022	500K (per LGU consistent to SDS plan)	TO, LCE, mSB, PBs, bSB, TCouncil, TDCT
	2021	100,000.00	
	2022	500,000.00	PTO, Resource Person, TO, MPDC
	2021	500,000.00	DENR, MENRO, BLGUs
			DENR, CENRO, TO, MPDC, BLGU
OBJECTIVE 2 Facilitated regular operation of Municipal Tourism Council	2023	190, 000. 00	MunTO, Tourism

- Annual review/re-orientation of composition and roles - Regular forwarding of Council Minutes of Meeting to the PSurSur		(coordination mtg with 19LGUs)	Council, Province/TO
OBJECTIVE 3 Active participation in the Created and mobilized One SurSur TWG to support the 2021-2031 Province-wide Tourism Development Plan implementation as well as to Monitor and Evaluate progress of and customize implementation at the Municipality of Cantilan level	2021-2031	900, 000. 00 or 100,000.00 (annually)	TWG members, SB, TO, TDCT
OBJECTIVE 4 Infused and highlighted Cantilan culture as prioritized - Partnership with academe to identify areas of convergence between tourism and culture - Reviewed behavior, dressing, language, songs, dances, plays, architectural designs, branding icons glaringly displayed for tourists to appreciate	2022-2030	20,000 from province-wide funds at 380,000.00 to assess for LGU branding	19TOs, academe
Preparation of Culture Map for the Municipality of Cantilan	2021	900, 000. 00	TO, Province & Cantilan Offices, NCCA/Nat'l Museum of the Philippines
Construction of a Mini-Cultural Museum (Pre-Feasibility Study Preparation) in: 1. Cantilan for its Tribunal and the Plaza	2022	300, 000. 00	Province and Cantilan TOs, CNHS, NCCA
Manobo Dance Clinic (Cantilan)	2023	1,000,000.00	
Mangrove Park Development	2023	1,500,000.00	

• Baluarte de San Miguel Park Development	2023	1,500,000.00	DENR, MAO, TO, MENRO
• Rehabilitation of Malinawa Cool Spring and construction of wall along cemetery leading to Malinawa Cool Spring	2023	1,000,000.00	
• Construction of Watch Tower and view deck at San Pedro (former slaughter house)	2022	5,000,000.00	MEO, NCCA, DOT, TO, MPDC
• Nature Park Development	2022	7,000,000.00	MEO, BLGU, owners, MPDC
• Application for FLAGT and corresponding meetings/surveys	2021	1,000,000.00	MEO, MPDC, TO
			MEO, BLGU, MPDC
			DENR, TO, MENRO, DOT
GRAND TOTAL		<u>P535,569,445.74</u>	

MUNICIPALITY OF CANTILAN
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS



STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS
1. TOURISM INFO DISSEMINATION			
<u>Origin-Level</u> - Sincere interest to pursue operational websites - There is an awareness for the conduct of sales-out - Presence of information/data for promotional materials development customized for clients at origin level - Awareness on the efficiency of Info – blasting	- Absence of operational CantilanWebsite that facilitates tourism sales production - Approved tourism Work & Financial Plan do not include sales-outing - Promotional materials not customized to reach client at origin level - Absence of focal person to invite clients at origin level - Non-use of the Info-blasting technology	- Presence of expertise to develop sales-facilitating tourism website - Presence of national conferences and corporate accounts which are ripe for tour promotion and bookings - Presence of expertise that can be tapped to upgrade and re-invent promotional materials to improve client reach at origin level - Presence of expertise that can be tapped for Info-blasting Technology	- Poor internet connectivity and power outages - Non-participation of tour operators - Poor internet connectivity and power outages

<u>On-site Level</u> • Presence of interest to standardize Cantilan LGU info base and to link info base to SurSurPWebsite • Presence of interest to standardize TRE info base and to link info base to CantilanWebsite and SurSurPWebsite • Has capacity to hire full time Webmaster to service CantilanWebsite • Can adopt to the practice of forwarding clients to TREs, accredited tour guides and operators to satisfy client queries	• Varied Cantilan info base and not linked to central SurSurPWebsite • Varied TREs info base and not linked to CantilanWebsite and SurSurPWebsite • Lacks full time webmaster for interactive CantilanWebsite operation • Low opportunity to link clients to TREs, tour guides and operators due to absence of tourism promotion access windows (e.g., website, info-blasting, promo material dissemination mechanisms) • Low practice of regular tourism council meetings to attend to promotion matters	• Presence of expertise that can be tapped to develop and link TREs info base to SurSurPWeb site • TREs have capacity to develop web pages • Presence of expertise to develop web pages • Potential webmasters abound in the municipality, province and region • Accredited tour guides and operators are present in the province, region, country • Private sector/TREs willing to engage into a close working relationship to promote Cantilan	• Poor internet connectivity and power outages
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2. SALES PRODUCTION (e.g., TOUR BOOKING)			
Origin-Level • Cantilan LGU and TREs/Tourism Council members have keen interest to facilitate online bookings • Existing LGU capacity to hire webmaster to manage facilitated booking system • Active coordination by LGU to revive consistent airline operation • LGU inspired fluid land transportation operation in major areas of the municipality	• Absence of formal and operational tour packages and tariff • Absence of LGU-TREs facilitated online booking system • Absence of webmaster trained to facilitate online bookings for Cantilan tour operators/ guides, TREs • Intermittent airline operation • Interior destinations/tourism sites still without regular transportation	• Cantilan is rich in tourist attractions available for the pursuance of one high-impact tour package/circuit • Presence of expertise to develop website for sales booking • Availability of skilled webmasters in the region • Two major airliners await opportunity to serve SDS, hence, Cantilan	• Airline not ready to venture into operation on site • Weather disturbances frequent the place

<u>On-site Level</u> • Cantilan LGU can inspire TREs/Tourism Council members to install and operate in each establishment a Tourism Info Kiosk for walk-in client tour bookings	• Cantilan LGU/TREs/Tour Council – did not yet collaborate to begin installation and operation of Tourism Info Kiosks for walk-in client tour bookings	• Presence of adequate tour operation vehicles within the region that can serve Cantilan • Willingness of Cantilan TREs to put up Tourism Info Kiosk	
3. COMFORTABLE TRAVEL AMONG TOURISTS			
• Contiguous to an airport facility to accommodate airline-preferring travelers • Cantilan supports the development of sea transportation facility in nearby LGUs • Utilization of SurCity sea port to serve Cantilan tourists who travel by sea	• Inadequate promotion-sales/tourist arrival to compel airline operation • Seaports not yet designed to accommodate passenger shipping lines • Weak working relationship with tour operators, guide and transport groups that facilitate	• There are existing airlines who can be encouraged to operate • Presence of passenger shipping lines ready to operate within the vicinity of SurSur (e.g. to also serve Cantilan) given readiness of port • Proximity to SurCity port that accommodates boat passengers bound for Cantilan	• intermittent operation of airlines in SurCity • Frequent weather disturbance • Non-operational passenger shipping lines in SurSur which include Cantilan • Unstable weather condition affects frequency of boat availability in SurCity

• Presence of overland transportation terminals for overland travelers • Concrete roads toward town centers	• provision of overland transportation from SurCity or anywhere in the region to Cantilan • Overland terminal not specifically designed to accommodate tourist, but only general travelers • Low operation of engineering team to maintain concrete roads toward town centers	• Availability of vehicles for hire to capture boat passengers from SurCity to Cantilan • Overland transport and transport groups ready to work with Cantilan LGU to improve terminal facilities • Regional offices that offer engineering services await proposals from LGUs	
4. WELL - MANAGED ARRIVAL OF TOURISTS			
• Presence of Tourist Assistance Counters (TACs)	• Entry points and strategic location not equipped with adequate and operational TACs • Absence of compelling basis for TREs to install Tourism-focused Assistance Counters	• Potential tourists flock in entry points and strategic locations • Existence of private-public operation scheme of TACs	

• LGU is capable of formulating/reformulating policies; mobilizing functionaries, formal tourism office to provide a tourist-friendly environment for restaurants, hotels, shops to thrive in 24 strategic tourist destinations to facilitate comfortable tourist arrival (pls. see Table 1) • Cantilan LGU keen to fully mobilize TREs through Tour Council location of Shops for tourists' needs upon arrival in 24 sites (pls. see Table 1).	• Non-Installation of regular employee to focus on "tourist arrival concerns" • Inadequate policy support, functionaries, formal tourism office providing tourist-friendly environment for hotels, restaurants, shops to thrive in 24 strategic tourist destination that facilitates comfortable tourist arrivals (pls. see Table 1) • Tour Council not yet fully tapped as source of inputs for tourism industry development of Cantilan to start in tourist arrival	• Presence of Hotels/ Accommodation facilities, restaurants, shops operator within SurSur and Caraga Region who may be invited in to operate in Cantilan • TREs not yet fully seated in role as tourism industry Key Development Manager (KDM)	• Reluctance of TREs to locate in Cantilan
5. COMFORTABLE STAY			
• Presence of TRE registration by the LGU's tourism office to promote comfortable stay	• Inadequate operation of TRE registration by the LGU's tourism office to promote comfortable stay since office is not adequately created (e.g.,	• TRE investors that aspire high standards in client comfort-stay abound in the region, nation and the globe	• If investors who value high standards in comfortable stay do not feel the compelling need to locate in Cantilan

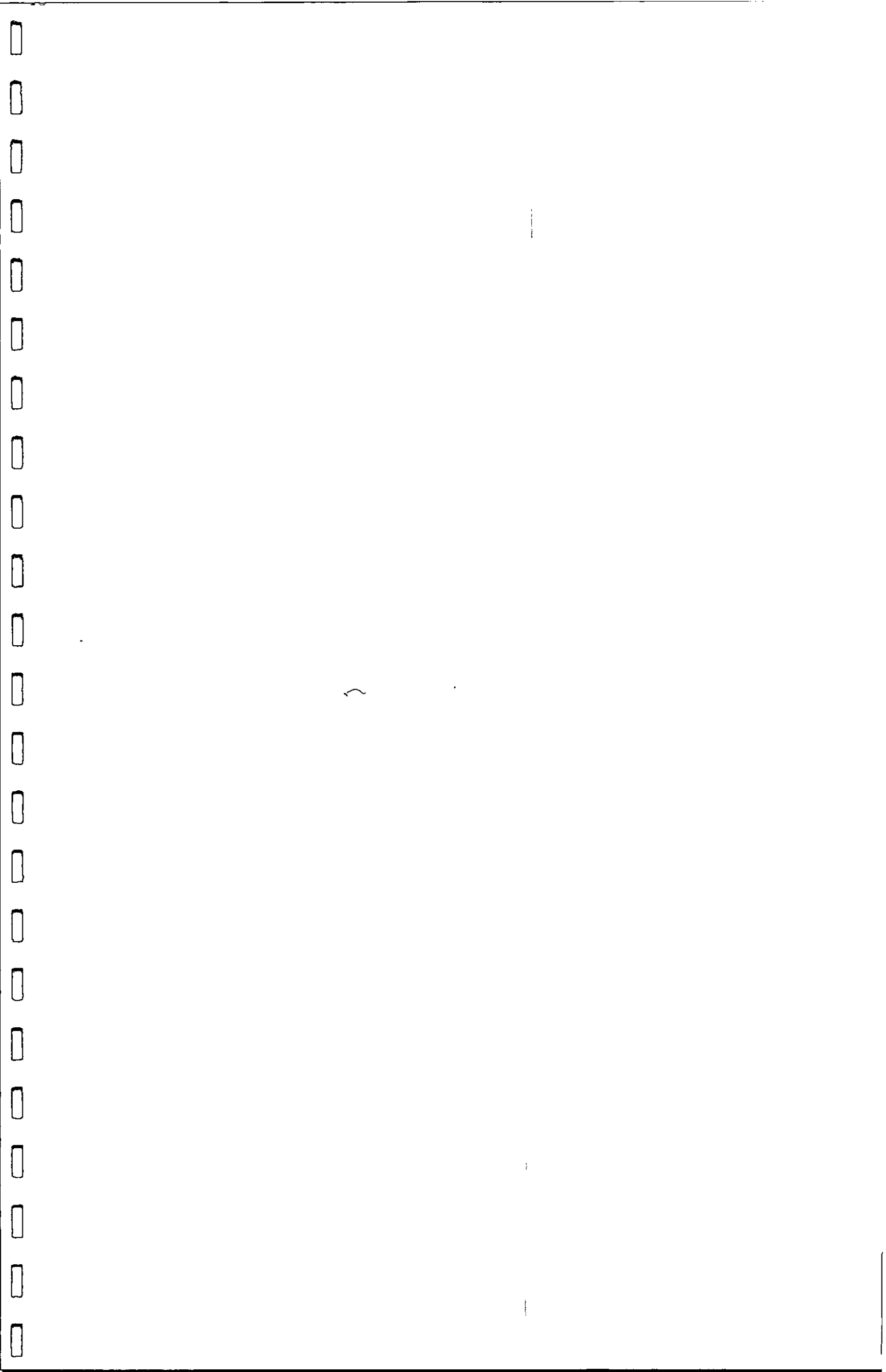
• Presence of Tourism Office to promote good and quality food • Presence of an office and partnerships to encourage provision of adequate power, water and resources supply for Cantilan's tourists • Well managed peace and order situation of the municipality specifically across the 24 priority sites (pls. see Table 1)	low resources- human power, logistics, technology, systems and processes) • Low promotion by office and converged-stakeholders for good and quality food in the locality since office is not adequately created (e.g., low resources- human power, logistics, technology, systems and processes) • Incapacity of office to engage in well-backed up partnerships with utilities and TREs to supply for tourists needs since office is not adequately created (e.g., low resources- human power, logistics, technology, systems and processes) • There is a need to organize a consistent and close coordination with the peace-keeping forces to maintain peace and order	• All tourists love good food (especially seafood that abound in the place) • Tourists consider a peaceful and orderly place as a prime tour destination, hence, an advantage to Cantilan	• Suppliers dependent on natural sources of seafood and not on cultured seafood sources (e.g., source will dwindle and not sustainable if consumption is consistent or increases)
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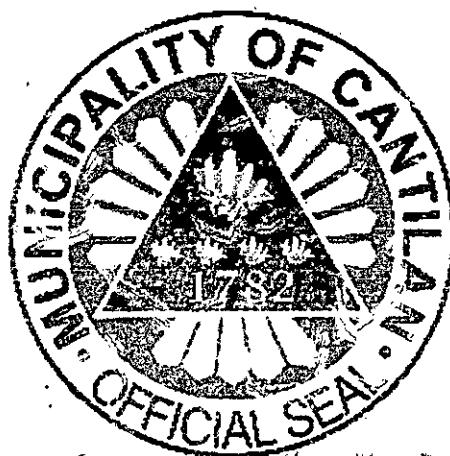
• Tourism office may cause training of frontline service staff present in TREs • LGU Tourism Office can facilitate for the establishment of good communication facility for the 24 priority sites (pls. see Table 1)	• Need to institutionalize training for frontline staff in Cantilan to offer good service to tourists in partnership with Provincial Tourism Office • Tourism Office has not fully looked into the communication facilities of all 24 sites since it is inadequately created (e.g., low resources- human power, logistics, technology, systems and processes)	• Good service trainers available in the region • TREs keen to have their frontline staff trained on offering good service to tourists • Inadequate communication facility for all 24 priority sites which are potential to be packaged into one Major High Impact Circuit	
6. ENJOYABLE TOUR EXPERIENCE			
• LGU Cantilan will prepare for a Major High Impact Tour Package in close coordination with all key stakeholders • The site's attractions are substantially ready for tourists in the 24 sites (pls. see Table 1)	• At present time, the tour package is yet to be ready • Sites need further inspection for waste management and health protocols	• skills and resources for the tour packages are available within LGU, province and region • Investors are available to be tapped to prepare the sites and be sensitive to waste management and health protocols	• Slump in tourist arrivals due to pandemic • Investors are contented with their facility and contented with their existing practices and standards

• Local products attractive to tourists are available in Cantilan and can be made available on the 24 priority sites (pls. see Table 1) • LGU may engage in strong partnership with on-site Tour guides/operators • Presence of concrete roads leading to some priority tourism sites which may be included in the one High Impact Tour Circuit • LGU may facilitate bundling of Entertainments (festivities, culture and art) during the visit	• Local products are not available in all 24 priority sites • Weak existing partnerships with on-site Tour guides/operators since office is not adequately created (e.g., low resources- human power, logistics, technology, systems and processes) • Absence of proposals to make concrete some roads leading to priority tourism sites for promotion which may be included in the one High Impact Tour Circuit • Bundling of Entertainment on-site are yet to be facilitated by the LGU since tourism office is not adequately created (e.g., low resources- human power,	• Producers of local products attractive to tourists are available in the municipality • Tour guides, operators are available in the region • Road concreting partners are available for accessing • Entertainments abound within each destination	• When producers are not informed, they cannot participate in the supply chain for Cantilan's tourism industry needs • Absence of Tour guides and operators on site • Concreting of road is being restricted by national law on environment protection (e.g., attractions which are in protected areas) • Some identified entertainment run conflict to national policies
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• Presence of transport facilities going to some of the 24 priority sites • Food is available in some of the 24 sites which may be included in the packaged High Impact Tour Circuit	logistics, technology, systems and processes) • Absence of transport facilities going to some of the 24 priority sites (pls. see Table 1) • Food is absent in some of the 24 sites which may be included in the packaged High Impact Tour Circuit	• Transport services abound within province and region and can be invited to locate in Cantilan • Food suppliers abound external to the LGU and can be facilitated when LGU partners with Tour Guides/Operators	
7. ADEQUATE OVERALL TOURISM MANAGEMENT			
• Presence of an acting Tourism Officer for LGU Cantilan • Tourism office has some staff	• Absence of a full-pledged Tourism Officer Salary Graded 26 which has full authority to generate resources internal and external to the LGU • Tourism offices are not adequately staffed as facilitated by Tourism Officer	• the possibilities of the place for economy using tourism and the Tourism Act facilitates for the appointment of Tourism Officers • there are available skills for tourism workers in each LGU and appointment of the same are guided in the mandates of the office as guided by the Tourism Act	

• Tourism Council is present	• Tourism Council not fully constituted and operational which act as recommendatory structure to tourism industry development in the LGU	• Most sectors in the council are present in the LGU and await participation • national policies (e.g., DILG and Tourism Act) require the creation of tourism councils and membership to it are available in each locality	
• Tourism offices support the pursuance of highlighting culture and arts in tourism	• Absence of national scale highlighting of local culture	• available resources for culture and arts development in culture-rich Cantilan	



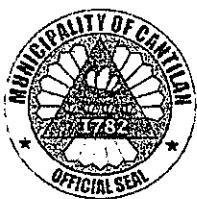


REPUBLIC OF THE PHILIPPINES
Province of Surigao del Sur
MUNICIPALITY OF CANTILAN



**LOCAL YOUTH DEVELOPMENT
PLAN
FY 2020-2022**

Cantilan, Surigao del Sur



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF CANTILAN



LOCAL YOUTH DEVELOPMENT COUNCIL

"EXCERPT FROM THE MINUTES OF THE QUARTERLY MEETING OF THE LOCAL YOUTH DEVELOPMENT COUNCIL OF CANTILAN HELD AT THE SANGGUNIANG BAYAN SESSION HALL, CANTILAN, SURIGAO DEL SUR, 14TH OF OCTOBER, 2019"

Present:	Amny Jynne V. Ambray	Chairperson, Presiding
	Charles P. Arreza	Vice Chairperson
	Christal Faith O. Salamanes	Youth Councilor, Acting Secretary
	Lyca M. Tawide	Youth Councilor
	Kristal L. Crujedo	Youth Councilor
	Janna Mary L. Teves	Youth Councilor
	Clinton D. Pantia	Youth Councilor
	Prince James Arriesgado	Youth Councilor
	Rico H. Justopito	Youth Councilor
	Judy Ann C. Ellazo	Youth Councilor
Absent:	NONE	

LOCAL YOUTH DEVELOPMENT COUNCIL RESOLUTION NO. 01

A RESOLUTION ADOPTING THE LOCAL YOUTH DEVELOPMENT PLAN (LYDP) OF THE MUNICIPALITY OF CANTILAN, SURIGAO DEL SUR, FISCAL YEAR 2020 – 2022

WHEREAS, the Local Youth Development Plan (LYDP) is a three -- year strategic direction for youth development at the municipal level;

WHEREAS, the LYDP shall be anchored on the Philippine Youth Development Plan (PYDP) and the Local Development Plan (LDP);

WHEREAS, pursuant to Section 24 (m) (2) of RA 10742 IRR, the plan shall give priority to programs, projects and activities that will promote and ensure the following: 1.) meaningful youth participation in nation – building; 2.) sustainable youth development and empowerment; 3.) equitable access to quality education; 4.) environmental protection; 5.) climate change adaptation; 6.) disaster risk reduction and resiliency; 7.) youth employment and livelihood; 8.) health and anti-drug abuse; 9.) gender sensitivity; 10.) social protection; and 11.) capacity building and sports development;

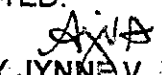
NOW THEREFORE, on motion of Councilor Rico Justopito, unanimously seconded, it was;

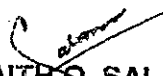
RESOLVED, by the Local Youth Development Council in a quarterly meeting assembled to adopt the Local Youth Development Plan (LYDP) of the Municipality of Cantilan for Fiscal Year 2020 to 2022.

ADOPTED this 14th day of October 2019, at the Sangguniang Bayan Session Hall Cantilan, Surigao del Sur, on mass motion.

I HEREBY CERTIFY to the correctness of the foregoing resolution adopted and approved by the Local Youth Development Council of the Municipality of Cantilan, Province of Surigao del Sur during the quarterly meeting, 14th day of October 2019.

ATTESTED:


ARNNY JYNNE V. AMBRAY
Chairperson, Presiding


CHRISTAL FAITH O. SALAMANES
Youth Councilor, Acting Secretary



CANTILAN YOUTH DEVELOPMENT PLAN

Cantilan, Surigao del Sur

F.Y. 2020 – 2022



PYDP Center of Participati on	Strategy	Issues and Concerns	Objective/s	Activity	Brief Description	Location	Schedule	Partner Agencies	Budget ('000.00)			
									2020	2021	2022	TOTAL
A. HEALTH	Ensure youth participation in healthy living & the prevention of accidents & injuries	limited or no access to the most basic medical health and necessities of life	Increase good nutrition practices	Kusina Kalinga Program	A feeding program for the malnourish youth (15-30 yrs) old in partnership with Secondary/ Tertiary Schools	Academic Institution	2021-2022 (July)	LGU-MSWD		30.00	30.00	60.00
			Promote voluntary blood donation among the youth	Mass Blood Donation	A program which aims to aims to create public consciousness to the youth on the importance of blood donation in saving the lives of millions of Filipinos.	Municipal wide	2020-2022	LGU-MHO, RED CROSS				
			Increase active lifestyle and avoid in any illegal vices or undesirable activities among youth	Sportsfest and Electronic Tournaments	An event that engages youth in sports and fitness activities to encourage a healthy lifestyle, social interaction & general well being amidst covid 19 pandemis like basketball, electronic tournaments, virtual zumba, etc.	Municipal wide	2020-2022	SK, LGU, SB, Barangay	300.00	300.00	300.00	900.00

				Sports Facility Operations Management	Operation and Maintenance of Sports equipment and Facilities	17 Brgys	2020-2022	SK, LGU, SB, Barangay	200.00	170.00	170.00	540.00
	Strengthen youth participation in responsible Sexual Risk Taking and Reproductive Health	Teenage pregnancy; Lack of awareness on reproductive health and safe sexual practices	Increase awareness on adolescent sexual and reproductive health; Decrease the rising rate of teenage pregnancy and HIV/AIDS and maternal mortality	Adolescent Reproductive Health and HIV/STD Prevention Program	An awareness building program on HIV/AIDS is laid in a public conversation. It is also a platform where participants can raise concerns and recommend possible solutions regarding the issue thru symposiums, fun run, etc	Municipal wide	2020-2022	36IV, LGU, DILG	10.00	10.00	10.00	30.00
	Strengthen youth participation in the battle against COVID-19 health crisis	Vulnerable sectors not allowed to go out because of the pandemic	Address the needs of the senior citizen and families under observation such as food, medicine and other essential necessities.	Adopt-A-Senior-Citizen and 'Iska Pamilya' Program	A program that implements adoption of vulnerable groups such as the Senior citizens and a family in order for them to have safe and healthy place to stay amidst the pandemic.	Municipal wide	2020-2022	SK, LGU, Barangay	100.00	85.00	85.00	270.00
		Lack of livelihood and access to basic needs in face of the pandemic	Provide relief for families affected by the COVID-19	COVID - 19 Essential Kits and Relief Goods Donation	A project that helps provide essential items to those in need and mobilized the youth to help others, demonstrating the strength of a community that is banded together to serve others, making a big difference during a crisis.	16 Brgys	2020-2022	SK, LGU, Barangay	150.00	85.00	85.00	320.00

C. SECURITY AND PEACE BUILDING	Provide alternative and productive activities for Drug Dependent Youth, Wayward Youth, and Out of School Youth	Existence of crimes committed by young adults	Lessen the number of crimes committed by young adults;	Municipal Anti-Drug Abuse Program (MADAP)	An awareness building program where the issue on Drug Abuse is laid in a public conversation. It is also a platform where the participants can raise concerns and recommend possible solutions regarding the issue thru talks, symposiums, etc	Municipal wide	2020-2022	SK, Barangays, DepEd, BADAC	30.00	30.00	30.00	90.00
		Insurgency, drug abuse, human rights	Give the youth a wider perspective on the current issues hindering peace, progress and development	Youth Leadership Summit	A primary peace and leadership education program of the National Youth Leadership Summit event under the youth for peace advocacy movement initiative since 2009	Municipal wide	2020-2022	36IV, LGU, DILG	400.00	400.00	400.00	1,200.00
D. SOCIAL INCLUSION AND EQUITY	Strengthen equal and equitable participation across genders	Presence of gender and religious discrimination; Lack of awareness of other peoples' culture and/or religion	Increase awareness among youth and the community about different sexual orientation and gender identity	Symposium on Gender Sensitivity, equality and consciousness seminar ie., Talk on Anti Bullying	An awareness building program where the issue on Gender Sensitivity is laid in a public conversation. It is also a platform where the participants can raise concerns and recommend possible solutions regarding the issue.	Municipal wide	2020-2022	SK, Barangays, DepEd, Academe		20.00	20.00	20.00
		Presence of cultural and religious discrimination; Lack of awareness of other peoples' culture and/or religion	To decrease occurrence of cultural and religious discrimination; To help create a more culturally sensitive and inclusive	Youth Inter-faith Celebrations	An activity that will encourage attendance of various religious youth groups in faith-based celebrations – i.e. Christmas, Eid al-Fitr	Municipal wide	2020-2022	Parish Church, SK	20.00	20.00	20.00	60.00

E. ECONOMIC EMPOWER MENT	Strengthen youth participation in employment enrichment support	Vulnerable employment; Lack of livelihood opportunities for the Out of School Youth	To provide livelihood opportunities for Youth Organizations especially the Out of School	Livelihood Projects Development Program	Support to livelihood projects that empowers the youth organizations and OSY to start their own business	17 Brgys	2020-2022	LGU, Academe, TESDA, NGOs, DTI, DA	200.00	100.00	100.00	400.00
F. GOVERNAN CE	Professional development opportunities for Sangguniang Kabataan Officials and Cantilan Youth Council Members	Mandatory trainings organized by DILG and NYC are too focused on government processes; Lack of trainings on basic leadership and good governance	Develop the leadership potential of SK Chairpersons and LYDC members and equip them with basic leadership and management Recognize and instill the value of good governance in public office; Create an atmosphere of collaboration and networking amongst SK Chairmen and LYDC members	LEAD: Leadership Exploration And Development	A training workshop and team building activity for SK Officials, LYDC members and officers from the different schools and youth organizations on Servant Leadership and Good Governance.	Municipal wide	2020-2022	LGU, SK, Academe, DILG, NYC, NGOs	50.00	100.00	100.00	250.00

Government and Bureaucracy - Participation of the youth in policy making	Lack of youth engagement in local governance	Capacitate the youth on local legislation; Increase youth participation in local governance	Barangay Youth Empowerment Program (Brgy. Youth Devt Council)	With the new SK Reform Law, the Sangguniang Kabataan in the Barangay is poised to further localize the youth council framework. This means that the Sangguniang Kabataan, through the LYDO, is encouraged to create youth councils which includes sectoral organizations present within their jurisdiction. This Barangay Youth Development Council shall be represented by out-of-school youth chapters, in-school youth organizations, sitio or community based organizations, faith-based organizations, and other special advocacy organizations. This would deliver a more participative and vibrant youth engagement in the barangay level.	17 Brgys	2020-2022	LGU, SK, DILG, Barangay Councils	85.00	85.00	85.00	255.00
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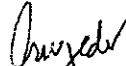
**G. ACTIVE
CITIZENSHIP**

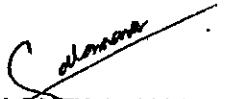
Strengthen enabling mechanisms for youth organization and participation – Accreditation, awareness and assistance	Inactive youth organizations; Not-accredited or recognize youth organization	Increase funding resources for youth groups; Increase facilities available for youth groups; Increase resource speakers and trainers for youth groups; Refocus strategies to establishing linkages with other organizations	Youth Organization Registration Program (YORP)	A program of the National Youth Commission (NYC) that facilitates the registration of youth and youth-serving organizations to ensure access and participation to NYC-initiated programs nationwide. Through the nationwide registration, NYC links up with youth to provide a meaningful and active participation in its programs.	Municipal wide	2020-2022	LGU, SK, Barangay Councils Cantilan Youth Organizations, DILG, NYC				
	Collect and update the demographic characteristics and profile of youth the municipality which will serve as basis for the implementation of local youth development plan &		Municipal Youth Profiling	A program which aims to establish, maintain, and update the local database of Katipunan ng Kabataan in the barangay and municipal level in accordance to NYC	17 Brgys	2020-2022	LGU, DILG, Barangay Councils, NYC				

	Engage the youth in the preservation, safeguarding, development, and promotion of Philippine culture and arts	Lack of opportunities for the youth to showcase their skills and talents; Lack of events promoting local culture and the arts	Increase the number of youth engaging in artistic activities; Provide alternative activities for the vulnerable youth to refocus their attention from vices; and help improve the psychological state of the youth	LINGGO NG KABATAAN CELEBRATION ie. Gabi ng tulaan, iStorya	(IRR, Rule 6, Section 33, p.13) There shall be conducted annually, in every province, city, municipality and barangay, on the week where the 12th of August falls to coincide with International Youth Day. It is an activity that aims to contribute to youth development of skills and talents	Municipal wide	2020-2022	LGU, DILG, Barangay Councils	300.00	200.00	200.00	700.00
H. ENVIRONM ENT	Strengthen youth participation in environmental activities	Climate change and Natural disasters remains a big challenge nowadays	To Increase number of youth members in organizations involved Climate change mitigation & adaptation and Disaster risk reduction and management	Climate Change Adaptation, Mitigation and Disaster Prevention Program ie. First Aid Symposium and Simulation	An awareness building program where the issue on Climate Change and Disaster is laid in a public conversation. It is also a platform where the participants can raise concerns and recommend possible solutions regarding the issue.	Municipal wide	2020-2022	MDRRMO, Barangay Councils	15.00	15.00	15.00	45.00

Environmental Activities specifically on Waste Segregation	Proper waste segregation remains a big challenge in Cantilan barangays	To promote an eco-friendly city through the strict implementation of Republic Act 9003 or the Ecological Solid Waste Management Act and City Ordinance No. 8975 – 2003	SK Empowerment on Solid Waste Management System	This activity aims to empower the SKs in taking the lead in strictly implementing RA 9003. This will capacitate the SKs on the existing environmental laws as well as how to come up with creative projects in addressing the challenge of waste segregation thru ie. Green Brigade Program , a monthly cleaning and clearing of the assign areas for the barangay; Distribution of segregated garbage bins and posters like "LADO KO, LIMPYUHAN KO"; Inter-Purok Recycled Christmas Tree Contest; Inter-Purok Clean & Green Kapaligiran Contest; Tree Planting and Clean Up Drive, Coastal Clean Ups, Tree Planting Activities, Eco bricks etc.	17 Brgys	2020-2022	CENRO, DENR, SK, Academe, NGOs, Cantilan Youth Organization s, Barangay Councils	170.00	170.00	170.00	510.00
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LYCA M. TAWIDE
Youth Councilor
In-School Sector


KRISTAL L. CRUJEDO
Youth Councilor
In-School Sector


CHRISTAL FAITH O. SALAMANES
Youth Councilor
Community-based Sector

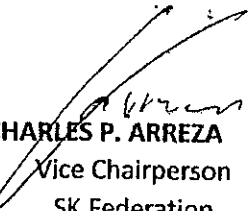

JANNA MARY L. TEVES
Youth Councilor
Community-based Sector


CLINTON D. PANTIA
Youth Councilor
Community-based Sector

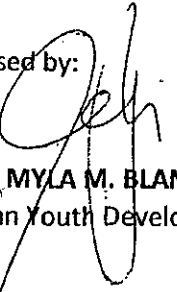

PRINCE JAMES ARRIEGADO
Youth Councilor
Community-based Sector

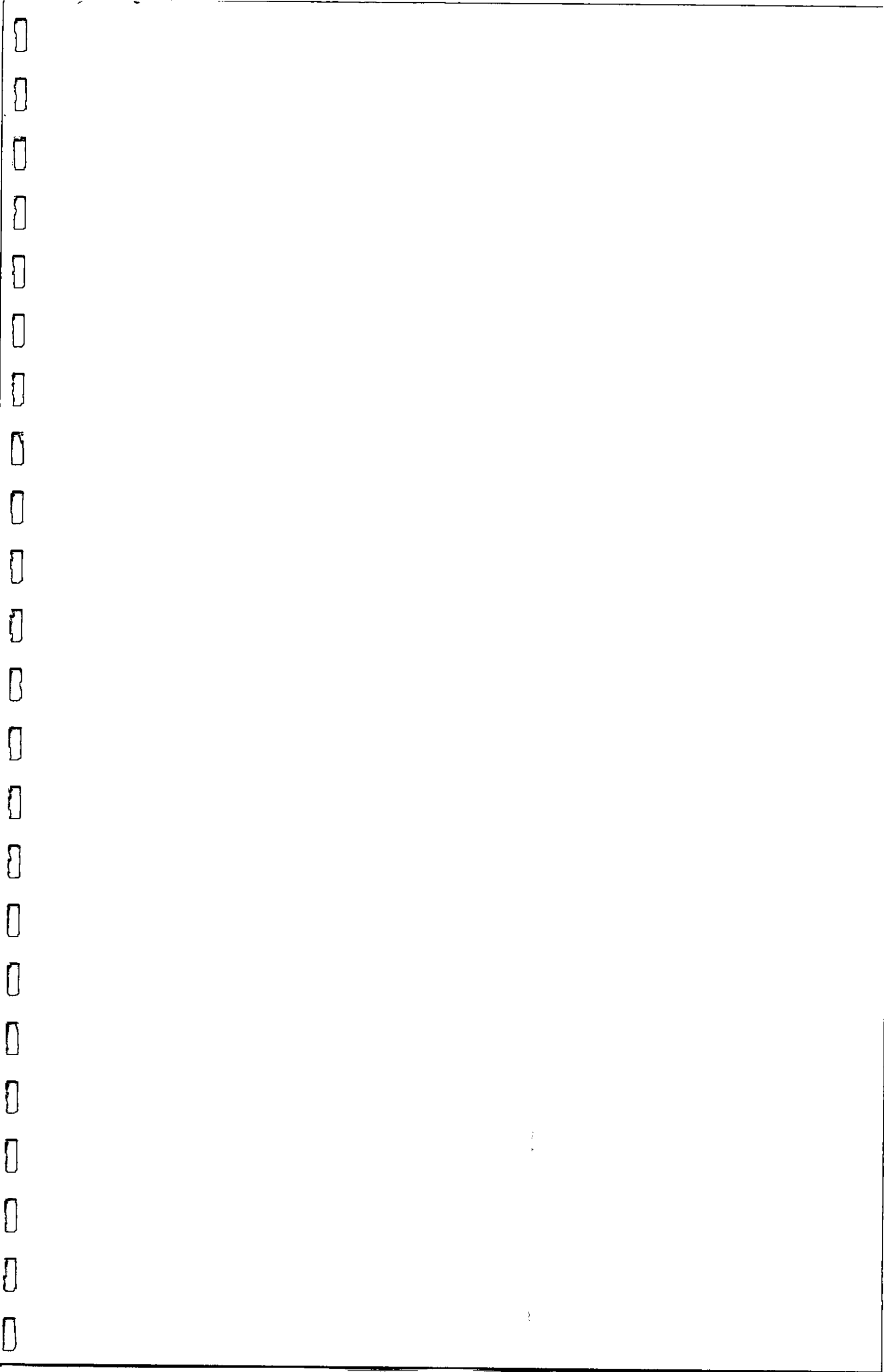

RICO FAUSTOPITO
Youth Councilor
Community-based Sector


JUDY ANN C. ELLAZO
Youth Councilor
Community-based Sector


CHARLES P. ARREZA
Vice Chairperson
SK Federation


ARNNY JYNNE V. AMBRAY
Chairperson
SK Federation

Endorsed by:

ENGR. MYLA M. BLANCO
Cantilan Youth Development Officer



CAPACITY DEVELOPMENT AGENDA

CAPACITY DEVELOPMENT AGENDA
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector		Institutional Sector/Municipal Budget and Management Office								
Current State		Desired State								
1. Lack of manpower complement		Goals: 1. Provide Technical Assistance to the Local Chief Executive and other elective and appointive officials in the preparation, execution and management of local budgets. 2. Coordinate with other Local Fiscal and Planning bodies in the formulation of sound revenue generation mobilization and development strategies Objectives: 1. Ensure that processes and procedures, including statutory requirements are complied with in the preparation of annual and supplementary budgets pursuant to the provisions of RA 7180 and its Implementing Rules and Regulations issued by the DBM. 2. See to it that annual budgets including the implementation of programs and projects are executed in accordance with the Appropriation Ordinance passes and approved by the both the Executive and Legislative Offices of the LGU. 3. Assist other local fiscal and planning bodies in the prosecution of various LGU programs and projects. 4. Study, conduct researches and prepare recommendations on legislative enactment including executive decisions on matters which has budgetary implications. 5. Maintain and manage the operations of the Municipal Budget and Management Office so as to make it responsive, transparent and effective in the delivery of its mandate as prescribe in the Code. 6. Keep Update and be well informed on existing and new budgetary policies and procedures, including circulars, memoranda executive orders, by way of attending and participating in seminar/workshops, conferences and dialogues called by higher concerned authorities, and 7. To be able to conduct refresher and reorientation seminar and workshops on budgeting and other related matters for barangay officials 8. Perform and execute other related functions, the Local Chief Executive may delegate or assign.								
2. Lack of skills and trainings										
3. Lack of ICT equipment										
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Structure Lack of manpower complement	Creation, funding and hiring of position	Hiring of additional permanent staff as planned per structure pattern	Implementation of staffing pattern and organizational structure	MBO	2022-2023	183,778.00	461,078.00		MBO/HRMO	

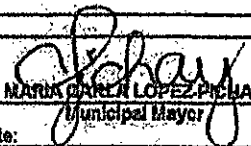
Competencies	Conduct/attend conventions/seminars/workshops/orientations related to budget matters	Participating in conventions/seminars/workshops/orientations	Competitive and productive individuals with high sense of values	MBO personnel	2022-2024	50,000.00	50,000.00	50,000.00	MBO	DEM.DLG
Lack of skills and trainings										
Management Systems										
Lack of ICT equipment	Installation of ICT software	Installing of software and purchasing of ICT equipment	To enhance the quality, timeliness and transparency of data	MBO personnel	2022	200,000.00			MBO/Procurement Office	
Enabling Policies										
No ordinance/budget for the proposed additional position	Creation of SB ordinance for the proposed additional position	SB ordinance for the proposed additional position (Lobby SB for proposal)	Approved SB ordinance for the proposed additional position	MBO additional employee	2022-2023				MBO/SB	SB
Knowledge and Learnings										
Leadership										

Prepared by:	Approved by:
<i>Melodina C. Urbiztondo</i>	<i>Maria Carla Lopez-Pichay</i>
MELODINA C. URBIZTONDO	MARIA CARLA LOPEZ-PICHAY
Municipal Budget Officer	Municipal Mayor
Date	Date

CAPACITY DEVELOPMENT AGENDA
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector		Institutional Sector/Municipal Planning and Development Office			Current State			Desired State		
					Goals: Provide an effective, reliable, sound and sustainable local development planning services and coordinate with other planning agencies for the economic, social and physical upliftment of this community.					
					Objectives: 1. To formulate integrated economic, social, physical and other development plans and policies for consideration of the local government development council. 2. Conduct continuing studies, researches and training programs necessary to evolve plans and programs for implementation. 3. Integrate and coordinate all sectoral plans and studies undertaken by the different functional groups or agencies. 4. Monitor and evaluate the implementation of the different development programs, projects and activities in the LGU in accordance with the approved development plans. 5. Promote people participation in development planning within the LGU 6. Exercise supervision and control over the secretariat of the local development council. 7. Exercise such other powers and perform such other functions and duties as may prescribe by the law.					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeline	Financing Requirements			Process Owner/Office Responsible	Source of Support/Technical Assistance
						Year 1	Year 2	Year 3		
Structure										
Lack of permanent personnel to lead specific functions of the office.	Division of work load/planning functions in properly assigned/implemented. Monitoring and implementation of project is well-managed.	Creation/hiring of additional permanent position to handle specific planning tasks	Hired additional permanent planning employees (POIV, POIII, PDOII, StatisticianII, Engineer II, Comp Oprtr.III, DraftsmanII, Clerk IV)	MPDO additional employees	2022-2023	1,700,000.00	1,600,000.00		MPDO/HRMO	Mayor's Office/SB
Lack of working table, IT equipment and storage equipment.	Functional and organized working environment	Provision of additional working table (3 units), IT equipments, filing cabinet (2 units)	Purchased working tables (3 units), filing cabinet (2 units), 1 desktop and high specs. Laptop.	MPDO Office and employees	2022-2023	200,000.00	200,000.00		Procurement Office/MPDO	Mayor's Office
Small office/working area to accommodate guest and clients	Has enough space to entertain and organized small planning meeting/proper place to accommodate provincial and NGA personnel for proper and confidentiality.	Provision of wide office.	Wide working environment provided.	MPDO	2022-2023				Mayor's Office/HRMO	MEO
Competencies										

Management Systems										
Enabling Policies										
No resolution/budget for the proposed additional position	Creation of SB resolution for the proposed additional position	SB resolution for the proposed additional position (Lobby SB for proposal)	Approved SB resolution for the proposed additional position	MPDO additional employee	2022-2023				MPDO	SB
Knowledge and Learnings										
Lack of technical training for MPDO employees	Capacitated/more knowledgeable MPDO employees	Conduct capacity building for MPDO employees (Training on GIS Training, Deputize Zoning Administration, Community based Monitoring System plan training, Location Clearance, Public Financial Management Training, Environmental Planning and Management Training, Water supply and sanitation training BAWASA, Project Development Management course Training)	All MPDO employees are capacitated (training and capacity buildings conducted)	MPDO employee	2022-2023	800,000.00	800,000.00		MPDO	HRMO, Mayor's Office, DILG, DAP, HLU RD, NEDA
Leadership										

Prepared by:	Approved by:
 ENGR. EDVIL U. TRILLANES Municipal Planning & Development Coordinator	 MARIA KAREN LOPEZ PICHAY Municipal Mayor
Date:	Date:

CAPACITY DEVELOPMENT AGENDA
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector	Social Sector/Municipal Social Welfare and Development Office
Current State	Desired State
1. Lack of staff complementation to implement welfare program and services 2. Non-functional center based facility 3. Lack of staff to focus on Administrative matters re: information management, property and supply management and Records keeping/filing 4. Women and Children Center is utilized as office by 4Ps, SLP and KALAHI-CIDSS 5. Portion/Part of the Senior Citizens Day Center is being utilized by OSCA as her office and use for other activities 6. MSWD Staff are handling Social Welfare Program and their course is irrelevant to their delegated workload 7. Enhance of competency on Property and Supply Mgt., Record Mgt. and other documents 8. Lack of Mgt. System installation 9. Revision of BFP anthropometric data collection thru system 10. Lack of Manual Operation 11. Need of Advanced Computer Literacy 12. Need to enhance knowledge/earnings on applicable laws for the Implementation of Social Welfare Program and Services 13. Enhancement of knowledge on Standard Operating Procedure of the devolved functions, program and services 14. Need of Technical Writing Skills to all Staff 15. Enhancement of knowledge on Monitoring and Evaluation Tool Implementation 16. No Service Delivery Assessment	Goals: Provide Social Protection and promote the rights and welfare of the poor vulnerable and the disadvantage individual, family and the community to enhance poverty alleviation and empowerment. Objectives: 1. Formulate measures, develop plans and strategies for the approval of the sanggunian and provide technical assistance and support to the local chief executive in carrying out measures to ensure the delivery of basic services and adequate facilities in connection with social welfare and development services programs and activities. 2. Identify the basic needs of the needy, the disadvantage and the impoverished and develop and implement appropriate measures to alleviate their problems and improve their living conditions. 3. Provide relief and appropriate crisis intervention for victims of abuse and exploitations and recommend appropriate measures to deter further abuse and exploitations. 4. Facilitate the implementation of welfare programs for the disabled, elderly and victims of drugs addiction, the rehabilitation of prisoners, the prevention of juvenile delinquency and such other activities which would eliminate or minimize the ill-effects of poverty. 5. Be in the frontline of service delivery, particularly during relief and assistance activities in the aftermath of man-made and natural disaster and natural calamities. 6. Coordinate the service facilities required from such department, governmental and non-governmental agencies for an integrated social welfare package to constituents on the basis of their needs. 7. Advocate for policies and measures addressing social welfare, gender development, nutrition and population program concern. 8. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure: Lack of staff complementation to implement welfare program and services	Every program and services handled by highly technical personnel to achieve the satisfactory result	Hiring of additional regular staff to handle every program in every unit and section	No. of Personnel per section & unit hired and appointed	12 Personnel hired and appointed	2022-2024	481,076.00 1,299,980.00 162,278.00 259,992.00 576,288.00	481,076.00 1,299,980.00 162,278.00 259,992.00 288,144.00	481,076.00 1,559,952.00 162,278.00 259,992.00 432,216.00	HR, MO and SB	
Non-functional center based facility	Women and Children Center, Senior Citizens Day Center and Nutipak Processing Center	Hiring of staff to manage the centers	No. of personnel hired and appointed as Center Head	5 Personnel hired and appointed	2022-2024	357,984.00 519,984.00 288,144.00 584,192.00	357,984.00 519,984.00 288,144.00 584,192.00	357,984.00 519,984.00 288,144.00 584,192.00	HR, MO and SB	
Lack of staff to focus on Administrative matters re: Information management, property and supply management and Records keeping/filing	Information system properly manage, office property and supply properly manage, records properly filed	Establishment of Administrative Service Section at MSWD Office	Hire skilled staff	4 Personnel hired and appointed 1 Admin. Officer I 2 Admin. Ass't. II 1 Admin. Aide III	2022	1,500,000.00	500,000.00		MSWD	HR, MO and SB
Women and Children Center is utilized as office by 4Ps, SLP and KALAHI-CDSS	Second floor of MSWD Building constructed to establish convergence office	Establishment of 2nd floor in MSWD one storey building	2nd floor of MSWD Building constructed	MSWD Facility	2022				MSWD	MEO
Portion/Part of the Senior Citizens Day Center is being utilized by OSCA as her office and use for other activities	OSCA and Senior Citizens Day Center operated separately to avoid hampering each function	Establishment of separate OSCA Office	OSCA Office established	Mayor's Office/OSCA Facility	2022				Mayor's Office/ OSCA	MEO
Competencies: MSWD Staff are handling Social Welfare Program and their course is irrelevant to their delegated workload	All MSWD Personnel are regular, trained and competent enough to handle assigned responsibilities especially on Social Welfare Program	Hire personnel whose profession are relevant to their assigned job or have trainings & experiences on the assigned task	MSWD Staff are competent enough to handle their office responsibilities due to relevance of their profession if not they have sufficient experience to handle services	MSWD Personnel	2022-2024	200,000.00	100,000.00	100,000.00	MSWD	HR & MO
Enhance of competency on Property and Supply Mgt., Record Mgt. and other documents	Systematic and organized records filing, property and supply properly manage	Train one staff to focus on record, documents and supply management	Proper Records & other documents properly establish	MSWD Staff	2022-2024	50,000.00		25,000.00	MSWD	
Management Systems Lack of Mgt. System Installation	Mgt. System on:	Assign and train staff to	All identified system	MSWD Facility	2022-2024	50,000.00			MSWD	DSWD

Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

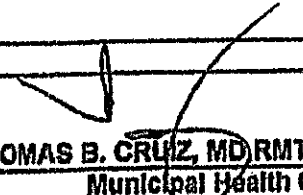
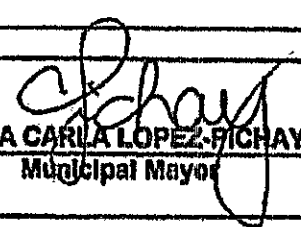
CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector:	Social Sector/Municipal Health Office
Current State	Desired State
1. Most of the funding support and procurement of health infrastructure, equipment, and medical transport are from HFEP- National 2. MESU is managed by MHO, PHN and Medtech (multi-tasking) 3. HRH assigned to barangays are deployed by the DOH- Central Office 4. Procurement, Warehousing, Storage of public health commodities of different health programs are from DOH-Central Office and are distributed/ received by the Municipal Health Offices	Goals: To ensure the efficient, effective and comprehensive delivery of health care services to the community through competent and well-trained public health workers. Objectives: 1. To take charge of the office on health services, supervise the personnel and staff, formulate program implementation guidelines and rules and regulations for the operation of the said office for the approval of the local chief executive, in order to assist the LGU in the efficient, effective and economical implementation of health - related projects and activities. 2. Formulate measures for the consideration of the sanggunian and provide technical assistance and support to the local chief executive in carrying out activities to ensure the delivery of basic services and the provision of adequate facilities as mandated in the code. 3. Develop plans and strategies and upon approval thereon by the local chief executive, implement the same to promote the health of the people in the LGU. 4. Direct the sanitary inspection of all business establishments selling food items or providing accommodations such as lodging houses, hotels, etc., in accordance with the Sanitation Code. 5. Recommend the prosecution of any violation of sanitary laws, ordinances or regulations. 6. Conduct health information campaigns and render health intelligence services. 7. Coordinate with other government agencies and non-governmental organization involved in the promotion and delivery of health services. 8. Recommend and request additional budgetary allocation for the various health services programs and activities. 9. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

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HRH assigned to barangays are deployed by the DOH- Central Office	To promote health equity and availability of healthcare professionals to provide accessibility of healthcare	Capacity-building activities on HRH Planning, management and development	To ensure adequate number of competent and committed HRH that are equitably distributed to different health departments/units/barangays towards improved health outcomes and responsive health systems	Main Health Office and BHS personnel	2022-2023				MHO	PHO, PDOHO
Procurement, Warehousing, Storage of public health commodities of different health programs are from DOH- Central Office and are distributed/ received by the Municipal Health Offices	To be capacitated to oversee functions and finance for both individual and population based services in the realm of UHC and mandanas ruling	Capacity building through training package on transition of public health commodities	Full capacity on supply chain management and service delivery standard on public health commodities	Main Health Office and BHS personnel	2022-2023	20,000	20,000		MHO	PHO, PDOHO
Enabling Policies										
Knowledge and Learnings										
Leadership										

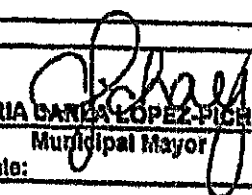
Prepared by:	Approved by:
 TOMAS B. CRUZ, MD, RMT, MCHF, FPSMS Municipal Health Officer	 MARIA CARLA LOPEZ-RICHAY Municipal Mayor
Date:	Date:

CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector:		Economic Sector/Municipal Tourism Office								
Current State					Desired State					
1. Current tourism office is cramped and has inadequate office equipment (tables and chairs) file storage cabinets, presentation equipments 2. Office is currently understaffed and lacks necessary technical skills 3. Lack of documents routing system followed 4. Lack of Tourism Code 5. Under capacitation of tourism office personnel 6. Under capacitation of the tourism office 7. Few inside trainings in-laves 8. Poor downward management communication system					Goals: To make Cantilan as one of the eco-tourism destination in North Eastern Mindanao while maintaining its ecological balance and the preservation of its natural resources. Objectives: 1. To develop and promote tourism potentials of the municipality 2. To highlight the tourism potentials of the municipality in terms of history, culinary, heritage, natural and man made-structures To identify and appreciate the cultural heritage of the municipality 3. To formulate and implement sound eco-tourism policies, code and regulations 4. To create a database and composite maps of cultural resources of the municipality 5. To preserve and revitalize the cultural character and uniqueness of the municipality 6. To promote and protect the historical and cultural integrity of the geographical area through designation of historic centers/heritage zones and integrating these into CLUP and Zoning Ordinance 7. To assist the creation of a solid and dynamic government-private-non government organizations synergy 8. To generate employment opportunities and increased productive undertakings without compromising the moral values of the community					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure										
Current tourism office is cramped and has inadequate office equipment (tables and chairs) file storage cabinets, presentation equipments	sufficient tables and chairs, filing cabinets for proper storage, working table for the staff, a meeting room to meet with clients	acquisition of office tables and chairs, renovation of current office interior, inclusion of a meeting room with table and chairs, and presentation materials	adequately equipped office able to function as tourism and investments promotion office	planning/designing of necessary renovations needed	2022-2024	300,000	300,000	300,000	Tourism	MPDC Office, MEO, MO,
Competencies										
Office is currently understaffed and lacks necessary technical skills	additional regular staff, augmentation of qualified support staff	training on basic computer, photo-editing, systems skills	sufficient manpower, trained and qualified office staffing	retooling/training, staffing	2022-2024	referred to HRMO			HRMO	HRMO

Management Systems										
Lack of documents routing system followed	establishment of documents routing system in the LGU	setting of up of a documents routing system in the LGU to be strictly followed	timely submission and referral of documents	installation, implementation, and adherence to documents routing system	2022	referred to HRMO			HRMO	3rd party
Enabling Policies										
Lack of Tourism Code	Formulation of Tourism Code	formulation, collation of related ordinances/resolutions/policies to tourism and processing them into a code	codification of policies, tourism code	SB Committee Chair on Tourism, Tourism Officer, Tourism Council, Brgy. Tourism Council, stakeholders	2022-2024	100,000	100,000	100,000	SB Committee on Tourism	3rd party
Under capacitation of tourism office personnel	Fuller capacitation of tourism office staff	enable tourism office personnel to function better during festivals/events	less event bashing online, faster transactions, better relationships with suppliers/publics/participants	Tourism office personnel	2022-onwards	to be referred to Office of the Mun. Treas			Mun. Treas Off	Mun. Treas Off
Under capacitation of the tourism office	Gradual increase in the capacitation of the tourism office	Funding of the vacant item positions	Fuller office operation	Office staffing	2022-2024	referred to HRMO			HRMO, SB Committee on Appropriation, Budget Office	HRMO
Knowledge and Learnings										
Few inside trainings initiatives	Frequent trainings	sponsor relevant trainings more frequently	highly skilled LGU workforce	LGU staff/employees, tourism	2022-2024	referred to HRMO			HRMO	3rd party
Leadership										
Poor downward management communication system	Better and timely access to relevant information	conduct trainings on communications	prompt cascading of information to concerned office and or personnel involved	Decision makers, top management officials, knowledge management personnel	2022-onwards	referred to HRMO			HRMO	3rd party

Prepared by:	Approved by:
 REY ANDREW LUAREZ, MBA Tourism Officer	 MARIA SANTA LOPEZ PICHAY Municipal Mayor
Date:	Date:

CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector	Institutional Sector/Municipal Accounting Office		Desired State				Source of Support/ Technical Assistance
	Current State	Target of Capacity Development	Timeline	Funding Requirements			Process Owner/Office Responsible
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Year 1	Year 2	Year 3	
Structure Lack of manpower complement	Creation, funding and hiring of position	Hiring of additional permanent staff as planned per structure pattern	Implementation of staffing pattern and organizational structure	307,552.00	519,510.00	508,320.00	Accounting Office, HRMO
Inadequate Storage area for documents	Organize documents	Improved workplace area and provide adequate area for storage and filing cabinets	Organized and functional working environment/office	100,000.00			Accounting Office, HRMO
							MEO

Goals: 1. Provide efficient, effective and responsible accounting and internal audit services for LGU

Objectives:

1. To update and appraise the Local Chief Executive and the Sanggunian and other local government officials on the financial condition and operations of the Local Government Unit.
2. Maintain the installed internal audit system in the LGU
3. Issue certificate as to availability of budgetary allotment.
4. Review supporting documents before approval of disbursement vouchers and liquidation reports on cash advances
5. Encode official receipts and collection report from revenue collection clerks, barangay treasurers, municipal treasurer and other concerned
6. Conduct physical inventory of fixed and other assets owned by the LGU
7. Supervise and regularly evaluate performance of accounting employees.
8. Exercise such other powers and perform such other duties and functions as may be prescribed in Law or ordinance.

CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector		ECONOMIC SECTOR/MUNICIPAL TREASURER'S OFFICE								
Current State					Desired State					
1. Absence of Licensing Officer 1 2. Lack /Absence of Property Custodian 3. Promotion of existing RCC II to RCCC III 4. Absence of Driver as mobilization of fund for deposit and Field Collections 5. Outdated Knowledge on Local Revenue Taxes and Fees,Data Privacy Act 6. Lack of Tax Information Campaigns					Goals: Provide efficient and effective enforcement of tax collection programs and activities and disburse funds in accordance with approved ordinance and other applicable laws promulgated by competent authority for the purpose Objectives: 1. To take charge all collection of taxes, licences, fees and other local charge Accruing to the LGU. 2. Take custody of and exercise proper management of funds of the LGU. 3. Take charge of the disbursement of all LGU funds and sue other funds, the custody of which may be entrusted to the office by law or other competent authority. 4. Monitor and inspect private commercial and industrial establishments within the jurisdiction of the LGU in relation to the implementation of tax ordinances and other local impositions. 5. Maintain and update the tax information systme of the LGU. 6. Advise the Local Chief Executive, the Local Sanggunian and other local goavmment and national officials concerned regarding disposition of local funds and such other matters relative to public finance. 7. Take charge of the treasury office and exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
STRUCTURE										
Absence of Licensing Officer 1	In charge of BPLO	Create Plantilla/Position	Hired and Appointed Licensing Officer I	Newly Hired	2022	305,868.00			MTO/HRMO/MAYOR'S OFFICE/SB/SP/BUDGE T OFFICE	
Lack /Absence of Property Custodian	In control or Overall Responsibility of LGU's Properties	Create Plantilla/Position	Hired and Appointed Property Custodian	Newly Hired	2022	227,976.00			MTO/HRMO/MAYOR'S OFFICE/SB/SP/BUDGE T OFFICE	
Promotion of existing RCC II to RCCC III	Upgrading of Position	Promotion	Promotion of Employees	Revenue Collection Clerk 111, Admin Aide VI	2022	1,706,328.00			MTO/HRMO/MAYOR'S OFFICE/SB/SP/BUDGE T OFFICE	

Absence of Driver as mobilization of fund for deposit and Field Collections	Office Driver for security of funds mobilization	Create Plantilla/Position	Hired and Appointed Driver	Newly Hired	2022	179,918.00				MTO/HRMO/MAYOR'S OFFICE/SB/SP/BUDGET OFFICE	
COMPETENCIES											
Lack of Tax Information Campaigns	Create Online Media Campaign in regards to TAX Informations, Updates and Concerns	Social Media Page	Online Infographics	IT Officer address to TAX Payers	2022					MTO, IT Officer	
MANAGEMENT SYSTEMS											
Record Management	Updated and Organize Records of all transactions both Internal and external	Record Management	Trainings on Record Management, knowledge on Records Disposition Schedule (GRDS 2009)	ALL MTO Personnel (Property Custodian, Administrative Officer)	2022-2024	10,000.00	10,000.00	10,000.00		MTO	
Data Privacy Act Seminar	Able to determine what needs to be private and confidential and what needs to be publicized	Data Privacy Act Seminar	Apply Learning on Data Privacy Act 2012 for security and safe records	ALL MTO Personnel	2022-2024	10,000.00	10,000.00	10,000.00		MUNICIPALITY OF CANTILAN (MTO) / NATIONAL PRIVACY COMMISSION (NPC)	MTO/MBO
Online Payment Facility	Easy, Fast and Sufficient Payment Strategy for Taxpayers especially during this time (COVID)	Online Payment Facility	Online Payment Strategies (GCASH, PAYMAYA, BANK TRANSFER: LBP)	Revenue Collectors	2022					MTO	
ENABLING PROCEDURES											
KNOWLEDGE AND LEARNINGS											
Outdated Knowledge on Local Revenue Taxes and Fees	Update Knowledge of Taxes, Fees and Charges	Annual Refreshment of Local Revenue Taxes, Fees and Charges	Up-to-date Knowledge on the Local Revenue Code	Local Revenue Officer, Revenue Collectors, Licensing Officer	2022-2024	10,000.00	10,000.00	10,000.00		MTO - Revenue Collectors, Licensing Officer	
	Proper Information of All Taxpayers	Update Citizen Charter	Proper Guidance and Information to Citizens	Locals of Cantilan and Tourist	2022-2024	10,000.00	10,000.00	10,000.00		MTO - Revenue Collectors, Licensing Officer	
	Online Information on Updates, Reminders and other Concerns for All Taxpayers	Creation of Social Media Accounts such as Facebook Page	Tax Information and Other Updates are well Informed to Taxpayers and to the people	Locals of Cantilan and Tourist	2022-2024					MTO - IT Officer	
LEADERSHIP											
Prepared by:				Approved by:							
CORAZON A. GRUMO Municipal Treasurer Date				MARIA CARLA LOPEZ FIDHAN Municipal Mayor Date							

CAPACITY DEVELOPMENT AGENDA
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

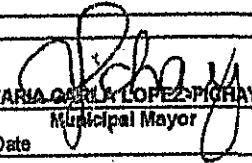
Performance Area/ Governance Sector:		Environmental Sector/ Municipal Environment and Natural Resources Office								
		Current State				Desired State				
		1. Lack of manpower complement 2. Inadequate garbage collection vehicles 3. Inadequate office file storage 4. No Municipal Central Nursery Established 5. Lack of training/workshop 6. Absence of monitoring mechanisms 7. Weak enforcement of Municipal Ordinance 2010-01 8. No basis for corrective measures 9. Presence of mixed garbage 10. Poor HH participation on waste segregation 11. Lack of document for feedback system (e.g. routing slip) 12. Absence of environmental code 13. Weak management in waste segregation from the source level to disposal level 14. No resolution and budget appropriation for the proposed positions 15. Improvement of Databank on SWM and Forest Management				Goals: 1. To develop plans and strategies upon approval thereof by the Municipal Mayor, implemented the same particularly those that have to do with the Environment and Natural Resource Program and Projects which the Mayor is empowered to implement and the Sanggunian is empowered to provide under the code. 2. Compliant to RA 9003 and other environmental laws, regulations and policies 3. To have a clean, safe and healthy community Objectives: 1. Establish maintain, protect and preserve communal forest, watersheds, tree park, mangrove, greenbelts and similar forestry projects and commercial forests like industrial trees and agro forestry projects. 2. Manage and maintain seed bans and produce seedlings for re-forest and tree parks. 3. Coordinate with government agencies and non-government organization in the implementation of measures to prevent and control, land, air and water pollution with the assistance of DENR. 4. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance. 5. Reduce volume of wastes disposed in the Ecological Park by 50% in 3 years 6. Household practicing waste segregation increased to 80% 7. Garbage collection must be done as scheduled 8. Updated 10 Year Solid Waste Management Plan 9. Increase number of Barangays with Material Recovery Facility 10. Updated Forest Land Use Plan 11. Formulation of Municipal Environmental Code				
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure										
Lack of manpower complement	Creation, funding and hiring of personnel	Hiring of additional permanent staff as planned	Implementation of staffing pattern and organizational structure	Newly Hired Personnel	2022-2024	1,177,044.00	728,188.00	921,732.00	MENRO	HRMO
Inadequate garbage collection vehicles	Purchase of additional garbage collection vehicles	Providing a systematic, comprehensive, efficient and effective solid waste management systems	Procurement of 1 additional Garbage Compactor		2022	6,500,000.00			MENRO	
Inadequate office file storage	Sufficient filing cabinets for proper storage	Acquisition of filing cabinets	4 Filing Cabinet		2022	200,000.00			MENRO	

No Municipal Central Nursery Established	major source of planting materials for afforestation and associated ecosystem services including carbon stock accumulation in rural landscapes	Construction of Municipal Central Nursery	Municipal Central Nursery		2023		500,000.00			
Competencies										
Lack of training/workshop	Enhanced knowledge, skills and capacity of all employees/capable personnel handling pollution control, forest product apprehension, devolved functions, project implementation and reporting	Attend conventions/seminars/ workshops for staff including professional	Competitive and productive individuals with high sense of value	MENRO Personnel	2022-2024	1,050,000.00	170,000.00	30,000.00	MENRO	DENR, DA, NAMRIA, NWRB, other LGUs
		1. Seminar on Forestry Laws, Rules, and Regulations in CBFM, Small Watershed, and Communal Forest Areas				50,000.00				
		2. Community Organizing and Development				50,000.00				
		3. Agroforestry				50,000.00				
		4. Sustainable Forest Management				50,000.00				
		5. Crash Course on Environmental Planning and Organization				50,000.00				
		6. Tree Nursery Management and Operation				50,000.00				
		7. GIS Training				50,000.00				
		8. Writeshop/Workshop on the Formulation of Feasibility Study				50,000.00				
		9. Conduct cross visit to other LGU's operating a similar LGU-owned/ operated sanitary landfill				100,000.00				

		10. Training on Landfill Operation					20,000.00			
		11. Conduct capacity training for Brgy. Officials as SWM Enforcer				50,000.00				
		12. Paralegal Training on Environmental Law Enforcement				50,000.00				
		13. Training on Apprehension of violators and Environmental Laws and Local Environmental Ordinances				50,000.00				
		14. Deputation of Bantay Gubat and Forest Ranger				50,000.00				
		15. Capacity Development on the Issuance of Foreshore Lease Contracts				50,000.00				
		16. Training/Workshop on the conduct of field survey and lot technical description				50,000.00				
		17. Training/Workshop for the Standard Computation of Collectible/Receivables on the Foreshore Leases					50,000.00			
		18. Training on Verification and Adjudication of Conflicts					50,000.00			
		19. Capacity Development on the Issuance of Water Table Depth Certificate				50,000.00				
		20. Capacity Building on Coastal and Marine Management				50,000.00				
		21. Training/Workshop on Monitoring and Evaluation				50,000.00				

		22. Training on the Guidelines on the Granting and Utilization of Financial Assistance for Biodiversity Friendly Enterprise				50,000.00				
		23. Capacity Building on the Resettlement outside the PA of PA occupants who did not qualify as tenured migrants				50,000.00				
		24. Coastal and Marine Management Planning					50,000.00			
		25. Basic Training on Pollution Control Officer						30,000.00		
	Conduct various workshop and seminars	Ensuring the presence of required/mandated LGU plans and codes	Updating of Solid Waste Management Plan	LGU employees/TWG	2024			30,000.00	MENRO	DENR
			Updating of Forest Land Use Plan	LGU employees/TWG	2023		20,000.00		MENRO	DENR
Management Systems										
Absence of monitoring mechanisms	Monitoring mechanism institutionalized	Develop a monitoring mechanism								
- Weak enforcement of Municipal Ordinance 2010-01	Strict enforcement of laws	Regular submission of M&E Reports	Quarterly M and E Reports	MENRO					MENRO	DENR
- No basis for corrective measures	Effective garbage collection scheme institutionalized	Review and improve existing garbage collection scheme	Effective Garbage Collection							
- Presence of mixed garbage	Active community involvement	Creation BSWMC and intensify IEC	Presence of BSWMC and IEC Conducted	BLGU	2022	50,000.00			BLGU	DENR
- Poor HH participation on waste segregation		Incentivize compliant barangays on waste segregation	80% of the HH practice segregation at source	HH	2022-2024	100,000.00	100,000.00	100,000.00	BLGU, HH	
Lack of document for feedback system (e.g. routing slip)	Establishment of LGU Feedback System	Strictly follow the feedback system of documents	Timely submission and referral of documents	LGU Employees	c/o HRMO					

Enabling Policies										
Absence of environmental code	Environmental Code formulated, passed, and enacted	Coaching on Environmental Code Formulation	Municipal Environmental Code	MPDC, MENRO, SWMB	6 months	50,000.00			MENRO	DILG-MLGOO, DENR-EMB, NSWMO, DENR-CENRO Cantilan
	Increased level of awareness of the community	IEC Completed	IEC to increase level of awareness of the community on SWM	MENRO	6 months	200,000.00			MENRO, Mayors Office	DILG-MLGOO, DENR-EMB
Weak management in waste segregation from the source level to disposal level	Zero Waste Municipality (Implementation of RA 9003)	Training on RA 9003 and SWM Enforcer deputization	Trained SWM Enforcers	MENRO, SWM Enforcers	2022	100,000.00			MENRO, Mayors Office	DENR - EMB, PNP
No resolution and budget appropriation for the proposed positions	Resolution and budget appropriation for the proposed positions passed and enacted		Resolution and budget appropriation for the proposed positions approved						SB	
Knowledge and Learnings										
Improvement of Databank on SWM and Forest Management - planning and formulation of program interventions - Inefficient technologies used	Develop and improve the existing Databank	Databank is in place and used in planning and decision-making	Updated/Improved Databank on all programs/projects of MENRO	MENRO	2022				MENRO	
Leadership										

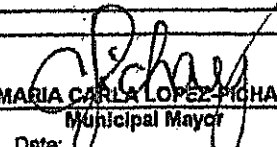
Prepared by:	Approved by:
 FOR: GEORGE N. ARREZA MENR Officer Date	 MARIA CARLA LOPEZ-PICHAY Municipal Mayor Date

CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

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No resolution and budget appropriations for the proposed position	Creation of SB Resolution for plantilla position	SB resolution for the proposed additional position (Lobby SB for proposal)	Approved SB resolution for the proposed additional position	HRMO	2022-2024				HRMO	SB
Knowledge and Learnings										
Leadership										

Prepared by:	Approved by:
 WILLIAM D. ROSIL Local Human Resource Management Officer Date:	 MARIA CARLA LOPEZ PICHAY Municipal Mayor Date:

CAPACITY DEVELOPMENT AGENDA
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector		Economic Sector/Municipal Agriculture Office			Desired State					
Current State					Desired State					
1. Lack of personnel and/ or technical staff 2. Lack of knowledge and skills on devolved functions 3. Insufficient equipment and facilities					Goals: To provide efficient, effective, economical and appropriate agricultural methods and technology including programs and projects for approval by the local chief executive and the local legislative office for the upliftment of the agricultural sector and its beneficiaries. Objectives: 1. Develop plans and strategies and upon approval by the local chief executive, implement the same to enhance the delivery of basic agricultural services to farmers beneficiaries. Ensure that maximum assistance and access to resource in the production, processing and marketing of agricultural and aqua-cultural and marine products are extended to farmers, fishermen and local entrepreneurs. 2. Conduct specific agricultural researches and assist in making available the appropriate technology arising out of and disseminating information on basic research on crops preventive and control of plant disease and pests, and other agricultural matters which will maximize productivity. 3. Recommend and assist local officials in the establishment and extension services of Demonstration farms or aqua-culture and marine products. 4. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure lack of personnel and/ or technical staff	Creation, funding and hiring of additional personnel	Hiring of additional permanent staff	New organizational structure implemented and additional personnel hired	Newly hired personnel	2022-2024	2,889,253.00	914,138.00	578,288.00	MAO	HRMO
Competencies lack of knowledge and skills on devolved functions	Personnel fully equipped with the skills and knowledge on devolved functions	1 Training/ capacity building of personnel on Mass Production of Biocontrol Agents	Trainings and capacity building activities conducted	Newly hired personnel	2022-2023	5,000.00	5,000.00		MAO	DA-RCPC
		1 Training on Establishment and Mgmt on Seed farms		Newly hired personnel	2022	10,000.00			MAO	DA
		1 Training on Seedling nurseries		Newly hired personnel	2022		10,000.00		MAO	DA
		1 Training on Planting material distribution system		Newly hired personnel	2022	10,000.00			MAO	DA
		1 Training on Quality control of copra (planting materials)		Newly hired personnel	2022	10,000.00			MAO	PCA
		1 Training (Dairy Production)		Newly hired personnel	2022	10,000.00			MAO	PCC

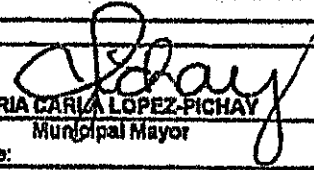
		1 Training on Hatchery Management and Operation)		Newly hired personnel	2022	35,000.00			MAO	SPAR
		2 Trainings on Slaughterhouse Standard Operating Procedure and Good Mgmt Practices AND Food Safety		Newly hired personnel	2022	30,000.00			MAO	NMIS
		1 Training on Development and Improvement of local distribution channels/ Operation of farm produce collection and buying stations/ livestock market		Newly hired personnel	2022	15000			MAO	DA-AMAD
		1 Training on Market Information system		Newly hired personnel	2023		10,000.00		MAO	DA-AMAD
		1 Training (On Site Research)		Newly hired personnel	2022		10,000.00		MAO	DA-Research
		1 Training for inter-barangay Irrigation/ Communal Irrigation/ Small water impounding projects/ Rainwater collection/ Spring development (cap dev for newly hired personnel)		Newly hired personnel	2022	20,000.00			MAO	DA-RAED/BSWM/ NIA
		1 Soil resource utilization Training (cap dev for newly hired personnel)		Newly hired personnel	2022	10,000.00			MAO	DA-BSWM
		1 Water resource utilization Training (cap dev for newly hired personnel)		Newly hired personnel	2022	10,000.00			MAO	DA-BSWM
		1 Soil conservation projects Training (cap dev for newly hired personnel)		Newly hired personnel	2022	10,000.00			MAO	DA-BSWM
		Training on Pests and Diseases Mgmt & Bantay Peste Monitoring Brigade	Trainings and capacity building activities conducted	Farmers	2022-2024	10,000.00	10,000.00	10,000.00	MAO	DA-RCPC
	Enhanced farmers' skills and knowledge	➤ Conduct trainings on seed production and certification		Farmers	2022-2024	15,000.00	15,000.00	15,000.00	MAO	BPI/NSQCS
		1 Trainings on Seedling Production)		Farmers	2022	15,000.00			MAO	DA
		Training on Planting material distribution system		Farmers	2022	15,000.00			MAO	DA
		Training on copra quality control (planting material)		Farmers	2022	15,000.00			MAO	DA
		1 Training (Daily Production)		Farmers	2022	15,000.00			MAO	PCG

			1 Training on Development and improvement of local distribution channels/ Operation of farm produce collection and buying stations/ livestock market	Farmers	2022	15,000.00				MAO	DA-AMAD
			1 orientation (Low/ no interest credit programs)	Farmers	2023		10,000.00			MAO	DA-ACPC/MFIs
			1 Training (Establishment of Demo Store)	Farmers	2023-2024		20,000.00	20000		MAO	DA
Management Systems Insufficient equipment and facilities	Procurement of needed equipment and facilities	Various equipment, facilities and infrastructures acquired and established	> Operation and Maintenance of Community-based Biocon Center Ia. Procurement and production of plant biological control agents & supplies	LGU BCA Laboratory	2022-2024	200,000.00	100,000.00	100,000.00		MAO	DA-RCPG/GSO
			> Establishment of seed processing and seed storage	RBO	2022-2023	1,600,000.00	2,000,000.00			MAO	DA-Pharmach
			> Acquisition of hauling vehicle	LGU MAO	2022	500,000.00				MAO	LGU
			> Establishment and maintenance of production centers (dairy multiplier farms) (P/MC) from partner agency	LGU MAO	2023		1,200,000.00			MAO	PCC
			> Establishment of feedlot/ pasture land/ forage areas and feed storage (P/MC)	LGU MAO	2023		300,000.00			MAO	PCC
			> Animal distribution to farmers (P/MC) from partner agency	LGU MAO	2023		2,000,000.00			MAO	PCC
			Establish multi-species hatchery for distribution of fingerlings	LGU CRMO	2022	40,000,000.00				MAO	BFAR
			> Operation and maintenance of slaughterhouses AA categories;	LGU MAO	2022-2024	300,000.00	400,000.00	400,000.00		MAO	NMIS
			> Identification and acquisition of area for the construction of local trading center from partner agency	LGU MAO	2023		1,000,000.00			MAO	LGU
			> Construction of Local Trading Center from partner agency	RBO/ Barangay	2023		3,000,000.00			MAO	DA
			> Operation and maintenance of Local Trading Center	RBO/ Barangay	2024			500,000.00		MAO	DA
			> Strengthen Organic fertilizer production; (P/MC)	LGU MAO	2022-2024	100,000.00	80,000.00	80,000.00		MAO	DA-Organic

			> Demonstration of soil conservation and utilization technologies; (P/M/C)	LGU MAO	2023			50,000.00	MAO	BSWM
			> Demonstration of soil conservation and utilization technologies; (P/M/C)	LGU MAO	2023			50,000.00	MAO	DA-BSWM
			> Operation of Soil Analysis Laboratory	LGU MAO	2022-2024		100,000.00	80,000.00	MAO	DA-BSWM
Enabling Policies Lack of legal support for the implementation of programs and services			> Issuance of ordinance and enforcement of service standards on: Prevention and control of plant pests & diseases;	Farmers	2022				MAO	DA
			> Issue ordinance and enforce standards on	Farmers	2022				MAO	SB/MAFC
			> Issuance of ordinance and enforcement of service delivery standards on Planting material distribution system	Farmers	2022				MAO	SB/MAFC
			> Issuance of ordinance and enforcement of service delivery standards on Quality control of copra (planting materials)	Farmers	2022				MAO	SB/MAFC
			> Issuance of ordinance and enforcement of standards (P/M/C) on Dairy farms	Livestock Raisers	2022				MAO	SB/MAFC
			Issue ordinances & enforce service delivery standards for fingerling dispersal and other seedling materials for aquaculture	Fishfolk	2022				MAO	SB/MFARMIC
			> Issuance of ordinance and enforcement of standards on market-related infra/ livestock auction market (P/M/C/B)	Livestock Raisers	2022				MAO	SB/MAFC
			> Enforcement of standards on On site research	Farmers	2022-2024				MAO	SB/MAFC
			> Enforcement of standards on Demonstration farms	Farmers	2022-2024				MAO	SB/MAFC
			> Enforcement of standards on Inter-barangay Irrigation/ Communal Irrigation/ Small water impounding projects/ Rainwater collectors/ Spring development	Farmers	2022-2024				MAO	SB/MAFC

		> Issue ordinance and enforce standards in support to soil conservation and utilization;		Farmers	2022-2024				MAO	SB/MAFC
		> LGUs to issue ordinance and enforce service standards to water resource utilization		Farmers	2022-2024				MAO	SB/MAFC
		> Issue ordinance and enforce standards in support to soil conservation and utilization;		Farmers	2022-2024				MAO	SB/MAFC
Knowledge and Learnings										
No centralized database system	Organized and centralized database system	Installation of centralized database system	Organized and centralized database system	LGU MAO					MAO	LGU/DA/BFAR
Leadership										
Partnerships for PO, agencies	Strong partnership and linkage with stakeholders and partner agencies	Coordination with POs or Brgys on the establishment of Bantay Pesta Monitoring Brigade	Strong partnership and linkage with stakeholders and partner agencies	Farmers					MAO	DA
		Coordination with POs or Brgys on the establishment of Seed farms		Farmers					MAO	DA
		Coordination with POs or Brgys on the establishment of Seeding nurseries		Farmers					MAO	DA
		Coordination with POs or Brgys on the establishment of Planting material distribution system		Farmers					MAO	DA
		Coordination with POs or Brgys on the establishment of Quality control of copra (planting materials)		Farmers					MAO	PCA
		Coordination with POs or Brgys on the establishment of Dairy farms		Livestock Raisers					MAO	DA-Livestock Section
		Coordination with POs or Brgys on the establishment of Fingerling distribution and other seedling materials for aquaculture		Fisherfolks					MAO	BFAR
		Coordination with POs or Brgys on the establishment of Livestock markets		Livestock Raisers					MAO	DA-Livestock Section

		Coordination with POs or Brgys on the Development and Improvement of local distribution channels		Farmers						MAO	DA
		Coordination with POs or Brgys on the establishment and Operation of farm produce collection and buying stations		Farmers						MAO	DA-AMAD
		Coordination with POs or Brgys on the establishment of Market information system		Farmers						MAO	DA-AMAD

Prepared by:	Approved by:
 CEASAR Q. BLANCO Municipal Agriculturist Date:	 MARIA CARLA LOPEZ-PICHAY Municipal Mayor Date:

CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

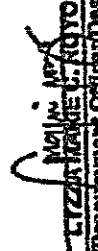
Performance Area/ Governance Sector:	Social Sector/Municipal Disaster Risk Reduction Management Office
Current State	Desired State
1. Lack of permanent employees 2. Lack of trainings and seminars related to planning and operations. 3. Emergency Operation Center and MDRRM Office is currently operational. 4. Availability of emergency vehicles and equipments.	Goals: 1. Effective Delivery of Disaster Risk Reduction and Management services in coordination with the different sectors and agencies 2. Zero Loss of Life, Effectively Respond To and Recover From the Effects of Disaster, Natural or Man-Made, In Nature Objectives: 1. Organize and conduct training, orientation, and knowledge management activities on DRRM at the local level. 2. Identify, assess and manage the hazards, vulnerabilities and risks that may occur in their locality. 3. Identify and implement cost-effective risk reduction measures and or strategies. 4. Disseminate information and raise public awareness about those hazards, vulnerabilities, and risks. 5. Take all necessary steps on continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and DRRM in its area. 6. Organize, train, equip and supervise the local emergency response teams and the accredited community disaster volunteers (ACDVs) ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed. 7. Within its area, promote and raise public awareness of, and compliance with RA 10121 and legislative provisions relevant to the purpose of the latter. 8. Implement policies, approve plans and programs of the LDRRMC consistent with the policies and guidelines laid down in RA 10121. 9. Performs other related duties from time to time as directed by his/her superior.

Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure										
Lack of permanent employees	Functional and Competent LDRRM Office	Hiring of 1-Mun Gov. Dept Head I (SG 24), 3-LDRRM Staff (SG 8), 3- Admin. Aide III (SG 8), 1-Utility II (SG 3), 1-Communication Equipment Operator II (SG 6)	Functions fully designated, no overlapping of tasks and duties	MDRRM Office	2022-2023	1,393,944.00	512,784.00		MDRRMO/HRM O	Mayor's Office, SB
Competencies										
Management Systems										
Enabling Policies										
Knowledge and Learnings										
Lack of trainings and seminars related to planning and operations.	Capacitated and skilled LDRRM employees	Conduct capacity building such as seminars and training d related to DRRM Planning and operations	Trained and equipped DRMM personnel	MDRRM personnel (current and newly hired)	2022-2023	50,000.00	50,000.00		MDRRMO	PDRRMO
Leadership										

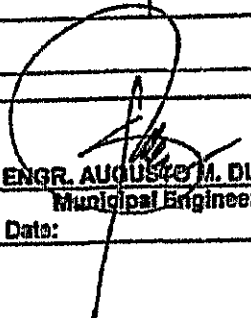
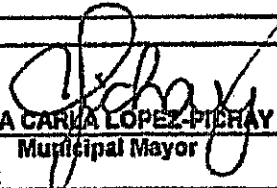
Prepared by:	Approved by:
ENGR. ALE BOY U. DUERO LDRRM III/MDRRM Officer	MARIA CARLA LOPEZ-PICHAY Municipal Mayor
Date	Date

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

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Prepared by:  ELIZABETH C. ROTO R&B Procurement Officer/Designate Date	Approved by:  MARIA CARLA LOPEZ HICHAY Municipal Mayor Date
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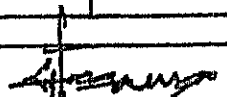
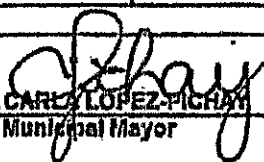
No resolution/budget for the proposed additional position	Creation of SB resolution for the proposed additional position	SB resolution for the proposed additional position (Lobby SB for proposal)	Approved SB resolution for the proposed additional position	MEO additional employee	2022-2024				MPDO	SB/Mayor's Office
Knowledge and Learnings										
Lack of trainings and seminars related to Building code of the Philippines and Construction Safety and Project Management	Knowledgeable and competent employees	Attend and conduct training and seminars related to Building code of the Philippines and Construction Safety and Project Management	Capacitated and competent MEO employees	MEO employees	2022-2024	50,000.00	50,000.00	50,000.00	MEO/HRMO	MEO/DPWH/D ILG
Leadership										

Prepared by:	Approved by:
 ENGR. AUGUSTO M. DUERO Municipal Engineer	 MARIA CARLA LOPEZ PICHAY Municipal Mayor
Date:	Date:

CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT OF CANTILAN
(LGU)

Performance Area/ Governance Sector:	Institutional Sector/Local Civil Registrar									
Current State					Desired State					
1. Lack of qualified/competent personnel/new plantilla positions 2. Lack of Trainings on Civil Registration/Records Management					Goals: Provide a responsible, reliable and updated civil registration program in the local government unit, pursuant to the Civil Registry Law, the Civil Code and other pertinent laws, rules and regulations issued by competent authority. Objectives: 1. To develop plans and strategies, particularly those which have to do with civil registration programs and projects, upon approval by the municipal mayor and concurrence by the local sanggunian. 2. To accept all registrable documents and judicial decrees affecting the civil status of persons. 3. To file, keep and preserve in a secure place all civil registration books required by law. 4. To transcribe and enter immediately upon receipt all registrable documents and judicial decrees affecting the civil status of persons in the appropriate civil registry books. 5. To transmit to the Office of the Civil Registrar - General, within the prescribed period, duplicate copies of registered documents required by law. 6. To issue certified transcript or copies of any certificate or registered documents upon payment of the prescribed fees to the local treasurer. 7. To receive application for the issuance of a marriage license and after determining that the requirements and supporting documents and publication thereof for the prescribed period have been complied with, issue the license upon payment of the authorized fee to the local treasurer. 8. To coordinate with the Philippine Statistics Authority in conducting educational campaigns for vital registration and assist in the preparation of demographic and other statistics for the LGU. 9. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure Lack of qualified/competent personnel/new plantilla positions	full manpower complement with plantilla positions	hiring of qualified/competent personnel/creation of new plantilla positions	newly hired qualified/competent personnel with plantilla positions	Administrative Officer I/Asst. Registration Officer/Admin. Assistant II	2022 -2024	282,923.00	193,780.00	193,780.00	LCRO	HRMO/MBO
Competencies Lack of Trainings on Civil Registration/Records Management	well-trained personnel	attendance to workshop seminars/trainings on civil registration and records management	well-trained personnel	well-trained personnel	2022-2024	25,000.00	25,000.00	25,000.00	LCRO	PSA/PAROA

Management Systems										
Enabling Policies										
Knowledge and Learnings										
Leadership										
Prepared by:					Approved by:					
 ANTHONY TEOFILO S. ARREO Municipal Civil Registrar				 MARIA CAROLY LOPEZ PICHAY Municipal Mayor						
Date:				Date:						

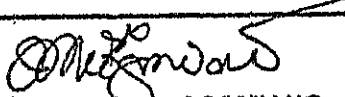
CAPACITY DEVELOPMENT AGENDA

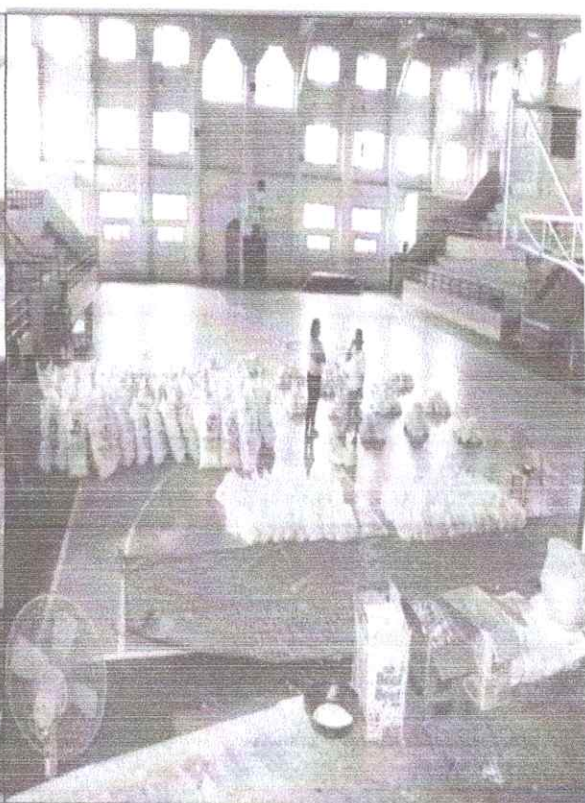
LOCAL GOVERNMENT UNIT OF CANTILAN

(LGU)

Performance Area/ Governance Sector	Current State	Desired State
	1. Lack of human resources for tax mapping, appraisal & records management system 2. Lack of trainings/ workshop requirements in tax mapping, appraisal & records management 3. Lack of records management system 4. Lack of Geographic Information System	Goals: Provide and ensure the efficient and proper execution of all laws and policies governing the appraisal and assessment of real properties for taxation purposes. Objectives: 1. To initiate, review and recommend changes in policies and objectives, plans and programs, techniques and practices in the valuation and assessment of real properties for taxation purposes. 2. Establish a systematic method of real property management. 3. Prepare, install and maintain a system of tax mapping showing graphically all property subject to assessment and gather all data concerning the same. 4. Conduct frequent physical surveys to verify and determine whether all Real Properties within the municipality are properly listed in the assessment rolls 5. Issue, upon request of any interested party, certified copies of assessment records of real property and all other records relative to its assessment, upon payment of a service charge or fee to the municipal treasurer. 6. Exercise such other powers and perform such other functions and duties as may prescribed by law or ordinance

[illegible]

Prepared by:	Approved by:
 ENGR. MARILOU C. COSMIANO Municipal Assessor	 MARIA CARLA LOPEZ-FICHAY Municipal Mayor
Date:	Date:



**Municipal Disaster Risk
Reduction and Management Plan**

2020-2024

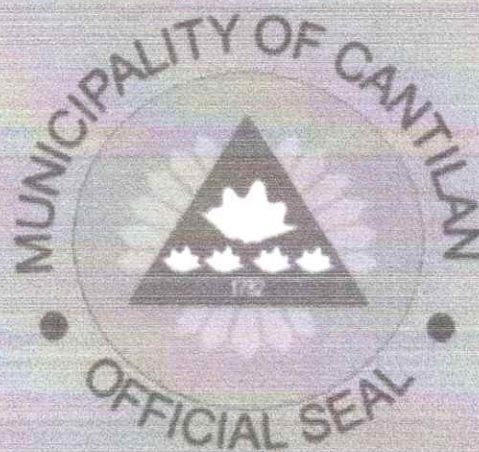
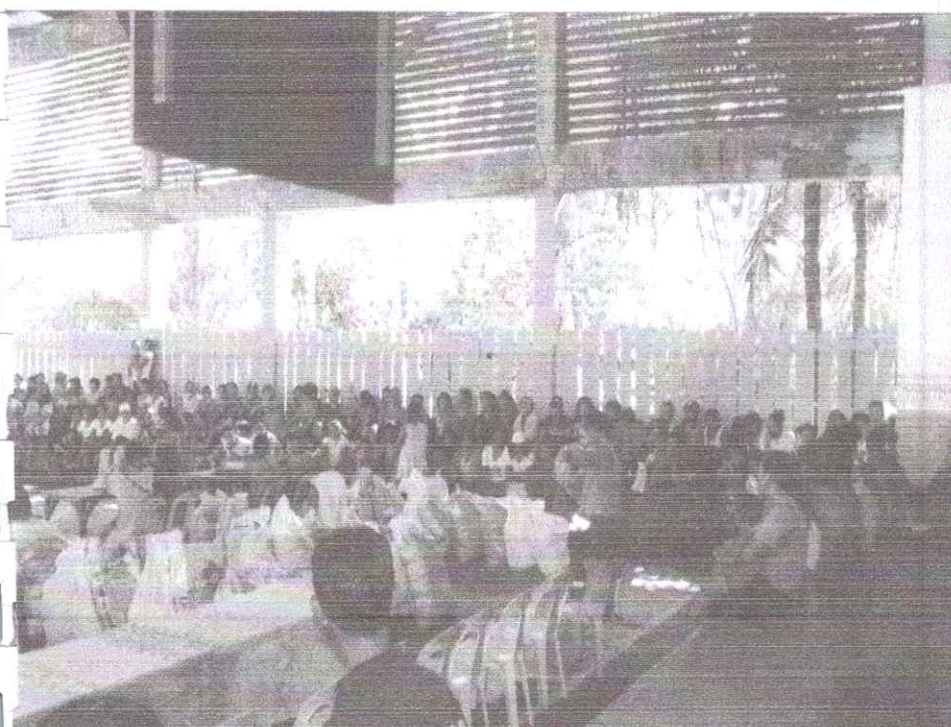


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Message of the Mayor

Republic of the Philippines
Province of Surigao del Sur
Municipality of Cantilan



Message

To all my beloved Cantilangnons!

Before assumption of office last July 1, 2019, I dreamed about a progressive Cantilan and a resilient community. Week after, I pushed my team to have a workshop and come-up with a shared vision anchored on my development agenda. Thus, the realization of this vision, ***"A Progressive Economic Capital of Surigao del Sur where empowered community lives in a haven of peace and resilient environment through a proactive local governance"***.

To achieve the aforementioned vision, all our undertakings should be disaster resilient. We all knew that that we are facing climate change and it has a huge negative impact to the lives and properties.

Based on the data from National Disaster Risk and Management and the World Risk Report in 2018, the Philippines rank the third in the list of top 15 countries with highest exposure to typhoon, storm surge, earthquakes, landslides, volcanic eruption and human induced disasters. Every year there are 12.1 million Filipinos affected by natural and human induced disasters.

Here in Cantilan we are highly expose for earthquake, flooding and typhoon. To minimize the negative impact to the lives and properties of Cantilangnons, preparedness must be the priority of all things

MARIA CARLA LOPEZ-PICHAY
Municipal Mayor

Disaster Risk Reduction Management has become the major challenge the entire municipality is face with, currently owing to the ever growing population, climate change and the ever changing environment in general. Natural and man-made disasters result in economic as well as environmental losses which places a need for systematic approach to manage the risks.

In several years, municipality of Cantilan focuses their attention in the area of disaster risk reduction. Several projects on rehabilitation and activities have been undertaken by various stakeholders and partner agencies in LDRRM. However, sustaining the positive result have been remain as challenge. Treats on disaster and people's risk are still present. LDRRMC focused more on efforts around disaster preparedness and response and not as much in identifying the hazard prone areas and other factors which contribute to people's exposure to disaster.

In order to make people feel more safe when disaster occur the LDRRMC at present outlines activities aimed at strengthening the capacity of the municipal and barangay government units together with NGO's and PO's, to build the disaster resilience of communities and to institutionalized arrangements and measures for reducing disaster risks, including projected climate risks and enhancing disaster preparedness and response capabilities at all levels.

And lastly the collaborative endeavor of LDRRM Council would hopefully aid the development of the whole municipality of Cantilan based on the vision of making "Cantilan a Cradle of Socio-Cultural and Economic Growth in Surigao del Sur, that ensures sustainable development of it's natural resources with GOD loving, empowered and vigilant citizenry who live in a safe, attractive, peaceful, healthy environment".

Legal Mandate

REPUBLIC ACT 10121

Last May 27, 2010 Former President Gloria Macapagal Arroyo sign into law the Disaster Risk Reduction and Management Act of 2010 to amend the three-decade Presidential Decree 1566 the old disaster management law of the Philippines. The RA 10121 institutionalizes the disaster risk reduction and management system not only in the National Government but also to all local government units in the country. One of the important features of this new law is the comprehensive utilization of 5% calamity fund and now the disaster risk reduction and management fund (DRRMF). It is very clear to us to all government units that 5% calamity fund before can only be used if there is declaration of one area under the state of calamity. Based on the Section 21 of RA 10121, the 70% of LDRRM Fund can be used for pre-disaster activities that can make the LGU's more proactive in Disaster risk reduction.

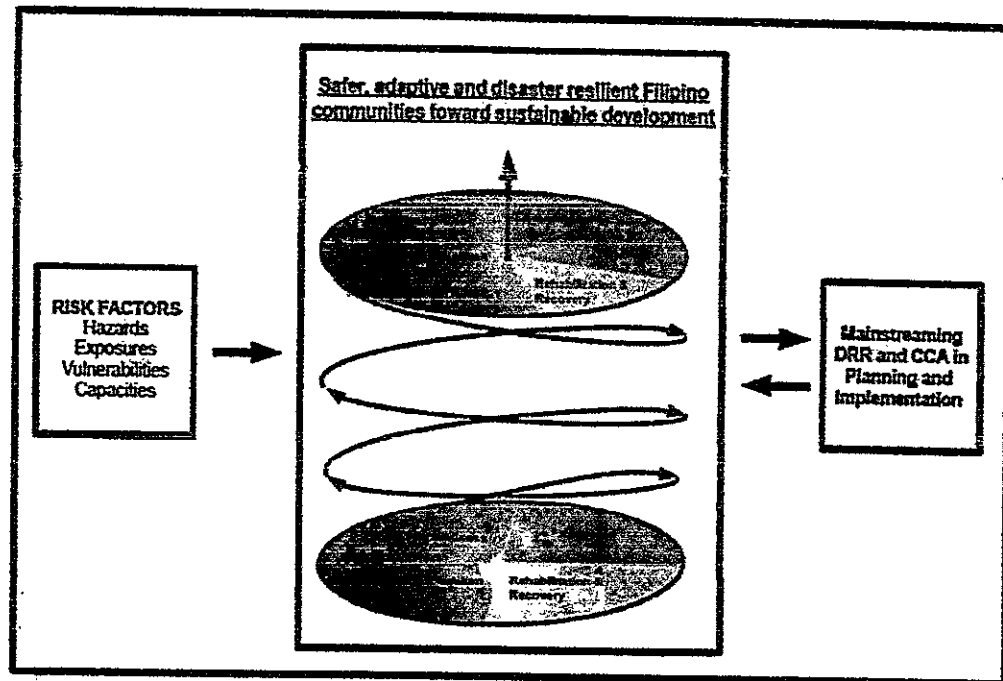
NDRRM Framework Plan

This six-year DRRM Plan is anchored on the National Disaster Risk Reduction and Management (NDRRM) Framework which was set by the NDRRM Council. Such a framework serves as the conceptual guide to all national and local efforts in DRRM and binds all government and non-government entities into a common understanding of DRRM.

This framework, as illustrated in Figure No. 1 below, highlights the paradigmatic shift in DRRM, that is to say, from a reactive, humanitarian response oriented management of disasters to a proactive, vulnerability reduction and development approach to disasters. As such, it looks into the four components of DRRM, namely, prevention and mitigation, preparedness, response, and rehabilitation and recovery, with more emphasis and priority given to the foremost component.

Figure No. 1

National Disaster Risk Reduction and Management Framework



And in order to realize the vision of having a safer, adaptive, and disaster resilient Filipino communities toward sustainable development, the framework has suggested the following strategies, to wit:

- Advocacy and SEPA
- Competency-based capability building
- Contingency planning
- Education on DRRM and CCA for all
- Institutionalization of DRRMCs and LDRRMOs
- Mainstreaming of DRR in ALL plans
- Research, Technology Development and Knowledge Management
- Monitoring, Evaluation and Learning
- Networking and Partnership-building

SENDAI FRAMEWORK FOR ACTION

The MDRRM Plan is anchored to the SENDAI Sustainability Development Goals (SDG) adopted on Sept 25, 2015 namely:

1. Poverty Eradication
2. Food Security and Nutrition
3. Health
4. Education
5. Gender and Equality and Women's Empowerment
6. Water and Sanitation
7. Energy
8. Economic Growth
9. Industrialization ,Innovation and Infrastructure
- 10.Reducing Inequality
- 11.Sustainable Municipalities and Human Settlement
- 12.Sustainable Consumption and Production
- 13.Climate Change
- 14.Marine Resources, Oceans and Seas
- 15.Ecosystem and Biodiversity
- 16.Peaceful and Inclusive Society
- 17.Means of Implementation

CHAPTER 2. BACKGROUND of the MUNICIPALITY

HISTORICAL BACKGROUND

Cantilan is a settlement established by the Spaniards at the "Daang Lungsod" (old town) in the early 1700s and was included in the Spanish administration of Tandag as early as 1709 until its separation in 1791 when Christianity and a government headed by priests were introduced by the Spaniards in the locality. Prior to the Spaniards, Bancayan and Bagani Sandigan people whose origin can be traced from the Malay immigrants inhabited Cantilan.

The morning of October 15, was fateful to the protomorphic town, which was the Daang Lungsod, of Cantilan. On this day, a disastrous typhoon described as "hurricane from the north" hit the area. It's devastating winds with the series of tidal waves rolled over and swept the town destroying almost all except one (1) of its houses and killing around thirty (30) people. This ended Daang Lungsod. (Remnants of "Daang Lungsod" can still be seen on the other bank of Cantilan River.)

On the following day, 16 October 1856, FR. MODESTO MARZO Y. CASABANA, a Recollect priest, established the modern Cantilan.

People would ask: How did Cantilan get its name?

Before the typhoon, a woman named "Tilang" lived on the other bank of the river. She used to sell fish in the area. People frequently went there to buy fish from her. When asked they were going, they replied "Adto Kan Tilang". Eventually, the area is presently known as "Kantilang" which the Spaniards called Cantilan.

Cantilan is the mother municipality of Carrascal, Madrid, Carmen and Lanuza. This is presently known as the CarCanMadCarLan area.

Cantilan remains primarily an agricultural and fishing municipality, but its residents are well known for their high standard of education as evidenced by a large number of professionals.

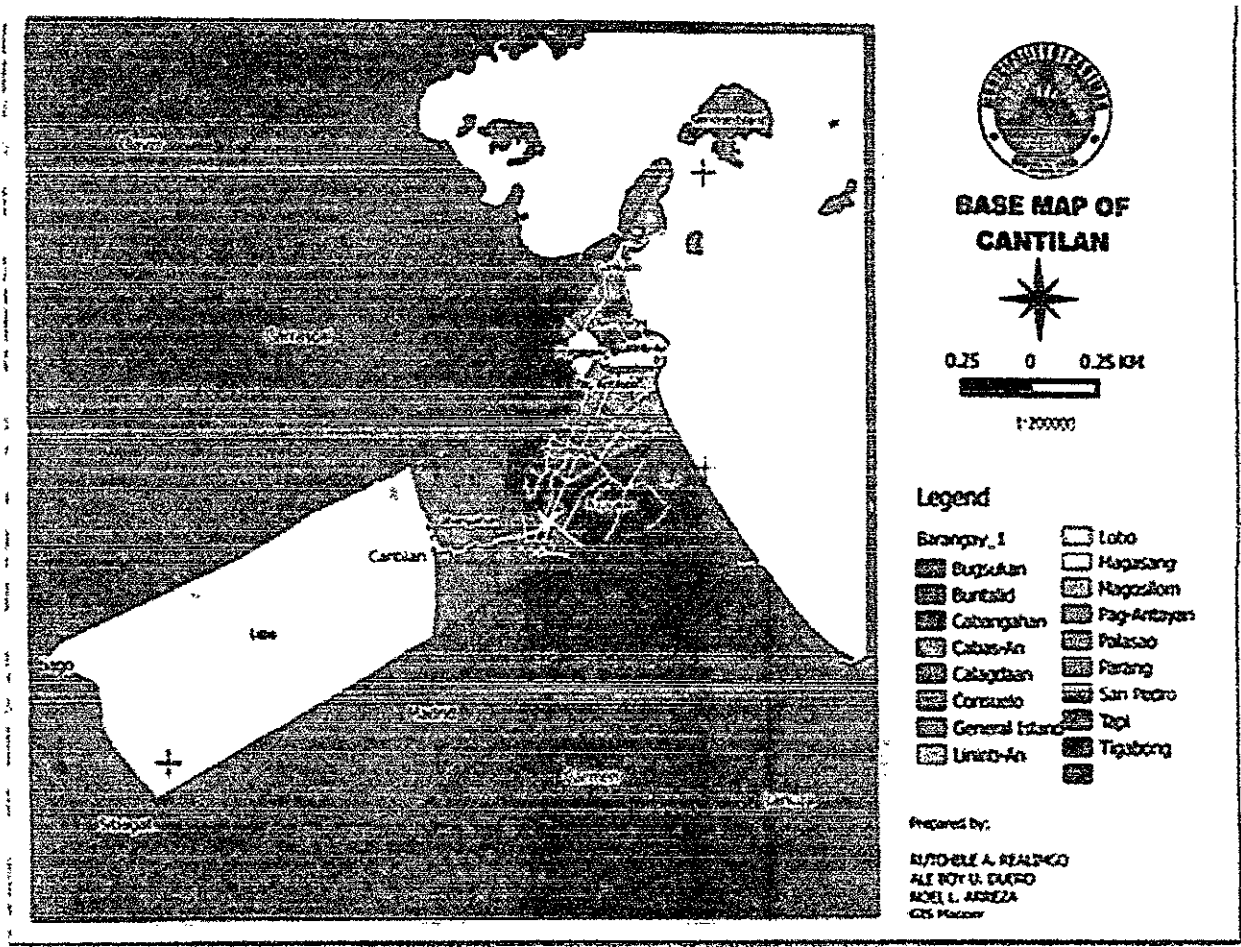
In more recent time logging and timber industry has had an impact in Cantilan, with a veneer manufacturing plant operating in Cantilan. Cantilan also has a potential for mining, although no large-scale operation has yet been undertaken. Cantilan remains an interesting and beautiful place blessed with natural and a rich history.

Cantilan presently is identified a growth center of the CarCanMadCarLanCortan alliance (Carrascal, Cantilan, Madrid, Carmen, Lanuza, Cortes, Tandag)

GEOGRAPHICAL LOCATION

The Municipality of Cantilan is located on the northeastern part of Mindanao. It is the second town from the common boundary of the two Surigao Provinces. It is located on 09°20'N latitude and 125°59'E longitudes. It is bounded on the North by the Pacific Ocean; on the East by the Municipality of Carrascal; on the South by the Municipality of Madrid; and on the west by the Province of Agusan del Norte. It is located about 65 kilometers from Tandag, the Capital Town of Surigao del Sur. It has a total land area of 24,010 by which 72% constituted the forestlands and only 28% is classified as alienable and disposable.

Map No. 1. Location Map of Cantilan



Topography

The topographical features of Cantilan are varied and include islands, sea coast, coastal plain, swampland, agricultural land, foothills, and mountains. However, Cantilan's mountains are not high, and the estimated slope is approximately 50 degrees. The highest point in Cantilan is 1,134 meters, however this peak is far in the interior near the Agusan burder. Most of Cantilan's Mountain areas are lower in elevation (elevating 300- 500 meters in Cabangahan). Cantilan inhabited area is only 10- 15 meters above sea level. The Cantilan and Bacahan river empty into the sea within Cantilan Bounderies, and the Carac- an river flows through Cabangahan. The malinawa spring in Parang is a unique physical feature of Cantilan along with the Malitangtang Cave.

Climate

Cantilan has no distinct dry season but has very pronounced heavy rainfall from November to March. Minimum temperatures ranges from 77°F to 88°F and maximum temperature ranges from 88°F to 90°F or and average of 85°F. Average annual rainfall is estimated at 156 inches. Although facing the Pacific Ocean, the municipality lies outside the typhoon belt with exposure placed at 7 percent. During the dry season prevailing winds are the northeast trade winds, but Southeast winds at times bring rain.

Monthly Rainfall and Number of Rainy Days

CY 2013-2015

Table No. 1

Month	2013		2014		2015	
	Rainfall (mm)	No. of Rainy Days	Rainfall	No. of Rainy Days	Rainfall	No. of Rainy Days
JANUARY	1077.8	27	1372.1	27	715.8	23
FEBRUARY	666.6	24	331.8	19	391.8	21
MARCH	379.9	22	540.8	24	233.8	20
APRIL	474.7	21	77.7	12	156.3	16
MAY	264.7	16	271.6	24	96.2	8
JUNE	380.9	16	89.2	17	297.8	19
JULY	384.0	19	166.8	14	157.1	7
AUGUST	393.2	18	173.2	11	180.5	13
SEPTEMBER	46.8	9	189.7	10	344.8	23
OCTOBER	376.7	20	145.1	15	155.6	12
NOVEMBER	528.8	24	242.5	19	755.0	28
DECEMBER	392.5	23	1034.3	22	375.9	24

DEMOGRAPHIC FEATURES

From 2010 the population of Cantilan was recorded at 30,231 and in 2015 census shows the total population of Cantilan is at 31,492. Within span of five years from the last census conducted in 2015 there is only an increase of 0.83% or 1,261.

Historical Growth of Population
Municipality of Cantilan
Table No. 2

Year	Population	Increase Decrease	Average Growth Rate
1948	7,481	Increase	
1953	18,594	Increase	9.90
1960	18,408	Decrease	-0.05
1970	20,519	Increase	1.27
1980	11,793	Decrease	-3.54
1990	16,617	Increase	4.09
2000	18,192	Increase	1.90
2003	20,889	Increase	2.97
2007	24,868	Increase	1.90
2010	24,061	Decrease	-0.65
2015	26,553	Increase	1.04
2018	30,231	Increase	2.77
2023	31,492	Increase	0.83

Source: MPDO Cantilan 2015

The town of Cantilan is considered as one of the oldest town of the Province of Surigao del Sur. Settlement in the area started as early as the 18th century. During the conduct of the first census in the Philippines on

March 2, 1903, Cantilan was the most settled area of the province with a population of 7, 481 as shown on Table 3. The population continued to increase from thereon to almost 9.90 percent in the next census. The increase in population toned down to a stable growth rate of 9.90 percent. Although population fluctuated between 1939 and 1960 but it has easily recouped its counts in later years. In 1995 the municipality experienced a decrease in population showing an average growth rate of (-0.65). However in year 2015, the population has gone up to 31,492.

Urban- Rural Household Population

The Municipality of Cantilan is predominantly rural. About 9,155 or 29.07% of the total municipal population in 2015 is residing in the urban area and about 22,337 or 70.93% of the total municipal population settled in the rural barangays.

Urbanization

Barangay Linintian and Magosilom are the two urban barangays. There are also barangay which are urbanizable, namely Barangay Parang and Pag- antayan, on which economic opportunities in the area are increasing due to its geographical situation.

Built-up Density

On urban barangay, the average built- up density is equal to 134 persons/ hectares which has lower density than rural barangays which has 225 persons/ hectares. Urban density is 20 persons per hectare. High-density barangays are Linitian and Magosilom which are located at the administrative centre of the municipality with limited land area. Gross density of Cantilan is three (3) persons per square kilometre.

**Population Household and Number of Households by Barangay
Municipality of Cantilan
Table No. 3**

Barangay	Population	Number of Households
Urban Barangays		
1.Lininti-an	4,335	985
2.Magosilom	4,820	1,095
Rural Barangays		
1.Bugsukan	637	144
2.Buntalid	1,240	282
3.Cabangahan	1,194	271
4.Cabas-an	1,159	263
5.Calagda-an	1,980	450
6.Consuelo	1,379	313
7.Gen.Island	877	199
8.Lubo	595	135
9.Magasang	1,322	300
10.Pag-antayan	2,205	501
11.Palasao	1,326	301
12.Parang	4,038	917
13.San Pedro	2,853	648
14.Tapi	592	134
15.Tigabong	940	213
TOTAL	31,492	7,151

Source: PSA 2015

Built- up Density (Person/Has.)
Municipality of Cantilan
Table No. 4

Barangay	Built- up Area Has.	Built- up Pop'n	Built- up Density (Person/ Has)
Urban Barangays			
Linintian	29.80	4,335	145.47
Magosilom	39.33	4,820	122.55
Sub- total	69.13	9,155	268.02
Rural Barangays			
Bugsukan	6	637	106.17
Buntalid	5	1,240	248.00
Cabangahan	4	1,194	298.50
Cabas- an	8	1,159	144.88
Calagda-an	3	1,980	660.00
Consuelo	10	1,379	137.90
Gen. Island	6	877	146.17
Lubo	3	595	198.33
Magasang	7	1,322	188.86
Pag- antayan	46.5	2,205	47.42
Palasao	7	1,326	189.43
Parang	15	4,038	269.20
San Pedro	7	2,853	407.57
Tapi	3	592	197.33
Tigabong	7	940	134.29
Sub- total	137.5	22,337	3,374.04
Total	206.63	31,492	3,642.06

Source: MPDO Cantilan 2015

Population Density by Barangays
Municipality of Cantilan
Table No. 5

Barangay	Population	Area in Has.	Density (Person/ has.)
Urban Barangays			
Linintian	4,335	76	57.04
Magosilom	4,820	403	11.96
Sub- total	9,155	479	69.00
Rural Barangays			
Bugsukan	637	324	1.97
Buntalid	1,240	982	1.26
Cabangahan	1,194	1,608	0.74
Cabas- an	1,159	1,035	1.12
Calagda-an	1,980	646	3.07
Consuelo	1,379	446	3.09
Gen. Island	877	653	1.34
Lubo	595	804	0.74
Magasang	1,322	494	2.68
Pag- antayan	2,205	328	6.72
Palasao	1,326	755	1.76
Parang	4,038	729	5.54
San Pedro	2,853	266	10.73
Tapi	592	240	2.47
Tigabong	940	681	1.38
Sub- total	22,337	9,991	44.60
Total	31,492	10,470	113.60

Source: MPDO Cantilan 2015

Age and Sex

Based on the 2015 Census, the population of age under 1 is almost one forth (1/4) of ages 1 to 4 and the ages 60 above is the declining fertility of the municipality. The sex ratio of Cantilan is 98/100 which shows the majority of female population in the municipality. Of the total population, under 1-14 age group comprises 36.10%, ages 15- 64 embraces 55.93% and 65 years and above accounts to 5.18%.

With this age grouping where the greater number of person is in the productive age group (ages 15-64) the dependency ratio is placed at 81 dependents per 100 persons in the working ages.

Household Population by Age- Group, Sex
Municipality of Cantilan
Table No. 6

Age Group	Both Sexes	Male	Female
All ages	31,492		
Under 1	867	416	451
1-4	3,247	1,558	1,689
5-9	3,789	1,818	1,971
10-14	4,343	2,084	2,259
15-19	3,430	1,646	1,784
20-24	2,133	1,023	1,110
25-29	2,079	997	1,082
30-34	1,984	952	1032
35-39	1,830	878	952
40-44	1,537	737	800
45-49	1,437	689	748
50-54	1,241	595	646
55-59	1,096	526	570
60-64	848	407	441
65-69	624	299	325
70-74	441	211	230
75-79	325	156	169
80-84	164	78	86
85 above	77	36	41
TOTAL	31,492	15,106	16,386

Source: MPDO Cantilan 2015

Projected Population

Utilizing the 2015 average growth rate of 0.83 percent, the town of Cantilan is expected a total estimated population of 34,464 in the next two years while 36,277 in the next five years. Barangays Magosilom, Linitian and Parang will be the most settled areas while Barangay Bugsukan will be the least settled area of Cantilan. Almost 36.13% or 12,452 of the total population by 2017 comprises the young population ages below 1 to 14 years old. While more than 55.93% or 19,275 are expected to comprise the productive population ages more than 15 to 64

years old. At the year 2020, it's expected to have a total population of 36,277 which comprises of 36% ages under 1 to 14 year old, 56% under ages 15- 64 years old, and 5% under 65 years old above.

Projected Population by Age Group
Municipality of Cantilan
Table No. 7

Age Group	POP 2015	% share	Projected Population				
			2016	2017	2018	2019	2020
All Ages	31,492						
Under 1	867	2.75	931	947	964	981	997
1-4	3,247	10.31	3,491	3,553	3,616	3,678	3,740
5-9	3,789	12.03	4,072	4,145	4,218	4,290	4,363
10-14	4,343	13.79	4,670	4,754	4,837	4,921	5,004
15-19	3,430	10.89	3,687	3,753	3,819	3,885	3,950
20-24	2,133	6.77	2,274	2,335	2,376	2,417	2,458
25-29	2,079	6.60	2,234	2,274	2,314	2,354	2,394
30-34	1,984	6.30	2,132	2,171	2,209	2,247	2,285
35-39	1,830	5.81	1,968	2,003	2,038	2,073	2,108
40-44	1,537	4.88	1,653	1,683	1,712	1,742	1,771
45-49	1,437	4.56	1,543	1,571	1,598	1,626	1,654
50-54	1,241	3.94	1,335	1,359	1,383	1,407	1,430
55-59	1,096	3.48	1,177	1,198	1,219	1,240	1,261
60-64	848	2.69	912	928	944	961	977
65-69	624	1.98	671	683	695	707	719
70-74	441	1.40	474	482	491	499	508
75-79	325	1.03	348	355	361	367	373
80-84	164	0.52	177	180	183	186	190
85 above	77	0.244	88	90	92	93	95
TOTAL	31,492		33,837	34,464	35,069	35,674	36,277

Source: MPDO Cantilan 2015

**Projected Population by Barangay
Municipality of Cantilan
Table No. 8**

Barangay	Population 2015	Projected Population				
		2016	2017	2018	2019	2020
Linintian	4,335	5,028	5,117	5,207	5,297	5,387
Magosilom	4,820	5,701	5,803	5,904	6,006	6,108
Bugsukan	637	684	697	709	721	733
Buntalid	1,240	1,373	1,398	1,422	1,447	1,471
Cabangahan	1,194	1,155	1,175	1,196	1,217	1,237
Cabas-an	1,159	1,207	1,229	1,250	1,272	1,294
Calagda-an	1,980	2,041	2,077	2,114	2,150	2,186
Consuelo	1,379	1,523	1,550	1,578	1,605	1,632
Gen. Island	877	1,064	1,083	1,102	1,121	1,140
Lubo	595	701	714	726	739	751
Magasang	1,322	1,352	1,376	1,400	1,424	1,448
Pag-antayan	2,205	2,538	2,583	2,629	2,674	2,719
Palasao	1,326	1,308	1,332	1,355	1,378	1,402
Parang	4,038	3,959	4,030	4,101	4,171	4,242
San Pedro	2,853	2,530	2,575	2,620	2,666	2,711
Tapi	592	701	714	726	739	751
Tigabong	940	993	1,011	1,029	1,047	1,064
TOTAL	31,492	33,859	34,463	35,068	35,673	36,277

Source: MPDO Cantilan 2015

Chapter 3: RISK PROFILE

In contrast to all these macro-economic projections and grand designs for Cantilan by external agents the modest aspiration of Cantilan residents is to be able to attain and maintain a livable environment for present and future generations. How to strike a balance between the impact of outside interventions and the integrity of local aspirations is therefore the major challenge to the present municipal leadership to plan for disasters to secure the well-being of the people of Cantilan and to ensure a safe and healthy environment.

The major portion of the areas in Barangays of Cabangahan, Lobo, Buntalid and Cabas-an were forests, leaving only a minimal part for other land uses. A considerable portion of these forest areas has been denuded by indiscriminate kaingin practices causing disruption of the ecological balance.

Increasing human pressure on the environment is the quarrying of sand and gravel along major rivers. The adverse impacts of these operations on the stability of riverbanks, river causes and beach fronts are being felt.

Severe seasonal flooding is one of the major natural calamities experienced by Cantilan. This is due mainly to the inundation of the Alamio River. Aside from the usual damage to property and public works, the river also scours and erodes the river bank causing frequent changes in the stream course.

There is therefore an urgent need for stronger stream bank stabilization structures in sections of the river where, a greater number of people are at risk such as in barangays Cabangahan, Cabas-an, Parang, Buntalid, Tigabong, Calagdaan, Bugsukan, Palasao, Tapi, Pag-antayan and Magasang.

Table No. 19: Risk Assessment/Ranking

Type of Hazards	Level of Risks			Underlying Factors
	Low	Medium	High	
➤ Typhoon			X	➤ Located in Typhoon belt areas ➤ 3 Barangays located in an open sea and low land ➤ Insufficient food supplies coming from the mainland during typhoon ➤ Mode of transportation is dependent to small passenger vessel/boat that dependent on fair weather conditions ➤ Most of the houses are made of light materials ➤ All 15 barangays are affected during typhoons ➤ 3 barangays are located at the coastal areas that are dependent to fishing activities as major source of livelihood ➤ Strong typhoons as effect of Climate Change
➤ El Niño			X	➤ Some farmers are dependent to rain for their crops ➤ Water source cannot sustain during prolong dry season ➤ No available forest ➤ All 10 barangays are affected during El Niño phenomenon ➤ Severe El Niño Phenomenon as effect of Climate Change
➤ Monsoon Winds			X	➤ 5 Barangays are located at the coastal areas that are dependent to fishing activities as major source of livelihood ➤ 2 Barangays and 1 Sitio are dependent on the transportation of prime commodities from the mainland ➤ More than 50% of the population reside in the coastal areas in 5 barangays ➤ Prolong Monsoon winds as effect of Climate change
➤ Flooding/Flash Flood			X	➤ Lack of trees due to illegal cutting ➤ Kaingin system as means of livelihood ➤ Low lying area ➤ Poor drainage ➤ Heavy Rainfall as effect of Climate Change
➤ Landslide			X	➤ Illegal Mining Exploration ➤ Loss Soil ➤ Steep Slope ➤ Denuded Forest
➤ Lightning and Tornado	X			➤ Lack of precautionary measures
➤ Fire			X	➤ Octopus electrical connection which resulted to over load of electricity ➤ Houses are made of light materials and their places in the 15 barangays that houses are congested ➤ No proper storage of retailed bottled gasoline

Table No. 20. Vulnerability and Capacity Analysis

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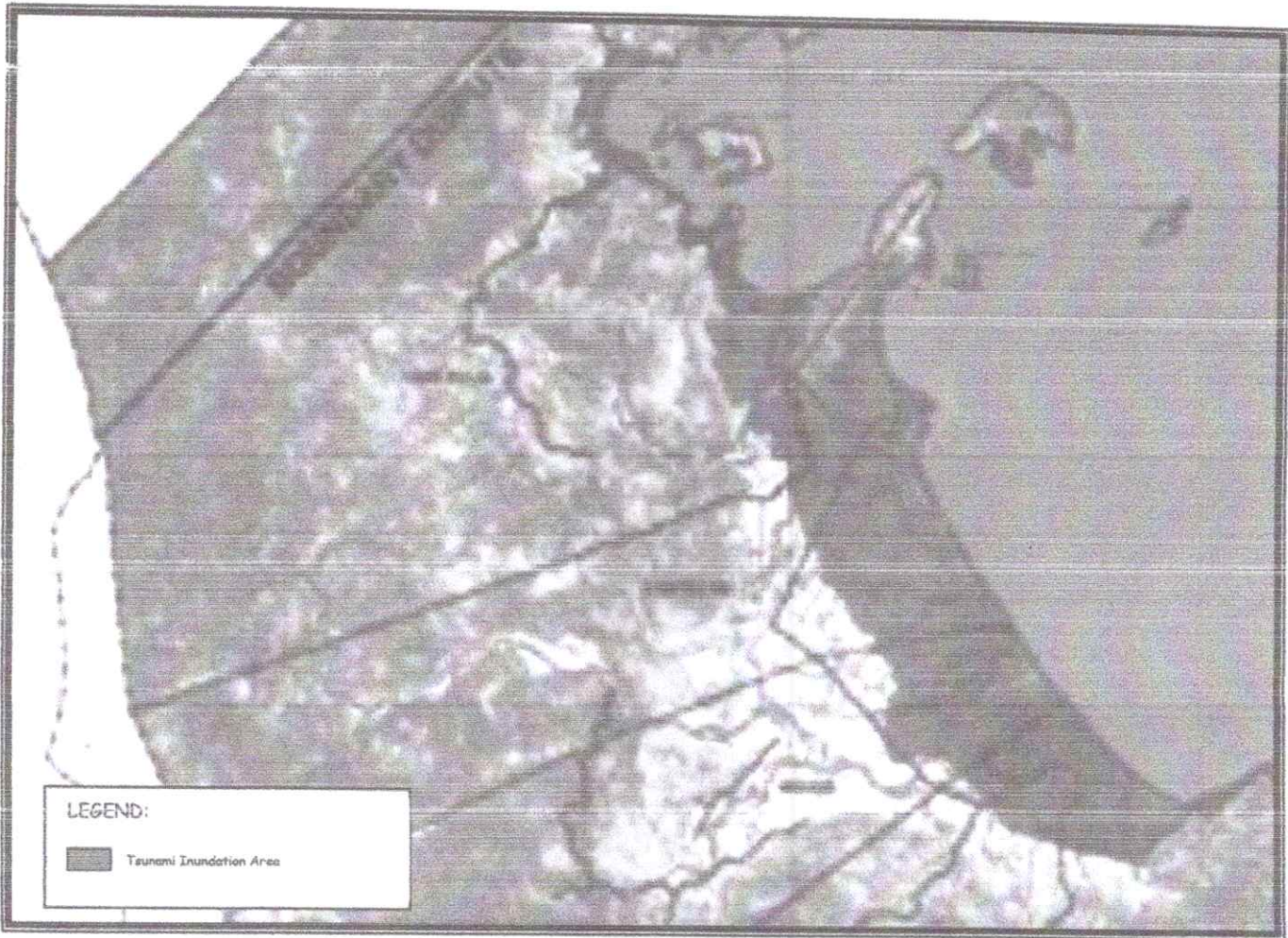
Hazards Aspects	Vulnerabilities	Capacities
TYPHOON (Bagyo)		
> Physical/Material (Typhoon, El Niño, Heavy Rain fall, Flooding, Monsoon Winds)	> Presence of illegal Fishing Activities > Destruction of Marine Life and It's habitat > Scarcity of catch > Lack of awareness on marine life conservation > Poor/insufficient coastal law enforcement > Lack of sustainable income among fishers > Presence of dengue > Presence of mosquito breeding areas > Occurrence of diarrhea > Water source contamination during rainy days and typhoons > Proper nutrition is not a priority among parents > Isolation of island to the mainland during occurrence of monsoon winds and typhoons that may cause insufficiency of supplies of food > Devastated farm products during typhoons and El Niño > Illegal cutting of trees	> Organized fishermen's association > Established Marine Sanctuary > Systematic IEC Campaign and Monitoring of breeding grounds of dengue carrying mosquito > Existence of chlorination > Regular conduct of PABASA sa Nutrition > Supplemental feeding > Consumers are good payor of electrical bill > Landline, cell sites and internet connections > Tree planting as one of priority of the LGU > Availability of district hospital and health centers, general consultations and managements, basic laboratory (CBC, V/A, S/E) and birthing capacity for normal delivery
> Social/Organizational (Typhoon, El Niño, Heavy Rain fall, Flooding, Monsoon Winds)	> Adunay pipila nga Magsalig lang guihapon sa tabang > Fatalistics attitude towards health hazard and other hazards > Kakulangan sa pagpangandam sa panahon sa katalagman > Kakulangan sa pagpangandam sa pagresponde sa mga panginahanglan > Disaster as consequence of fate > Negligence on safety measures	> Ang kasagaran maningkamot mobarog sa iyang kaugalingon human sa katalagman > Mangita ug alternatibong panahon sa bagyo ug kulyada > Bayanihan system > Magtinabangay panahon sa katalagman > Lig-ong determinasyon pagpahiuli sa gukan sa kaudat > Hugot nga pagtuo sa Dios > Proper Waste Management > Environment to get things done
> Motivational/Attitudinal (Typhoon, El Niño, Heavy Rain fall, Flooding, Monsoon Winds)	> Low income (limited due to access to resources) > Big Family Size > Some parents are irresponsible > Failing Healing Belief > Children in conflict with the Law > Possible Social Impact of Tourism	> LGU Officials with strong Political Will > Responsive & Supportive Leaders > Organized & Active BDRRMC/MDRRMC > Very Cooperative & Supportive NGO's > Organized Pos/Council Farmers

Table No. 21. Summary of Assessment of the Municipality of Cantilan

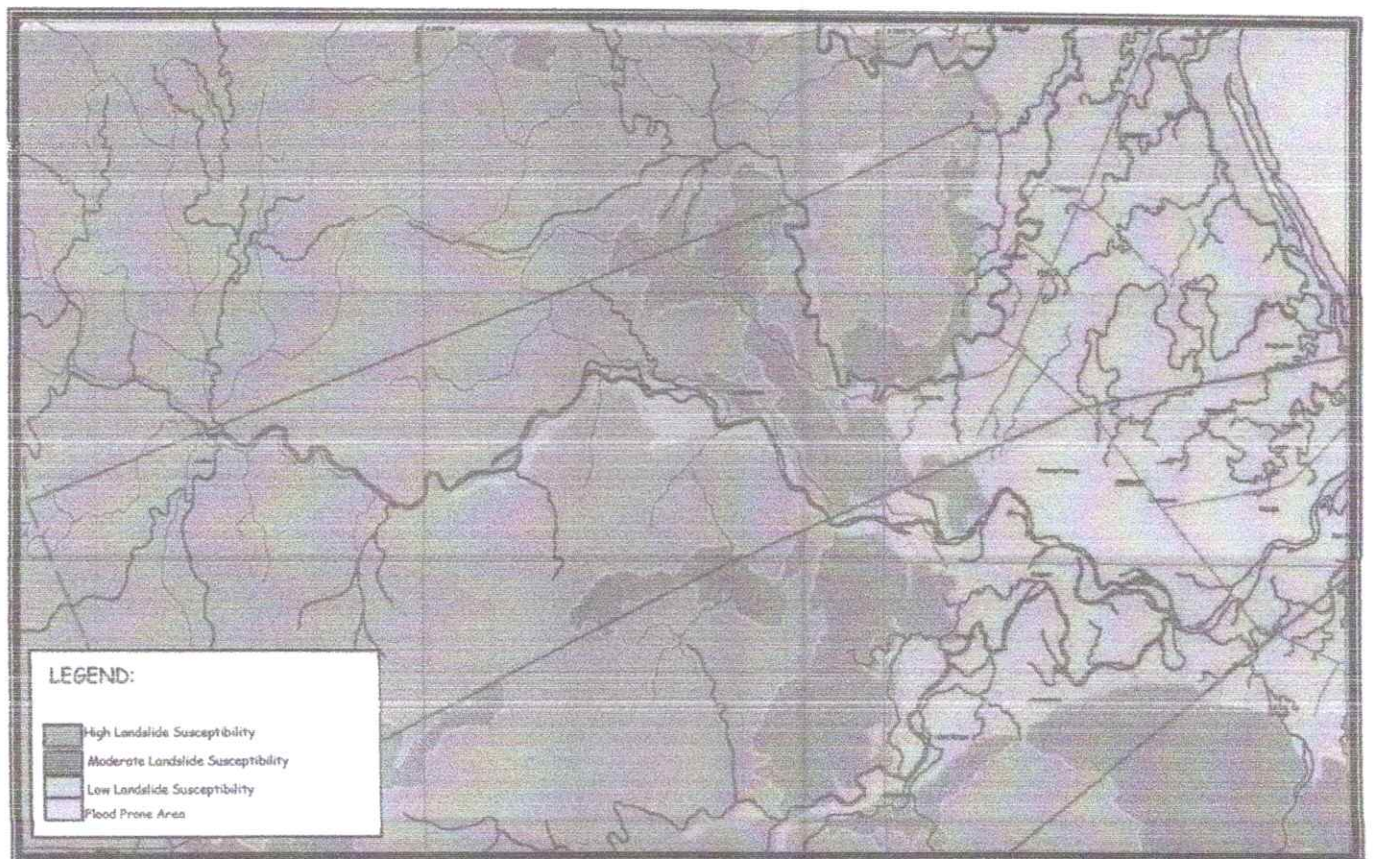
Barangay	Landslide Susceptibility Rating	Recommendations
1. Cabangahan	High	Monitor progress of mass movement (e.g. landslides, tension cracks) in Purok 5 (Sitio Diahongon) and Purok 6 (Sitio Mabhas); Observe for presence of mass movement (e.g. landslides, tension cracks) Purok 5 (Sitio Diahongon and Purok 6 (Sitio Mabhas); Identify evacuation site; Observe for rapid increase/decrease in creek/river water levels, possibly accompanied by increased turbidity (soil content); Organize BDCC and mobilize members to alert people living near slopes during heavy rainfall
2. Lobo	High	Monitor progress of mass movement (e.g. landslides, tension cracks); Observe for presence of mass movement (e.g. landslides, tension cracks)
3. Buntalid	Moderate	Monitor progress of mass movement (e.g. landslides, tension cracks); Observe for presence of mass movement (e.g. landslides, tension cracks); Develop an early warning device/system; Identify evacuation site; Observe for rapid increase/decrease in creek/river water levels, possibly accompanied by increased turbidity (soil content); If possible relocate residents of Purok 5 to be directly affected by landslides; Barangay officials and residents should be vigilant in observing the area (Purok 5) during rainy season.
4. Cabas-an	Low	Observe for presence of mass movement (e.g. landslides, tension cracks); Observe for rapid increase/decrease in creek/river water levels, possibly accompanied by increased turbidity (soil content)
5. Consuelo	Low	Observe for presence of mass movement (e.g. landslides, tension cracks); Evacuate residents near coast during extreme

		weather condition
6. General Island	Low	Monitor progress of mass movement (e.g. landslides, tension cracks); Observe for presence of mass movement (e.g. landslides, tension cracks); Develop an early warning device/system; Activate BDCC in your area; Observe and avoid sinking grounds (sinkholes).
7. Tigabong	Low	Monitor progress of mass movement (e.g. landslides, tension cracks); Observe for presence of mass movement (e.g. landslides, tension cracks); Develop an early warning device/system
8. San Pedro	None	
9. Bugsukan	None	
10. Calagdaan	None	
11. Linintian	None	
12. Magasang	None	
13. Magosilom	None	
14. Pag-antayan	None	
15. Palasao	None	
16. Parang	None	
17. Tapi	None	

Map No. 2. Tsunami Hazard Map

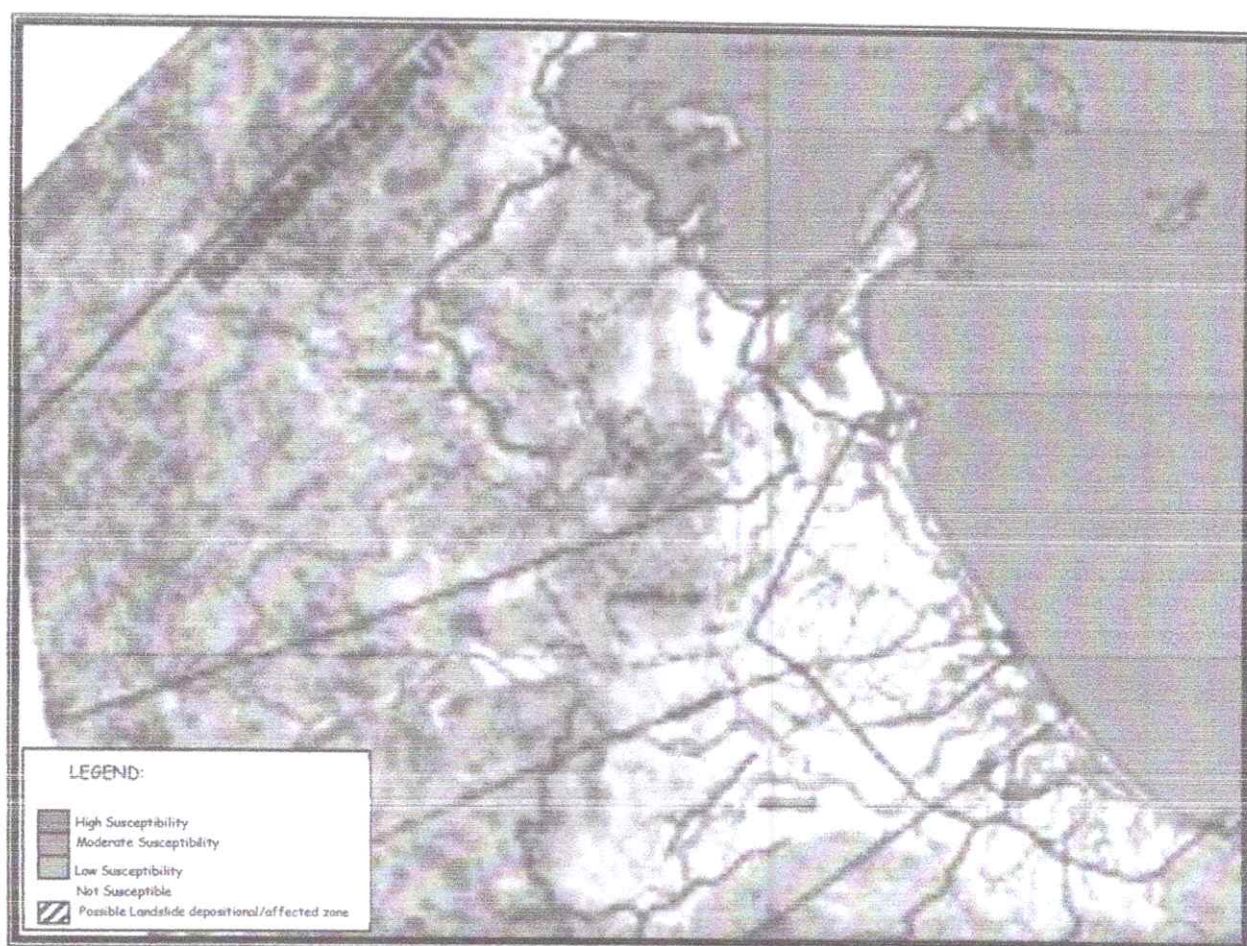


Map No. 3. Landslide and Flood Susceptibility Hazard Map



Barangays susceptible to Landslide: Cabangahan, Lobo, General Island
and Flood are Cabas-an, Parang, Buntalid, Tigabong, Magasang, Calagdaan,
Palasao, Tapi, Bugsukan

Map No. 4. Earthquake-Induced Landslide Hazard Map



Barangay high susceptible to earthquake – induced Landslide is General Island.

Table No. 22. Total Population by Barangay as of 2019

Barangay	Both Sexes	Male	Female
Bugsukan	663	320	336
Bunfalid	1,355	697	658
Cabangahan	1243	598	645
Cabas-an	1,327	657	670
Calagdaan	2,620	1365	1255
Consuelo	1,511	711	800
General Island	913	415	498
Lininti-an	4,512	2299	2213
Lubo	619	301	318
Magasang	1,407	695	713
Magosilom	5,154	2579	2575
Pag-antayan	4,096	2005	2091
Palasao	1,385	674	711
Parang	4,203	1,929	1,908
San Pedro	2,970	1456	1514
Tapi	616	295	321
Tigabong	1,042	482	560
TOTAL			

THE DRRM PLAN

The 5-Year MDRRM Plan of the Municipality of Cantilan entails a total budget of Fifty one Million Nine Hundred Ninety Four Thousand Four Hundred Sixty Four Pesos and 89/100 Centavos (P51,994,464.89) and all these funding requirements will be sourced out from the 5% Local Disaster Risk Reduction and Management Fund.

Table No. 23. 5 Year Estimates of 5% Calamity Fund

Year	2020	2021	2022	2023	2024	TOTAL
2020	2,809,413.94	6,555,299.18	9,364,713.12			
2021	2,949,884.63	6,883,064.14	9,832,948.77			
2022	3,097,378.86	7,227,217.35	10,324,596.21			
2023	3,266,099.55	7,620,898.96	10,886,998.51			
2024	3,475,562.46	8,109,645.80	11,585,208.28			
TOTAL	15,598,339.46	36,396,125.43	51,994,464.89			

This Financial Projection is very close to the Scenario One that has been computed by the LDRRMC above. This means that the 5-Year LDRRMC Plan of LGU Cantilan is within the financial capability of the municipality.

Planning Process:

The primary goal of the LDRRM Plan is to improve the existing practices of the LGU on the disaster risk reduction and management through better partnership and working relationship among the departments within the local government unit, civil society organization, private sectors and community disaster volunteers.

In the formulation of LDRRM Plan, there are three (3) specific objectives has been agreed upon by the participants in order to attain a better quality results and guidelines in the formulation of the plan and these are:

1. To conduct participatory capacity and vulnerability assessment to be more objective in the budget prioritization for the 70% of Local Disaster Risk Reduction and Management Fund.
2. To consolidate the programs and project of the every department of the LGU related to DRR and allocate funds from LDRRM Fund.
3. To formulate the comprehensive DRRM Plan of Cantilan.

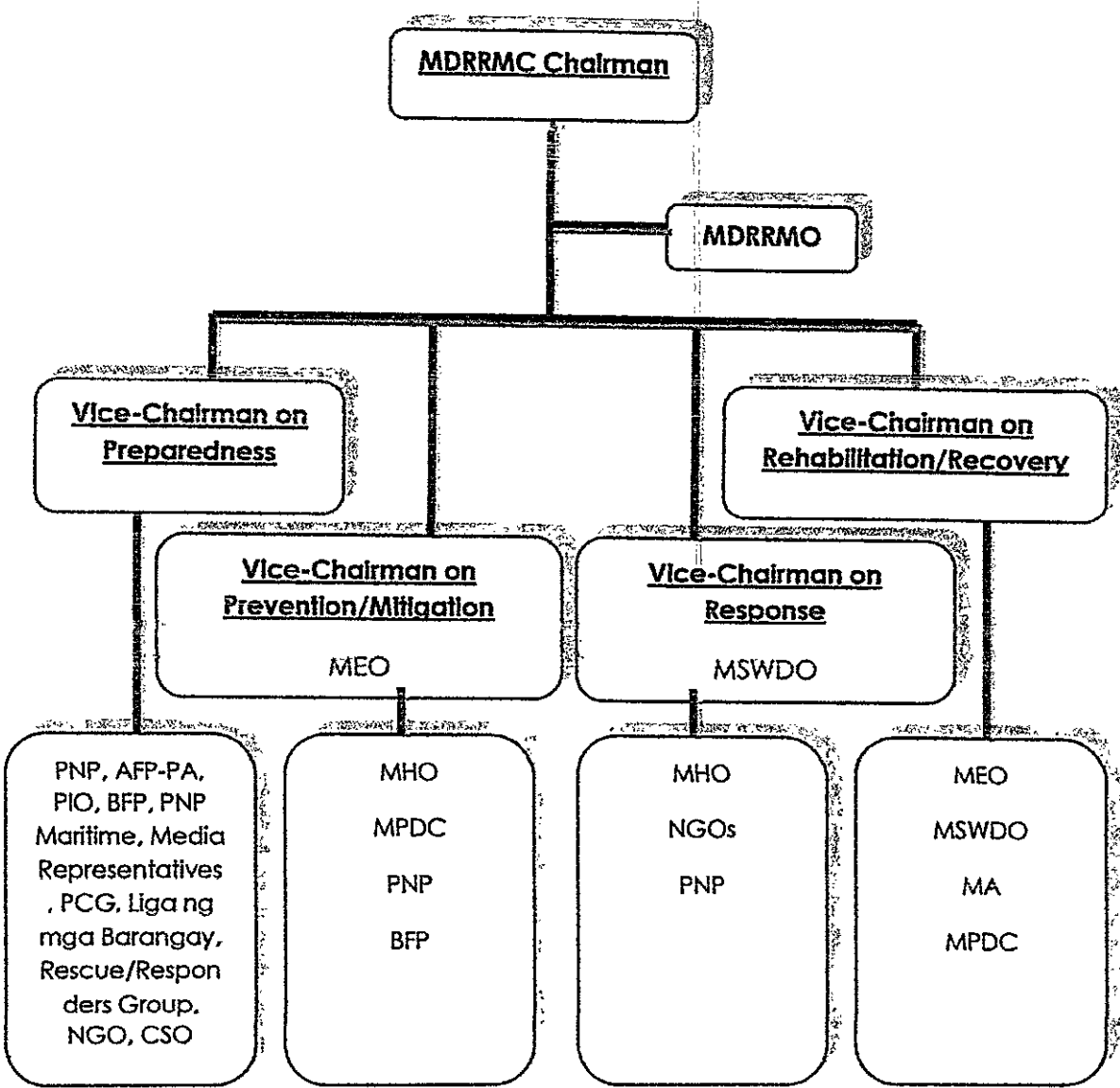
Scope and Duration:

The 5-year LDRRM Plan focuses on the 5 core programs namely:

1. Disaster Prevention Program which focuses on the physical and structural component of disaster risk reduction
2. Disaster Mitigation Program which discuss the knowledge management, social protection, sustainable livelihood, public health, agriculture resiliency, early warning system, barangay digitized hazard mapping, renewable energy, networking and linkaging and the monitoring and evaluation of DRR Plan and its implementation.
3. The Disaster Preparedness and Response Program – the highlights of this program is the organizing and accreditation of community disaster volunteers, relief stockpiling, emergency drills and purchase of emergency response related equipment's.

IMPLEMENTATION ARRANGEMENT

Organizational Structure



Institutional Working Arrangement

There shall be mutual cooperation among and between LDRRMO, other municipal department such as MSWDO, MAO, MEO, MHO, MPDC, MENRO and among others DepEd, CHED, ABC President, PNP, BFP, Maritime,

Philippine Coast Guard, DENR, and accredited NGO's, PO's and Community Disaster Volunteers in the implementation of LDRRM Plan.

Quarterly and Annual progress of LDRRM activities shall likewise be reported to the LDRRM Council and other funding partners for information, technical and management guidance.

Accountability for the regular reporting systems to the public and concerned officials belongs to the LDRRMO.

General Monitoring and Evaluation Framework

Monitoring and evaluation is the process of gathering, filing, accessing and analyzing information that will enable the municipal mayor as head of the Local Disaster Risk Reduction and Management Council to determine the progress of the implementation of the LDRRM Plan and make timely decisions to ensure that progress is maintained according to schedules and targets.

The public dissemination of the outputs of monitoring and evaluation activities enhances transparency in management.

The LDRRMO shall be primarily responsible in carrying out monitoring and evaluation activities but whose work shall be reviewed by the Local Disaster Risk Reduction and Management as the overseeing body of the municipality for disaster risk reduction and management.

The LDRRMO shall submit a monthly, quarterly and an annual report to the LDRRMC and to the municipal mayor informing them of the state of the implementation of the approved LDRRM program/projects for the period.

FUND MANAGEMENT

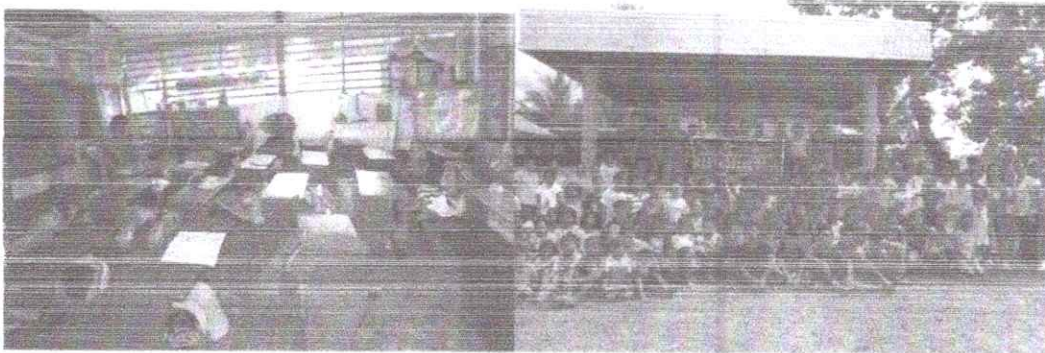
The Management of DRRM Fund shall be in accordance with the provisions of RA No. 10121, otherwise known as the "Philippine Disaster Risk Reduction and Management Act of 2010" under Section 21 and 22 which stipulate that "the present Local Calamity Fund shall henceforth be known as the Local Disaster Risk Reduction and Management Fund (LDRRMF). Not less than five percent (5%) of the estimated revenue from regular sources shall be set aside as the LDRRMF to support disaster risk management activities such as, but not limited to, pre-disaster preparedness program.

The LDRRMC shall monitor and evaluate the use and disbursement of the LDRRM Fund based on the LDRRM Plan as incorporated in the Municipal development plan and annual work and financial plan (Sec. 21, RA 10121) upon the recommendation of the CDRRMO and approval of the Sangguniang Bayan, the LDRRMC may transfer the said fund to support disaster risk reduction work of other LDRRMC's which are declared under state of calamity of the amount appropriated for LDRRMF thirty percent (30%) shall be allocated as Quick Response Fund (QRF) or stand by fund for relief and recovery program. Utilization of DRRM funds shall be in accordance with existing accounting and auditing roles.

Unexpended LDRRMF shall accrue to a Special Trust Fund in the General Fund Books solely for supporting DRRM activities within the next five years. Any amount not utilized after five years shall revert to the general fund and will be available for other social services to be identified by the Sangguniang Bayan.

Vision:

A progressive economic capital of Surigao del Sur where empowered community lives in a haven of peace and resilient through a proactive local governance.



Goals:

1. Develop a strong economy for every vulnerable sector in the municipality.
2. Achieve food security by promoting sustainable farming and fishing.
3. Establish and equip Emergency Operation Center.
4. Train knowledgeable families in response to disaster management.
5. A well managed and protected populace.

VISION DESCRIPTORS AND SUCCESS INDICATORS

Table No. 24. Success Indicators

Descriptors	Success Indicators
Sustainable development of natural resources	➤ Watershed areas are protected ➤ Absence of pollution ➤ Absence of landslides ➤ Reduced flooding, conflagration incidence ➤ Increased crops and fish production
Vigilant Citizenry	➤ Active participation and cooperation of the people on disaster prevention, mitigation, preparedness and rehabilitation ➤ Presence of active and trained volunteers
Safe, Peaceful Environment	➤ Reduced mortality ➤ Low crime/incidence disaster ➤ Effective enforcement of peace and public safety ordinance

THEMATIC AREAS PLAN (4 Thematic Areas)

PREVENTION and MITIGATION PLAN 2020-2024

Strategies	Programs/Projects/Activities (PPAs)	Target Area/Beneficiary	Responsible Office	Annual Breakdown of Targets					Budgetary Requirements	
				2020	2021	2022	2023	2024	Amount	Source
Hazard Mapping	Reproduction of Hazard Map	Municipal-Wide	MDRRMO /						50,000.00	5% MDRRMF
Hazard/ Risk Assessment	Posting of Hazard Maps	Municipal-Wide	MDRRMO /							
	Inspection/ Survey of Hazard Prone Area, Building and Other Infrastructure facilities	Municipal-Wide	MEO						20,000.00	5% MDRRMF
Community Profiling	Updating of CBMS	Municipal-Wide	MPDO						500,000.00	5% MDRRMF
Land Use Planning/ Zoning	Formulation/Updating of Land Use Plan	Municipal-Wide	LCE-MPDO,						1,000,000.00	5% MDRRMF
	Establishment of Relocation Areas and Sanitation of illegal settlers		SB/MPDO / LCE						500,000.00	5% MDRRMF
	Relocation of Informal Settlers along Bays/Riverbanks	Informal Settlers	SB/MPDO / LCE						10,000,000.00	20% EDF /MDRRMF /
Support to CRM	Protection and Rehabilitation of Mangrove	Magasang and Balwarte							500,000.00	5% MDRRMF
Support to Zero Waste Management Program	Vermi-Culture Production	Municipal Wide	MAO, MENRO						400,000.00	5% MDRRMF
Water Supply Security and Sustainability	Construction of Additional storage facility	Cantilan WD service area	Cantilan WD						3,000,000.00	20% EDF 5% MDRRMF/ PDRRMF/ NDRRMF CWD Annual Budget
	Additional gravity-fed source development (Sipangpang falls)	Cantilan WD service area	Cantilan WD						5,000,000.00	
	Contingency for calamity vulnerable pipelines (pump equipment, treatment and storage facilities, Distribution and service lines	Cantilan WD service area	Cantilan WD						10,000,000.00	

PREPAREDNESS PLAN 2020-2024

Strategies	Programs/Projects/ Activities (PPAs)	Target Area/ Beneficiary	Responsible Office	Annual Breakdown of Targets					Budgetary Requirements	
				Timeline					Amount	Source
2020	2021	2022	2023	2024						
Creation/ Establishm ent of MDRRMO	Creation of plantilla of 3 Mandated Position	LGU	Mayor/SB						1,000,000.00	GF
	Upgrade LDRRM Officer SG-24	LGU	Mayor/SB						1,000,000.00	GF
Establishm ent of EOC	Identification/Pre paration of Municipal Property for EOC of a		MDRRMO Mayor/SB						5,000,000.00	5% MDRRMF
Establishm ent of MDRRM Office	Orientation/Traini ng of MDRRMO Staff	LGU	MDRRMO/ HRMO						1,000,000.00	5% MDRRMF
Establishm ent of Evacuatio n Center	Site Identification/ Preparation and Procurement	LGU	MEO AND MDRRMO						3,000,000.00	5% MDRRMF
Procureme nt of Emergenc y supplies and Equipment	Inventory of existing supplies and equipment/ preparation of procurement/bid ding	MDRRMO	MDRRMO							GF/ 5% MDRRMF
	Rescue Vehicle - 4 unit	Mun.- Wide	MDRRMO/ RHU						6,000,000.00	5% MDRRMF
Establishm ent of Early Warning System (EWS)	Installation of EWS and Communication Network to accident prone area/flood/Tsuna mi	MDRRMO	MDRRMO						2,500,000.00	5% MDRRMF
	Base radio-5 unit and HH Radio 20 units	MDRRMO	MDRRMO						200,000.00	5% MDRRMF
	Headlights- 20 Unit	MDRRMO	MDRRMO						100,000.00	5% MDRRMF
	Generator Sets - 2 Units (100 KVA and 25 KVA)	MDRRMO	MDRRMO						1,500,000.00	5% MDRRMF
	Aluminum ladder 2 units	MDRRMO	MDRRMO						40,000.00	5% MDRRMF
	Rescue ropes and High-angle Rescue Equipment-	MDRRMO	MDRRMO						500,000.00	5% MDRRMF
	Power tools for extracation and Collapse structure Rescue	MDRRMO	MDRRMO						1,000,000.00	5% MDRRMF
	PPE for Fire Fighter	MDRRMO	MDRRMO						200,000.00	5% MDRRMF

PREPAREDNESS PLAN 2020-2024

Strategies	Programs/Projects/ Activities (PPAs)	Target Area/ Beneficiary	Responsible Office	Annual Breakdown of Targets					Budgetary	
				Timeline					Requirements	
				2020	2021	2022	2023	2024	Amount	Source
Procurement of Emergency supplies and Equipment	Chainsaw- 1 unit	MDRRMO	MDRRM O						70,000.00	5% MDRRMF
	Spine board long- 10 units	MDRRMO	MDRRM O							5% MDRRMF
	BBM-10 units	MDRRMO	MDRRM O						10,000.00	5% MDRRMF
	Temporary Shelter to Disaster Victims (Tents)	MDRRMO	MDRRM O						400,000.00	5% MDRRMF
	SCUBA Gear - 4 units	MDRRMO	MDRRM O						300,000.00	5% MDRRMF
	fire extinguishers-20 units	MDRRMO	MDRRM O							5% MDRRMF
	Repair and Maintenance of Rescue Boat, Vehicles and Equipment (Fuel, Lub and Parts)	MDRRMO	MDRRM O						2,000,000.00	5% MDRRMF
	Tents for ICP-2 units	MDRRMO	MDRRM O						100,000.00	5% MDRRMF
	ICS & EOC(5 Days)	MDRRMC	MDRRM O						1,000,000.00	5% MDRRMF
Capacity Enhancement and Capability Building	Standard First, BLS, Wasar, Lifeguard								1,000,000.00	5% MDRRMF
	Fire Fighting	Fire							500,000.00	5% MDRRMF
	Earthquake Drill	Employees, School Children, Women, and	MDRRM O						50,000.00	5% MDRRMF
	TSUNAMI & Fire Drill		MDRRM O						50,000.00	5% MDRRMF
	Flood Drill		MDRRM O						50,000.00	5% MDRRMF
	Bomb Threat Drill	Residents	MDRRM O						50,000.00	5% MDRRMF

REHABILITATION and RECOVERY 2020-2024

Strategies	Programs/Projects/Activities (PPAs)	Target Area / Beneficiaries	Responsible Office	Annual Breakdown of Targets					Budgetary Requirements	
				(Timeline)					Amount	Source
				2020	2021	2022	2023	2024		
Provision of Livelihood Assistance	Identification of Recipients	Disaster victims	MSWDO / MAO						14,032,824.64	5% MDRRMF 30% QRF
	Preparation of Proposal	Disaster victims	MSWDO / MAO							
	Orientation and Provision of Livelihood Assistance	Disaster victims	MSWDO / MAO							
	Dispersal of livestock/ fingerlings	Affected Farmers	MSWDO / MAO							
	Distribution of Certified seeds, rice, corn and HVDP	Affected Farmers	MSWDO / MAO							
	Distribution of Farm Implements, inputs, fertilizer and pesticides	Affected Farmers	MSWDO / MAO							
	Food/Cash for Work Skills Training and Enhancement	Disaster victims	MSWDO / MAO							
Provision of Core shelter Assistance	Assessment of Damage Houses and Infrastructure	Damage Houses and Infra	MEO, MPDO							
	Identification of Recipients	Disaster victims	MDRRMO / MSWDO							
	Preparation of Rehabilitation plan		MEO, MPDO							
	Implementation of Rehabilitation Plan	Destroyed Lifelines and infrastructure	MEO, MPDO							
Psychosocial Debriefing	Formulation AND Signing of MOA	Identified Recipients	MEO, MPDO							
	Conduct Traumatic Debriefing	Disaster victims	MHO, MSWDO							

RESPONSE PLAN 2020-2024

Strategies	Programs/Project s/ Activities (PPAs)	Target Area/ Beneficiary	Responsible Office	Annual Breakdown of Targets					Budgetary Requirements	
				Timeline					Amount	Source
				2020	2021	2022	2023	2024		
Activation of MDRRMC	Convene MDRRMC, Declare SOC SB resolution, Activate ICS, Open EOC	All Brgys.	11 clusters						14,032,8 24.64	QRF- 30%
	Survey and Reporting Activities RDANA, DANA									
	Purchased/Provid e Relief Goods/ Medicine and other essentials to disaster victims (Food and Non- food)									
	Relief Operation Fuel & Oil for Vehicles & other Expenses during Emergency									
Mobilization of Emergency	Identification of Required response services, SRR, MDM	All Brgys.	11 clusters						14,032,8 24.64	QRF- 30%
Response services and Social Intervention	Preparation of Logistics/Require ments of response teams and Deployment									
	Camp Mgt. and Evacuation, NiE, and WASH									
	Conduct Psychosocial counselling and debriefing									

MONITORING & EVALUATION

DISASTER PREVENTION AND MITIGATION M&E									
Expected Result	Baseline	Assumption/ Risk	Objective Verifiable Indicators	Targets	Data Sources	Collection Method	Frequency and Audience of the report	OPR/PPR	Resource Needed
Identified Environmental Critical Areas are planted with appropriate planting materials	On or before 2018 forest cover of Madrid	FLUP approved and included in CDP with corresponding budget allocated	Minimal impact in hazard areas	80 has	DENR M&E report	Comparative forest cover map after every two years	Every two years	MDRRMC & DENR	Maps
Functional and training center cum evacuation center with complete facilities and equipment	Zero	Identified appropriate and strategic area with support from the LGU	Evacuees during emergency are catered in the center	One Training center cum evacuation center	Office of the Municipal Engineering Office & MDRRMO	Physical Survey	Upon completion & bi-annually visit	MDRRMC	Proof of ownership
Farmers, and their farm and livestock are Insured	Zero	Farmer promote the interest of being insured	Famer maximize their capacity to cope calamity	All farmers in Madrid, SDS	DAR records for ARB and MAO for Non ARBs	List of Insured farmers	yearly	DAR, MAO & MDRRMO	Insurance list of Insured farmers Pre & Post harvest facilities their farm & livestock
DRRM Plan approved mainstream in CDP & Updated	No plan formulated	MDRRMC, LCE & SBM supportive	Implemented MDRRMP	MDRRMP 2019-2024	MDRRMO File	Presentation in the council	Yearly	MDRRMO	MDRRMP

DISASTER PREPAREDNESS M&E									
Expected Result	Baseline	Assumption/ Risk	Objective Verifiable Indicators	Targets	Data Sources	Collection Method	Frequency and Audience of the report	OPR/PPR	Resource Needed
High level of community awareness on DRRM and CCA	None	IEC/CEPA are intensified	Community cooperate in all DRRM & CCA activities in Normal and emergency situation	14 barangays	MDRRMO Documentation reports	Consolidated reports	Yearly in normal situation and after emergency situation by LDRRMC and OCD-Caraga	MDRRMO	DANA reports, Simulation activity reports, etc.
Warm or Hot OpCen	Cold OpCen	Equipped with emergency supplies, personal protection equipment, rescue vehicle, upgraded communication, medical supplies and equipment.	Readiness for Emergency Operation Center	One Facility	Physical Structure visible and properly acquired with supporting documents from the LGU	Pictures and visitation	As needed	LDRRMO	Acquisition documents, DED and other supporting documents
Serviceable specific evacuation center	Temporary evacuation centers like school and government properties	Properly needed	Provided specific needs of evacuation center	Three unit evacuation center for specific use like for animal evacuation center	MDRRMO LGU	Physical inventory	Upon completion and need	MDRRMO, Specific office like MAO for animal evacuation center	POW & supporting documents of custodian or management.

ANNEXES

ACRONYMS

CCA	- Climate Change Adaptation
CP	- Contingency Plan
DENR	- Department of Environment and Natural Resources
MGB	- Mines and Geosciences Bureau
DRR	- Disaster Risk Reduction
LDRRMC	- Local Disaster Risk Reduction and Management Council
LDRRMO	- Local Disaster Risk Reduction and Management Office
LDRRMF	- Local Disaster Risk Reduction and Management Fund
LDRRMP	- Local Disaster Risk Reduction and Management Plan
LGU	- Local Government Unit
MAO	- Municipal Agriculture Office
MENRO	- Municipal Environment and Natural Resources Office
MSWDO	- Municipal Social Welfare and Development Office
NGO	- Non Government Organization
PO	- People's Organization
RA	- Republic Act

REFERENCE MATERIALS

The 2020 Annual Budget of LGU – Cantilan

Municipal Budget File

The 10 Year Comprehensive Land - Use Plan of the Municipality of Cantilan

Comprehensive Development Plan of LGU – Cantilan

Mines Geosciences Bureau

DEVOLUTION TRANSITION PLAN

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis [1]	Functions/Services/Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160 (Local Government Code of 1991)	Development, formulation, and execute policies, rules and regulations in all areas of Human Resource Management in accordance with the Civil Service Laws and Rules.	Y	adopt Human Resource Management and Development Information System (HRMDIS) that will provide employees of the LGU with various employee-related information systems and at the same time facilitate the management of personnel data system files, process various types of employees' transactions, manage attendance, process compensations and generate reports.	HRMO	1-HRMO III, 1-HRM Aide I, 1-HRMO II, 1-Clerk II, 3 Job Orders
	Manage, identify problems and perform maintenance to servers, network, desktop, printers, power supply and other network/computer equipment	Y	Upgrade of computers, software, maintenance of the existing units of computers	HRMO	1-HRMO III, 1-Communications & Equipment Optr I, 2- Job Orders
	Usage and adoption of teleconferencing to set-up a virtual classroom. Visual presentation of material (either written, images or video) may accompany an audio recording.	Y	transport, assemble, maintain and repair equipment used in multimedia production. troubleshoots equipment problems, installs a system, and links multiple pieces of hardware together	HRMO	
	Researching new technologies and products, including hardware, software, software components, to improve the efficiency with the information systems operational structure and to serve as the system administrator and resolve hardware, software and networking problems.	Y	Manage the successful conversion of multiple payroll master structure to a single combine payroll master structure. collect network, software, or hardware performance data and analyze data.troubleshoot and provide a sound analysis of the systems and networks.	HRMO	

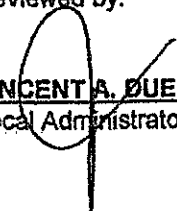
Ensure presentation of persons with disability in local government council and special bodies, Build the capacity of non-government organizations and people's organizations to participate in the implementation of all disability-related laws and policies	Y	Community Organizing/ - Complaints Resolution Policy Formulation and Development (Ordinance and Executive Orders) Networking with NGOs, NGAs and other government offices.	HRMO/CSDO	1-HRMO III, 1-Coop Development Specialist II, 2 Job Orders, 1-Disability Affair Officer designate (JO)
Prompt and efficient delivery of employment facilitation services as well as to provide timely information on labor market and DOLE Programs	Y	Labor Market Information, Referral and Placement Employment Coaching and Career Counseling	HRMO/CSDO/PESO	1-HRMO III, 1-Coop Development Specialist II, 2 Job Orders, 1-PESO designate (JO)
Facilitate the preparation coordination and execution of local economic and investment promotion PPAs of the municipality	N			

Prepared by:


WILLIAM D. ROSIL

Local Human Resource Management Officer

Reviewed by:


VINCENT A. DUEÑAS
 Local Administrator

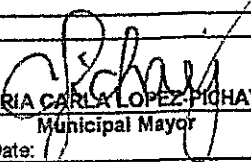
Approved by:


MARIA CARLA LOPEZ-PICHAY
 Municipal Mayor

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

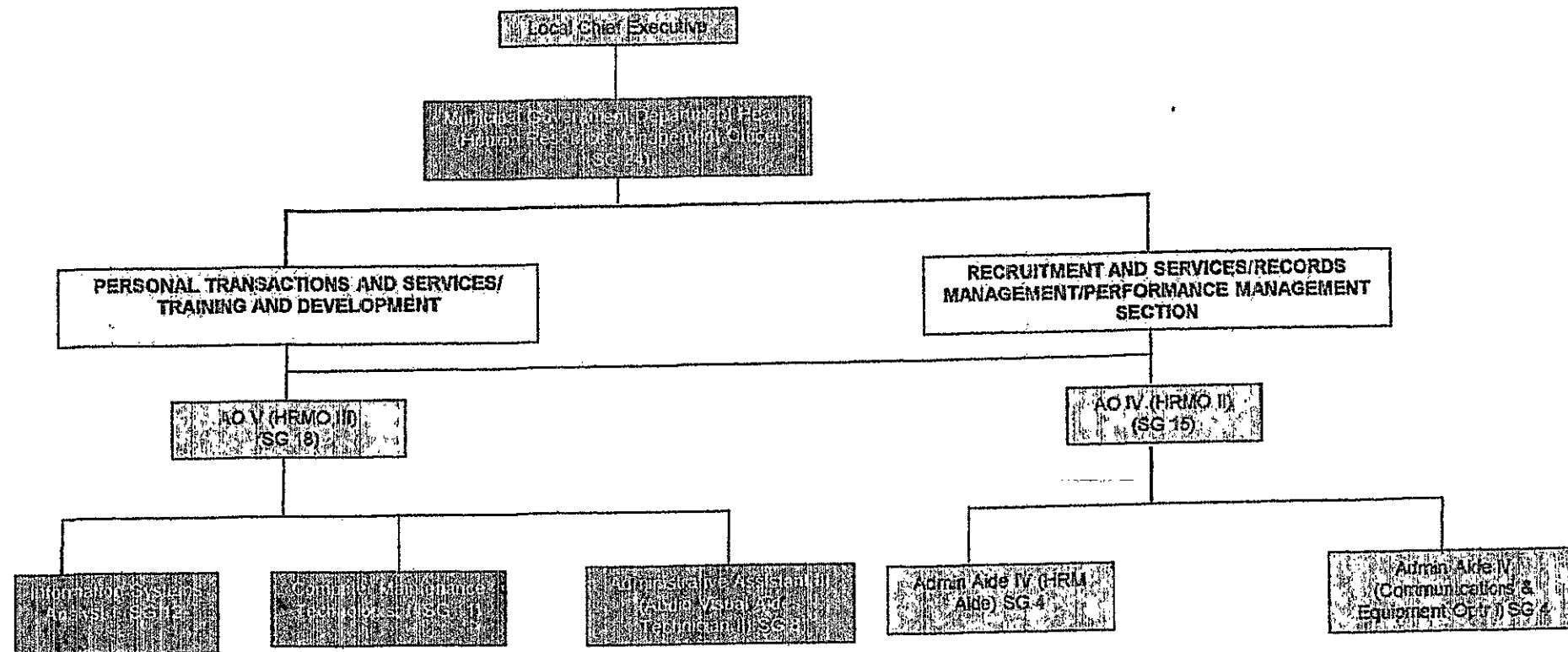
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No resolution and budget appropriations for the proposed position	Creation of SB Resolution for plantilla position	SB resolution for the proposed additional position (Lobby SB for proposal)	Approved SB resolution for the proposed additional position	HRMO	2022-2024					HRMO	SB
Knowledge and Learnings											
Leadership											

Prepared by:	Approved by:
 WILLIAM D. ROSIL Local Human Resource Management Officer	 MARIA CARLA LOPEZ-FICHAY Municipal Mayor
Date:	Date:

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)



Prepared by:

William D. Rosil
WILLIAM D. ROSIL

Local Human Resource Management Officer
Date:

Reviewed by:

Vincent A. Duñas
VINCENT A. DUÑAS
Local Administrator
Date

Approved by:

Maria Carla Lopez-Pichay
MARIA CARLA LOPEZ-PICHAY
Municipal Mayor
Date

**Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)**

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

**LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)**

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]		[3]	[4]	[5]	[6]	[7]	[8]	[9]
1	1	Municipal Mayor	Maria Carla Lopez-Pichay	27/1	1,238,388.00	27/1	1,312,704.00	
2	2	Private Secretary	Vacant	15/1	311,412.00	15/1	357,984.00	
3	3	Admin Aide IV (Clerk II)	Denia S. Cordero	4/8	142,200.00	4/8	161,340.00	
4	4	Admin Aide IV (HRM Aide I)	Luzviminda L. Arreza	4/8	142,200.00	4/8	161,340.00	
5	5	Admin Aide VI (Clerk III)	Vacant	6/1	151,440.00	6/1	172,140.00	
6	6	Admin Officer IV (HRMO II)	Alicia D. Cabugao	15/7	335,280.00	15/8	386,016.00	
7	7	Admin Aide IV (Communications & Equipment Optr I)	Jaime U. Comparativo	4/8	142,200.00	4/8	161,340.00	
8	8	Admin Officer IV (Information Officer II)	Pearl Micah J. Prado	15/1	311,412.00	15/1	357,984.00	
9	9	Coop Development Specialist II	Rutchellie Rose R. Urbiztundo	15/1	311,412.00	15/2	361,848.00	
10	10	Admin Aide I (Utility Worker I)	Ronald Y. Rosil	1/3	114,792.00	1/3	129,828.00	
11	11	Executive Assistant I	Vacant	14/1	283,104.00	14/1	329,676.00	
12	12	Park Maintenance General Foreman	Ruben L. Guillarte	10/1	196,176.00	10/2	228,240.00	
13	13	Senior Tourism Operations Officer	Rey Andrew M. Luarez	18/1	414,492.00	18/1	461,076.00	
14	14	Municipal Administrator	Vincent A. Dueñas	24/1	850,740.00	24/1	901,788.00	
15	15	Administrative Officer IV(HRMO III)	William D. Rosil Jr.	18/1	414,492.00	18/1	461,076.00	
16	16	Engineer III	Joseph S. Iral	19/1	461,748.00	19/1	508,320.00	
17	17	Administrative Assistant III (Motorpool Supervisor II)	Darrel B. Bansag	9/1	183,348.00	9/1	208,104.00	
		Year 2022						

	X	Administrative Officer V (Supply Officer III)	(Propose)			18/1	461,076.00	
	X	Tourism Operations Officer I	(Propose)			11/1	259,476.00	
	X	Tourist Receptionist I	(Propose)			8/1	193,776.00	
	X	Labor and Employment Assistant (PESO)	(Propose)			8/1	193,776.00	
	X	Development Management Officer I (LEIPO)	(Propose)			11/1	259,476.00	
	X	Disability Affairs Officer I	(Propose)			11/1	259,476.00	
	X	Information Systems Analyst I	(Propose)			12/1	331,296.00	
	X	Administrative Assistant III (Audio Visual Aides Technician II)	(Propose)			8/1	193,776.00	
	X	Computer Maintenance Technologist I	(Propose)			11/1	259,476.00	
	X	Municipal Government Department Head I (Human Resource Management Officer)	(Propose)			24/1	901,788.00	

Prepared by:

William D. Rosil
WILLIAM D. ROSIL

Local Human Resource Management Officer

Date:

Reviewed by:

Melodina C. Urbiztondo
MELODINA C. URBIZTONDO

Local Budget Officer

Date

Approved by:

Maria Carla Lopez-Pichay
MARIA CARLA LOPEZ-PICHAY

Municipal Mayor

Date

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring	Data Sources	Responsible Office in the	LGU Monitoring and Evaluation Capacity
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]
Development, formulation, and execute policies, rules and regulations in all areas of Human Resource Management in accordance with the Civil Service Laws and Rules.	adopt Human Resource Management and Development Information System (HRMIS) that will provide employees of the LGU with various employee-related information systems and at the same time facilitate the management of personnel data system files, process various types of employees' transactions, manage attendance, process compensations and generate reports.	Percentage usage/implementation/application of biometric system for attendance and procurement of facial recognition attendance device incorporating all employee details in one system	2023		100%	100%	quarterly	biometric system	LGU personnel profile log/record	Mayors Office/HRMO	additional procurement of biometric system and application of HRIS
Manage, identify problems and perform maintenance to servers, network, desktop, printers, power supply and other network/computer equipment	Upgrade of computers, software, maintenance of the existing units of computers	No. of IT equipments maintained and upgraded	2022	5			semi-annual	inventory, record book		Mayors Office/HRMO	Hiring of Computer Maintenance Technologist I
Usage and adoption of teleconferencing to set-up a virtual classroom. Visual presentation of material (either written, images or video) may accompany an audio recording.	transport, assemble, maintain and repair equipment used in multimedia production, troubleshoots equipment problems, installs a system, and links multiple pieces of hardware together	No. of IT equipment purchased used for multimedia presentation and teleconferencing	2022	2			semi-annual	inventory, record book		Mayors Office/HRMO/GSO	procurement of multimedia equipment and proper recording of these equipments to the the Property Custodian, hiring of Administrative Assistant III (Audio Visual Aides Technician II)
Researching new technologies and products, including hardware, software, software components, to improve the efficiency with the information systems operational structure and to serve as the system administrator and resolve hardware, software and networking problems.	Manage the successful conversion of multiple payroll master structure to a single combine payroll master structure. collect network, software, or hardware performance data and analyze data, troubleshoot and provide a sound analysis of the systems and networks.	No. of training and seminars attended or conducted related to conversion of multiple payroll master structure.	2022	2	2	2	quarterly	attendance, activity design, photo documentation		Mayors Office	Hiring of Information Systems Analyst I
Ensure presentation of persons with disability in local government council and special bodies, Build the capacity of non-government organizations and people's organizations to participate in the implementation of all disability-related laws and policies	Community Organizing/ - Complaints Resolution Policy Formulation and Development (Ordinance and Executive Orders) Networking with NGOs, NGAs and other government offices.	No. of training conducted on improvement and awareness of PWD employees, and establishment of healthcare facilities	2022	2	2	2	quarterly	attendance, activity design, photo documentation	MSWD data	Mayors Office	provision of a desk and an office conducive to cater PWDs and appointing an additional employee

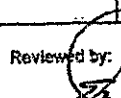
Prompt and efficient delivery of employment facilitation services as well as to provide timely information on labor market and DOLE Programs	Labor Market Information, Referral and Placement Employment Coaching and Career Counseling	No. of client referrals and job vacancies sourcing recorded/conducted both (abroad and local)	2022	15	15	15	semi-annual	record book, resume, referral letter	Internet, social media post	Mayors Office	hiring of a permanent PES Officer and provision of a permanent desk
Facilitate the preparation coordination and execution of local economic and investment promotion PPAs of the municipality	Prepare investment opportunity profiles, including but not limited to Industry profiles, project profiles, and viability/feasibility studies.	No. of prepared LGU plans and feasibility studies conducted related to Local Economic Development	2023		2		annual	inventory	CLUP, CDP	Mayors Office	hiring of a permanent LEIPO officer and provision of a permanent desk

Prepared by:

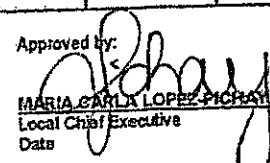

WILLIAM D. ROSIL

Local Human Resource Management Officer
Date

Reviewed by:


EDVIL U. TRILLANES
Chair, Project Monitoring Committee
Date

Approved by:


MARIA CARLA LOPEZ PICHAY
Local Chief Executive
Date

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR
PROVINCES/CITIES/MUNICIPALITIESLOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis	Functions/ Services/ Facilities	Existing (Y/N)	Programs/Projects/Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
RA 7610	SOCIAL WELFARE SERVICES	Y	Community Based Services	MSWD Office	1-MSWDO, 1-SWO II, 2-Day Care Workers, 1- Administrative Aide III
RA 6972- An act establishing a Day Care Center in every barangay, instituting therein a total development and protection of children program appropriating funds therefore and for other purposes, RA 8980 - ECCD Act - the right of children to survival, development and special protection	CHILD AND YOUTH WELFARE PROGRAM	Y	Early Childhood Care Development Service Capability Development on Early Childhood Care & Development curriculum, Attendance to meeting, summit, convention and other activities Augmentation Support through provision of monthly incentive to 21 Day Care Workers in 17 Barangays Children's Universal Month Celebration and Participation at Provincial Children's Month activities Day Care Recognition Program in 21 Day Care Centers		
DILG - Memo Circular 2020214-29b8e107f7, RA 10165 - Foster Care Act of 2012, Article 87 of PD 603 - Children & Youth Welfare Code, RA 8552, RA 8043, RA 10630 - An Act Strengthening the Juvenile Justice System in the Philippine amending for the purpose of RA No. 9344 United Nations Convention on the Rights of the Child United Nations Universal Declaration of Human Rights 1948 United Nations on the Rights of Indigenous Peoples (UNDRIP) Adopted by the GA in NY on September 13, 2007 International Labor Organization Convention Indigenous and Tribal Peoples (NO.169) Adopted in Geneva on June 07, 1989 1987 Constitution, Article XV, Section III Presidential Decree 603 on the Child and Youth Welfare Code of 1974 Presidential Decree 1563 or the Mendicancy Law of 1978 Republic Act 7160 or the 1991 Local Government Code Republic Act 7610 or the Special Protection of Children Against Child Abuse, Exploitation and Discrimination Act Republic Act 8371 or the Indigenous People Rights Act (IPRA) of 1997	COMPREHENSIVE PROGRAM FOR STREET CHILDREN	Y	Local Council for the Protection of Children Initiative * Quarterly meeting conducted * Policies, plans and other activities formulated and implemented * Monitoring on proper implementation of Child & Youth Welfare Program Alternative Parental Care/Child Placement Services * Profiling of interested couple to become Foster Parent * Case Management (Preparation of Social Case Study, Attendance to Court Hearing) * Adoption and Foster Care Forum Protective Services for Youth * Case Mgt. provided to Minor * Guidance and Counselling to CICL with Parents * Referral of CICL to Barangay for reintegration services * Referral to DepED/CHED for Balik Aral Program		

Joint DILG-DSWD Memorandum Circular on the Protocol to Reach out to Street Children in 2012 DSWD Administrative Order No. 7 Series of 2012 or the Guidelines for Local Government Units' Social Welfare and Development Service Delivery System (Amending Administrative Order No. 82 series of 2003, Standards on Social Welfare and Development Service Delivery System in the Local Government Units) DSWD Administrative Order No. 08 series of 2009 or the Standards for Community-Based Services for Street Children DSWD Administrative Order No. 56 series of 2005 or the Guidelines on Sagip Kalinga Project EO 221 Series of 2003			* Referral to Bahay Pag-asa or other youth institution for rehabilitation * Capacity Building and Advocacy Activities (Tie up with TESDA to conduct Capability and Technical Skills Development Training, Provide interest free capital to skilled OSY for livelihood, Brgy. Based Value Formation Session, IEC on Prohibited Drugs and Adolescent Sexuality, IEC and Campaign on Environment Protection and Prevention, Socio-cultural and Physical Development, Orientation on Youth Program and Laws)		
	ASSISTANCE TO INDIVIDUAL IN CRISIS SITUATION	Y	Provision of cash and non-cash assistance to individual in Crisis Management of Crisis Intervention Monitoring Systems (CrIMS) Provision of Psychosocial support/referral services/non-medical financial assistance in Malasakit Centers Assistance to individual/Families in Crisis Situation - Burial - Medical/Payment of Hospital Bills - Transportation - Purchase of Medicines - Food and Non-Food Items - Housing Assistance - Educational Assistance - Assistive Devices - Other Needs	MSWD Office	MSWD Officer, SWO II, Daycare worker, Admin. Aide III
	EMERGENCY WELFARE PROGRAM	Y	Psychosocial Support and Referral Psychosocial intervention given to disaster survivor to minimize deteriorating effect of the disaster on the life and health of the victim Emergency Shelter Assistance cum Cash for Work Limited financial assistance provided to disaster victims whose houses were totally and partially destroyed		
RA 7192 - An Act promoting the Integration of Women as full and equal Partner of Men in Development and Nation Building and for other purposes, RA 9710 - Magna Carta of Women, RA 6949 - An act to declare March 8 of every year as or working special holiday to be known as National Women's Day, RA 9262 - An act defining Violence Against Women and their children, providing for protective measures for victims prescribing Violence against Women and their children act of 2004	WOMEN'S WELFARE PROGRAM	Y	Capability Building and Advocacy Campaign Activities (Skills Training conducted and Interest Free livelihood assistance provided, Leadership Training, In house Skills Training) - Organized and functional pool of Women Leaders - Federate Barangay Women Association Provision of Special Incentive to Women Leaders - Monthly Special Incentive provided - Functional and Responsive women leaders as LGU - Counterpart in implementing Women Welfare Services at Brgy. Level	MSWD Office	MSWD Officer, SWO II, Admin. Aide III

RA 9208 amended by RA 10364, RA 7610, RA 9775	RECOVERY AND REINTEGRATION PROGRAM FOR TRAFFIC PERSON	Y	- Monthly meeting of Brgy. Women Ass'n. and Municipal Federation conducted Women's Month Celebration - Women's month celebration conducted in recognition and due respect to all Women - Participate in the Provincial Level Women's Month activities Empowering Women - Gender Sensitivity Training at Barangay Level - IEC on various Laws concerning Women Women and Children Crisis Center - Temporary Shelter for: - VAWC Victims - Victims of Human Trafficking - Abandoned - Neglected - Youthful Offender - Guidance and Counselling to VAWC Victims Case Management (Conduct Home Visits and collateral information, preparation of social case study report/progress report/recordings and case conferences)	MSWD Office	MSWD Staff designated as Senior Citizens Program Focal Person
RA 7432 - An Act to Maximize the contribution of Senior Citizens Donation Building, Grants, Benefits and Special Privileges and for other purpose, RA 994 - An act Granting Additional Benefits and Privileges to Senior Citizens, further amending RA 7432 as amended	SENIOR CITIZENS WELFARE PROGRAM	Y	Program Operation and Support Services - Augmentation Support to Senior Citizens Leaders through Special Incentives - Capability Building for Service Provider - Identification of Centenarian and Nanogenarian and provision of special incentives - Provision of Love gift to 60 years old and above Senior Citizens - Social Pension for Senior Citizens * Preparation of Waitlist * Semestral Payout Observance of Elderly/Senior Citizens Week Celebration Senior Citizens Day Center - Center fully furnished and ready for DSWD Accreditation	MSWD Office	MSWD Staff designated as PDAO Focal Person
RA 7277/ 9442/AO 59 series of 2003 or the Guidelines on the provision of Auxiliary Social Services, Section 458 Article 3 of RA 7160, Batas Pambansa Blg. 344 - An Act to enhance the mobility of Disabled Person	ASSISTANCE TO PERSONS WITH DISABILITY (PWD)	Y	Provision of Services for PWD * Observance of National Disability Week - Assistance to Physical Restoration - Provision of Auxiliary services to PWD		

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

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WOMEN'S WELFARE PROGRAM	Capability Building and Advocacy Campaign Activities (Skills Training conducted and Interest Free livelihood assistance provided, Leadership Training, In house Skills Training)	2022	MSWDO,HRMO	1 SWO I			Hiring of 1-SWO I			259,992.00	259,992.00	259,992.00
	Capability Training, PIR & Meeting						Capability Training, PIR & Meeting	Capability Training, PIR & Meeting				
RECOVERY AND REINTEGRATION PROGRAM FOR TRAFFIC PERSON	Case Management (Conduct Home Visits and collateral information, preparation of social case study report/progress report/recordings and case conferences)											
SENIOR CITIZENS WELFARE PROGRAM	Program Operation and Support Services	2022-2024	MSWDO,HRMO	1-SWO I			Hiring of 1-SWO I			259,992.00	259,992.00	259,992.00
	Capability Training, PIR & Meeting						Capability Training, PIR & Meeting	Capability Training, PIR & Meeting				
ASSISTANCE TO PERSONS WITH DISABILITY (PWD)	Senior Citizens Day Center						Grants (SocPen, Centenarian for SC)	Grants (SocPen, Centenarian for SC)	Grants (SocPen, Centenarian for SC)	12,554,000.00	12,554,000.00	12,554,000.00
	Profiling/Updating of PWD data per barangay											
	Capability Building and Advocacy Campaign Activities											
	Provision of Services for PWD											
FAMILY AND COMMUNITY WELFARE	Parent Effectiveness Service	2022	MSWDO,HRMO	1 SWO I	1 PDO I		Hiring of 1-SWO I			259,992.00	259,992.00	259,992.00
SUSTAINABLE LIVELIHOOD PROGRAM (SLP)	Marriage Counselling						Capability Training, PIR & Meeting	Hiring of 1-PDO I	Capability Training, PIR & Meeting	Capability Training, PIR & Meeting	259,992.00	259,992.00
	Social Services for Solo Parent											
	Social Preparation for People's Participation											
	Livelihood Skills Training for FHONA, Women and PWD											
	Basic Business Management Seminar											
	Provision of Interest-Free Capital											
	Monitoring and Evaluation											

SUPPLEMENTAL FEEDING PROGRAM	Provision of Hot Meals	2022	MSWDO,HRMO	1 SWO I			Hiring of 1-SWO I				1,323,000.00	1,323,000.00	1,323,000.00				
	Milk Supplementation												259,992.00	259,992.00	259,992.00		
	Establishment of a referral system for undernourished children beneficiary who needs further medical attention to RHUs																
	Establish/improve and maintain wash facilities in CDCs to ensure proper hand washing and tooth brushing are practices by children						Capability Training, PIR & Meeting				Capability Training, PIR & Meeting	Capability Training, PIR & Meeting					
	Analysis of data results from LGU height and weight assessment																
	Capacity building of service provider																
	Conduct of parent effectiveness service																
	Develop cycle menu																
Support to 120 feeding days activities in the Day Care Center																	
NUTRITION PROGRAM AND POPULATION PROGRAM	Inter-Sectoral Coordination for Nutrition	2022	MSWDO,HRMO	1 SWO I			Hiring of 1-SWO I				259,992.00	259,992.00	259,992.00				
	Nutrition Promotion/Advocacy and Information, Education Communication			1 Admin. Aide III			Hiring of 1-Admin. Aide III				Capability Training, PIR & Meeting	Capability Training, PIR & Meeting	Capability Training, PIR & Meeting	144,072.00	144,072.00	144,072.00	
	Operation Timbang and Growth Monitoring																
	LGU Innovative Program on Nutrition																
KALAHI-CIDSS COMMUNITY-DRIVEN DEVELOPMENT (CDD) PROGRAM (KC-NCDDP-AF/KC-PAMANA IP-CDD/KC-KKB (BP2P)/KC-KSB)	CENTER-BASED SERVICES	2022	MSWDO,HRMO	1 SWO II			Hiring of 1-SWO II				357,984.00	357,984.00	357,984.00				
				2 SWO I											519,984.00	519,984.00	519,984.00
				2 Admin. Aide III											288,144.00	288,144.00	288,144.00

ADMINISTRATIVE SERVICES

1 AO I			Hiring of 1-AO I			226,344.00	226,344.00	226,344.00
2 Admin. Ass't. II			Hiring of 2-Admin. Ass't. II			387,552.00	387,552.00	387,552.00
1 Admin. Aide III			Hiring of 1-Admin. Aide III			144,072.00	144,072.00	144,072.00
			Capability Training, PIR & Meeting	Capability Training, PIR & Meeting	Capability Training, PIR & Meeting			

Prepared by:

D. U. PASCO

Municipal Social Welfare & Development Officer
Date

Reviewed by:

VINCENT A. DUENAS

Local Administrator
Date

Approved by:

MARIA CARLA LOPEZ-PICHAY

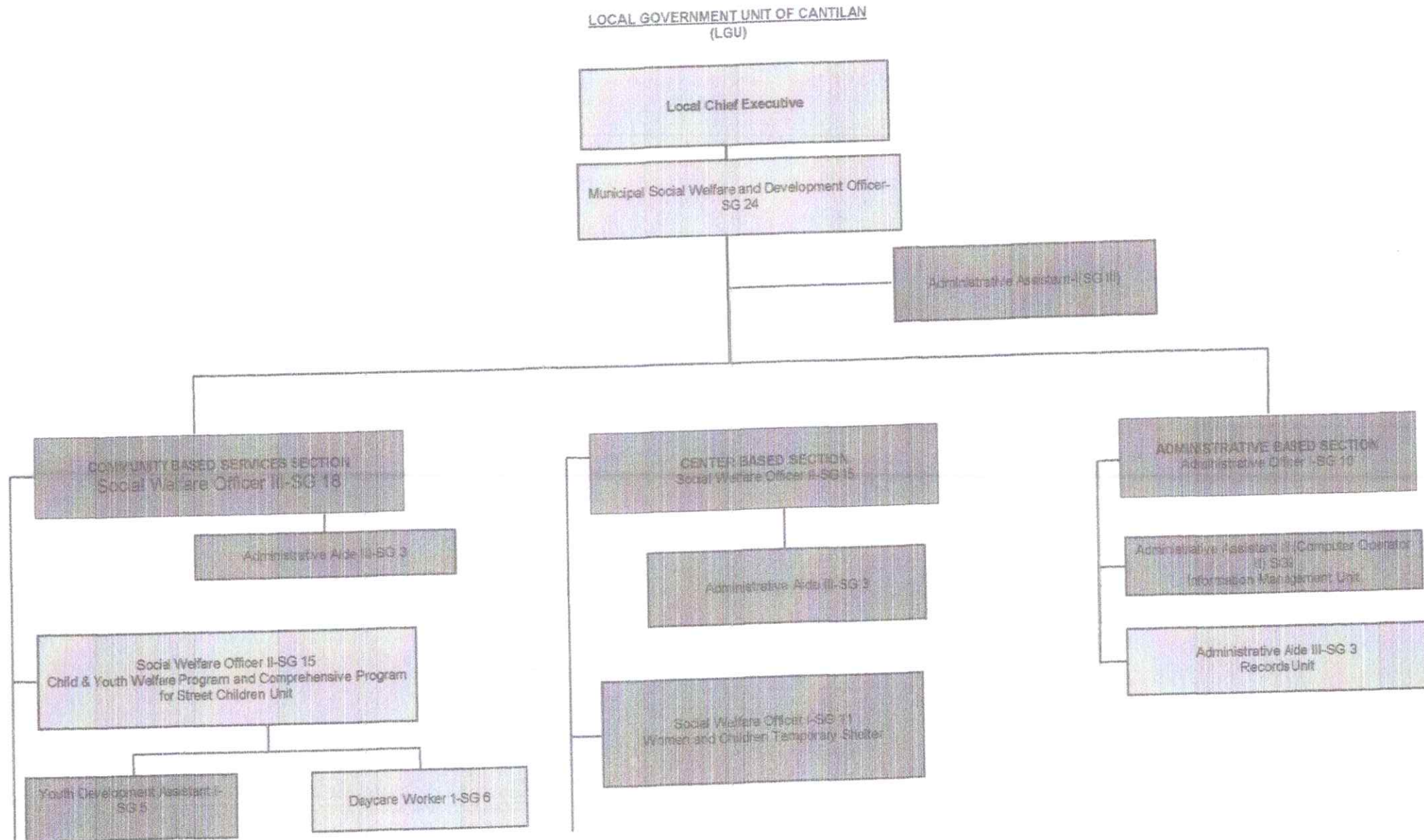
Local Chief Executive
Date

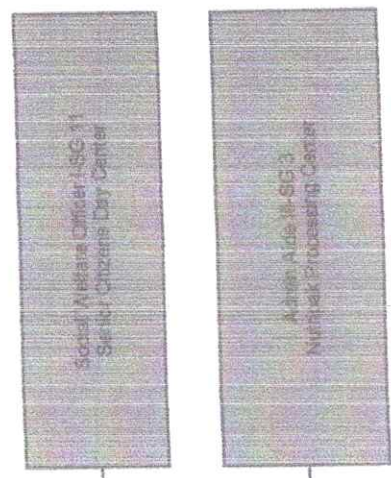
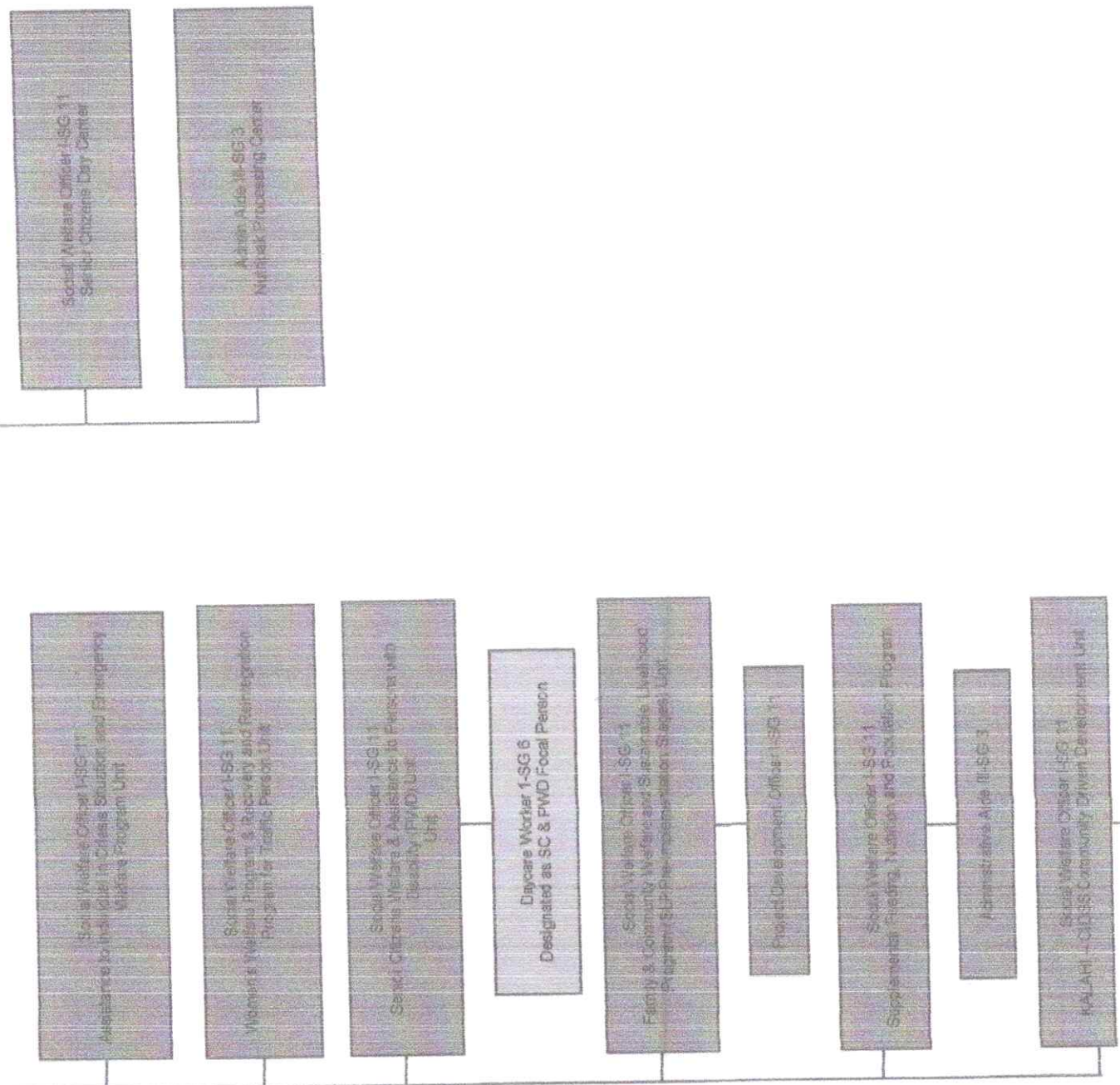
CAPACITY DEVELOPMENT AGENDA
LOCAL GOVERNMENT UNIT OF CANTILAN
 (LGU)

Performance Area/ Governance Section	Social Sector/Municipal Social Welfare and Development Office	Desired State
	Current State	
	1. Lack of staff complementation to implement welfare program and services 2. Non-functional center based facility 3. Lack of staff to focus on Administrative matters re: information management, property and supply management and Records keeping/filing 4. Women and Children Center is utilized as office by 4Ps, SLP and KALAHI-CIDSS 5. Portion/Part of the Senior Citizens Day Center is being utilized by OSCA as her office and use for other activities 6. MSWD Staff are handling Social Welfare Program and their course is irrelevant to their delegated workload 7. Enhance of competency on Property and Supply Mgt., Record Mgt. and other documents 8. Lack of Mgt. System installation 9. Revision of SFP anthropometric data collection thru system 10. Lack of Manual Operation 11. Need of Advanced Computer Literacy 12. Need to enhance knowledge/learnings on applicable laws for the implementation of Social Welfare Program and Services 13. Enhancement of knowledge on Standard Operating Procedure of the devolved functions, program and services 14. Need of Technical Writing Skills to all Staff 15. Enhancement of knowledge on Monitoring and Evaluation Tool implementation 16. No Service Delivery Assessment	Goals: Provide Social Protection and promote the rights and welfare of the poor vulnerable and the disadvantage individual, family and the community to enhance poverty alleviation and empowerment. Objectives: 1. Formulate measures, develop plans and strategies for the approval of the sanggunian and provide technical assistance and support to the local chief executive in carrying out measures to ensure the delivery of basic services and adequate facilities in connection with social welfare and development services programs and activities. 2. Identify the basic needs of the needy, the disadvantage and the impoverished and develop and implement appropriate measures to alleviate their problems and improve their living conditions. 3. Provide relief and appropriate crisis intervention for victims of abuse and exploitations and recommend appropriate measures to deter further abuse and exploitations. 4. Facilitate the implementation of welfare programs for the disabled, elderly and victims of drugs addiction, the rehabilitation of prisoners, the prevention of juvenile delinquency and such other activities which would eliminate or minimize the ill-effects of poverty. 5. Be in the frontline of service delivery, particularly during relief and assistance activities in the aftermath of man-made and natural disaster and natural calamities. 6. Coordinate the service facilities required from such department, governmental and non-governmental agencies for an integrated social welfare package to constituents on the basis of their needs. 7. Advocate for policies and measures addressing social welfare, gender development, nutrition and population program concern. 8. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure:										
Lack of staff complementation to implement welfare program and services	Every program and services handled by highly technical personnel to achieve the satisfactory result	Hiring of additional regular staff to handle every program in every unit and section	No. of Personnel per section & unit hired and appointed	12 Personnel hired and appointed	2022-2024	461,076.00	461,076.00	461,076.00		HR, MO and SB
				1 SWO III		1,299,960.00	1,299,960.00	1,559,952.00		
				7 SWO I		162,276.00	162,276.00	162,276.00		
				1 YDA I		259,992.00	259,992.00	259,992.00		
				1 PDO I		576,288.00	288,144.00	432,216.00		
				2 Admin. Aide III						
Non-functional center based facility	Women and Children Center, Senior Citizens Day Center and Nutripak Processing Center	Hiring of staff to manage the centers	No. of personnel hired and appointed as Center Head	5 Personnel hired and appointed	2022-2024	357,984.00	357,984.00	357,984.00		HR, MO and SB
				1 SWO II		519,984.00	519,984.00	519,984.00		
				2 SWO I		288,144.00	288,144.00	288,144.00		
				2 Admin. Aide III						
Lack of staff to focus on Administrative matters re: information management, property and supply management and Records keeping/filing	Information system properly manage, office property and supply properly manage, records properly filed	Establishment of Administrative Service Section at MSWD Office	Hire skilled staff	4 Personnel hired and appointed	2022	564,192.00	564,192.00	564,192.00	MSWD	HR, MO and SB
				1 Admin. Officer I						
				2 Admin. Ass't. II						
				1 Admin. Aide III						
Women and Children Center is utilized as office by 4Ps, SLP and KALAHICIDSS	Second floor of MSWD Building constructed to establish convergence office	Establishment of 2nd floor in MSWD one storey building	2nd floor of MSWD Building constructed	MSWD Facility	2022	1,500,000.00	500,000.00		MSWD	MEO
Portion/Part of the Senior Citizens Day Center is being utilized by OSCA as her office and use for other activities	OSCA and Senior Citizens Day Center operated separately to avoid hampering each function	Establishment of separate OSCA Office	OSCA Office established	Mayor's Office/OSCA Facility	2022				Mayor's Office/ OSCA	MEO
Competencies:										
MSWD Staff are handling Social Welfare Program and their course is irrelevant to their delegated workload	All MSWDO Personnel are regular, trained and competent enough to handle assigned responsibilities especially on Social Welfare Program	Hire personnel whose profession are relevant to their assigned job or have trainings & experience on the assigned task	MSWDO Staff are competent enough to handle their office responsibilities due to relevance of their profession if not they have sufficient experience to handle services	MSWD Personnel	2022-2024	200,000.00	100,000.00	100,000.00	MSWD	HR & MO
Enhance of competency on Property and Supply Mgt., Record Mgt. and other documents	Systematic and organized records filing, property and supply properly manage	Train one staff to focus on record, documents and supply management	Proper Records & other documents properly establish	MSWD Staff	2022-2024	50,000.00		25,000.00	MSWD	
Management Systems										
Lack of Mgt. System installation	Mgt. System on:	Assign and train staff to	All identified system	MSWD Facility	2022-2024	50,000.00			MSWD	DSWD

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE







Prepared by:

B.U. PASCO
MSWDO
Date

Reviewed by:

VINCENT A. DUEÑAS
Local Administrator
Date

Approved by:

MARIA CARLA LOPEZ-RICHAY
Local Chief Executive
Date

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

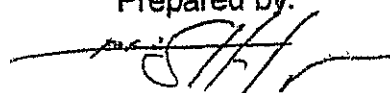
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1	1	Mun. Government Department Head 1 Municipal Social Welfare and Development Officer	D U. Pasco	24/8	952,836.00	24/8	1,010,004.00	
5	2	Social Welfare Officer II	Kenneth B. Yparraguirre	15/1	311,412.00	15/2	361,848.00	
2	3	Day Care Worker 1	Vacant	6/1	151,440.00	6/1	172,140.00	
3	4	Day Care Worker 1	Melinda C. Millan	6/4	154,956.00	6/5	177,504.00	
4	5	Administrative Aide III (Clerk I)	Anna Maria G. Duero	3/4	130,116.00	3/5	148,560.00	
		Year 2022						
	X	Social Welfare Officer III	(for propose)			18/1	461,076.00	
	X	Social Welfare Officer II	(for propose)			15/1	357,984.00	

	X	Social Welfare Officer I	(for propose)			11/1	259,992.00	
	X	Social Welfare Officer I	(for propose)			11/1	259,992.00	
	X	Social Welfare Officer I	(for propose)			11/1	259,992.00	
	X	Social Welfare Officer I	(for propose)			11/1	259,992.00	
	X	Social Welfare Officer I	(for propose)			11/1	259,992.00	
	X	Social Welfare Officer I	(for propose)			11/1	259,992.00	
	X	Social Welfare Officer I	(for propose)			11/1	259,992.00	
	X	Social Welfare Officer I	(for propose)			11/1	259,992.00	
	X	Youth Development Assistant I	(for propose)			5/1	162,276.00	
	X	Administrative Officer I	(for propose)			10/1	226,344.00	
	X	Admin. Assistant III	(for propose)			9/1	208,104.00	
	X	Admin. Assistant II	(for propose)			8/1	193,776.00	
	X	Administrative Aide III	(for propose)			3/1	144,072.00	
	X	Administrative Aide III	(for propose)			3/1	144,072.00	
	X	Administrative Aide III	(for propose)			3/1	144,072.00	
	X	Administrative Aide III	(for propose)			3/1	144,072.00	
		Year 2023						
	X	Project Development Officer I	(for propose)			11/1	259,984.00	

		Year 2024						
	X	Administrative Aide III	(for propose)			3/1	144,072.00	
	X	Social Welfare Officer I	(for propose)			11/1	259,992.00	

Prepared by:

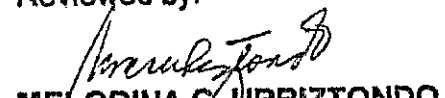


D. U. PASCO

MSWDO

Date:

Reviewed by:



MELODINA C. URBIZTONDO
Local Budget Officer
Date

Approved by:



MARIA CARLA LOPEZ-PICHAY
Municipal Mayor
Date

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/ Facilities	Programs/Projects/Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				2022	2023	2024					
SOCIAL WELFARE SERVICES	Community Based Services										
CHILD AND YOUTH WELFARE PROGRAM	Early Childhood Care Development Service										
	Capability Development on Early Childhood Care & Development curriculum, Attendance to meeting, summit, convention and other activities	No. of training conducted, meeting, summit, convention & other activities attended	2019	4	4	4	Once a quarter	*Accomplished Session Plan *Minutes *Attendance	Program recipient	MSWDO	
	Augmentation Support through provision of monthly incentive to 21 Day Care Workers in 17 Barangays	No. of DCW availed of special incentive	2019	12	12	12	Monthly	Payroll & attendance	Program recipient	MSWDO	
	Pre-assessment and Regional Accreditation of 21 Day Care Centers and Day Care Workers	No. of DCC and DCW passed		21			Once a quarter	Accreditation tool	Brgy. MSWD	MSWDO	
	Federate Barangay Day Care Parents Association	Brgy. Day Care Parents Ass'n. Federated	2019	21	21	21	quarterly	*List of Officers *Minutes of Meeting *Project Proposal *Attendance	MSWD DCW	MSWDO	
	Children's Universal Month Celebration and Participation at Provincial Children's Month activities	No. of activities conducted and No. of participants attended	2019	1	1	1	Once a year				
	Day Care Recognition Program in 21 Day Care Centers	No. of DCC Conducted Recognition activity	2019	21	21	21	Once a year	* Masterlist of pre-schoolers * Certificate of Recognition	DCW	MSWDO	
COMPREHENSIVE PROGRAM FOR STREET CHILDREN	Local Council for the Protection of Children Initiative										
	* Quarterly meeting conducted	No. of meeting conducted	2018	1	1	1	quarterly	Executive Order creating the council			
	* Policies, plans and other activities formulated and implemented * Monitoring on proper implementation of Child & Youth Welfare Program	Policies and Plan formulated						* Minutes Attendance			

Alternative Parental Care/Child Placement Services * Profiling of interested couple to become Foster Parent * Case Management (Preparation of Social Case Study, Attendance to Court Hearing) * Adoption and Foster Care Forum	No. of Foster Parent identified No. of Case Study prepared No. of Forum conducted & No. of participants	1	1	1	Quarterly Once a year	Intake Sheet Progress Report *Attendance *List of interested couples	* Letter from Court *Program recipient	
Protective Services for Youth * Case Mgt. provided to Minor * Guidance and Counseling to CICL with Parents * Referral of CICL to Barangay for reintegration services * Referral to DepED/CHED for Balik Aral Program * Referral to Bahay Pag-asa or other youth institution for rehabilitation * Capacity Building and Advocacy Activities (Tie up with TESDA to conduct Capability and Technical Skills Development Training, Provide interest free capital to skilled OSY for livelihood, Brgy. Based Value Formation Session, IEC on Prohibited Drugs and Adolescent Sexuality, IEC and Campaign on Environment Protection and Prevention, Socio-cultural and Physical Development, Orientation on Youth Program and Laws)	No. of Minor with Parents attended the Session No. of CICL referred to Brgy to undergo diversion activities No. of CICL referred to Balik Aral Program No. of CICL referred to Bahay Pag-asa No. of skills training and BBMT conducted/No. of skilled OSY availed of financial assistance	Jan to Dec 2022 Jan to Dec 2022	1 2	1 2	as the need arises	General Intake Sheet Monitoring Report/Progress Report	Referral from PNP & Brgy	
E. Unlad Kabataan Program * Profiling of Out of School Youth * Organization of Out of School Youth and Federate at Municipal Level Social Preparation Stage Organization and strengthening of task forces and parent leaders Rapid appraisal/profiling of beneficiaries Mobilization and deployment of street facilitators Reach out operation	No. of Identified OSY No. of Brgy. OSY organized	Jan to Dec 2022 Jan to Dec 2022	8 6	9 6	Once a quarter quarterly	Gen. Intake Sheet Masterlist of OSY	Program recipient	MSWD

	Operationalization of activity centers Case management of beneficiaries											
ASSISTANCE TO INDIVIDUAL IN CRISIS SITUATION	Provision of cash and non-cash assistance to individual in Crisis Management of Crisis Intervention Monitoring Systems (CrIMS)											
	Provision of Psychosocial support/referral services/non-medical financial assistance in Malasakit Centers Assistance to individual/Families in Crisis Situation - Burial - Medical/Payment of Hospital Bills - Transportation - Purchase of Medicines - Food and Non-Food Items - Housing Assistance - Educational Assistance - Assistive Devices - Other Needs	No. of Individual/families assisted/provided needed assistance	2019	1,500	1,500	1,500		* Gen. Intake Sheet *Referral Letter * Medical Certificate *Hospital Bills *Funeral Billing	Program recipient	MSWD		
	Psychosocial Support and Referral											
EMERGENCY WELFARE PROGRAM	Psychosocial intervention given to disaster survivor to minimize deteriorating effect of the disaster on the life and health of the victim	No. of walk in client counselled and referred	2019						Gen. Intake Sheet		MSWD	
	Emergency Shelter Assistance cum Cash for Work											
	Limited financial assistance provided to disaster victims whose houses were totally and partially destroyed	No. of families assessed/validated and provided assistance	2019	50	50	50		* DAFAC *Incident report *Masterlist of affected families	Brgy LDRRMO	MSWD		
WOMEN'S WELFARE PROGRAM	Capability Building and Advocacy Campaign Activities (Skills Training conducted and Interest Free livelihood assistance provided, Leadership Training, In house Skills Training) - Organized and functional pool of Women Leaders - Federate Barangay Women Association	No. of skills training conducted and participants attended	2019	12	12	12		*Activity Proposal *Attendance Sheet *Photo for Documentation *Minutes of meeting *Attendance Sheet	Program recipient	MSWD		
	Provision of Special Incentive to Women Leaders - Monthly Special Incentive provided	No. of women leaders availed of special	Jan to Dec 2022	38	38	38	Monthly	* Payroll				

**ASSISTANCE TO PERSONS
WITH DISABILITY (PWD)**

- Augmentation Support to Senior Citizens Leaders through Special Incentives - Capability Building for Service Provider - Identification of Centenarian and Nanogenarian and provision of special incentives - Provision of Love gift to 60 years old and above Senior Citizens - Social Pension for Senior Citizens * Preparation of Waitlist * Semestral Payout	No. of SC Leaders availed of Special Incentive monthly	Jan to Dec 2022	17	17	17	Monthly	*Attendance Sheet *Payroll	MSWD MTO	MSWD	
	No. of SC Leaders attended the training	Jan to Dec 2022	1	1	1	as the need arises	Application Form & other supporting documents	Program recipient	MSWD	
	No. of Centenarian & Nanogenarian availed of Special Incentive	2019	10	10	10		Photo for Documentation	MSWD	MSWD	
	No. of SC received love gift					Semi-Annual	*DSWD Payroll *Reports submitted			
	No. of SC submitted on SocPen Waitlist for validation	2019	2,009	3,000	3,500					
			2	2	2					
	No. of SC Ass'n. participate in the celebration	2019	1	1	1		*Activity Proposal *Attendance *Photo for Documentation	MFSC Ass'n. & MSWD	MSWD	
	Senior Citizens Day Center fully furnished and ready for DSWD Accreditation	2019	1	1	1	Monthly	GSC & MEO	MFSCA MSWD	MSWD	
	- Provision of furniture, fixtures and other recreational equipment									
	- CR completed and hand rail properly installed									
- SC Day Center fully functional - Profiling/Updating of PWD data per barangay - Organization of PWD at Brgy. Level facilitated - PWD Association Federated at Municipal Level - Capability Building and Advocacy Campaign Activities - Leadership Training - Disability Sensitivity Training - Policies, program and plans formulated - Observance of National Disability Week - Provision of Services for PWD * Observance of National Disability Week	Senior Citizens Day Center fully furnished and functional									
	No. of PWD identified and organized at Brgy. Level		8	9		Quarterly	* Masterlist of PWD * Minutes *Photo for Documentation	PDAO Brgy. Data	MSWD	
	No. of PWD identified and organized at Brgy. Level		1	1	1	Quarterly	* Activity Proposal * Attendance * Photo for Documentation		MSWD	
- Observance of National Disability Week - Provision of Services for PWD * Observance of National Disability Week										
	No. of activity conducted for the celebration	2019	1	1	1		* Activity Proposal * Attendance * Photo for Documentation	Project Recipient	MSWD	

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	Organization Building											
	Project Proposal Preparation											
	Project Proposal Review and Approval (P/MPPRA)											
	Provision of MD/EP Tracks											
	Supervision of the Project Implementation											
	Provision of Technical Assistance											
	Facilitate Linkages with Partners											
	Administration of Monitoring, Assessment Tools and Final Assessment Report											
	Referral Management Process											
	Grievance Management Process											
	M&E System (OBS, OMAS)							* Project Proposal * Attendance Sheet * Photo for Documentation	Program Recipient	MSWD		
	Livelihood Skills Training for FHONA, Women and PWD	No. of trainee availed interest-free for capital assistance	2019									
	Basic Business Management Seminar	No. of livelihood training conducted		12	12	12	Monthly					
	Provision of Interest-Free Capital			12	12	12	Monthly					
	Monitoring and Evaluation	No. of project monitored		4	4	4	Quarterly					
SUPPLEMENTAL FEEDING	Provision of Hot Meals	No. of client served	2019					* Project Proposal * Attendance Sheet * Photo for Documentation	Program Recipient	MSWD		
	Milk Supplementation	No. of client served										
	Establishment of a referral system for undernourished children beneficiary who needs further medical attention to RHUs	No. of referral system established	2019	1	1	1		* Referral Letter * List of client referred	Program Recipient	MSWD		
	Establish/improve and maintain wash facilities in CDCs to ensure proper hand washing and tooth brushing are practices by children	No. of wash facilities established	2019	21	21	21	Monthly		Program Recipient	MSWD Brgy.		
	Analysis of data results from LGU height and weight assessment	No. of pre-schoolers weight & height monitored	2019	21	21	21	Monthly	* OPT of pre-schoolers				
	Capacity building of service provider	No. of Training conducted										
	Develop cycle menu	No. of cycle menu prepared	2019	21	21	21	Monthly	Prepared Cycle Menu	DCW Parents	MSWD		

	Support to 120 feeding days activities in the Day Care Center	120 feeding days completed		730	730	730	Once a year	* Liquidation Report * Cycle Menu * Masterlist of Day Care pre-schoolers enrolled	DCW	BNS	MSWDO	
NUTRITION PROGRAM	Inter-Sectoral Coordination for Nutrition											
POPULATION PROGRAM	- Organize Municipal Nutrition Committee - Planning and Policy making and meetings	LCPC functional and policy and plan formulated No of minutes of meeting	Jan to Dec 2022	1			once a year	* Minutes * Attendance * Action Plan * Executive Order	MNC Members		MSWD/ Nutrition Office	
	Nutrition Promotion/Advocacy and Information, Education Communication											
	- Mothers/Parents session on Nutrition or PABASA sa Barangay	No. of Nutrition advocacy conducted	once a quarter	2	2	2	Quarterly	* Minutes of Activity * Attendance * Photo for Documentation	BNS DCW		MSWD/ Nutrition Unit	
	- Nutrition Month Celebration and Participated at Provincial Nutrition Month activity	No. of school & other agencies participate in Nutrition Month Celebration		1	1	1						
	- Breastfeeding campaign	No. of Parents/Mothers attended		1	1	1						
	Operation Timbang and Growth Monitoring											
	- General OPT once a year	No. of pre-schoolers weight and height monitored	Jan to March	1	1	1	Quarterly	OPT Plus result	BNS			
	- Monitoring of Nutritional Status of Undernourished Children	No. of malnourished children re-weighed	April to Dec	12	12	12						
	Procurement of Weighing Scale and Height Board											
	- Provision of adequate weighing scale and height board	No of Barangay & BNS provided	Jan 2022	17			Quarterly	Memorandum Receipt	GSO		MSWD/ Nutrition Unit	
	LGU Innovative Program on Nutrition											
	(Zero Malnutrition Goal by 2022) - Maintenance of Nutripak processing center and provision of tools and equipment	Nutripak Processing Center Operation with complete equipment and tools	Jan to Dec 2022	1			whole year	Memorandum Receipt	Program recipient		MSWD/ Nutrition Unit	

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CENTER-BASED SERVICES	Conduct Project Development Workshop to Community Volunteers										
	Preparation of Subproject Proposal and other Safeguard Instruments Requirements	No. of Project Development Proposal prepared									
	Provision of Community Grants	No. of Community Grant provided									
	COMMUNITY-MANAGED IMPLEMENTATION AND CBO FORMATION										
	Implementation of Environmental and Social Safeguards Instrument during subproject implementation	No. of IESSI implemented									
	COMMUNITY BASED-MONITORING										
	Monitoring & Evaluation Activities	No. of M & E conducted									
	Management of the Project Information Management System	No. of PIMS managed									
	Information System property manage	No. of IS installed	2019	1	1	1	Monthly		Technical Staff	MSWD	
	Inventory of office property and supply regularly conducted	Updated list of inventory of office property and supply		1	1	1		*Memorandum Receipt *Procurement of supply *Index card			
	Records properly file	Easy access to records		1	1	1					

Prepared by:

O. U. PASCO

Municipal Social Welfare & Development Officer

Date

Reviewed by:

EDVIL U. TRILLANES

Chair, Project Monitoring Committee

Date

Approved by:

MARIA CARLA LOPEZ-PICHAY

Local Chief Executive

Date

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

(LGU)

Legal Basis [1]	Functions/Services / Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 11223; Poverty Incidence: PSA Provinces (2018 1st Sem), Cities & Municipalities (2015)	HEALTH FACILITIES ENHANCEMENT PROGRAM	N	Procurement of health infrastructure, equipment, and medical transport	Municipal Health Office	SvHPO-1, ISA II-1, Administrative Officer III-1, Administrative VI-1, Data Encoder-1, Administrative Aide III-2
R.A. 112233 (Mandatory Reporting of Notifiable Diseases and Health Events of Public Health Concern Act)	Epidemiology and Surveillance	N	Hiring of Disease Surveillance Officers (DSOs)	Municipal Health Office	MESU Head, Administrative Assistant III, Senior Health Program Officer (Surveillance Coordinator), Health Program Officer II (ESRD Surveillance Officer, Program DSO, COVID-19 DSO, HIV/STI/Viral Hepatitis DSO), Statistician III (FHSIS Coordinator), Health Program Officer I (Program DSO), Data Controller I, Data Encoder I

RA 7160 SEC. 16-17; RA 112233; Mandanas Gracia Case Ruling	Human Resource for Health (HRH) Deployment	N	Hiring and recruitment of specific cadres (nurses and midwives)	Municipal Health Office	Medical Officer VI-2, Sanitation Inspector IV-1, Laboratory Aide II, AO II-1, Administrative Aide VI, Aide III-1, Aide III (Driver)- 3, Aide III (Utility)- 3, Nurse I- 2, Midwife III- 5, Midwife II- 3, BHW/BH Aide-2,
RA 7160 SEC. 16-17; RA 112233; Mandanas Gracia Case Ruling	PUBLIC HEALTH COMMODITIES	N	Procurement, Warehousing, Storage & Distribution to Target Recipients	Municipal Health Office	same with HEALTH FACILITIES ENHANCEMENT PROGRAM

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Reviewed by:

VINCENT A. DUEÑAS
Municipal Administrator

Approved by:

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Provinces/Cities/Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

Local Government Unit of Cantilan
(LGU)

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
HEALTH FACILITIES ENHANCEMENT PROGRAM	Funding and procurement of health infrastructure, equipment, and medical transport											
	a. Completion of new MHO building	2022	MHO, MPDC, MEO	SvHPO, AO III, Aaide VI, AO III (Supply Officer II)			Orientation/traini ng on Procurement Processes			3,500,000.00		
	b. Procurement of complete equipments, furnitures and medical supplies of new RHU building	2022	MHO, MPDC, MEO	SvHPO, AO III, Aaide VI, AO III (Supply Officer II)			Orientation/traini ng on Procurement Processes			2,000,000.00		
	c. Procurement of complete equipments and medical supplies of Parang Birthing Facility	2022	MHO, MPDC, MEO	SvHPO, AO III, Aaide VI, AO III (Supply Officer II)			Orientation/traini ng on Procurement Processes			500,000.00		
	d. Completion of LGU hospital	2022	MHO, MPDC, MEO	SvHPO, AO III, Aaide VI, AO III (Supply Officer II)			Orientation/traini ng on Procurement Processes			50,000,000.00		
	e. Renovation/ Conversion of old RHU building to Pharmacy, Stock Room, Dental Room, Nutrition Office and other offices	2022	MHO, MPDC, MEO	SvHPO, AO III, Aaide VI, AO III (Supply Officer II)			Orientation/traini ng on Procurement Processes			1,000,000.00		
	f. Procurement of generator set for new MHO building	2022	MHO, MPDC, MEO	SvHPO, AO III, Aaide VI, AO III (Supply Officer II)			Orientation/traini ng on Procurement Processes			500,000.00		
	g. Procurement of 4 units motorcycles (2 units for Sanitation Insp. Fieldwork, 1 for barangay iobo and 1 for barangay cabangahan	2022	MHO, MPDC, MEO	SvHPO, AO III, Aaide VI, AO III (Supply Officer II)			Orientation/traini ng on Procurement Processes			280,000.00		

	h. Procurement of 4 type 1 ambulance and service vehicle for 4 clusters	2022-2023	MHO, MPDC, MEO	SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes			3,400,000.00	3,400,000.00	
	i. Procurement of sea ambulance	2023	MHO, MPDC, MEO		SvHPO, AO III, Aide VI, AO III (Supply Officer II)		Orientation/training on Procurement Processes				2,500,000.00	
	j. Procurement of service vehicle	2023	MHO, MPDC, MEO		SvHPO, AO III, Aide VI, AO III (Supply Officer II)		Orientation/training on Procurement Processes				1,500,000.00	
	k. Construction of Water Analysis Laboratory	2022	MHO, MPDC, MEO	SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes			1,000,000.00		
	l. Procurement of complete equipments for Water Analysis Laboratory	2022	MHO, MPDC, MEO	SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes			1,000,000.00		
	m. Construction of Barangay Health Stations at Barangay Magasang, Pag-antayan, Tigabong, Tapi, Bugsukan, Cabas-an and Buntalid	2024	MHO, MPDC, MEO	SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes			3,500,000.00	5,250,000.00	5,250,000.00
	n. Procurement of complete equipments and medical supplies of BHS at Barangay Magasang, Pag-antayan, Tigabong, Tapi, Bugsukan, Cabas-an and Buntalid	2024	MHO, MPDC, MEO	SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes			1,000,000.00	1,500,000.00	1,500,000.00
	o. Establishment of Electronic Consultation & Health Services and Philhealth Claims including procurement of laptops, printers, WIFI and DOST tele	2022	MHO, HRMO	SvHPO, AO III, Aide VI, AO III (Supply Officer II)			ICLINICSYS training, ECLAIMS training			700,000.00		
Epidemiology and Surveillance	Establishment of Municipal Epidemiology and Surveillance Unit	2023	MHO, HRMO		SHPO, HPO II-4, Statistician III (FHSIS Coordinator), Health Program Officer I (Program DSO), Data Encoder I		COVID-19 response orientation/trainings	ESR training, MHPSS training	EFHSIS training, HIV/AIDS VCT training, STI training	50,000.00	50,000.00	50,000.00

Human Resource for Health (HRH) Deployment	Hiring and recruitment of specific cadres (nurses and midwives)	2023	MHO, HRMO	Medical Specialist VI, Supervising HPO, SI IV, Midwife III-5, AO-II, Lab. Aide II, AA IV (Driver II)- 2, AA III (Utility III) - 3, BHW Aide -2, Adm. Asst - III (computer Operator III)	MO VI, Nurse I-2, Senior HPO, HPO II-4, HPO I, Statistician II, ISA II, AO III (Supply Officer II), AA VI (Clerk III), AA VI - 2 (Data Encoder I), AA III (Clerk I) - 2					9,804,238.00	18,458,384.60	18,458,384.60	
PUBLIC HEALTH COMMODITIES													
Food and Waterborne Disease Prevention & Control Program	Procurement of ORS and Zinc	2022	MHO, GSO	SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes and Supply Chain Management			16,800.00	16,800.00	16,800.00	
	Procurement of Amoxicillin drops and suspension	2022	MHO, GSO	SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes and Supply Chain Management			308,000.00	308,000.00	308,000.00	
	Procurement of Ferrous Sulfate and Folate	2022	MHO, GSO	SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes and Supply Chain Management			72,540.00	72,540.00	72,540.00	
Non-Communicable Disease	Procurement of Losartan, Amlodipine, Metoprolol, Simvastatin, Metformin, Glimepiride, insulin and insulin syringes	2022	MHO, GSO	SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes and Supply Chain Management			1,500,000.00	1,500,000.00	1,500,000.00	
HIV/AIDS, Sexually Transmitted Diseases, & Hepatitis	Procurement of Penicillin G 1.2M units, Azithromycin 500 mg tablet, Cefixime 400 mg capsule, Hepatitis C and Hepatitis B surface antigen rapid diagnostic tests	2023	MHO, GSO		SvHPO, AO III, Aide VI, AO III (Supply Officer II)		Orientation/training on Procurement Processes and Supply Chain Management				200,000.00	200,000.00	
Filaria Elimination	Procurement of Mupirocin ointment and Ketoconazole cream	2023	MHO, GSO		SvHPO, AO III, Aide VI, AO III (Supply Officer II)		Orientation/training on Procurement Processes and Supply Chain Management				50,000.00	50,000.00	

<i>Leprosy Control</i>	Procurement of Itraconazole capsule, vit. B complex tablet, prednisone tablet, ascorbic acid, betamethasone, ferrous salt + folic acid, fusidic acid cream	2023	MHO, GSO		SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes and Supply Chain Management			100,000.00	100,000.00
<i>Integrated Helminth Control</i>	Procurement of Albendazole	2023	MHO, GSO		SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes and Supply Chain Management			35,000.00	35,000.00
<i>National Aedes-borne viral diseases prevention & control</i>	Procurement of Dengue RDT (NSI) kits	2022	MHO, GSO		SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes and Supply Chain Management		120,000.00	120,000.00	120,000.00
<i>Safe Motherhood</i>	Procurement of Calcium Carbonate	2022	MHO, GSO		SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes and Supply Chain Management		788,400.00	788,400.00	788,400.00
<i>Family Planning</i>	Procurement of male condoms, injectables and combined oral contraceptive pills	2022	MHO, GSO		SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes and Supply Chain Management		450,000.00	500,000.00	600,000.00
<i>Oral Health</i>	Procurement of Essential Health Care Package-1, Fluoride, glass ionomer, pit and fissure sealant kit, etchant & sealant, composite restorative material, high speed handpiece, light cure unit and ultrasonic scaler	2023	MHO, GSO		SvHPO, AO III, Aide VI, AO III (Supply Officer II)			Orientation/training on Procurement Processes and Supply Chain Management			500,000.00	500,000.00

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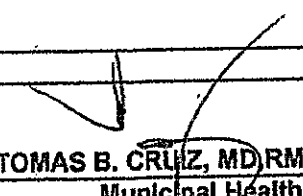
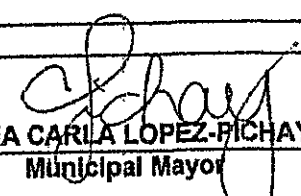
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

CAPACITY DEVELOPMENT AGENDA
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

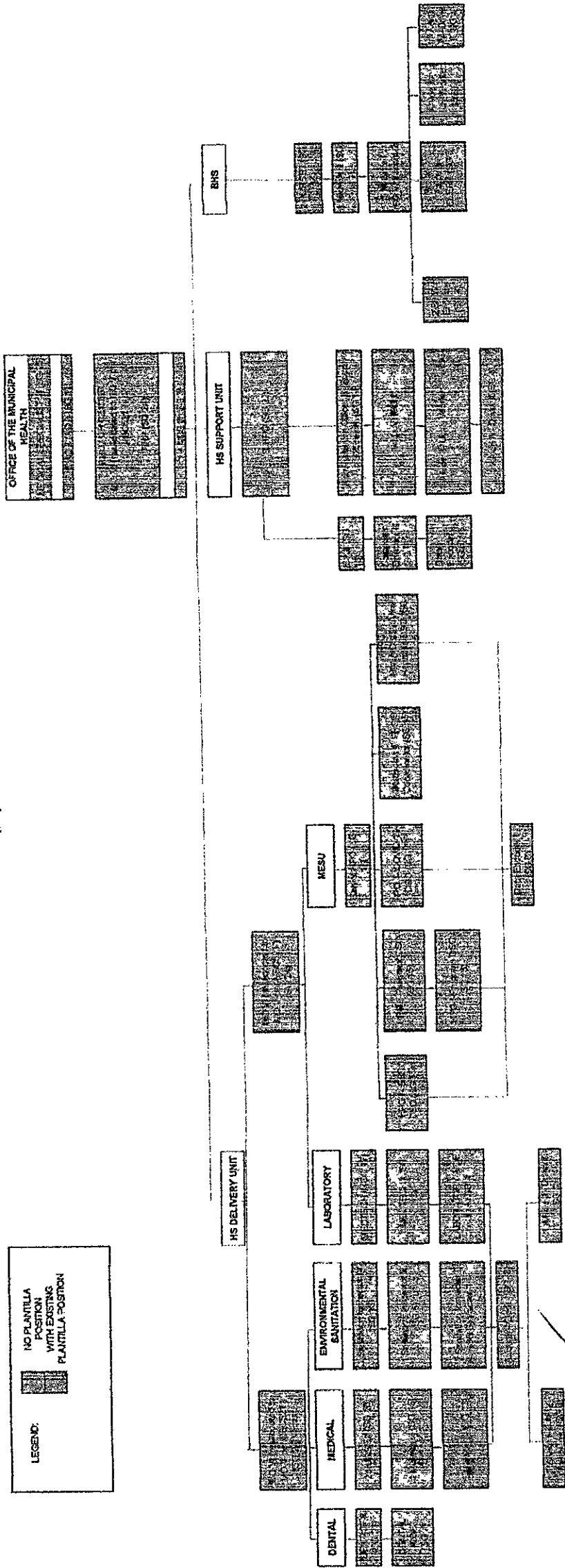
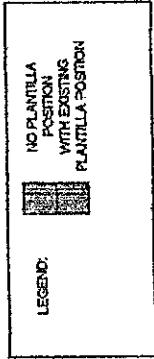
Performance Area/ Governance Sector:	Social Sector/Municipal Health Office	Desired State
	Current State	
	1. Most of the funding support and procurement of health infrastructure, equipment, and medical transport are from HFEP- National 2. MESU is managed by MHO, PHN and Medtech (multi-tasking) 3. HRH assigned to barangays are deployed by the DOH- Central Office 4. Procurement, Warehousing, Storage of public health commodities of different health programs are from DOH-Central Office and are distributed/ received by the Municipal Health Offices	Goals: To ensure the efficient, effective and comprehensive delivery of health care services to the community through competent and well-trained public health workers. Objectives: 1. To take charge of the office on health services, supervise the personnel and staff, formulate program implementation guidelines and rules and regulations for the operation of the said office for the approval of the local chief executive, in order to assist the LGU in the efficient, effective and economical implementation of health - related projects and activities. 2. Formulate measures for the consideration of the sanggunian and provide technical assistance and support to the local chief executive in carrying out activities to ensure the delivery of basic services and the provision of adequate facilities as mandated in the code. 3. Develop plans and strategies and upon approval thereon by the local chief executive, implement the same to promote the health of the people in the LGU. 4. Direct the sanitary inspection of all business establishments selling food items or providing accommodations such as lodging houses, hotels, etc., in accordance with the Sanitation Code. 5. Recommend the prosecution of any violation of sanitary laws, ordinances or regulations. 6. Conduct health information campaigns and render health intelligence services. 7. Coordinate with other government agencies and non-governmental organization involved in the promotion and delivery of health services. 8. Recommend and request additional budgetary allocation for the various health services programs and activities. 9. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

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HRH assigned to barangays are deployed by the DOH- Central Office	To promote health equity and availability of healthcare professionals to provide accessibility of healthcare	Capacity-building activities on HRH Planning, management and development	To ensure adequate number of competent and committed HRH that are equitably distributed to different health departments/units/barangays towards improved health outcomes and responsive health systems	Main Health Office and BHS personnel	2022-2023					MHO	PHO, PDOHO
Procurement, Warehousing, Storage of public health commodities of different health programs are from DOH- Central Office and are distributed/ received by the Municipal Health Offices	To be capacitated to oversee functions and finance for both individual and population based services in the realm of UHC and mandanas ruling	Capacity building through training package on transition of public health commodities	Full capacity on supply chain management and service delivery standard on public health commodities	Main Health Office and BHS personnel	2022-2023	20,000	20,000			MHO	PHO, PDOHO
Enabling Policies											
Knowledge and Learnings											
Leadership											

Prepared by:	Approved by:
 TOMAS B. CRUZ, MD, RMT, MCHF, FPSMS Municipal Health Officer	 MARIA CARLA LOPEZ-PICHAY Municipal Mayor
Date:	Date:

PROPOSED MODIFICATION TO THE LCU ORGANIZATIONAL STRUCTURE
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)



Approved by:

MARILYN CECILIA LOPEZ-PICHAY
Local Chief Executive
Date

Reviewed by:
VINCENT A. DUEÑAS
Local Administrator
Date

Prepared by:

TOMAS B. CRUZ, JR., MCM, FPSMS
Municipal Health Officer
Date

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

MUNICIPALITY OF CANTILAN
(LGU)

Item Number		Position Title	Name of Incumbent	Current Year		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
		Municipal Government Department Head 1 Municipal Health Officer	Tomas B. Cruiz, MD,RMT,MCHM,FPSMS	24/8	1,120,980.00	24/8	1,188,240.00	
		Medical Officer 1V	Vacant	23/1	885,732.00	23/1	941,460.00	
		Dentist II	Helen P. Arreza	17/8	483,204.00	17/8	537,996.00	
		Nurse II	Kenny Ann C. Capricho	15/3	375,504.00	17/3	509,148.00	
		Nurse II	Josefina P. Cotares	15/8	399,348.00	17/8	537,996.00	
		Midwife III	Vacant	13/1	302,784.00	13/1	357,576.00	
		Midwife II	Grace D. Molejon	11/5	262,980.00	11/5	319,200.00	
		Midwife II	Vacant	11/1	249,048.00	11/1	305,268.00	
		Midwife II	Rowena G. Yubokmee	11/3	255,924.00	11/3	312,144.00	
		Midwife II	Vacant	11/1	249,048.00	11/1	305,268.00	
		Midwife II	Susan C. Cuadrillero	11/5	262,980.00	11/5	319,200.00	
		Sanitation Inspector 1	Vacant	6/1	178,164.00	6/1	202,524.00	

		Sanitation Inspector 1	Myrna G. Armendarez	6/3	180,912.00	6/3	205,644.00	
		Dental Aide I	Lannie Rose A. Duero	4/3	161,016.00	4/4	184,092.00	
		Medical Technologist I	Vacant	11/3	255,924.00	11/1	305,268.00	
		Admin Aide III (Driver I)	Carlos P. Patayon	3/3	151,896.00	3/3	172,116.00	
		Administrative Aide III (CI	Ma. Elenor V. Armendarez	3/2	150,744.00	3/2	170,808.00	
		Midwife I	Cristina D. Aruita	9/4	221,160.00	9/5	253,116.00	
		Midwife I	Annabelle L. Daano	9/3	219,324.00	9/3	248,940.00	
		Midwife I	Evangelista P. Guir	9/3	219,324.00	9/3	248,940.00	
		Medical Technologist II	Janette E. Azarcon	15/1	366,372.00	15/1	420,684.00	
		Sanitation Inspector II	Vacant	8/1	201,096.00	8/1	227,976.00	

[illegible]

	x	ADMINISTRATIVE OFFICER II (AO 1)	(for propose)			11/1	305,268.00	96,117.00	401,385.00
	x	LABORATORY AIDE II (A)	(for propose)			4/1	179,916.00	64,779.00	244,695.00
	x	ADMINISTRATIVE AIDE IV (DRIVER II)	(for propose)			4/1	179,916.00	64,779.00	244,695.00
	x	ADMINISTRATIVE AIDE IV (DRIVER II)	(for propose)			4/1	179,916.00	64,779.00	244,695.00
	x	ADMINISTRATIVE AIDE III(UTILITY III)	(for propose)			3/1	169,500.00	62,175.00	231,675.00
	x	ADMINISTRATIVE AIDE III(UTILITY III)	(for propose)			3/1	169,500.00	62,175.00	231,675.00
	x	ADMINISTRATIVE AIDE III(UTILITY III)	(for propose)			3/1	169,500.00	62,175.00	231,675.00
	x	BARANGAY HEALTH AIDE	(for propose)			4/1	179,916.00	64,779.00	244,695.00
	x	BARANGAY HEALTH AIDE	(for propose)			4/1	179,916.00	64,779.00	244,695.00
	x	ADMINISTRATIVE ASSISTANT III (COMPUTER OPERATOR III)	(for propose)			9/1	244,080.00	80,820.00	324,900.00

2023

	x	MEDICAL OFFICER VI (REALLOCATED TO MO V PER NBC251)	(for propose)			25/1	1,209,456.00	140,745.60	1,350,201.60
	x	NURSE I	(for propose)			15/1	421,164.00	125,091.00	546,255.00
	x	NURSE I	(for propose)			15/1	421,164.00	125,091.00	546,255.00

	x	SENIOR HEALTH PROGRAM OFFICER	(for propose)			18/1	542,436.00	155,409.00	697,845.00
	x	HEALTH PROGRAM OFFICER II	(for propose)			15/1	421,164.00	125,091.00	546,255.00
	x	HEALTH PROGRAM OFFICER II	(for propose)			15/1	421,164.00	125,091.00	546,255.00
	x	HEALTH PROGRAM OFFICER II	(for propose)			15/1	421,164.00	125,091.00	546,255.00
	x	HEALTH PROGRAM OFFICER II	(for propose)			15/1	421,164.00	125,091.00	546,255.00
	x	HEALTH PROGRAM OFFICER I	(for propose)			11/1	305,268.00	96,117.00	401,385.00
	x	STATISTICIAN II	(for propose)			15/1	421,164.00	125,091.00	546,255.00
	x	INFORMATION SYSTEM ANALYST II	(for propose)			16/1	457,800.00	134,250.00	592,050.00
	x	ADMINISTRATIVE OFFICER III (SUPPLY OFFICER II)	(for propose)			14/1	387,852.00	116,763.00	504,615.00
	x	ADMINISTRATIVE AIDE VI (Clerk III)	(for propose)			6/1	202,524.00	70,431.00	272,955.00
	x	Administrative Aide VI (Data Encoder I)	(for propose)			6/1	202,524.00	70,431.00	272,955.00
	x	Administrative Aide VI (Data Encoder I)	(for propose)			6/1	202,524.00	70,431.00	272,955.00
	x	Administrative Aide III (Clerk I)	(for propose)			3/1	169,500.00	62,175.00	231,675.00
	x	Administrative Aide III (Clerk I)	(for propose)			3/1	169,500.00	62,175.00	231,675.00

Prepared by:

TOMAS B. CRUIZ, MD, RMT, MCHF, FPSMS

Municipal Health Officer

Date

Reviewed by:

MELODINA C. URBIZTONDO

Local Budget Officer

Date

Approved by:

MARIA CARLA LOPEZ-PICHAY

Municipal Mayor

Date

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT OF CANTILAN
(LGU)

Functions/ Services/ [1]	Programs/Proje cts/ [2]	Performance Indicators [3]	Baseline [4]	Performance Targets [5]			Frequen cy of [6]	Performance Monitoring Tool [7]	Data Source [8]	Responsibl e Office In [9]	LGU Monitoring and Evaluation [10]
				FY 2022	FY 2023	FY 2024					
Health Facilities Enhancement Program	Construction and Procurement of health infrastructure, equipment, and medical transport										Hiring of Additional permanent employees, Conduct capacity building and orientation on all health employees
	a. Completion of new MHO building	Utilization of new MHO Building	New MHO building under construction	Functional MHO Building			Quarterly	Inspection	MPDO, MEO	MHO, MPDO, MEO	
	b. Procurement of complete equipments, furnitures and medical supplies of new RHU building	Complete equipments, furnitures and medical supplies of new RHU building are procured	Refer to inventory of equipments, furnitures and medical supplies	Complete equipments, furnitures and medical supplies of new RHU building are			Quarterly	Inspection	GSO	MHO, GSO	
	c. Procurement of complete equipments and medical supplies of Parang Birthing Facility	Complete equipments and medical supplies of Parang Birthing Facility are procured	Refer to inventory of equipments and medical supplies of Parang Birthing Facility	Functional Parang Birthing Facility			Quarterly	Inspection	GSO	MHO, GSO	
	d. Completion of LGU hospital	Utilization of LGU Hospital (ground floor)	LGU Hospital building under construction	Functional LGU Hospital (ground floor)			Quarterly	Inspection	MPDO, MEO	MHO, MPDO, MEO	

	e. Renovation/ Conversion of old RHU building to Pharmacy, Stock Room, Dental Room, Nutrition Office and other offices	RHU building renovated and converted to Pharmacy, Stock Room, Dental Room, Nutrition Office and other offices	Old RHU Building utilized for all health services/ departments	Well organized pharmacy, Stock Room, Dental Room, Nutrition Office and other offices		Quarterly	Inspection	MPDO, MEO	MHO, MPDO, MEO
	f. Procurement of generator set for new MHO building	1 unit generator set for new MHO building procured	2 old genset for Birthing Facility and Old RHU Building	Generator set utilized at new MHO Building		Quarterly	Inspection	GSO	MHO, GSO
	g. Procurement of 4 units motorcycles (2 units for Sanitation Insp. Fieldwork, 1 for barangay lobo and 1 for barangay cabangahan	4 units motorcycles (2 units for Sanitation Insp. Fieldwork, 1 for barangay lobo and 1 for barangay cabangahan are procured	1 PTV/ Ambulance/ Hired motor is being used for fieldworks	4 units motorcycles (2 units for Sanitation Insp. Fieldwork, 1 for barangay lobo and 1 for barangay cabangahan		Quarterly	Inspection	MPDO, MEO	MHO, MPDO, MEO
	h. Procurement of 4 units type 1 ambulance and service vehicle for 4 clusters	4 units type 1 ambulance and service vehicle for 4 clusters are procured	1 unit PTV, 1 unit Ambulance	2 new units type 1 ambulance and service vehicle for 4 clusters are utilized	2 new units type 1 ambulance and service vehicle for 4 clusters are utilized	Annually	Inspection	MPDO, MEO	MHO, MPDO, MEO
	i. Procurement of sea ambulance	1 unit sea ambulance procured	No available sea ambulance	1 unit sea ambulance utilized		Annually	Inspection	MPDO, MEO	MHO, MPDO, MEO
	j. Procurement of service vehicle	1 unit service vehicle procured	No available service vehicle	1 unit service vehicle utilized		Quarterly	Inspection	MPDO, MEO	MHO, MPDO, MEO
	k. Construction of Water Analysis Laboratory	Water Analysis Laboratory Installed	Water samples were regularly being sent to San France lab for testing	Functional Water Analysis Laboratory		Quarterly	Inspection	MPDO, MEO	MHO, MPDO, MEO
	l. Procurement of complete equipments for Water Analysis Laboratory	complete equipments for Water Analysis Laboratory procured	Water samples were regularly being sent to San France lab for testing	Functional Water Analysis Laboratory		Quarterly	Inspection	MPDO, MEO	MHO, MPDO, MEO

	m. Construction of Barangay Health Stations at Barangay Magasang, Pag-antayan, Tigabong, Tapi, Bugsukan, Cabas-	Barangay Health Stations at Barangay Magasang, Pag-antayan, Tigabong, Tapi, Bugsukan, Cabas-an and Buntalid constructed	BHS attached to Barangay Hall		Functional Barangay Health Stations at Barangay Magasang, Pag-antayan, Tigabong, Tapi, Bugsukan, Cabas-an and Buntalid		Quarterly	Inspection	MPDO, MEO	MHO, MPDO, MEO
	n. Procurement of complete equipments and medical supplies of BHS at Barangay Magasang, Pag-antayan, Tigabong, Tapi, Bugsukan, Cabas-an and Buntalid	Complete equipments and medical supplies of BHS at Barangay Magasang, Pag-antayan, Tigabong, Tapi, Bugsukan, Cabas-an and Buntalid are procured	Refer to inventory of equipments and medical supplies of BHS at Barangay Magasang, Pag-antayan, Tigabong, Tapi, Bugsukan, Cabas-an and Buntalid		Functional Barangay Health Stations at Barangay Magasang, Pag-antayan, Tigabong, Tapi, Bugsukan, Cabas-an and Buntalid		Quarterly	Inspection	GSO	MHO, GSO
	o. Establishment of Electronic Consultation & Health Services and Philhealth Claims including procurement of laptops, printers, WIFI and DOST tele	laptops, printers, WIFI and DOST tele for E-Health System procured	Refer to inventory			Established E-Health System	Quarterly	Inspection	GSO	MHO, GSO
Epidemiology and Surveillance	Establishment of Municipal Epidemiology and Surveillance Unit	Municipal Epidemiology and Surveillance Unit established with regular staff (not just designation)	Designation of MESU staff (MHO, Medtech, PHN)	Hired and trained Senior Health Program Officer (Surveillance Coordinator), COVID-19 DSO, Data Encoder I	Hired and trained MESU Head/Medical Officer VI, Administrative Assistant III, Health Program Officer II (ESRD Surveillance Officer)	Hired and trained Program DSO, HIV/STI/Viral Hepatitis DSO), Statistician III (FHSIS Coordinator), Health Program Officer I (Program DSO)	Quarterly	Program Implementation Review, IPCR	MHO, HRMO	MHO, HRMO

Human Resource for Health (HRH) Deployment	Hiring and recruitment of specific cadres (nurses and midwives)	Hired and trained specific cadres based on the National Service Delivery Standard	HRH deployed by DOH- Central Office	Hired and trained Laboratory Aide II, BHW/BH Aide-2, Administrative Aide VI, Aide III (Driver)- 1, Aide III (Utility)- 1	Hired and trained Medical Officer VI-1, Aide III (Driver)- 2, Aide III (Utility)- 2, Nurse I- 2, Midwife III- 5, Midwife II- 3	Hired and trained Sanitation Inspector IV-1, AO II-1, Aide III-1,	Quarterly	Program Implementation Review, IPCR	MHO, HRMO	MHO, HRMO
Public Health Commodities	Procurement, Warehousing, Storage & Distribution to Target Recipients	Timely and efficient procurement, warehousing, storage & distribution of public health commodities to Target Recipients	Most of the public health commodities are distributed by DOH-Central Office, experiencing		100 % of public health commodities are available to all clients, with no stock out and expired	100 % of public health commodities are available to all clients, with no stock out and expired	Quarterly	Stock monitoring and inventory	GSO	MHO, GSO

Prepared by:

TOMAS B. CRUZ, MD, RMT, MCH, FPSMS
Municipal Health Officer
Date

Reviewed by:

EDVIL U. TRILLANES
Chair, Project Monitoring Committee
Date

Approved by:

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 10121 (Philippine Disaster Risk Reduction and Management Act of 2010)	LDRRM Administration Services	Y	Institutionalization of LDRRM Office and Operationalization of Emergency Operation Center	MDRRM Office	1-LDRRM III, 1-LDRRM Assistant
	Research and Planning Services	Y	Creation of MDRRM Plan, Assessment of Hard Map, Risk Assessment and Planning	MDRRM Office	1-LDRRM III, 1-LDRRM Assistant
	Administration and Training	Y	Conduct training, Orientation, Information and Raise Public awareness	MDRRM Office	1-LDRRM III, 1-LDRRM Assistant
	Warning and Operation	N			
	Ambulance services	Y	Emergency Operation, SRR, MDM	MDRRM Office	1-LDRRM III, 1-LDRRM Assistant, 8 Job order
	Utility services	N			
	Communication equipment facility	Y	Maintenance and Purchase of Communication Equipments	MDRRM Office	1-1-LDRRM III, 1-LDRRM Assistant

Prepared by:

ENGR. ALE BOY U. DUERO
MDRRM Officer

Reviewed by:

VINCENT A. DUENAS
Municipal Administrator

Approved by:

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive

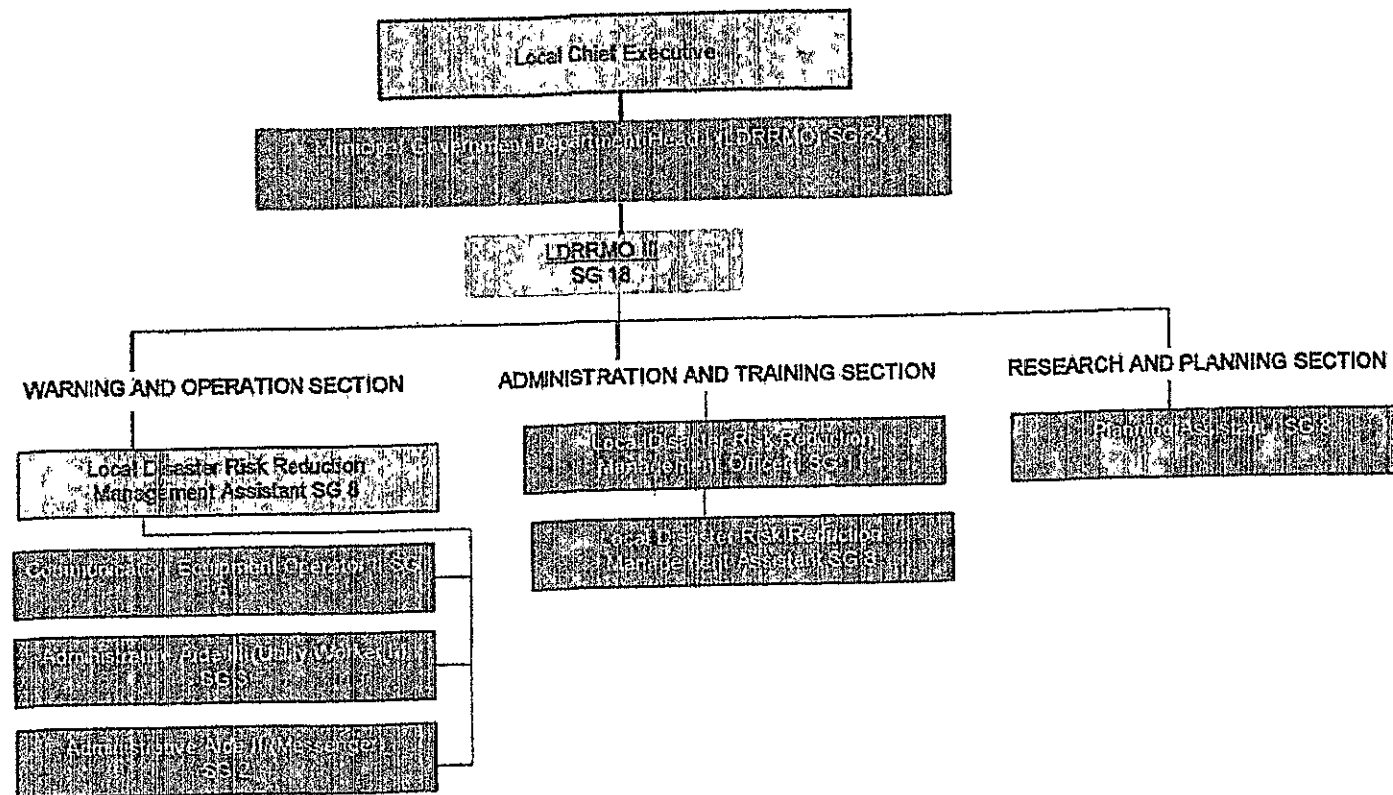
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector:	Social Sector/Municipal Disaster Risk Reduction Management Office	
	Current State	Desired State
	1. Lack of permanent employees 2. Lack of trainings and seminars related to planning and operations. 3. Emergency Operation Center and MDRRM Office is currently operational. 4. Availability of emergency vehicles and equipments.	Goals: 1. Effective Delivery of Disaster Risk Reduction and Management services in coordination with the different sectors and agencies 2. Zero Loss of Life, Effectively Respond To and Recover From the Effects of Disaster, Natural or Man-Made, In Nature Objectives: 1. Organize and conduct training, orientation, and knowledge management activities on DRRM at the local level. 2. Identify, assess and manage the hazards, vulnerabilities and risks that may occur in their locality. 3. Identify and implement cost-effective risk reduction measures and or strategies. 4. Disseminate information and raise public awareness about those hazards, vulnerabilities, and risks. 5. Take all necessary steps on continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and DRRM in its area. 6. Organize, train, equip and supervise the local emergency response teams and the accredited community disaster volunteers (ACDVs) ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed. 7. Within its area, promote and raise public awareness of, and compliance with RA 10121 and legislative provisions relevant to the purpose of the latter. 8. Implement policies, approve plans and programs of the LDRRMC consistent with the policies and guidelines laid down in RA 10121. 9. Performs other related duties from time to time as directed by his/her superior.

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Prepared by:

ENGR. ALEJOY U. DUERO
LDRRM III/MDRRM Officer
Date

Reviewed by:

VINCENTIA DUEÑAS
Local Administrator
Date

Approved by:

MARIA CABELA LOPEZ-PICHAY
Local Chief Executive
Date

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
LDRRM Administration Services	Institutionalization of LDRRM Office and Operationalization of Emergency Operation Center	No. of HH's affected during disaster	2021	0 HH's casualties	0 HH's casualties	0 HH's casualties	annual	Complete Assessment Report, Photo documentation	Survey	MDRRMO	Hiring of 1-Mun Gov. Dept Head II (SG 24), 3-LDRRM Staff (SG 8), 3- Admin. Aide III (SG 8), 1-Utility II (SG 3), 1-Communication Equipment Operator II (SG 6), Conduct capacity building such as seminars and training d related to DRRM Planning and operations
Research and Planning Services	Creation of MDRRM Plan, Assessment of Hard Map, Risk Assessment and Planning	No. of plans formulated	2021	2 DRRM Plan	2 DRRM Plan	2 DRRM Plan	annual	Activity design, Attendance Sheet	Previous available plans	MDRRMO	
Administration and Training	Conduct training, Orientation, Information and Raise Public awareness	No. of CEPA activity conducted	2021	5 cap. Building	5 cap. Building	5 cap. Building	annual	Photo documentation, Activity design, log book/attendance sheet	Photo documentation, Activity design, log book/attendance sheet	MDRRMO	
Warning and Operation	Operate multi-hazard warning system, Disaster monitoring	No. of prepared disaster assessment report	2021	2 disaster Assessment report	2 disaster Assessment report	2 disaster Assessment report	annual	Complete Assessment Report, Photo documentation	Survey	MDRRMO	
Ambulance services	Emergency Operation, SRR, MDM	No. of accidents recorded	2021	10	10	10	annually	Complete Assessment Report, Photo documentation	Survey	MDRRMO	
Utility services	Facility Maintenance	No. of functional facilities/equipments, vehicles	2021	4	4	4	annually	Inventory	record-on-file	MDRRMO	
Communication equipment facility	Maintenance and Purchase of Communication Equipments	No. of purchase Communication Equipment and warning system	2021	8	8	8	annually	Inventory	record-on-file	MDRRMO	

Prepared by:

ENGR. ALE BOY U. DUERO
LDRRM II/MDRRM Officer
Date

Reviewed by:

EDVIL U. TRILLANES
Chair, Project Monitoring Committee
Date

Approved by:

MARIA CARLA LOPEZ PICHAY
Municipal Mayor
Date

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
		Year 2022						
1	1	Local Disaster Risk Reduction Management Officer III	Ale Boy U. Duero	18/2	419,628.00	18/2	466,200.00	
3	2	Local Disaster Risk Reduction Management Assistant	Arman S. Siez	8/1	170,928.00	8/2	195,540.00	
		Year 2022						
	X	Municipal Government Department Head I (LDRRMO)	(Propose)			24/1	901,782.00	
	X	Administrative Aide III (Utility Worker II)	(Propose)			3/1	144,072.00	
	X	Communication Equipment Operator II	(Propose)			6/1	172,140.00	
	X	Administrative Aide II (Messenger)	(Propose)			2/1	135,708.00	
		Year 2023						
	X	Planning Assistant I	(Propose)			8/1	193,776.00	
	X	Local Disaster Risk Reduction Management Assistant	(Propose)			8/1	193,776.00	

	X	Local Disaster Risk Reduction Management Officer I	(Propose)			11/1	259,476.00	
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Prepared by:

ENGR. ALE BOY U. DUERO

LDRRM III/MDRRM Officer

Date:

Reviewed by:

MELODINA C. URBIZTONDO

Local Budget Officer

Date

Approved by:

MARIA CARLA LOPEZ-PICHAY

Municipal Mayor

Date

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis	Functions/Services/ Facilities	Existing? (Y/N)	Programs/Projects/Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA 7160 (Local Government Code of 1991)	Local Infrastructure Services			MEO	1- Mun. Engr. , 1- Asst. Mun. Engr.1-Engr.III, 1-Foreman, 1- Engr.I, 3-Job order,
	a) Administrative Buildings/ Facilities	Y	Rehab. Of Cultural/Historical Site		
			Enhancement of Public Market		
			Improvement of Mun.Gym		
			Improvement of Municipal Park/Mini- Park & Junction Brgy.Pag antayan		
			Nursery Establishment		
			Enhancement of RHU Building		
			Enhancement of Mun. Slaughterhouse		
			Construction of Extension of Municipal Cemetery		
	b) Roads & Bridges	Y	Concreting and Rehabilitation of Mun. Roads		
			Asphalt Overlaying of Mun. Roads		
			Rehabilitation of Footbridge		
			Construction of Farm-to-Market Roads		
			-Survey & investigation		
			-Negotiation of Road Right of Way		

		-Preparation of detailed engineering design - Bill of materials - Procurement process - Implementation & Supervision works - Monitoring & Evaluation
c) Potable Water system	Y	Improvement of Water supply (Main Pipelines , Distribution Lines and intake box, distribution tank & rain water collector) - Ocular site inspection - Bill of materials - Procurement process - Implementation & Supervision works
d) Drainage System/Flood Control/Sea Wall & Slope protection	Y	Concreting/Rehab. of Mun. Concrete covered canal Construction of Flood Control/Sea Wall/Slope Protection - Site inspection - Bill of materials - Procurement process - Implementation & Supervision works - Monitoring & Evaluation
e) Health services	Y	Construction/Improvement of Mun.Health Office & Barangay Health Station
f) Social Welfare Services	Y	Construction of Daycare center Handwashing Facility Improvement of Women Livelihood & Crisis Center Improvement of MSWD Office Construction of PWD center Repair of Daycare centers Site inspection - Preparation of detailed engineering design

			- Bill of materials - Implementation & Supervision works		
			- Monitoring & Evaluation Construction/Rehabilitation of Small Water Impounding Project		
			- Survey & investigation - Preparation of detailed engineering design - Implementation & Supervision works		
			- Monitoring & Evaluation Repair of elementary and secondary classrooms bldgs. & libraries		
	g) Agriculture	Y			
	h) Education	Y			
	i) Transportation services	Y	Installation of traffic signs and road signs		
	j) Establishment of Tourism Facilities	Y	Construction of Tourism Facilities		
PD 1096-National Building Code of the Philippines	Building Regulation	Y	Issuance of Building and Electrical Permits	MEO	1- Mun. Engr., 1-Engr. I

Prepared by:

ENGR. AUGUSTO M. DUERO
Municipal Engineer
Date

Reviewed by:

VINCENTA DUEÑAS
Local Administrator
Date

Approved by:

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

f) Social services	Construction of Daycare center Handwashing Facility	2022-2024	MSWDO/MEO						200,000.00	200,000.00	200,000.00
	Improvement of Women Livelihood & Crisis Center	2022	MSWDO/MEO						200,000.00		
	Improvement of MSWD Office	2022	MSWDO/MEO						100,000.00		
	Construction of PWD center	2022	MSWDO/MEO						1,500,000.00		
	Repair of Daycare centers	2022	MSWDO/MEO						1,500,000.00		
									5,000,000.00	5,000,000.00	5,000,000.00
g) Agriculture	Constructor/Rehabilitation of Small Water Impounding Project	2022-2024	MAO/MEO						3,000,000.00	3,000,000.00	3,000,000.00
h) Education	Repair of elementary and secondary classrooms	2022-2024	Dep.Ed./MEO						500,000.00	500,000.00	
	bridges & libraries										
i) Transportation services	Installation of traffic signs and road signs	2022-2023	Mayor/MEO						10,000,000.00	5,000,000.00	5,000,000.00
j) Establishment of Tourism Facilities	Construction of Tourism Facilities	2022-2024	Mayor/Tourism/MEO								
PD 1088-National Building Code of the Philippines	Issuance of Building and Electrical Permits	2022-2024	MEO				Building Code Updates Training	Building Code Updates Training	Building Code Updates Training		

Prepared by

ENGR. AUGUSTO M. DUERO
Municipal Engineer
Date

Reviewed by:

VINCENT A. DUENAS
Local Administrator
Date

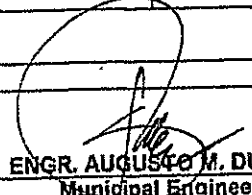
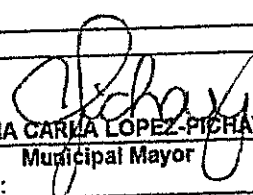
Approved by:

MARIA CARLA LUPEZ-PICHAY
Local Chief Executive
Date

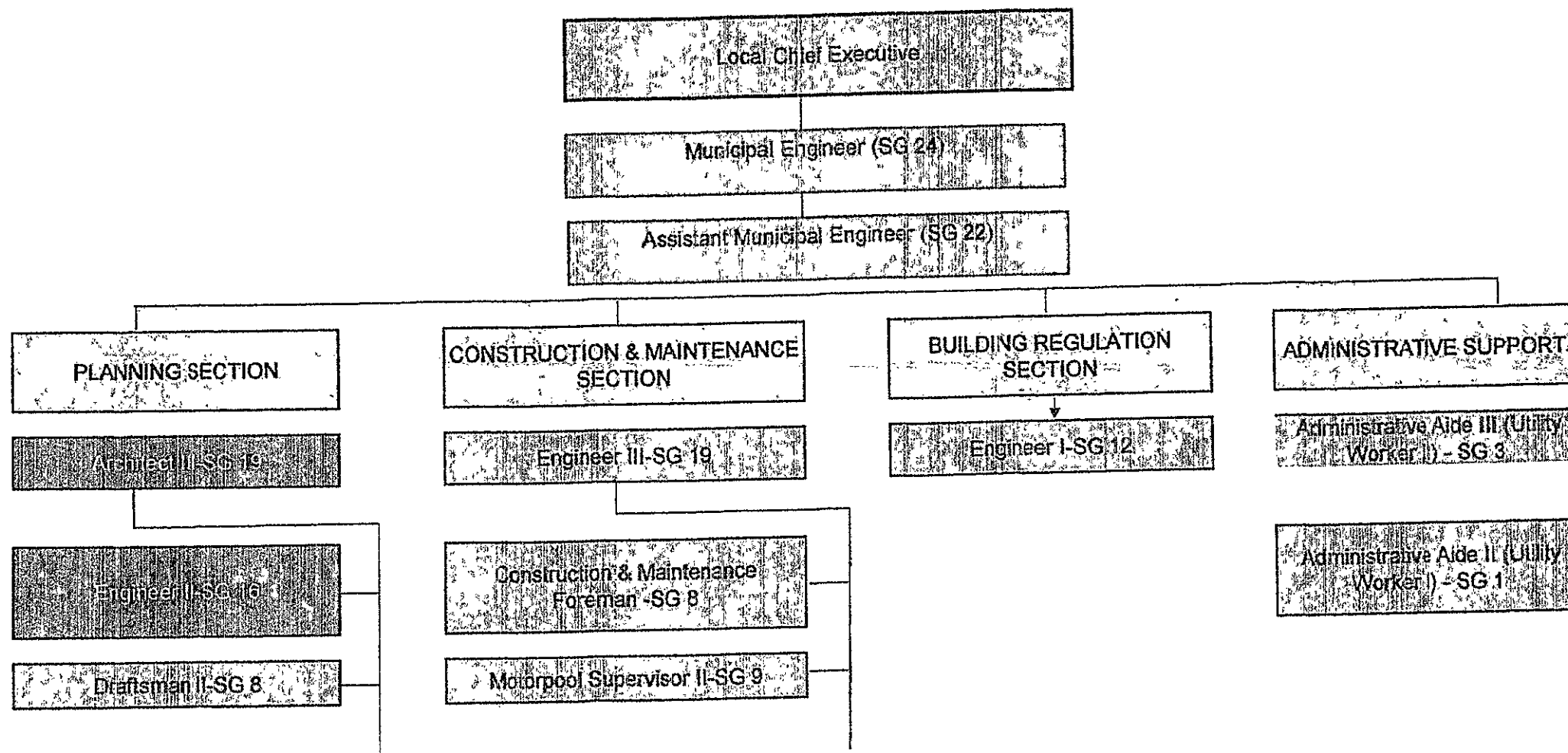
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

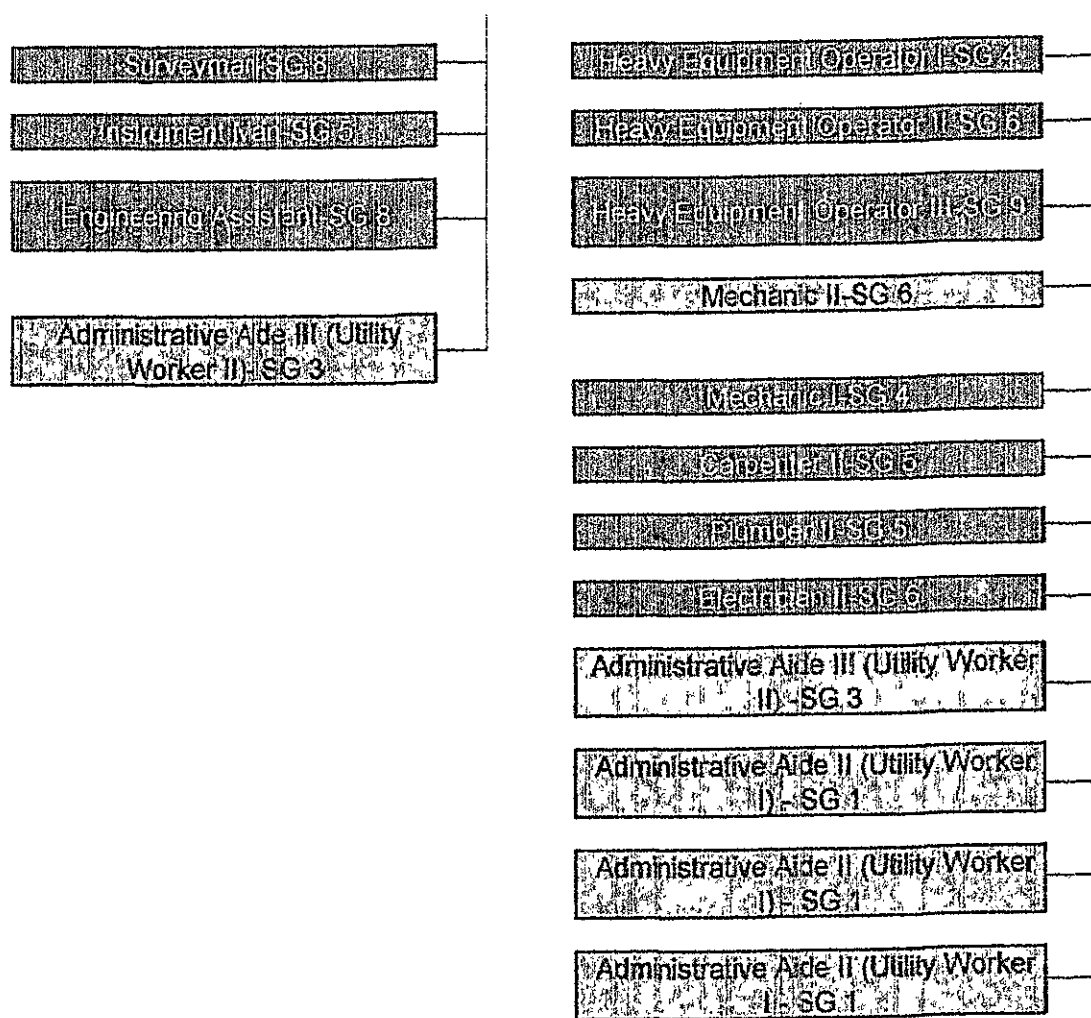
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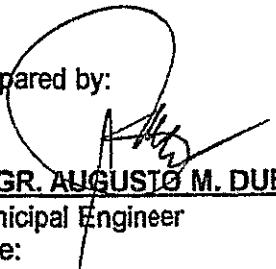
No resolution/budget for the proposed additional position	Creation of SB resolution for the proposed additional position	SB resolution for the proposed additional position (Lobby SB for proposal)	Approved SB resolution for the proposed additional position	MEO additional employee	2022-2024				MPDO	SB/Mayor's Office
Knowledge and Learnings										
Lack of trainings and seminars related to Building code of the Philippines and Construction Safety and Project Management	Knowledgeable and competent employees	Attend and conduct training and seminars related to Building code of the Philippines and Construction Safety and Project Management	Capacitated and competent MEO employees	MEO employees	2022-2024	50,000.00	50,000.00	50,000.00	MEO/HRMO	MEO/DPWH/D ILG
Leadership										

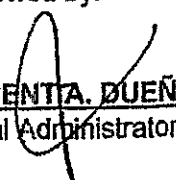
Prepared by:		Approved by:	
 ENGR. AUGUSTO M. DUERO Municipal Engineer		 MARIA CARLA LOPEZ-PICHAY Municipal Mayor	
Date:		Date:	

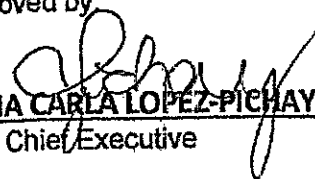
PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)



Prepared by:

ENGR. AUGUSTO M. DUERO
Municipal Engineer
Date:

Reviewed by:

VINCENTA. DUEÑAS
Local Administrator
Date

Approved by:

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
		YEAR 2021 (EXISTING)						
1	1	Municipal Engineer	Engr. Agosto M. Duero	24/8	952,836.00	24/8	952,836.00	
13	13	Assistant Municipal Engineer	Engr. Lawrence J. Suarez	22/1	666,252.00	22/1	666,252.00	
16	16	Engineer III	Engr. Joseph Iral			19/1	461,748.00	
12	2	Engineer I	Engr. Cheryl C. Publas	12/1	233,964.00	12/1	233,964.00	
2	3	Draftsman	Vacant	6/1	151,440.00	6/1	151,440.00	
3	4	Administrative Aide III (Utility Worker II)	Vacant	3/8	134,148.00	3/8	134,148.00	
4	5	Administrative Aide III (Utility Worker II)	Maria Leilani P. Ruadiel	3/1	127,152.00	3/1	127,152.00	
5	6	Administrative Aide III (Utility Worker II)	Freddie E. Hermina	3/2	128,136.00	3/3	128,136.00	
6	7	Administrative Aide I (Utility Worker I)	Leonisa S. Arienza	1/2	113,832.00	1/3	113,832.00	
7	8	Administrative Aide I (Utility Worker I)	Rosalina E. Sual	1/1	112,896.00	1/1	112,896.00	
8	9	Administrative Aide I (Utility Worker I)	Micca A. Ravelo	1/3	114,792.00	1/3	114,792.00	
17	17	Motorpool Supervisor II (Admin Asst.III)	Engr. Darrel Balansag			9/1	183,348.00	
9	10	Construction Maintenance Foreman	Leonito C. Minguillan	8/6	178,800.00	8/7	178,800.00	
10	11	Mechanic II	Manuel M. Azarcon	6/6	157,344.00	6/6	157,344.00	
11	12	Administrative Aide II (Utility Worker I)	Alma A. Urbiztondo	1/7	118,680.00	1/7	118,680.00	
		YEAR 2022						

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Local Infrastructure Services											
a) Administrative Buildings	Rehab. Of Cultural/Historical Site	No. of Historical Site rehabilitated	2021	2	1	1	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	hiring of additional manpower, training on Construction management and occupational safety, Purchase of survey instruments
	Enhancement of Public Market	percentage of improvement	2021	100%			monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
	Improvement of Mun. Gym	percentage of improvement	2021	100%			monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
	Improvement of Municipal Park/Mini- Park & Junction Brgy. Pag antayan	percentage of improvement	2021	50%	50%		monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
	Nursery Establishment	No. of nursery established	2021	1	1	1	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
	Enhancement of RHU Building	percentage of improvement	2021	50%			monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
	Enhancement of Mun. Slaughterhouse	percentage of improvement	2021	50%			monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
	Construction of Extension of Municipal Cemetery	Area acquired for the extension of mun. cemetery	2021	250 has.	250 has.	250 has.	annually	inspection report, OPCR	CDP, AIP, POW	MEO	
b) Roads & Bridges	Concreting and Rehabilitation of Mun. Roads	no. of Municipal roads concreted	2021	5	5	5	monthly	inspection report,OPCR	CDP, AIP, POW	MEO	
	Asphalt Overlaying of Mun. Roads	Length of mun. roads asphalted	2021	300m	300m	300m	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
	Rehabilitation of Footbridge	No. of Footbridge	2021	2			monthly	inspection report,	CDP, AIP, POW	MEO	
	Construction of Farm-to-Market Roads	No. of FMR	2021	2	2	2	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
c) Potable Water System	- Improvement of Water supply (Main Pipelines , Distribution Lines and intake box & distribution tank)	No. of Water supply system improved	2021	2	2	2					

d) Drainage System/Flood Control & Slope protection	Concreting/Rehab. of Mun. Concrete covered canal	Length of canal concreted/rehabilitated	2021	100m	100m	100m	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
	Construction of Flood Control/Sea Wall/Slope Protection	Length of Slope Protection constructed	2021	500m	500m	500m	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
e) Health services	Construction/Improvement of Mun. Health Office & Barangay Health Station	No. of health station improved/constructed	2021	2	2	2	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
f) Social services	Construction of Daycare center Handwashing Facility	Number of Daycare Center Handwashing Facility Constructed	2021	2	2	2	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
	Improvement of Women Livelihood & Crisis Center	percentage of improvement	2021	100%			monthly	Inspection report	CDP, AIP, POW	MEO	
	Improvement of MSWD Office	percentage of improvement	2021	100%			monthly	Inspection report	CDP, AIP, POW	MEO	
	Construction of PWD center	No. of PWD Center Constructed	2021	1			monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
	Repair of Daycare centers	Number of Daycare center repaired	2021	5			monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
g) Agriculture	Construction/Rehabilitation of Small Water Impounding Project	No. of SWIP constructed/rehabilitated	2021	2	2	2	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
h) Education	Repair of elementary and secondary classrooms bldgs. & libraries	No. of elementary and secondary school facilities repaired	2021	3	3	3	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
i) Transportation services	Installation of traffic signs and road signs	No. of Traffic and road signs installed	2021	8	8	8	monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
j) Establishment of Tourism Facilities	Construction of Tourism Facilities	No. of Tourism facilities constructed	2021	1			monthly	inspection report, OPCR	CDP, AIP, POW	MEO	
PD 1096-National Building Code of the Philippines	Issuance of Building and Electrical Permits	NO. of permits issued	2021	50	50	50	monthly	logbook	record on file	MEO	Training and seminar related to Building Code of the Philippines

Prepared by:

ENGR. AUGUSTO M. DUERO
Municipal Engineer
Date

Reviewed by:

EDVIL U. TRILLANES
Chair, Project Monitoring Committee
Date

Approved by:

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160 (Local Government Code of 1991), RA No.10601 (Agricultural and Fisheries Mechanization Law),	CROPS				
	Prevention and control of plant pests & diseases	N	Construction of Biocon Laboratory	MAO	
	Seed farms	Y	Inbred Rice Seed Production and Certification	MAO	1 Permanent
	Seedling nurseries	N	Abaca Nursery	Project Management Office (PMO)	7 Contractual
	Planting material distribution system	N			
	Quality control of copra (planting materials)	N			
	LIVESTOCK				
	Prevention and control of animal diseases	Y	Animal Health Services	MAO	3 Permanent, 2 JO
			African Swine Fever (ASF) Prevention and Control	MAO	3 Permanent, 2 JO
	Animal breeding stations	Y	Animal Breeding Center (ABC)	MAO	2 Permanent, 1 JO
	Artificial insemination centers	Y	Genetic Improvement project	MAO	2 Permanent, 1 JO

Dairy farms	N			
FISHERIES				
Fingerling distribution Other seedling materials for aquaculture	N			1 Permanent 7 Job Orders
Fish ports	Y	Payao Resiliency Program	MAO-CRM	1 Job Order 4 incentive- based Catch Enumerator
Enforcement of fishery laws	Y	Registration and licensing of fishing gears and vessels Provision of honorarium for Bantay Dagat Volunteers during regular seaborne patrolling Maintenance and operation of the three MPAs & AI-SFMA Incentive of the 5 POs voluntarily guarding the MPAs Fuel and oil regular MPA patrolling Establishment of watchtower/MPA guardhouse for Ayoke MPA Provision of gasoline for seaborne patrol Provision of flashlights, raincoats, and uniforms Maintenance of bantay dagat pumpboats Procurement of 1 unit patrol boat	MAO-CRM	2 Job Orders 20 honorarium- based Bantay Dagat

Conservation of mangroves	Y	Creation of Mangrove Protected Area in Cantilan River and Abacahan River	MAO-CRM	2 Job Orders
		Support to Bantay Ilog enforcers		
CREDIT AND MARKETING				
Livestock markets	N		MAO	1 Permanent, 1 Casual, 2 JO
Slaughterhouses	Y	Establishment of Municipal Slaughterhouse		
Development and improvement of local distribution channels	N			
Operation of farm produce collection and buying stations	N			
Market information system	N			
Credit financing	N			
RESEARCH AND EXTENSION				
On site research	N			
Demonstration farms	N, but there are existing functions and techno demo farms under the DA regular programs			
Transfer of technologies	Y	Barangay Agricultural Workers (BAWs)	MAO	8 Permanent; 17 BAWs (Incentive-based)
		Promotion of Rice Best Farming Practices		
		Establishment of Demonstration Farms		
		Farmers Information Technology Services (FITS) Center		
Agricultural extension	Y	Oplan Rat Blanketing	MAO	8 Permanent

		Distribution of Rodenticides		
		Distribution of Vegetable Seeds and other Inputs		
		Rice Crop Manager (RCM)		
		Dissemination		
		Soil Analysis Laboratory		
		Community-based Biological Control Center		
		Surra Examination Laboratory		
		Organic Agriculture Program		
		Agricultural Production Development Program		
		Institutional Development		
		Rice Seeds Subsidy		
		Fertilizer subsidy (In-organic)		
		Agricultural Demographic Profiling		
IRRIGATION AND INFRASTRUCTURE				
Inter-barangay irrigation	N			
Communal irrigation	N			
Small water impounding projects	N			
Rainwater collectors	N			
Spring development	N			
Maintenance of municipal and barangay roads (fully devolved)	Y	Farm to Market Road	MEO	2 Permanent
OTHERS				
Soil resource utilization	N			
Water resource utilization	N			
Soil conservation projects	N			

	Organization of farmers and fisherfolk organizations (fully devolved)	Y	Institutional Development	MAO	8 Permanent
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Prepared by:

CEASAR Q. BLANCO
Municipal Agriculturist

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VINCENTIA DUEÑAS
Municipal Administrator

Approved by:

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Provinces/Cities/Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/Services/ Facilities to be Assumed	Programs/Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
[1]	[2]	[3]	[4]	[5]								
CROPS												
Prevention and control of plant pests & diseases	> Issuance of ordinance and enforcement of service standards.	2022	MAO									
	> Hiring of personnel (1 SENIOR AGRICULTURIST - IPM Coordinator (SG 18); 1 LABORATORY TECHNICIAN II (SG 8))	2022-2023	HRMO	1 SENIOR AGRICULTURIST - IPM Coordinator (SG 18);	1 LABORATORY TECHNICIAN II (SG 8);					461,076.00	193,776.00	
	Provide training/ capacity building of personnel	2022-2023	MAO				1 Training (Mass Production of BCA)	1 Training (Mass Production of BCA)		5,000.00	5,000.00	
	> Operation and Maintenance of Community-based Biocon Center is. Procurement and production of plant biological control agents & supplies	2022-2024	MAO							200,000.00	100,000.00	100,000.00
	> Establishment of Bantay Peste local task force (Data gathering/ incidence reporting and encoding/ data analysis)	2022-2024	MAO							150,000.00	150,000.00	150,000.00
	> Conduct trainings/ Dissemination of pest advisories/ information campaign	2022-2024	MAO				Training on Pests and Diseases Mgmt & Bantay Peste Monitoring Brigade	Training on Pests and Diseases Mgmt & Bantay Peste Monitoring Brigade	Training on Pests and Diseases Mgmt & Bantay Peste Monitoring Brigade	10,000.00	10,000.00	10,000.00
							1 Training	1 Training	1 Training	15,000.00	15,000.00	15,000.00
Seed farms	> Conduct trainings on seed production and certification	2022-2024	MAO							10,000.00		
	> Training/ capability building to personnel	2022	MAO				1 Training on Establishment and Mgmt on Seed farms					
	> Establishment of seed processing and seed storage	2022-2023	MAO				Acquisition of 2 unit flatbed dryer from partner agencies	Establishment of seed storage/ warehouse from partner agencies		1,600,000.00	2,000,000.00	

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	Hiring of 1 Aquaculturist II (SG 15); and 1 Admin Aide (SG 3)	2022-2024	HRMO	1 Aquaculturist II (SG 15);	Admin Aide III (Clerk 1) (SG3)				357,984.00		144,072.00
	Conduct training/ capability building for new personnel	2022	MAO - CRM			1 training (Hatchery Management and Operation)			35,000.00		
										144,072.00	432,216.00
CREDIT AND MARKETING											
Slaughterhouses	Hiring of personnel (Meat Inspector (SG 3); Driver I for Meat Van (SG 3); UTILITY WORKER II (SG 3)	2022-2024	HRMO	Meat Inspector (SG 3)	UTILITY WORKER II (SG 3); Security Guard II (SG 3); Driver I (SG 3)						
	> Training of personnel and farmers	2022	MAO			2 Training (Slaughterhouse Standard Operating Procedure and Good Mgmt Practices; Food Safety)			30,000.00		
	> Operation and maintenance of slaughterhouses AA categories;	2022-2024	MAO						300,000.00	400,000.00	400,000.00
Development and improvement of local distribution channels/ Operation of farm produce collection and buying stations/ livestock market	> Issuance of ordinance and enforcement of standards on market-related infra/ livestock auction market	2022	MAO								
	> Training of personnel	2022	MAO	1 Training on Development and improvement of local distribution channels/ Operation of farm produce collection and buying stations/ livestock market					10,000.00		10,000.00

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[illegible]

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CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector		Economic Sector/Municipal Agriculture Office				Desired State				
Current State						Goals: To provide efficient, effective , economical and appropriate agricultural methods and technology including programs and projects for approval by the local chief executive and the local legislative office for the upliftment of the agricultural sector and is beneficiaries.				
1. Lack of personnel and/ or technical staff 2. Lack of knowledge and skills on devolved functions 3. Insufficient equipment and facilities						Objectives: 1. Develop plans and strategies and upon approval by the local chief executive, implement the same to enhance the delivery of basic agricultural services to farmers beneficiaries. Ensure that maximum assistance and access to resource in the production, processing and marketing of agricultural and aqua-cultural and marine products are extended to farmers, fishermen and local entrepreneurs. 2. Conduct specific agricultural researches and assist in making available the appropriate technology arising out of and disseminating information on basic research on crops preventive and control of plant disease and pests, and other agricultural matters which will maximize productivity. 3. Recommend and assist local officials in the establishment and extension services of Demonstration farms or aqua-culture and marine products. 4. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.				
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure lack of personnel and/ or technical staff	Creation, funding and hiring of additional personnel	Hiring of additional permanent staff	New organizational structure implemented and additional personnel hired	Newly hired personnel	2022-2024	2,889,253.00	914,136.00	576,288.00	MAO	HRMO
Competencies lack of knowledge and skills on devolved functions	Personnel fully equipped with the skills and knowledge on devolved functions	1 Training/ capacity building of personnel on Mass Production of Biocontrol Agents	Trainings and capacity building activities conducted	Newly hired personnel	2022-2023	5,000.00	5,000.00		MAO	DA-RCPC
		1 Training on Establishment and Mgmt on Seed farms		Newly hired personnel	2022	10,000.00			MAO	DA
		1 Training on Seedling nurseries		Newly hired personnel	2022		10,000.00		MAO	DA
		1 Training on Planting material distribution system		Newly hired personnel	2022	10,000.00			MAO	DA
		1 Training on Quality control of copra (planting materials)		Newly hired personnel	2022	10,000.00			MAO	PCA
		1 Training (Dairy Production)		Newly hired personnel	2022	10,000.00			MAO	PCC

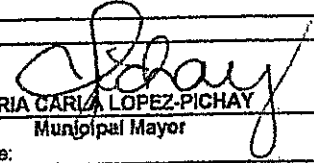
		1 training on Hatchery Management and Operation)		Newly hired personnel	2022	35,000.00			MAO	BFAR
		2 Trainings on Slaughterhouse Standard Operating Procedure and Good Mgmt Practices AND Food Safety		Newly hired personnel	2022	30,000.00			MAO	NMIS
		1 Training on Development and improvement of local distribution channels/ Operation of farm produce collection and buying stations/ livestock market		Newly hired personnel	2022	15000			MAO	DA-AMAD
		1 Training on Market information system		Newly hired personnel	2023		10,000.00		MAO	DA-AMAD
		1 Training (On Site Research)		Newly hired personnel	2022		10,000.00		MAO	DA-Research
		1 Training for Inter-barangay Irrigation/ Communal Irrigation/ Small water impounding projects/ Rainwater collectors/ Spring development(cap dev for newly hired personnel)		Newly hired personnel	2022	20,000.00			MAO	DA-RAED/ BSWM/ NIA
		1 Soil resource utilization Training (cap dev for newly hired personnel)		Newly hired personnel	2022	10,000.00			MAO	DA-BSWM
		1 Water resource utilization Training (cap dev for newly hired personnel)		Newly hired personnel	2022	10,000.00			MAO	DA-BSWM
		1 Soil conservation projects Training (cap dev for newly hired personnel)		Newly hired personnel	2022	10,000.00			MAO	DA-BSWM
	Enhanced farmers' skills and knowledge	Training on Pests and Diseases Mgmt & Bantay Peste Monitoring Brigade	Trainings and capacity building activities conducted	Farmers	2022-2024	10,000.00	10,000.00	10,000.00	MAO	DA-RCPC
		> Conduct trainings on seed production and certification		Farmers	2022-2024	15,000.00	15,000.00	15,000.00	MAO	BPI-NSQCS
		1 Trainings on Seeding Production)		Farmers	2022	15,000.00			MAO	DA
		Training on Planting material distribution system		Farmers	2022	15,000.00			MAO	DA
		Training on copra quality control (planting materials)		Farmers	2022	15,000.00			MAO	DA
		1 Training (Dairy Production)		Farmers	2022	15,000.00			MAO	PCC

		1 Training on Development and improvement of local distribution channels/ Operation of farm produce collection and buying stations/ Livestock market		Farmers	2022	15,000.00			MAO	DA-AMAD
		1 orientation (Low/ no interest credit programs)		Farmers	2023		10,000.00		MAO	DA-ACPC/ MFIs
		1 Training (Establishment of Demo Site/s)		Farmers	2023-2024		20,000.00	20000	MAO	DA
Management Systems										
Insufficient equipment and facilities	Procurement of needed equipment and facilities	> Operation and Maintenance of Community-based Biocon Center ie. Procurement and production of plant biological control agents & supplies	Various equipment, facilities and infrastructures acquired and established	LGU BCA Laboratory	2022-2024	200,000.00	100,000.00	100,000.00	MAO	DA-RCPC/ GSO
		> Establishment of seed processing and seed storage		RBO	2022-2023	1,600,000.00	2,000,000.00		MAO	DA-Phimech
		> Acquisition of hauling vehicle		LGU MAO	2022	500,000.00			MAO	LGU
		> Establishment and maintenance of production centers (dairy multiplier farms) (P/M/C) from partner agency		LGU MAO	2023		1,200,000.00		MAO	PCC
		> Establishment of feedlots/ pasture land/ forage areas and feed storage (P/M/C)		LGU MAO	2023		300,000.00		MAO	PCC
		> Animal distribution to farmers (P/M/C) from partner agency		LGU MAO	2023		2,000,000.00		MAO	PCC
		Establish multi-species hatchery for distribution of fingerlings		LGU CRMO	2022	40,000,000.00			MAO	BFAR
		> Operation and maintenance of slaughterhouses AA categories;		LGU MAO	2022-2024	300,000.00	400,000.00	400,000.00	MAO	NMIS
		> Identification and acquisition of area for the construction of local trading center from partner agency		LGU MAO	2023		1,000,000.00		MAO	LGU
		> Construction of Local Trading Center from partner agency		RBO/ Barangay	2023		3,000,000.00		MAO	DA
		> Operation and maintenance of Local Trading Center		RBO/ Barangay	2024			500,000.00	MAO	DA
		> Strengthen Organic fertilizer production; (P/M/C)		LGU MAO	2022-2024	100,000.00	80,000.00	80,000.00	MAO	DA-Organic

		> Demonstration of soil conservation and utilization technologies; (P/M/C)		LGU MAO	2023		50,000.00		MAO	BSWM
		> Demonstration of soil conservation and utilization technologies; (P/M/C)		LGU MAO	2023		50,000.00		MAO	DA-BSWM
		> Operation of Soil Analysis Laboratory		LGU MAO	2022-2024	100,000.00	80,000.00	80,000.00	MAO	DA-BSWM
									MAO	DA
Enabling Policies									MAO	SB/ MAFC
Lack of legal support for the implementation of programs and services	PPAs highly supported with legal basis	> Issuance of ordinance and enforcement of service standards on: Prevention and control of plant pests & diseases;	Ordinance and other legal documents created and approved	Farmers	2022				MAO	SB/ MAFC
		> Issue ordinance and enforce standards on		Farmers	2022				MAO	SB/ MAFC
		> Issuance of ordinance and enforcement of service delivery standards on Planting material distribution system		Farmers	2022				MAO	SB/ MAFC
		> Issuance of ordinance and enforcement of service delivery standards on Quality control of copra (planting materials)		Farmers	2022				MAO	SB/ MAFC
		> Issuance of ordinance and enforcement of standards (P/M/C) on Dairy farms		Livestock Raisers	2022				MAO	SB/ MAFC
		Issue ordinances & enforce service delivery standards for fingerling dispersal and other seedling materials for aquaculture		Fisherfolks	2022				MAO	SB/ MFARMC
		> Issuance of ordinance and enforcement of standards on market-related infra/ livestock auction market (P/M/C/B)		Livestock Raisers	2022				MAO	SB/ MAFC
		> Enforcement of standards on On site research		Farmers	2022-2024				MAO	SB/ MAFC
		> Enforcement of standards on Demonstration farms		Farmers	2022-2024				MAO	SB/ MAFC
		> Enforcement of standards on Inter-barangay irrigation/ Communal irrigation/ Small water impounding projects/ Rainwater collectors/ Spring development		Farmers	2022-2024				MAO	SB/ MAFC

		> Issue ordinance and enforce standards in support to soil conservation and utilization;		Farmers	2022-2024				MAO	SB/MAFC
		> LGUs to issue ordinance and enforce service standards to water resource utilization		Farmers	2022-2024				MAO	SB/MAFC
		> Issue ordinance and enforce standards in support to soil conservation and utilization;		Farmers	2022-2024				MAO	SB/MAFC
Knowledge and Learnings										
No centralized database system	Organized and centralized database system	Installation of centralized database system	Organized and centralized database system	LGU MAO					MAO	LGU/DA/BFAR
Leadership										
Partnerships for PO, agencies	Strong partnership and linkage with stakeholders and partner agencies	Coordination with POs or Brgys on the establishment of Bantay Peste Monitoring Brigade	Strong partnership and linkage with stakeholders and partner agencies	Farmers					MAO	DA
		Coordination with POs or Brgys on the establishment of Seed farms		Farmers					MAO	DA
		Coordination with POs or Brgys on the establishment of Seedling nurseries		Farmers					MAO	DA
		Coordination with POs or Brgys on the establishment of Planting material distribution system		Farmers					MAO	DA
		Coordination with POs or Brgys on the establishment of Quality control of copra (planting materials)		Farmers					MAO	PCA
		Coordination with POs or Brgys on the establishment of Dairy farms		Livestock Raisers					MAO	DA-Livestock Section
		Coordination with POs or Brgys on the establishment of Fingerling distribution and other seedling materials for aquaculture		Fisherfolks					MAO	BFAR
		Coordination with POs or Brgys on the establishment of Livestock markets		Livestock Raisers					MAO	DA-Livestock Section

		Coordination with POs or Brgys on the Development and Improvement of local distribution channels		Farmers						MAO	DA
		Coordination with POs or Brgys on the establishment and Operation of farm produce collection and buying stations		Farmers						MAO	DA-AMAD
		Coordination with POs or Brgys on the establishment of Market information system		Farmers						MAO	DA-AMAD

Prepared by:	Approved by:
 CEASAR Q. BLANCO Municipal Agriculturist Date:	 MARIA CARLA LOPEZ-PICHAY Municipal Mayor Date:

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)



**Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)**

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

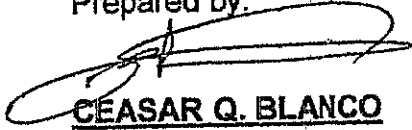
**LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)**

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
1	1	Mun. Government Department Head 1 Municipal Agriculturist	Ceasar Q. Blanco	24/2	864,624.00	24/2	916,500.00	
9	2	Agriculture Center Chief 1	Vacant	18/1	414,492.00	18/1	461,076.00	
2	3	Agriculture Technologist 1	Myla M. Blanco	10/2	197,820.00	10/2	228,240.00	
3	4	Agriculture Technologist 1	Jayzel O. Dela Peña	10/1	196,176.00	10/2	228,240.00	
4	5	Agriculture Technologist 1	Michelle Mae P. Antolin	10/1	196,176.00	10/2	228,240.00	
5	6	Agriculture Technologist 1	Mark Anthony C. Calang	10/3	199,476.00	10/3	230,148.00	
6	7	Agriculture Technologist 1	Joelito A. Yparraguirre	10/5	202,812.00	10/5	234,012.00	

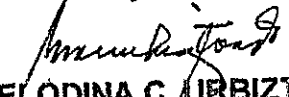
7	8	Agriculture Technologist 1	Elsa R. Quico	10/8	207,948.00	10/8	239,928.00	
8	9	Agriculture Technologist 1	Cherry R. Salazar	10/5	202,812.00	10/5	234,012.00	
10	10	Farm Worker 1	Vacant	2/2	120,876.00	2/1	136,740.00	
		Year 2022						
	X	Veterinarian III-Meat Control Officer	(for propose)			19/1	498,120.00	
	X	Engineer III	(for propose)			19/1	498,120.00	
	X	Senior Agriculturist-IPM Coordinator	(for propose)			18/1	461,076.00	
	X	Aquaculturist II	(for propose)			15/1	357,984.00	
	X	Agriculturist II Seedling Nursery & Seed Farms Focal	(for propose)			15/1	357,984.00	
	X	Farm Superintendent II Research and Extension Focal	(for propose)			15/1	357,984.00	
	X	Farm Superintendent II-Copra Quality Control & Planting material Distribution Focal	(for propose)			15/1	357,985.00	
		Year 2023						
	X	Meat Inspector I	(for propose)			6/1	172,140.00	
	X	Laboratory Technician II	(for propose)			8/1	193,776.00	
	X	Administrative Aide III (Clerk 1)	(for propose)			3/1	144,072.00	
	X	Admin Aide III (Clerk 1)	(for propose)			3/1	144,072.00	
	X	Farm Worker-I	(for propose)			2/1	135,708.00	
	X	Farm Worker-I	(for propose)			2/1	135,708.00	

		Year 2024						
	X	Administrative Aide III (Driver I)	(for propose)			3/1	144,072.00	
	X	Administrative Aide III (Driver I)	(for propose)			3/1	144,072.00	
	X	Utility Worker II	(for propose)			3/1	144,072.00	
	X	Security Guard I	(for propose)			3/1	144,072.00	

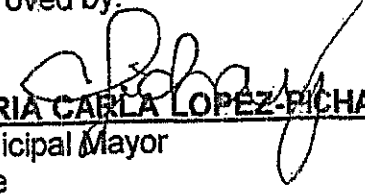
Prepared by:


CEASAR Q. BLANCO
 Municipal Agriculturist
 Date

Reviewed by:


MELODINA C. URBIZTONDO
 Local Budget Officer
 Date

Approved by:


MARIA CARLA LOPEZ-RICHAY
 Municipal Mayor
 Date

PERFORMANCE MONITORING FRAMEWORK
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity/ Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
CROPS									SB Office	SB Office	Technical assistance/ resource person for the creation of local monitoring evaluation forms
Prevention and control of plant pests & diseases	> Issuance of ordinance and enforcement of service standards	Approval of ordinance and enforcement of service standards	None	Approved Ordinance and service standard enforced							
	> Hiring of personnel (1 SENIOR AGRICULTURIST - IPM Coordinator (SG 18); 1 LABORATORY TECHNICIAN II (SG 8))	No. of hired personnel; Plantilla and appointment papers released by the Civil Service Commission	None	1 SENIOR AGRICULTURIS T - IPM Coordinator (SG 18);	1 LABORATORY TECHNICIAN II (SG 8);		Monthly	Accomplishment Report/ DTR	HRMO	HRMO	
	Provide training/ capacity building of personnel	No. of trainings conducted and no. of participants	Lack of trained personnel; no permanent staff focused on this function	1 SENIOR AGRICULTURIS T - IPM Coordinator (SG 18); 1 Training	1 LABORATORY TECHNICIAN II (SG 8); 1 Training		Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Operation and Maintenance of Community-based Biocon Center i.e. Procurement and production of plant biological control agents & supplies	No. of farmer- recipients	BCA Laboratory not yet operational	800 farmers	1000 farmers	1000 farmers	Per Season (twice a year)	Distribution list/ CSF	MAO	MAO	
	> Establishment of Bantay Peste local task force (Data gathering/ incidence reporting and encoding/ data analysis)	No. of local task force volunteers and No. of farmers served	Only 12 BAWs	50 farmer- volunteers; 1000 farmers-served	80 farmer- volunteers; 2000 farmers-served	100 farmer- volunteers; 2000 farmers-served	Per Season (twice a year)	Pest Monitoring Form/ CSF	MAO	MAO	

	>Conduct trainings/ Dissemination of pest advisories/ information campaign	No. of farmer- participants	Approximately 50 farmers trained, mostly BAWs and farmer- leaders	500 farmers	500 farmers	500 farmers	Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
Seed farms	>Conduct trainings on seed production and certification	No. of trainings conducted and no. of participants	27 accredited inbred rice seed producers	50 farmers	30 farmers	30 farmers	Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	>Training/ capability building to personnel	No. of trainings conducted and no. of participants	1 deputized Seed Inspector	2 Agricultural Extension Workers (AEWs)			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	>Establishment of seed processing and seed storage	No. of seed processing and seed storage established	None	Acquisition of 2 unit flatbed dryer from partner agencies	Establishment of 1 uniyseed storage/ warehouse from partner agencies		Quarterly	MOA/ Utilization/ Operational Plan	MAO	MAO	
Seedling nurseries	>Issue ordinance and enforce standards on seed farms operations & germination rate;	Approval of ordinance and enforcement of standards on seed farms operations & germination rate;	None	Approved Ordinance and standards on seed farms operations & germination rate enforced					SB Office	SB Office	
	>Identification of priority crop/ commodities based on consultation with farmers in their jurisdictions	No. of priority crop/ commodities for seedling nursery	Abaca seedling nursery is existing	2 crops/ commodities					MAO	MAO	
	>Hiring of personnel (AGRICULTURIST II - CROPS (SG 15); Farm Worker - II (SG 4))	No. of hired personnel; Plantilla and appointment papers released by the Civil Service Commission	None	AGRICULTURIST II - CROPS (SG 15);	Farm Worker - I (SG 3)		Monthly	Accomplishment Report/ DTR	HRMO	HRMO	
	Provide training/ capacity building of personnel	No. of trainings conducted and no. of participants	Lack of trained personnel; no permanent staff focused on this function	1 Training/ capacity building of personnel on Seedling nurseries; 1 personnel	1 Training/ capacity building of personnel on Seedling nurseries; 1 personnel		Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	

	> Conduct trainings on seedling production (Farmer Level);	No. of trainings conducted and no. of participants	None	1 Training; 30 participants			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Establishment and maintenance registry of certified seed producers, Data gathering, encoding and analysis	No. of farmers	None	10 farmers			Monthly	Monitoring Form	MAO	MAO	
	> Provision of assistance to constituents to become certified plant nursery operators;	No. of farmers served	None	10 farmers	15 farmers	10 farmers	Quarterly	Client Satisfaction Feedback (CSF)/ Distribution list	MAO	MAO	
Planting material distribution system	> Issuance of ordinance and enforcement of service delivery standards	Approval of ordinance and enforcement of service standards	None	Approved Ordinance and service standard enforced					SB Office	SB Office	
	> Hiring of personnel (Farm Superintendent II (SG 15) - Copra Quality Control & Planting material Distribution Focal; Driver I (SG 3))	No. of hired personnel; plantilla and appointment papers released by the Civil Service Commission	None	Farm Superintendent II (SG 15) - Copra Quality Control & Planting material Distribution Focal hired		Driver I (SG 3) hired	Monthly	Accomplishment Report/ DTR	HRMO	HRMO	
	Provide training/ capacity building of personnel	No. of trainings conducted and no. of participants	None	1 Training/ capacity building of personnel on planting material distribution system; 1 trained personnel			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Identification of beneficiaries	No. of farmer-beneficiaries identified	None	200 farmers	100 farmers	100 farmers	Quarterly	Distribution list/ CSF/ Monitoring Form	MAO	MAO	
	> Conduct trainings (Farmer Level)	No. of trainings conducted and no. of participants	None	1 Training on Planting material distribution system			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Acquisition of hauling vehicle	No. of hauling vehicle acquired	None	1 hauling vehicle acquired			Monthly	Monitoring Form	MAO	MAO	

Quality control of copra (planting materials)	> Data gathering, encoding and analysis	No. of farmer-beneficiaries; Increase or decrease in production	None	200 farmers	100 farmers	100 farmers	Quarterly	Monitoring Form/ CSF/ Distribution list	MAO	MAO	
	> Distribution of planting materials to farmers	No. of farmer-beneficiaries	None	200 farmers	100 farmers	100 farmers	Quarterly	Monitoring Form/ CSF/ Distribution list	MAO	MAO	
	> Issuance of ordinance and enforcement of service delivery standards	Approval of ordinance and enforcement of service standards	None	Approved Ordinance and service standard enforced					SB Office	SB Office	
	Provide training/ capacity building of personnel	No. of trainings conducted and no. of participants	None	1 Training/ 1 personnel			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Conduct of trainings (farmer level)	No. of trainings conducted and no. of participants	None	1 Training; 100 farmers	1 Training; 50 farmers	1 Training; 50 farmers	Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> LGUs to encode coconut farmers in the PCA registry	No. of farmers encoded	None	2000 farmers	2500 farmers				MAO	MAO	
LIVESTOCK	> Data gathering, encoding and analysis	No. of farmer-beneficiaries; Increase or decrease in production	None	2000 farmers	2500 farmers		Quarterly	Monitoring Form/ CSF/ Distribution list	MAO	MAO	
	> Information campaign	No. of IEC Materials and activities conducted	None	10 IEC materials activities	5 IEC materials activities	5 IEC materials activities	Quarterly	Monitoring Form/ CSF/ Distribution list	MAO	MAO	
	> Issuance of ordinance and enforcement of standards	Approval of ordinance and enforcement of service standards	None	Approved Ordinance and service standard enforced					SB Office	SB Office	
	> Hiring of personnel (VETERINARIAN 3 (SG 19))	No. of hired personnel; Plantilla and appointment papers released by the Civil Service Commission	None	VETERINARIAN 3 (SG 19) hired			Monthly	Accomplishment Report/ DTR	HRMO	HRMO	

Provide training/ capacity building of personnel	No. of trainings conducted and no. of participants	None	1 Training (Dairy Production); 1 personnel			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
> Conduct of trainings on dairy farm production (farmer level)	No. of trainings conducted and no. of participants	None	20 farmers				Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
> Establishment and maintenance of production centers (dairy multiplier farms) from partner agency	No. of established dairy production center/ multiplier farm	None		1 established dairy production center/ multiplier farm			Monitoring and Evaluation Form	MAO	MAO	
> Establishment of feedlots/ pasture land/ forage areas and feed storage	No. of established feedlots/ pasture land and feed storage	None		1 established feedlots/ pasture land and feed storage			Monitoring and Evaluation Form	MAO	MAO	
> Data gathering, encoding and analysis (ie. record of animals distributed, animal raisers and production monitoring in their jurisdiction) (P/ M/C)	No. of farmer-beneficiaries; increase or decrease in production	None		10 farmers	10 farmers	Quarterly	Monitoring Form/ CSF/ Distribution list	MAO	MAO	
> Animal distribution to farmers from partner agency	No. of farmer-beneficiaries	None		10 farmers	10 farmers	Quarterly	Monitoring Form/ CSF/ Distribution list	MAO	MAO	
FISHERIES										
Fingerling distribution and other seedling materials for aquaculture	Issue ordinances & enforce service delivery standards for fingerling dispersal and other seedling materials for aquaculture	Approval of ordinance and enforcement of service standards	None	Approved Ordinance and service standard enforced				SB Office	SB Office	
	Establish multi-species hatchery for distribution of fingerlings from partner agency	No. of Multi-species hatchery established and operational	None	1 Multi-species hatchery established and operational		Quarterly	Monitoring and Evaluation form	MAO - CRM	MAO - CRM	
	Hiring of 1 Aquaculturist II (SG 15); and 1 Admin Aide (SG 3)	No. of hired personnel; plantilla and appointment papers released by the Civil Service Commission	None	1 Aquaculturist II (SG 15) hired	Admin Aide III (Clerk 1) (SG3) hired	Monthly	Accomplishment Report/ DTR	HRMO	HRMO	

	Conduct training/ capability building for new personnel	No. of Trainings conducted and participants	None	1 training; 1 personnel (Hatchery Management and Operation)			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO - CRM	MAO - CRM	
CREDIT AND MARKETING											
Slaughterhouses	Hiring of personnel (Meat Inspector (SG 3); Driver I for Meat Van (SG 3); UTILITY WORKER II (SG 3)	No. of hired personnel; Plantilla and appointment papers released by the Civil Service Commission	Lack of hired permanent personnel for the devolved function (only 1 permanent)		Meat Inspector (SG 3) hired	UTILITY WORKER II (SG 3); Security Guard II (SG 3); Driver I (SG 3) hired	Monthly	Accomplishment Report/ DTR	HRMO	HRMO	
	> Training of personnel and farmers	No. of trainings conducted and no. of participants	Lack of trained personnel and permanent staff focused on this function; 25 farmers/ butchers trained; 2 MI trained	2 Training (Slaughterhouse Standard Operating Procedure and Good Mgmt Practices; Food Safety); 30 participants			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Operation and maintenance of slaughterhouses AA categories;	No. of heads slaughtered; No. of farmers served; increased or decrease in production	200 heads slaughtered last year	500 heads; 100 farmers	500 heads; 100 farmers	500 heads; 100 farmers	Monthly	Monitoring Form/ CSF/ Distribution list	MAO	MAO	
Development and improvement of local distribution channels/ Operation of farm produce collection and buying stations/ livestock market	> Issuance of ordinance and enforcement of standards on market-related infra/ livestock auction market	Approval of ordinance and enforcement of service standards	None	Approved Ordinance and service standard enforced					SB Office	SB Office	
	> Training of personnel	No. of trainings conducted and no. of participants	None	1 Training on Development and improvement of local distribution channels/ Operation of farm produce collection and buying stations/ livestock market; 1 personnel trained			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	

	> Training of farmers	No. of trainings conducted and no. of participants	None	1 Training on Development and improvement of local distribution channels/ Operation of farm produce collection and buying stations/ livestock market			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Construction of Local Trading Center from partner agency	No. of local trading center constructed	lack of trading center/ buying station for local products; 1 public market	1 trading center constructed			Monthly	Monitoring and Evaluation Form	MAO	MAO	
	> Operation and maintenance of Local Trading Center	No. of farmers served; Increased market linkage	None	50 farmers	70 farmers		Monthly	Monitoring and Evaluation Form	MAO	MAO	
	> Data gathering and encoding (record information of production/trading) and analysis	No. of farmers served; Increased market linkage	None	50 farmers	70 farmers		Monthly	Monitoring and Evaluation Form	MAO	MAO	
Market information system	> Enforcement of standards	Implementation and enforcement of service standards	None	Service standard enforced					SB Office	SB Office	
	> Training of personnel	No. of trainings conducted and no. of participants	None	1 Training (Market information system); 1 participant			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Data gathering and encoding- LGUs to provide the planting and harvesting schedules of farmers and agri-enterprises to be stored in the market information system including local agricultural investment profile & Data analysis	No. of farmers served; Increased market linkage	None	50 farmers	80 farmers		Monthly	Monitoring and Evaluation Form	MAO	MAO	
	> Promotion of agri investment and Information campaign	No. of promotional materials/ activities produce	None	5 promotional materials/ activities produce	5 promotional materials/ activities produce		Quarterly	Monitoring and Evaluation Form	MAO	MAO	

	>Preparation of Value Chain Analysis (VCA) and Provincial Commodity Investment Plan (PCIP)	1 VCA and PCIP prepared and created	None		1 VCA and PCIP prepared and created			Monitoring and Evaluation Form	MAO	MAO	
Credit financing	>Organizes and conducts orientation meetings regarding ACPC credit programs;	No. of orientation meetings conducted; No. of farmer-participants	1 orientation conducted on 2019; 30 farmer-participants; 23 farmers availed no interest loan		1 orientation (low/no interest credit programs); 100 farmers		Every Meeting/Orientation	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Attendance Sheet	MAO	MAO	
	>Assists in the conduct of capacity-building activities for SFFs participating in ACPC credit programs;	No. of capacity-building activities; No. of SFFs participants	None		1 capacity-building activities; 3 SFFs participants		Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
RESEARCH AND EXTENSION											
On site research	>Enforcement of standards	Implementation and enforcement of service standards	None	Service standard enforced					SB Office	SB Office	
	Hiring of Personnel (1 Farm Superintendent II (SG 15) - Research and Extension Focal)	No. of hired personnel; plantilla and appointment papers released by the Civil Service Commission	None	Farm Superintendent II (SG 15) - Research and Extension Focal hired			Monthly	Accomplishment Report/ DTR	HRMO	HRMO	
	Provide training/ capacity building of personnel	No. of trainings conducted and no. of participants	None	1 Training (On Site Research); 1 personnel			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	>Data gathering and encoding (data source) (M/C/B)	No. of data gathered	None	Data gathered			Quarterly	Monitoring and Evaluation Form	MAO	MAO	
	>Establishment/implementation of on-site research and facilities including pre-implementation works (CPAR)	No. of established research; No. of farmer cooperators	None	1 research; 2 farmer cooperator	1 research; 2 farmer cooperator		Quarterly	Monitoring and Evaluation Form	MAO	MAO	
	>Dissemination of research findings	No. of disseminated research findings; No. of farmers served	None	2 research; 50 farmers served	2 research; 50 farmers served		Quarterly	Monitoring and Evaluation Form	MAO	MAO	
Demonstration farms	>Enforcement of standards	Implementation and enforcement of service standards	None; however MOA of previous demo farms enacted	Service standard enforced					SB Office	SB Office	

> LGUs to assist in the conduct of training needs assessments and analyses, selection and invitation of farmer leaders and RBO managers, the monitoring and evaluation extension-related activities	No. of trainings/ assessments conducted	2 trainings conducted for rice demo farm and vegetable production only	3 trainings/ assessments			Quarterly	Monitoring and Evaluation Form	MAO	MAO	
> LGUs to set the strategic extension directions, agenda, and plans of the province consistent with national and regional plans and roadmaps	No. of strategic plan created	None	1 strategic plan created			Quarterly	Monitoring and Evaluation Form	MAO	MAO	
> Establish and maintain LGU-owned technology demonstration sites and model farms in suitable areas in the locality wherein these areas can be used to observe technologies being taught and conduct hands-on exercises to further facilitate learning	No. of LGU owned techno demo farms	None; rice demo farm of 2019-2020	2 demo farms	3 demo farms	3 demo farms	Monthly	Monitoring and Evaluation Form	MAO	MAO	
> Promotion of Learning Site for Agriculture (LSA)	No. of LSA established	1 LSA established	2 LSA	2 LSA	2 LSA	Quarterly	Monitoring and Evaluation Form	MAO	MAO	
> Conduct farmer-level trainings, advisory services, and other capacity-building activities aligned with their Provincial Commodity Investment Plan (PCIP) and the Value Chain Analysis (VCA) of their priority commodities	No. of trainings conducted and no. of participants	None		1 Training (Establishment of Demo Sites); 10 farmers		Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	

	> Provide relevant assistance and support such as starter kits, livelihood assistance, and after-training support to ensure the proper implementation of capacity-building activities in their jurisdiction.	No. of assistance and support services; No. of farmer-beneficiaries	None		3 assistance and support services; 30 farmer-beneficiaries	5 assistance and support services; 50 farmer-beneficiaries	Quarterly	Monitoring and Evaluation Form	MAO	MAO	
	> Conduct School-on-the-Air programs in collaboration with the DA (P)	No. of SOA implemented; No. of Beneficiaries	2 SOA Implemented; 123 farmers	3 SOA; 200 farmers	5 SOA; 500 farmers	5 SOA; 500 farmers	Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Data gathering & encoding and analysis	No. of farmers served; Increased production	None	200 farmers	500 farmers	500 farmers	Monthly	Monitoring and Evaluation Form	MAO	MAO	
IRRIGATION AND INFRASTRUCTURE											
Inter-barangay Irrigation/ Communal Irrigation/ Small water impounding projects/ Rainwater collectors/ Spring development	> Enforcement of standards	Implementation and enforcement of service standards	None	Service standard enforced					SB Office	SB Office	
	Hiring of personnel (ABE III (SG 19);	No. of hired personnel; plantilla and appointment papers released by the Civil Service Commission	No hired personnel for the devolved function	ABE III (SG 19);			Monthly	Accomplishment Report/ DTR	HRMO	HRMO	
	> Conduct training/ capability building for personnel	No. of trainings conducted and no. of participants	Lack of trained personnel; no permanent staff focused on this function	1 Training for Inter-barangay Irrigation/ Communal Irrigation/ Small water impounding projects/ Rainwater collectors/ Spring development; 1 personnel			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	

	> LGU to conduct pre-implementation work such as Site Identification, Social Preparation, Survey Staking, Preparation of FS/ POW/ DED, Inspection, Geo-tagging, topographic survey, Compliance to Social and Environmental Standards, Settlement of ROW/ Usutuct agreement	No. of Irrigation Network Services	None		2 Irrigation Network Services	3 Irrigation Network Services	Quarterly	Monitoring and Evaluation Form	MAO	MAO	
	> Signing of MOA with DA (M/C)	No. of MOA signed	None		2 MOA signed	3 MOA signed	Quarterly	Monitoring and Evaluation Form	MAO	MAO	
	> Construction/ Rehabilitation/ establishment of SSIS/ SWIP/ Spring development & Rainwater collectors (M/C)	No. of SSIS/ SWIP constructed or rehab	None		2 Irrigation Network Services constructed/ rehab	3 Irrigation Network Services constructed/ rehab	Quarterly	Monitoring and Evaluation Form	MAO	MAO	
	> Procurement of equipment & other accessories	No. of equipment/ accessories procured	None		equipment/ accessories procured	equipment/ accessories procured	Quarterly	Monitoring and Evaluation Form	MAO	MAO	
	> Data gathering and encoding (M/C)	No. of farmers served; Increased production	None		Atleast 200 farmers served	Atleast 500 farmers served	Monthly	Monitoring and Evaluation Form	MAO	MAO	
	> Organization of cooperatives	2022-2024	1 Organized PO fro SWIP		2 organized PO	3 organized PO	Quarterly	Monitoring and Evaluation Form	MAO	MAO	
OTHERS											
Soil and water resource utilization	> Issue ordinance and enforce standards in support to Soil and water resource utilization	Approval of ordinance and enforcement of service standards	None	Approved Ordinance and service standard enforced					SB Office	SB Office	
	> Conduct training/ capability building for personnel	No. of trainings conducted and no. of participants	None	1 Soil resource utilization Training; 1 personnel			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Support and provision of services to farmers in relation to Soil and water resource utilization	No. of trainings conducted and no. of participants	None		1 Training; 50 farmers			Monitoring and Evaluation Form; Distribution list	MAO	MAO	
	> Demonstration of soil and water conservation and utilization technologies	No. of demonstration	None		2 demo			Monitoring and Evaluation Form;	MAO	MAO	

	> Strengthen Organic fertilizer production;	No. of bags of organic fertilizer produced	80 bags last year	200 bags	200 bags	200 bags	Monthly	Monitoring and Evaluation Form; Distribution list	MAO	MAO	
	> Data gathering, encoding and data analysis	No. of farmers served; Increased production	None	150 farmers served	150 farmers served	150 farmers served	Monthly	Monitoring and Evaluation Form	MAO	MAO	
	> Information campaign	No. of IEC Materials and activities conducted	None	10 IEC materials activities	5 IEC materials activities	5 IEC materials activities	Quarterly	Monitoring Form/ CSF/ Distribution list	MAO	MAO	
Soil conservation projects	> Issue ordinance and enforce standards in support of soil conservation and utilization;	Approval of ordinance and enforcement of service standards	None	Approved Ordinance and service standard enforced					SB Office	SB Office	
	> Conduct of trainings (farmer level)	No. of trainings conducted and no. of participants	None	1 Soil conservation projects Training; 30 farmers			Every Training	Evaluation Form/ Client Satisfaction Feedback (CSF)/ Pre-test & Post Test/ Attendance Sheet	MAO	MAO	
	> Support and provision of services to farmers in relation to soil conservation;	No. of farmers served	None		30 farmers	31 farmers			MAO	MAO	
	> Demonstration of soil conservation and utilization technologies;	No. of techno demos established; No. of farmer-cooperators	None		1 techno demo; 1 farmer cooperator				MAO	MAO	
	> Operation of Soil Analysis Laboratory	No. of soil samples analyzed; No. of farmers served	None	150 soil samples; 150 farmers	80 soil samples; 60 farmers	80 soil samples; 80 farmers			MAO	MAO	
	> Data gathering, encoding and analysis	No. of farmers served; Increased production	None	150 farmers served	150 farmers served	150 farmers served	Monthly	Monitoring and Evaluation Form	MAO	MAO	
	> Information campaign	No. of IEC Materials and activities conducted	None	10 IEC materials activities	5 IEC materials activities	5 IEC materials activities	Quarterly	Monitoring Form/ CSF/ Distribution list	MAO	MAO	

Prepared by:

CEASAR Q. BLANCO
Municipal Agriculturist
Date

Reviewed by:

EDVIL U. TRILLANES
Chair, Project Monitoring Committee
Date

Approved by:

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

ANNEX E-1

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions
RA 7160 "Local Government Code of 1991"	Collection of local revenues (taxes, regulatory fees such as permits and licenses)	Y	Tax Information Campaign	MTO	11 regular employees (6- Revenue Collection Clerk III, 1-Local Revenue BPLO designate, 2 Job Order
		Y	Business One Stop Shop	MTO	
		Y	Tax Mapping	MTO	
		Y	Inspection and Assessment of Business Establishment	MTO	

Prepared by:

hahum
CORAZON R. GRUMO
Municipal Treasurer
Date

Reviewed by:

[Signature]
VINCENT D. DUENAS
Local Administrator
Date

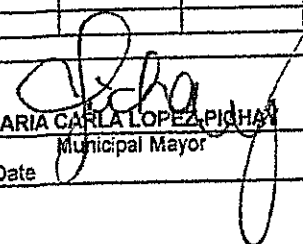
Approved by:

[Signature]
MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

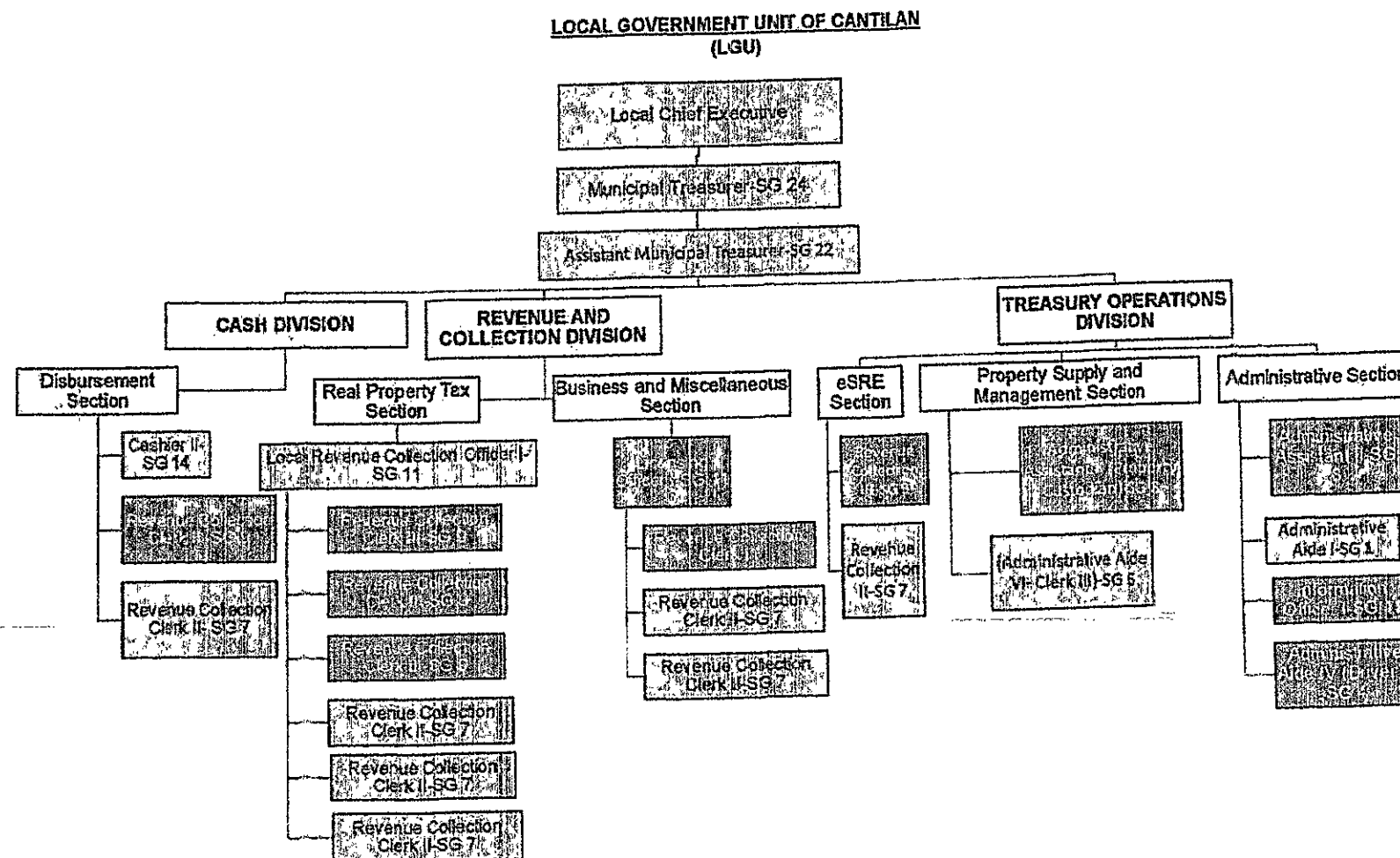
CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector		ECONOMIC SECTOR/MUNICIPAL TREASURER'S OFFICE								
Current State					Desired State					
1. Absence of Licensing Officer 1 2. Lack /Absence of Property Custodian 3. Promotion of existing RCC II to RCCC III 4. Absence of Driver as mobilization of fund for deposit and Field Collections 5. Outdated Knowledge on Local Revenue Taxes and Fees,Data Privacy Act 6. Lack of Tax Information Campaigns					Goals: Provide efficient and effective enforcement of tax collection programs and activities and disburse funds in accordance with approved ordinance and other applicable laws promulgated by competent authority for the purpose Objectives: 1. To take charge all collection of taxes, licences, fees and other local charge Accruing to the LGU. 2. Take custody of and exercise proper management of funds of the LGU. 3. Take charge of the disbursement of all LGU funds and suc other funds, the custody of which may be entrusted to the office by law or other competent authority. 4. Monitor and inspect private commercial and industrial establishments within the jurisdiction of the LGU in relation to the implementation of tax ordinances and other local impositions. 5. Maintain and update the tax information systme of the LGU. 6. Advise the Local Chief Executive, the Local Sanggunian and other local goevrnment and national officials concerned regarding disposition of local funds and such other matters relative to public finance. 7. Take charge of the treasury office and exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
STRUCTURE										
Absence of Licensing Officer 1	In charge of BPLO	Create Plantilla/Position	Hired and Appointed Licensing Officer I	Newly Hired	2022	305,868.00			MTO/HRMO/MAYOR'S OFFICE/SB/SP/BUDGET OFFICE	
Lack /Absence of Property Custodian	In control or Overall Responsibility of LGU's Properties	Create Plantilla/Position	Hired and Appointed Property Custodian	Newly Hired	2022	227,976.00			MTO/HRMO/MAYOR'S OFFICE/SB/SP/BUDGET OFFICE	
Promotion of existing RCC II to RCCC III	Upgrading of Position	Promotion	Promotion of Employees	Revenue Collection Clerk 111, Admin Aide VI	2022	1,706,328.00			MTO/HRMO/MAYOR'S OFFICE/SB/SP/BUDGET OFFICE	

Absence of Driver as mobilization of fund for deposit and Field Collections	Office Driver for security of funds mobilization	Create Plantilla/Position	Hired and Appointed Driver	Newly Hired	2022	179,916.00				MTO/HRMO/MAYOR'S OFFICE/SB/SP/BUDGET OFFICE	
COMPETENCIES											
Lack of Tax Information Campaigns	Create Online Media Campaign in regards to TAX Informations, Updates and Concerns	Social Media Page	Online Infographics	IT Officer address to TAX Payers	2022					MTO, IT Officer	
MANAGEMENT SYSTEMS											
Record Management	Updated and Organize Records of all transactions both internal and external	Record Management	Trainings on Record Management, knowledge on Records Disposition Schedule (GRDS 2009)	ALL MTO Personnel (Property Custodian, Administrative Officer)	2022-2024	10,000.00	10,000.00	10,000.00		MTO	
Data Privacy Act Seminar	Able to determine what needs to be private and confidential and what needs to be publicized	Data Privacy Act Seminar	Apply Learning on Data Privacy Act 2012 for security and safe records	ALL MTO Personnel	2022-2024	10,000.00	10,000.00	10,000.00		MUNICIPALITY OF CANTILAN (MTO)/ NATIONAL PRIVACY COMMISSION (NPC)	MTO/MBO
Online Payment Facility	Easy, Fast and Sufficient Payment Strategy for Taxpayers especially during this time (COVID)	Online Payment Facility	Online Payment Strategies (GCASH, PAYMAYA, BANK TRANSFER: LBP)	Revenue Collectors	2022					MTO	
ENABLING PROCEDURES											
KNOWLEDGE AND LEARNINGS											
Outdated Knowledge on Local Revenue Taxes and Fees	Update Knowledge of Taxes, Fees and Charges	Annual Refreshment of Local Revenue Taxes, Fees and Charges	Up-to-date Knowledge on the Local Revenue Code	Local Revenue Officer, Revenue Collectors, Licensing Officer	2022-2024	10,000.00	10,000.00	10,000.00		MTO - Revenue Collectors, Licensing Officer	
	Proper Information of All Taxpayers	Update Citizen Charter	Proper Guidance and Information to Citizens	Locals of Cantilan and Tourist	2022-2024	10,000.00	10,000.00	10,000.00		MTO - Revenue Collectors, Licensing Officer	
	Online Information on Updates, Reminders and other Concerns for All Taxpayers	Creation of Social Media Accounts such as Facebook Page	Tax Information and Other Updates are well informed to Taxpayers and to the people	Locals of Cantilan and Tourist	2022-2024					MTO - IT Officer	
LEADERSHIP											
Prepared by:				Approved by:							
LOREUM CORAZON R. GRUMO Municipal Treasurer Date				 MARIA CARLA LOPEZ PICHAY Municipal Mayor Date							

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE



Prepared by:

CORAZON R. GRUMO
Municipal Treasurer
Date

Reviewed by:

VINCENT D. DUENAS
Local Administrator
Date

Approved by:

MARIA CARLA LOPEZ-DICHAY
Local Chief Executive
Date

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1	1	Municipal Government Department Head 1 (Municipal Treasurer)	Corazon R. Grumo	24/2	864,624.00	24/2	916,500.00	
2	2	Assistant Municipal Government Dept. Head Assistant Municipal Treasurer	Vacant	22/1	666,252.00	22/1	713,628.00	
3	4	Cashier II	Merilyn R. Rubi	14/1	283,104.00	14/2	333,180.00	
4	5	Local Revenue Collection Officer I	Raul Bernabe B. Urbiztondo	11/1	211,692.00	11/1	259,476.00	
5	5	Revenue Collection Clerk II	Ailyn P. Yu Bokmee	7/1	160,524.00	7/2	183,972.00	
6	6	Revenue Collection Clerk II	Annacel A. Manglicmot	7/3	163,008.00	7/4	186,816.00	
7	7	Revenue Collection Clerk II	Mary Grace O. Orozco	7/1	160,524.00	7/2	183,972.00	
8	8	Revenue Collection Clerk II	Lolito B. Arpilleda	7/8	169,356.00	7/8	192,612.00	
9	9	Revenue Collection Clerk II	Atilano O. Cortes	7/8	169,356.00	7/8	192,612.00	
10	10	Revenue Collection Clerk II	Corazon U. Lugo	7/8	169,356.00	7/8	192,612.00	
11	11	Revenue Collection Clerk II	Luis A. Daano	7/5	165,516.00	7/6	189,696.00	
12	12	Administrative Aide VI (Clerk III)	Amorelle T. Larotin	6/5	156,156.00	6/5	178,860.00	
13	13	Administrative Aide I (Utility Worker I)	Vacant	1/1	112,896.00	1/1	127,668.00	
		Year 2022		2023	2027			
	X	Revenue Collection Clerk III	(for propose)		1,697,760.00	9/1	208,104.00	
	X	Revenue Collection Clerk III	(for propose)			9/1	208,104.00	
	X	Revenue Collection Clerk III	(for propose)			9/1	208,104.00	
	X	Revenue Collection Clerk III	(for propose)			9/1	208,104.00	
	X	Licensing Officer 1	(for propose)	1,630,396		11/1	259,476.00	27

	X	Revenue Collection Clerk III	(for propose)			9/1	208,104.00	
	X	Revenue Collection Clerk III	(for propose)			9/1	208,104.00	
	X	Administrative Assistant I1	(for propose)			8/1	193,776.00	22
	X	Administrative Aide I (Utility Worker I)	(for propose)			1/1	127,668.00	22
	X	Administrative Aide I (Utility Worker I)	(for propose)			1/1	127,668.00	22
	X	Administrative Aide IV (Driver)	(for propose)			4/1	917,568.00	23
	X	Information Officer I	(for propose)			11/1	259,476.00	23
	X	Administrative Assistant II (Property Custodian)	(for propose)			8/1	193,776.00	23

Prepared by:

Corazon R. Grumo
CORAZON R. GRUMO
Municipal Treasurer
Date

Reviewed by:

Melodina C. Urbiztondo
MELODINA C. URBIZTONDO
Local Budget Officer
Date

Approved by:

Maria Carla Lopez-Pichay
MARIA CARLA LOPEZ-PICHAY
Municipal Mayor
Date

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT OF CANTILAN
(LGU)

Functions/ Services/ [1]	Programs/Projects/ Activities [2]	Performance Indicators [3]	Baseline [4]	Performance Targets [5]			Frequency of Monitoring [8]	Performance Monitoring Tool [7]	Data Sources [9]	Responsible Office in the [10]	LGU Monitoring and Evaluation [11]
				FY 2022	FY 2023	FY 2024					
Collection of local revenues (taxes, regulatory fees, etc.)	Tax Information Campaign	No. of Campaign Conducted	2021	2	2	2	semi-annual	Photo documentation, project proposal, Assess ment Report Logbook	Social media, MTO	MTO	Hiring of Additional employees, Conduct/Attend training and seminar related to tax revenue collection strategies.
	Business One Stop Shop	No. of Business One Stop Shop Conducted	2021	1	1	1	annual	record on file	MTO/BPLO	MTO/BPLO	
	Tax Mapping	No. Business establishment conducted/tax mapped	2021	60	60	60	annual	photo documentation, record on file, Inspection Report	MTO/BPLO	MTO/BPLO	
	Inspection and Assessment of Business Establishment	No. of Inspection Conducted	2021	2	2	2	semi annual		MTO/BPLO	MTO/BPLO	

Prepared by:

CORAZON R. GRUMO
Municipal Treasurer
Date

Reviewed by:

EDVIL U. TRILLANES
Chair, Project Monitoring Committee
Date

Approved by:

MARIA CARLA LOPEZ-ACHAY
Local Chief Executive
Date

LOCAL REVENUE FORECAST AND RESOURCE MOBILIZATION STRATEGY

**LOCAL GOVERNMENT OF CANTILAN
(LGU)**

Local Sources	Income FY 2020 (Baseline)	Target Increase (in %)			Strategies to Increase Local Revenue	Timeframe	Responsible Office/Unit	Resources Required		
		FY 2022	FY 2023	FY 2024				Staffing	Capacity Building Requirements	Funding
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]
Taxes										
Real Property Tax	6,006,359.52	6,779,065.00	7,794,898.00	8,252,592.00	Electronic Payment System	2nd Quarter 2022	Treasurer's Office	IT Officer /IT Literate	Orientation on the use of epayment system in house training	
Municipal share	2,402,543.81	2,711,626.00	2,847,207.30	2,989,567.66	Institutionalize technology of participating involving barangay officials in the Tax information, distribution of tax bills and other RPT Collections Activities	1st and 4th Quarter	Treasurer's Office, Assessor's Office, Barangay Treasurers	Local Revenue Officer	Lectures to Real Property Tax Payers /massive tax campaign bgy assembly	
			5%	5%	Implement Reward/System	4th quarter	treasurer's Office	Local Revenue Officer	orientation and brainstorming session	
					Use Social Media for Information and Dissemination Drive	before Dec. 31, 2021	treasurer's Office	MT/Collectors	orientation	
					Identify and locate Delinquent Land Owner	before first qtr ends	MTO personnel	COLLECTORS	ORIENTATION/IT	
Business Tax	37,351,260.05	37,277,996.00	39,141,895.80	41,098,989.75	Conduct intensive tax information and education campaign (TIEC) to promote tax consciousness	1st and 4th Quarter	Treasurer's Office	Licensing Officer	Updated Reminders in the Assessment of Local Business Tax (LBT), Registration and Renewal of Business Permits and Licenses and Imposition of Local Taxes, Fees and Charges	
			5%	5%	Coordinate /fish vendor resort owner Cantilan chamber/tricycle/bus club	last qtr 2021	BPLO	Licensing Officer	meetings/information drive	
					Electronic Payment System	2nd Quarter 2022	Treasurer's Office	IT Officer	Orientation on the use of epayment system	

					updating/revision of Local Revenue Code	APRIL, 2022	Treasurer's Office, SB Members		Orientation on the LFC Toolkit and procedures in the updating of LRC	
					Examination of Book of Accounts	3rd- 4th Quarter	Treasurer's Office		Training on the examination of Book of Accounts	Cost of Trainings
Regulatory Fees (Permits and Licenses)	10,043,986.85	9,464,934.00	10,032,830.04	10,634,799.84	Inventory of Services rendered per Office and Fees imposed	Jun-22	Treasurer's Office, All Department Head		Orientation on the Conduct of Service Inventory	Cost of Trainings
			6%	6%	Rationalization of Fees and Charges	3rd Quarter, 2022	Treasurer's Office, All Department Heads, SB Members		Orientation on the LFC Toolkit	Cost of trainings, includes toolkit.
Income from Economic Enterprises (Business Income)	8,161,754.29	7,691,215.00	8,075,775.75	8,479,564.54	Assessment to Business Tax Payers (Market and Slaughter)	2nd Quarter, 2022	Economic Enterprise, Treasurer's Office		Orientation on the Condition and Collection Status of Market Operations	Cost of Trainings
			5%	5%	Evaluate Fiscal Operations of the Commercial Building					
					Establish Inventory of Prompt and Delinquent taxpayers					
					Issue demand letters to delinquent stallholders					
TOTAL	57,959,545.00	57,145,771.00	60,097,708.89	63,202,921.79						

Prepared by:

CORAZON R. GRUMO
Municipal Treasurer
Date

Reviewed by:

CORAZON R. GRUMO
Chair, Local Finance Committee
Date

Approved by:

MARIA GARCIA LOPEZ-PICHAY
Municipal Mayor
Date

ANNEX E-1

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160 (Local Government Code of 1991)	Provide efficient, effective and responsible accounting and internal audit services for LGU	Y	Integrate Financial Management Information System (FMIS) with ICS	Accounting Office	1-Municipal Accountant, 1-Accountant II, 1-Accountant III, 1-Accounting Clerk I, 1-Accounting Clerk II-vacant
		Y	Enhance Internal Control System	Accounting Office	1-Municipal Accountant, 1-Accountant II, 1-Accountant III, 1-Accounting Clerk I, 1-Accounting Clerk II-vacant, 3 Job Orders

Prepared by:

RONALDO M. GRUYAL, CPA
Municipal Accountant
Date

Reviewed by:

VINCENT A. BUENAS
Municipal Administrator
Date

Approved by:

MARIA CARLA LOPEZ PICHAY
Local Chief Executive
Date

CAPACITY DEVELOPMENT AGENDA

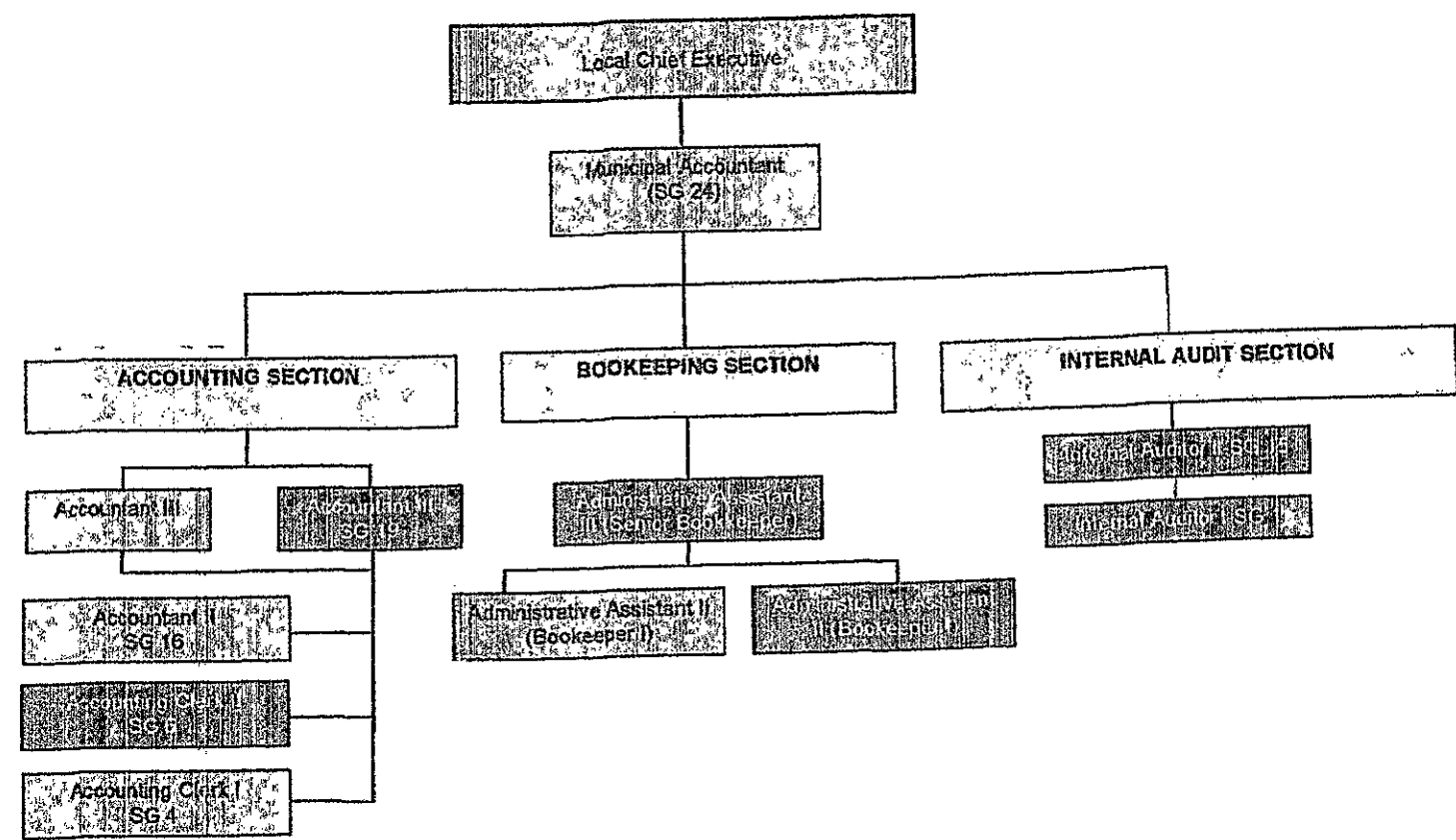
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector		Institutional Sector/Municipal Accounting Office								
Current State					Desired State					
1. Lack of manpower complement 2. Inadequate Storage area for documents 3. Lack of skills and trainings 4. Lack of ICT equipment					Goals: 1. Provide efficient, effective and responsible accounting and internal audit services for LGU Objectives: 1. To update and appraise the Local Chief Executive and the Sanggunian and other local government officials on the financial condition and operations of the Local Government Unit. 2. Maintain the installed internal audit system in the LGU 3. Issue certificate as to availability of budgetary allotment. 4. Review supporting documents before approval of disbursement vouchers and liquidation reports on cash advances 5. Encode official receipts and collection report from revenue collection clerks, barangay treasurers, municipal treasurer and other concerned 6. Conduct physical inventory of fixed and other assets owned by the LGU 7. Supervise and regularly evaluate performance of accounting employees. 8. Exercise such other powers and perform such other duties and functions as may be prescribed in Law or ordinance.					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/Technical Assistance
						Year 1	Year 2	Year 3		
Structure										
Lack of manpower complement	Creation, funding and hiring of position	Hiring of additional permanent staff as planned per structure pattern	Implementation of staffing pattern and organizational structure	Municipal Accounting Office	2022-2023	387,552.00	519,516.00	508,320.00	Accounting Office, HRMO	SB
Inadequate Storage area for documents	Organize documents	Improved workplace area and provide adequate area for storage and filing cabinets	Organized and functional working environment/office	Municipal Accounting Office	2022	100,000.00			Accounting Office, HRMO	MEO

Attachment 4: Proposed Modification to the LGU Organizational Structure

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)



Prepared by:

RONALDO M. GRUYAL, CPA

Municipal Accountant

Date:

Reviewed by:

VINCENT A. DUEÑAS

Local Administrator

Date:

Approved by:

MARIA CARLA LOPEZ-PICHAY

Local Chief Executive

Date:

**Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)**

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

**LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)**

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1	1	Municipal Government Department Head 1 (Municipal Accountant)	Ronaldo M. Gruyal	24/8	952,836.00	24/8	1,010,004.00	
2	2	Accountant II	Ethel Lynn A. Cortes	15/3	319,176.00	16/3	397,668.00	
4	4	Acctg. Clerk II	Vacant	6/1	151,440.00	6/1	172,140.00	
5	5	Acctg. Clerk I	Azucena A. Bagnol	4/8	142,200.00	4/8	161,340.00	
	6	Accountant III	Dina T. Hernando	19/1	461,748.00	19/1	508,320.00	
		YEAR 2022						
	x	Internal Auditor I	(for propose)			8/1	193,776.00	
	x	Administrative Assistant II (Bookkeeper I)	(for propose)			8/1	193,776.00	
		YEAR 2023						

PERFORMANCE MONITORING FRAMEWORK
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/ [1]	Programs/Projects/ Activities [2]	Performance Indicators [3]	Baseline [4]	Performance Targets			Frequency of Monitoring [6]	Performance Monitoring Tool [7]	Data Sources [8]	Responsible Office in the [9]	LGU Monitoring and Evaluation Capacity [10]
				FY 2022	FY 2023	FY 2024					
Provide efficient, effective and responsible accounting and internal audit services for LGU	Integrate Financial Management Information System (FMIS) with ICS	No. of comprehensive reports formulated, monitored and controlled.	2021	3500 CAFOA audited	3500 CAFOA audited	350 CAFOA audited	semi-annual	FMIS software	Municipal Accounting Office, FMIS	Municipal Accounting Office	Hiring of additional permanent employees (Accountant, Internal Auditor, Book Keeper), Conduct refresher course and attend Training related to FMIS and ICS, Adequate Storage
	Enhance Internal Control System	No. of documents/CAFOA audited, reviewed and checked	2021	350 CAFOA audited	350 CAFOA audited	350 CAFOA audited	semi-annual	record book/log book	Municipal Accounting Office	Municipal Accounting Office	

Prepared by:

RONALDO M. GRUYAL, CPA
Municipal Accountant
Date

Reviewed by:

EDVIE U. TRILLANES
Chair, Project Monitoring Committee
Date

Approved by:

MARIA CARLA LOPEZ-PICHA
Local Chief Executive
Date

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Acti vities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
Local Government Code, DOJ, DENR, DILG Joint Memorandum Circular 98- 01, SERIES OF 1998	Forest Management Services				
	1. Community-based Forestry Management Implementation	N			
	2. Management of Communal Forests with an area not exceeding fifty (50) square kilometers	N			
	3. Tree parks, greenbelts and similar forest development projects				
	• Forest rehabilitation	Y	3.1. Implementation of 1.3 Million Seedlings Penalty of MMDC	MENRO and PMO	2 Permanent Personnel and 8 Contractuals
	• Mangrove rehabilitation	Y		MENRO and PMO	2 Permanent Personnel and 8 Contractuals
	4. Central nursery	N			

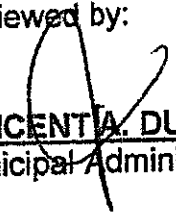
RA 9003	5. Community Watershed	N			
	6. Forest Land Use	Y	Implementation of Forest Land Use Plan	MENRO	3 Permanent Personnel
	Environmental Management Services				
	1. Implementation of solid waste disposal system or environmental management system	Y		MENRO - ESWMO	3 Permanent Personnel and 22 Job Orders
			1.1. Implementation of Ecological Solid Waste Management Program		
			1.1.1. IEC/CEPA Campaign		
			1.1.2. Clean-Up Drive		
			1.1.3. Waste Segregation, Diversion, and Reduction at Source		
			1.1.4. Waste Segregated Collection System and Maintenance of Garbage Compactors		
	2. Sanitary Landfill Establishment, Operation, and Management	N			

	3. Solid Waste Management Board and SWM Enforcers	Y	3.1. Strengthening of Solid Waste Management Board (2 meetings/year) and Deputation of SWM Enforcers	MENRO - ESWMO	3 Permanent Personnel and 22 Job Orders
	Environmental Monitoring and Enforcement Services				
	1. Environmental Laws, Regulations, and Policies	Y	1.1. CEPA/IEC on Environmental Laws, Regulations, and Policies	MENRO	3 Permanent Personnel
EO 23	2. Forest Protection, Law Enforcement and Monitoring	N			
	3. Land, Survey, Disposition and Records Management (Foreshore Management)	N			
PD 856, A.1.3. on RULES AND REGULATIONS FOR MEMORIAL PARKS	4. Water Resources Certification	N			
	Biodiversity Management Services				
	1. Coastal and Marine Management	N			
	2. Protected Areas Management	N			

Prepared by:


FOR. GEORGE R. ARREZA
 MENR Officer

Reviewed by:


VINCENTIA A. DUEÑAS
 Municipal Administrator

Approved by:


MARIA CARLA LÓPEZ PICHAY
 Local Chief Executive

CAPACITY DEVELOPMENT AGENDA
LOCAL GOVERNMENT UNIT OF CANTILAN
 (LGU)

Performance Area/ Governance Sector		Environmental Sector/ Municipal Environment and Natural Resources Office								
Current State					Desired State					
1. Lack of manpower complement 2. Inadequate garbage collection vehicles 3. Inadequate office file storage 4. No Municipal Central Nursery Established 5. Lack of training/workshop 6. Absence of monitoring mechanisms 7. Weak enforcement of Municipal Ordinance 2010-01 8. No basis for corrective measures 9. Presence of mixed garbage 10. Poor HH participation on waste segregation 11. Lack of document for feedback system (e.g. routing slip) 12. Absence of environmental code 13. Weak management in waste segregation from the source level to disposal level 14. No resolution and budget appropriation for the proposed positions 15. Improvement of Databank on SVM and Forest Management					Goals: 1. To develop plans and strategies upon approval thereof by the Municipal Mayor, implemented the same particularly those that have to do with the Environment and Natural Resource Program and Projects which the Mayor is empowered to implement and the Sanggunian is empowered to provide under the code. 2. Compliant to RA 9003 and other environmental laws, regulations and policies 3. To have a clean, safe and healthy community Objectives: 1. Establish maintain, protect and preserve communal forest, watersheds, tree parks, mangrove, greenbelts and similar forestry projects and commercial forests lie industrial trees and agro forestry projects. 2. Manage and maintain seed bans and produce seedlings for re-forest and tree parks. 3. Coordinate with government agencies and non-government organization in the implementation of measures to prevent and control, land, air and water pollution with the assistance of DENR. 4. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance. 5. Reduce volume of wastes disposed in the Ecological Park by 50% in 3 years 6. Household practicing waste segregation increased to 80% 7. Garbage collection must be done as scheduled 8. Updated 10 Year Solid Waste Management Plan 9. Increase number of Barangays with Material Recovery Facility 10. Updated Forest Land Use Plan 11. Formulation of Municipal Environmental Code					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure										
Lack of manpower complement	Creation, funding and hiring of personnel	Hiring of additional permanent staff as planned	Implementation of staffing pattern and organizational structure	Newly Hired Personnel	2022-2024	1,177,044.00	726,168.00	921,732.00	MENRO	HRMO
Inadequate garbage collection vehicles	Purchase of additional garbage collection vehicles	Providing a systematic, comprehensive, efficient and effective solid waste management systems	Procurement of 1 additional Garbage Compactor		2022	6,500,000.00			MENRO	
Inadequate office file storage	Sufficient filing cabinets for proper storage	Acquisition of filing cabinets	4 Filing Cabinet		2022	200,000.00			MENRO	

No Municipal Central Nursery Established	major source of planting materials for afforestation and associated ecosystem services including carbon stock accumulation in rural landscapes	Construction of Municipal Central Nursery	Municipal Central Nursery		2023		500,000.00			
Competencies										
Lack of training/workshop	Enhanced knowledge, skills and capacity of all employee/capable personnel handling pollution control, forest product apprehension, devolved functions, project implementation and reporting	Attend conventions/seminars/ workshops for staff including professional	Competitive and productive individuals with high sense of value	MENRO Personnel	2022-2024	1,050,000.00	170,000.00	30,000.00	MENRO	DENR, DA, NAMRIA, NWRB, other LGUs
		1. Seminar on Forestry Laws, Rules, and Regulations in CBFM, Small Watershed, and Communal Forest Areas				50,000.00				
		2. Community Organizing and Development				50,000.00				
		3. Agroforestry				50,000.00				
		4. Sustainable Forest Management				50,000.00				
		5. Crash Course on Environmental Planning and Organization				50,000.00				
		6. Tree Nursery Management and Operation				50,000.00				
		7. GIS Training				50,000.00				
		8. Writeshop/Workshop on the Formulation of Feasibility Study				50,000.00				
		9. Conduct cross visit to other LGU's operating a similar LGU-owned/ operated sanitary landfill				100,000.00				

		10. Training on Landfill Operation					20,000.00			
		11. Conduct capacity training for Brgy. Officials as SWM Enforcer				50,000.00				
		12. Paralegal Training on Environmental Law Enforcement				50,000.00				
		13. Training on Apprehension of violators and Environmental Laws and Local Environmental Ordinances				50,000.00				
		14. Deputation of Bantay Gubat and Forest Ranger				50,000.00				
		15. Capacity Development on the Issuance of Foreshore Lease Contracts				50,000.00				
		16. Training/Workshop on the conduct of field survey and lot technical description				50,000.00				
		17. Training/Workshop for the Standard Computation of Collectible/Receivables on the Foreshore Leases					50,000.00			
		18. Training on Verification and Adjudication of Conflicts					50,000.00			
		19. Capacity Development on the Issuance of Water Table Depth Certificate				50,000.00				
		20. Capacity Building on Coastal and Marine Management				50,000.00				
		21. Training/Workshop on Monitoring and Evaluation				50,000.00				

		22. Training on the Guidelines on the Granting and Utilization of Financial Assistance for Biodiversity Friendly Enterprise				50,000.00				
		23. Capacity Building on the Resettlement outside the PA of PA occupants who did not qualify as tenured migrants				50,000.00				
		24. Coastal and Marine Management Planning					50,000.00			
		25. Basic Training on Pollution Control Officer						30,000.00		
	Conduct various workshop and seminars	Ensuring the presence of required/mandated LGU plans and codes	Updating of Solid Waste Management Plan	LGU employees/TWG	2024			30,000.00	MENRO	DENR
			Updating of Forest Land Use Plan	LGU employees/TWG	2023		20,000.00		MENRO	DENR
Management Systems										
Absence of monitoring mechanisms	Monitoring mechanism institutionalized	Develop a monitoring mechanism								
- Weak enforcement of Municipal Ordinance 2010-01	Strict enforcement of laws	Regular submission of M&E Reports	Quarterly M and E Reports	MENRO					MENRO	DENR
- No basis for corrective measures	Effective garbage collection scheme institutionalized	Review and improve existing garbage collection scheme	Effective Garbage Collection							
- Presence of mixed garbage	Active community involvement	Creation BSWMC and intensify IEC	Presence of BSWMC and IEC Conducted	BLGU	2022	50,000.00			BLGU	DENR
- Poor HH participation on waste segregation		Incentivize compliant barangays on waste segregation	80% of the HH practice segregation at source	HH	2022-2024	100,000.00	100,000.00	100,000.00	BLGU, HH	
Lack of document for feedback system (e.g. routing slip)	Establishment of LGU Feedback System	Strictly follow the feedback system of documents	Timely submission and referral of documents	LGU Employees	c/o HRMO					

Enabling Policies										
Absence of environmental code	Environmental Code formulated, passed, and enacted	Coaching on Environmental Code Formulation	Municipal Environmental Code	MPDC, MENRO, SWMB	6 months	50,000.00			MENRO	DILG-MLGOO, DENR-EMB, NSWMC, DENR-CENRO Cantilan
	Increased level of awareness of the community	IEC Completed	IEC to increase level of awareness of the community on SWM	MENRO	6 months	200,000.00			MENRO, Mayors Office	DILG-MLGOO, DENR-EMB
Weak management in waste segregation from the source level to disposal level	Zero Waste Municipality (Implementation of RA 9003)	Training on RA 9003 and SWM Enforcer deputation	Trained SWM Enforcers	MENRO, SWM Enforcers	2022	100,000.00			MENRO, Mayors Office	DENR - EMB, PNP
No resolution and budget appropriation for the proposed positions	Resolution and budget appropriation for the proposed positions passed and enacted		Resolution and budget appropriation for the proposed positions approved						SB	
Knowledge and Learnings										
Improvement of Databank on SWM and Forest Management - planning and formulation of program interventions - Inefficient technologies used	Develop and Improve the existing Databank	Databank is in place and used in planning and decision-making	Updated/Improved Databank on all programs/projects of MENRO	MENRO	2022				MENRO	
Leadership										

Prepared by:

FOR: GEORGE A. ARREZA
MENR Officer

Date

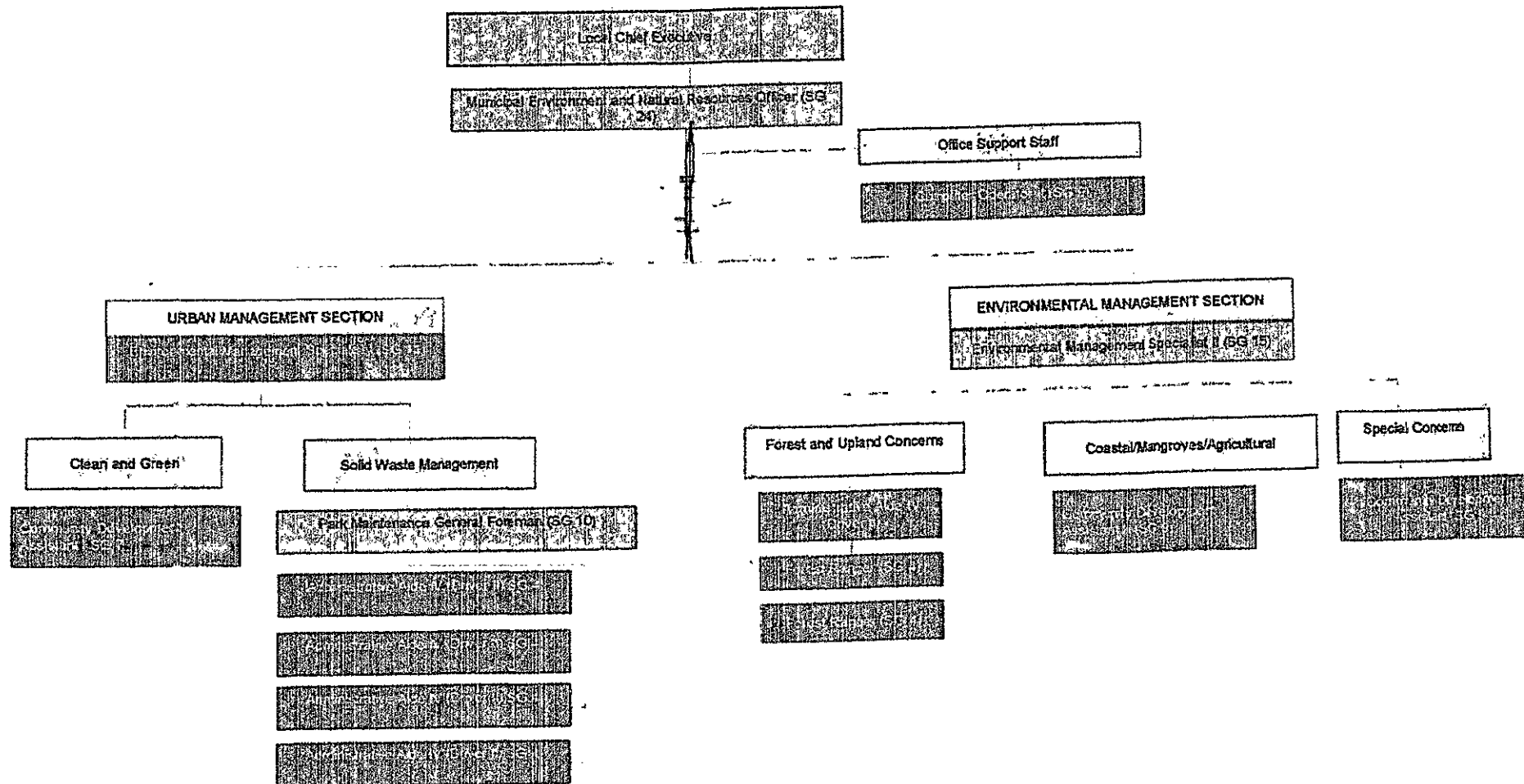
Approved by:

MARIA GARCIA LOPEZ-PICHAY
Municipal Mayor

Date



PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)



Prepared by:
FOR. GEORGE R. ARREZA
MERN Officer
Date:

Reviewed by:
VINCENTA DUEÑAS
Local Administrator
Date:

Approved by:
MARIA CARLA SOPEZ RICHAY
Local Chief Executive
Date:

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1	1	Municipal Government Department Head	For. George R. Arreza	24/7	937,536.00	24/7	937,536.00	
2	2	Environmental Management Specialist II	Maggie Mae E. Guarte	15/1	311,412.00	15/1	311,412.00	
12	12	Park Maintenance General Foreman (under Mayor's Office Plantilla)	Ruben L. Guillarte	10/1	196,176.00	10/1	196,176.00	
		YEAR 2022						
	X	Environmental Management Specialist I	propose			11/1	259,476.00	
	X	Administrative Aide IV (Driver II)	propose			4/1	764,640.00	
	X	Forest Ranger	propose			4/1	152,928.00	
		YEAR 2023						
	X	Forest Ranger	propose			4/1	152,928.00	
	X	Community Development Assistant II	propose			9/1	208,104.00	
	X	Community Development Assistant I	propose			7/1	365,136.00	
		YEAR 2024						
	X	Supervising Environmental Management Specialist	propose			22/1	713,628.00	
	X	Computer Operator II	propose			9/1	208,104.00	

Prepared by:

FOR. GEORGE R. ARREZA

MENR Officer

Date:

Reviewed by:

MELODINA C. URBIZONDO

Local Budget Officer

Date

Approved by:

MARIA CARLA LOPEZ PICHAY

Municipal Mayor

Date

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Forest Management Services											
1. Community- based Forestry Management Implementation	1.1. Implementation of ISF	No. of ISF projects/program implemented and No. of trainings/capacity building conducted about ISF	2021	1 Seminar on Forestry Laws, Rules and Regulations in CBFM, Small Watershed and Communal Forest Areas Conducted	1 ISF implementation		Every Training, Quarterly Monitoring Report	Evaluation Form/ Pre-test & Post Test/ Attendance Sheet, Monitoring Report	MENRO, DENR	MENRO	
2. Management of Communal Forests with an area not exceeding fifty (50) square kilometers											
	2.1. Management and Operation of Existing Communal Forest		2021	5 Seminar/Training Conducted			Every Training	Evaluation Form/ Pre-test & Post Test/ Attendance Sheet	MENRO	MENRO	
	2.1.1. Delienation of Existing Communal Forest	Total No. of hecatres of delienated communal forest	2021	Actual hectares of delienated Area			Every Delienation	Monitoring and Evaluation Report	MENRO	MENRO	
	2.1.2. Identification and Organization of Exsting Pos	No. of PO's Identified and organized	2021	1 PO	1 PO		Every PO	Monitoring Report	MENRO	MENRO	
	2.1.3. Existing Communal Forest Area Assessment	Communal Forest Assessment	2021		1 Communal Forest Assessment		Per Assessment	Monitoring and Evaluation Report	MENRO	MENRO	
	2.2. Formulation of Communal Forest Management Plan	Communal Forest Management Plan	2021			1 Communal Forest Management Plan	Per Plan	Monitoring and Evaluation Report	MENRO	MENRO	

3. Central nursery	3.1. Establishment and Operation of Central Nursery	Municipal Central Nursery established	2021	1 training on Tree Nursery Management and Operation Conducted	Construction of Municipal Central Nursery		Every Training, Weekly Report of Seedlings Produced and Disposed	Evaluation Form/ Pre-test & Post Test/ Attendance Sheet, Monitoring Report	MENRO	MENRO, MAO	
4. Community Watershed	4.1. Partnership Enhancement (PD 1747)	No. of MOA/MOU	2021	1 MOA/MOU			Every MOA/MOU	Monitoring Report	MENRO, Mayor's Office	MENRO, Mayor's Office	
Environmental Management Services											
1. Sanitary Landfill Establishment, Operation, and Management											
	1.1. Planning and establishment of an operational sanitary landfill	Operational Sanitary Landfill	2021	1 writeshop/workshop and 1 cross visit conducted	2 trainings/workshop conducted	1 training on basic pollution control officer conducted	Every Training/Activity	Evaluation Form/ Pre-test & Post Test/ Attendance Sheet, Cross Visit Report	MENRO	MENRO	
	1.2. Procurement of Additional Garbage Compactor	1 Garbage Compactor	2021	1 unit Garbage Compactor							
Environmental Monitoring and Enforcement Services											
1. Forest Protection, Law Enforcement and Monitoring											
	1.1. Creation of ENR Council	ENR Council created	2021	Functional ENR Council; quarterly council meeting			Quarterly	SB Ordinance, Exec. Order, Quarterly Meeting Report	MENRO, SB Office	MENRO, SB Office	
	1.2. Surveillance and monitoring of communal forest	No. of patrolling conducted	2021	Patrolling and Monitoring of Communal Forest	Patrolling and Monitoring of Communal Forest	Patrolling and Monitoring of Communal Forest	Monthly	Monitoring Report	MENRO	MENRO	
	1.3. Assist in the apprehension of illegal forest products			3 training/workshop and deputation conducted, Apprehension of Illegal Forest Products	Apprehension of Illegal Forest Products	Apprehension of Illegal Forest Products	Every Apprehension	Evaluation Form/ Pre-test & Post Test/ Attendance Sheet, Apprehension Report	MENRO	MENRO	

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

[illegible]

3. Water Resources Certification	3.1. Issuance of certificate for memorial park that the ground-water level is at least 4.5 meters from the ground surface	2022-2024	MENRO		
Biodiversity Management Services		2022-2024	MENRO		
1. Coastal and Marine Management		2022-2024	MENRO and CRMO		1 Community Development Assistant II
	1.1. Coastal and Marine Database development and maintenance				
	1.2. MPA Networking for locally-managed MPAs				
	1.3. Biodiversity-friendly Enterprise (BDFE) outside NIPAS Areas				
2. Protected Areas Management	2.1. Resettlement outside the PA of PA occupants who did not qualify as tenured migrants	2022-2024	MENRO		1 Community Development Assistant I

Capacity Development on the Issuance of Water Table Depth Certificate			50,000		
				208,104	
Capacity Building on Coastal and Marine Management	Coastal and Marine Management Planning		50,000	50,000	
Training/Workshop on Monitoring and Evaluation			50,000		
Training on the Guidelines on the Granting and Utilization of Financial Assistance for Biodiversity Friendly Enterprise			50,000		
Capacity Building on the Resettlement outside the PA of PA occupants who did not qualify as tenured migrants			50,000	182,568	

Prepared by:

FOR. GEORGE R. ARREZA
MENR Officer
Date

Reviewed by:

VINCENT A. DUEÑAS
Municipal Administrator
Date

Approved by:

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT OF CANTILAN

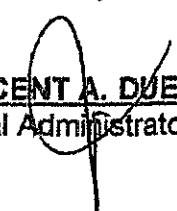
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Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160, Art.9 Sec.479 (Local Government Code of 1991)	Civil Registration Services	Y	Civil Registration (Birth/Marriage/Death)/Legitimation/S upplemental Report/Court Decrees/Legal Instruments/Petitions (R.A.9048/10172)	Local Civil Registry Office	4 Permanent, 3 Job Order Personnel
			Mobile Civil Registration (17 barangays)		
			"Kasalan ng Bayan"/Mass Civil Wedding		
			Batch Request Query System (BREQS) - Requests for PSA-issued copies and certifications of civil registry documents.		

Prepared by:


ANTHONY TEOFILO S. ARREO
 Municipal Civil Registrar

Reviewed by:


VINCENT A. DUEÑAS
 Local Administrator

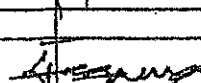
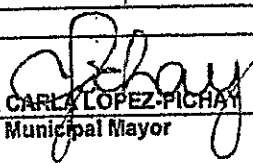
Approved by:


MARIA CARLA LOPEZ RICHAY
 Local Chief Executive

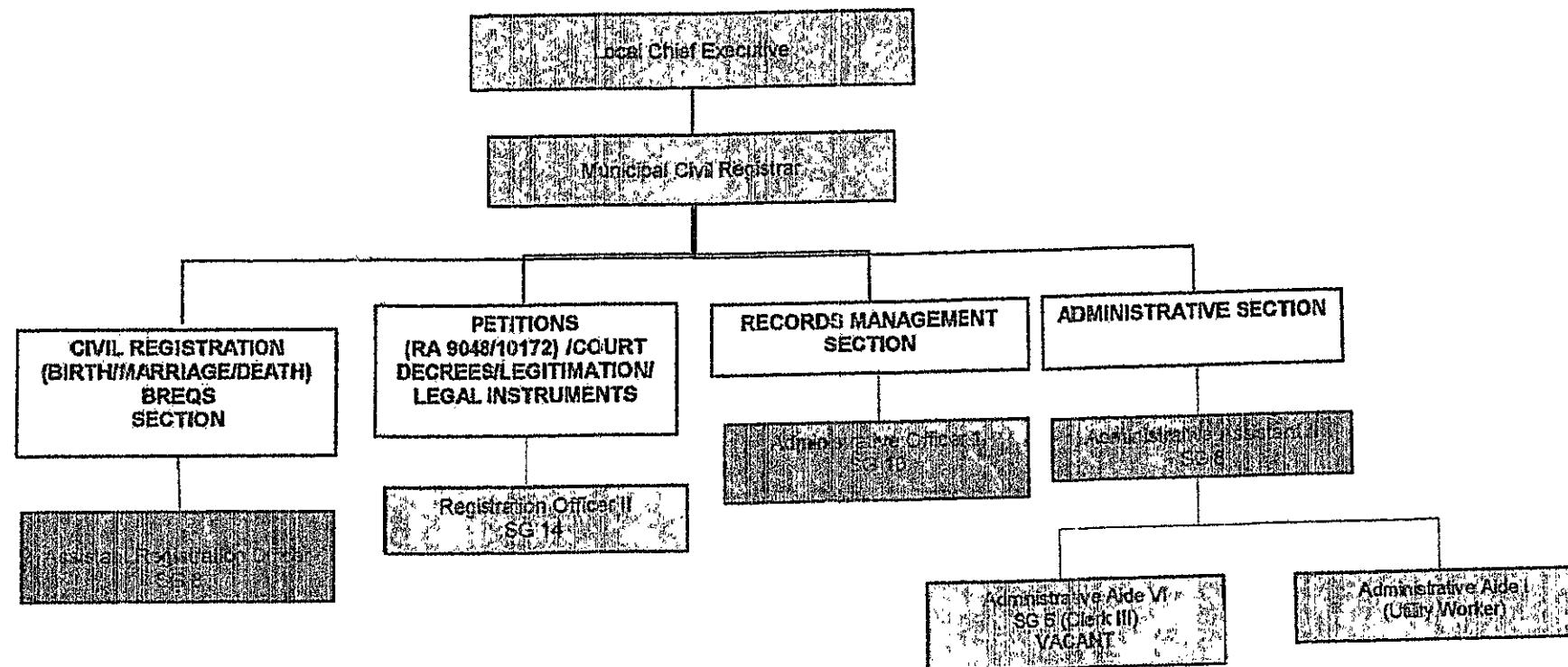
CAPACITY DEVELOPMENT AGENDA
LOCAL GOVERNMENT OF CANTILAN
(LGU)

(LGU)

Performance Area/ Governance Sector:	Institutional Sector/Local Civil Registrar									
Current State	Desired State									
1. Lack of qualified/competent personnel/new plantilla positions 2. Lack of Trainings on Civil Registration/Records Management	Goals: Provide a responsible, reliable and updated civil registration program in the local government unit, pursuant to the Civil Registry Law, the Civil Code and other pertinent laws, rules and regulations issued by competent authority. Objectives: 1. To develop plans and strategies, particularly those which have to do with civil registration programs and projects, upon approval by the municipal mayor and concurrence by the local sanggunian. 2. To accept all registrable documents and judicial decrees affecting the civil status of persons. 3. To file, keep and preserve in a secure place all civil registration books required by law. 4. To transcribe and enter immediately upon receipt all registrable documents and judicial decrees affecting the civil status of persons in the appropriate civil registry books. 5. To transmit to the Office of the Civil Registrar - General, within the prescribed period, duplicate copies of registered documents required by law. 6. To issue certified transcript or copies of any certificate or registered documents upon payment of the prescribed fees to the local treasurer. 7. To receive application for the issuance of a marriage license and after determining that the requirements and supporting documents and publication thereof for the prescribed period have been complied with, issue the license upon payment of the authorized fee to the local treasurer. 8. To coordinate with the Philippine Statistics Authority in conducting educational campaigns for vital registration and assist in the preparation of demographic and other statistics for the LGU. 9. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.									
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/Technical Assistance
						Year 1	Year 2	Year 3		
Structure lack of qualified/competent personnel/new plantilla positions	full manpower complement with plantilla positions	hiring of qualified/competent personnel/creation of new plantilla positions	newly hired qualified/competent personnel with plantilla positions	Administrative Officer I/Asst. Registration Officer/Admin. Assistant II	2022 -2024	282,923.00	193,780.00	193,780.00	LCRO	HRMO/MBO
Competencies Lack of Trainings on Civil Registration/Records Management	well-trained personnel	attendance to workshop seminars/trainings on civil registration and records management	well-trained personnel	well-trained personnel	2022-2024	25,000.00	25,000.00	25,000.00	LCRO	PSA/PARO

Management Systems										
Enabling Policies										
Knowledge and Learnings										
Leadership										
Prepared by:					Approved by:					
 ANTHONY TEOFILO S. ARREO Municipal Civil Registrar					 MARIA CARLA LOPEZ PICHAY Municipal Mayor					
Date:					Date:					

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Prepared by:

ANTHONY TEOFILO S. ARREO
Municipal Civil Registrar
Date

Reviewed by:

VINCENT A. DUEÑAS
Local Administrator
Date

Approved by:

MARIA CARLA LOPEZ PICHAY
Local Chief Executive
Date

**Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)**

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

**LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)**

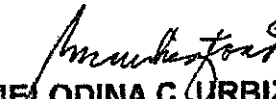
Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
1	1	Municipal Government Department Head 1 (Municipal Civil Registrar)	Anthony Teofilo S. Arreo	24/2	864,624.00	24/2	916,500.00	
2	2	Registration Officer II	Lyzza Marie C. Royo	14/1	283,104.00	14/1	329,676.00	
3	3	Administrative Aide VI (Clerk III)	Vacant (for abolition)	6/1	151,440.00	6/1	172,140.00	
4	4	Administrative Aide 1 (Utility Worker 1)	Arcelina A. Bucalon	1/4	115,752.00	1/5	132,000.00	
		Year 2022						
	x	Administrative Officer I	(for propose)			10	226,344.00	
		Year 2023						

	x	Asst. Registration Officer	(for propose)			8	193,776.00	
		Year 2024						
	x	Admin. Asssistant II	(for propose)			8	193,776.00	

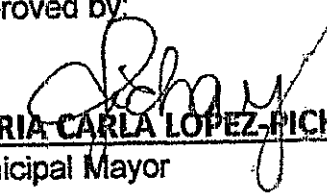
Prepared by:


ANTHONY TEOFILO S. ARREO
Municipal Civil Registrar
Date:

Reviewed by:


MELODINA C. URBIZTONDO
Local Budget Officer
Date

Approved by:


MARIA CARLA LOPEZ-PICHAY
Municipal Mayor
Date

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

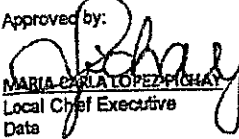
Functions/ Services/	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool	Data Sources	Responsible Office in the	LGU Monitoring and Evaluation
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]
Civil Registration Services	Registration of Civil Registry Documents (Births/Marriages/Death) Legitimation/Supplemental Report/Court Decrees/Legal Instruments	Number of Registered Civil Registry Documents/Court Decrees & Legal Instruments).	2021	1200 Civil Registry Documents processed/registered/indorsed	1200 Civil Registry Documents processed/registered/indorsed	1200 Civil Registry Documents processed/registered/indorsed	Monthly	PhilSys Data Base System/Civil Registry Book /Logbooks	Records On-File	LCRO	
	Processing of Petitions (RAS04B/10172)	Number of Petitions Processed/Indorsed.	2021	30 petitions processed/indorsed	30 petitions processed/indorsed	30 petitions processed/indorsed	Monthly	Logbook	Records On-File	LCRO	
	Mobile Civil Registration (17 Barangays)	Number of Barangays visited/covered/Number of CRDs processed/registered/Number of clients served	2021	17 barangay visited/conducted, 200 CRD's processed/served	17 barangay visited/conducted, 200 CRD's processed/served	17 barangay visited/conducted, 200 CRD's processed/served	Monthly	Logbook	Records On-File	LCRO	
	Mass Civil Wedding "Kasalan ng Bayan"	Number of Mass Civil Wedding conducted/Number of wedding (couples) solemnized.	2021	1 Mass Civil Wedding conducted, 50 couples solemnized	1 Mass Civil Wedding conducted, 50 couples solemnized	1 Mass Civil Wedding conducted, 50 couples solemnized	Annually	Logbook	Records On-File	LCRO	
	Batch Request Query System (BREQS) - Requests for PSA-issued copies and certifications of civil registry documents.	Number of BREQS Requests served/PSA issued copies and certifications of CRD processed and released.	2021	1500 BREQS request served/PSA issued copies and certification of CRD processed/released	1500 BREQS request served/PSA issued copies and certification of CRD processed/released	1500 BREQS request served/PSA issued copies and certification of CRD processed/released	Monthly	Batch Requests Txt and Dot Files	Records On-File	LCRO	

Prepared by:

ANTHONY TEOFILO S. ARREO
Municipal Civil Registrar
Date

Reviewed by:

EDVIL B. TRILLANES
Chair, Project Monitoring Committee
Date

Approved by:

MARIA CARLA LOPEZ PICHAY
Local Chief Executive
Date

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN

(LGU)

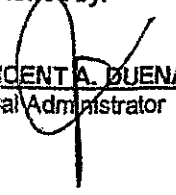
Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160 (Local Government Code of 1991)	Tourism Services	Y	Tourism facilities and other tourist attractions, including the acquisition of equipment, regulation and supervision of business concessions, and security services for such facilities	Office of the Mayor - Tourism Division	1 - Regular 1 - COS 1 - JO
RA No. 9593	Preparation, implementation and monitoring of the local tourism development plans that integrate zoning, land use, infrastructure development, the national system of standards for tourism enterprises, heritage and environmental protection imperatives in a manner that encourages sustainable tourism development. LGUs are also tasked to gather statistical data, enforce tourism laws and regulations.	Y	The creation of a permanent position for tourism officer who shall be responsible for preparing, implementing, and updating local tourism development plans, and enforcing tourism laws, rules, and regulations.	Office of the Mayor - Tourism Division	1 - Regular 1 - COS 1 - JO
RA No. 9593 (Tourism Act of 2009)	Formulation of local tourism plan	Y	Preparation of Local Tourism Development Plan by the LGU will be subject to review and approval of DOT to ensure their alignment to the NTDP	Office of the Mayor - Tourism Division	1 - Regular 1 - COS 1 - JO
RA No. 9593 (Tourism Act of 2009)	Local Tourism Statistics	Y	Compile, generate and submit reports based on the standard local tourism statistical system	Office of the Mayor - Tourism Division	1 - Regular 1 - COS 1 - JO
RA No. 9593 (Tourism Act of 2009)	Local Visitor Survey System	Y	Conduct of surveys is important in the conduct of planning and developing tourism in the local level; LGU must compile and submit timely survey reports to DOT	Office of the Mayor - Tourism Division	1 - Regular 1 - COS 1 - JO
RA No. 9593 (National Tourism Development	Branding and Integrated Marketing Communications	N			

Plan (NTDP) - Expanded Marketing Program)	formulation				
RA No. 9593 (National Tourism Development Plan (NTDP) - Expanded Marketing Program)	Media planning and placement of produced content to attract visitors at the local level	N			
RA No. 9593 (National Tourism Development Plan (NTDP) - Expanded Marketing Program)	Promotion of local-level tourism products and attractions	Y	Development and production of content that highlight our tourism products and and attractions.	Office of the Mayor - Tourism Division	1 - Regular 1 - COS 1- JO

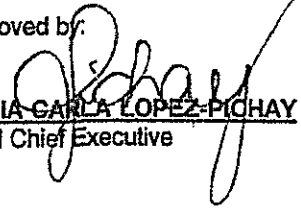
Prepared by:


REY ANDREW LUAREZ, MBA
 Tourism Officer

Reviewed by:


VINCENT A. DUENAS
 Local Administrator

Approved by:


MARIA CARLA LOPEZ-PICHAY
 Local Chief Executive

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Provinces/Cities/Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN

(LGU)

Functions/Services/ Facilities to be Assumed	Programs/Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
(1)	(2)	(3)	(4)	(5)								
Tourism Services	Tourism facilities and other tourist attractions, including the acquisition of equipment, regulation and supervision of business concessions, and security services for such facilities	all ready devolved	Municipal Tourism Office	8	8	9	hiring of 1 regular (SG 11) employee, acquisition of pumpboat, and hiring 1 pumpboat operator,	purchase 1 motorcycle vehicle	hiring of 1 regular employee	1 SG 11 staff, 150k for the boat, 3 JOs - malinaya (under tourism office) 1 JO - boat operator 1 - JO in the office 1 - COS staff in the office	75,000	1-SG 11 staff (additional)
Preparation, implementation and monitoring of the local tourism development plans that integrate zoning, land use, infrastructure development, the national system of standards for tourism enterprises, heritage and environmental protection imperatives in a manner that encourages sustainable tourism development. LGUs are also tasked to gather statistical data, enforce tourism laws and regulations.	The creation of a permanent position for tourism officer who shall be responsible for preparing, implementing, and updating local tourism development plans, and enforcing tourism laws, rules, and regulations.	all ready devolved	Municipal Tourism Office	2	2	3	hiring of 1 SG 11 staff		hiring of 1 SG 11 staff	1-SG 11		1-SG 11
Formulation of local tourism plan	Preparation of Local Tourism Development Plan by the LGU will be subject to review and approval of DOT to ensure their alignment to the NTDP	ten year plan already in place 2021-2031, just needs updating	Municipal Tourism Office	2	2	3	attendance to capdevs, networking with stakeholders	attendance to capdevs, networking with stakeholders	attendance to capdevs, networking with stakeholders	refer to training and development	refer to training and development	refer to training and development
Local Tourism Statistics	Compile, generate and submit reports based on the standard local tourism statistical system	monthly collation is already in placed since 2019	Municipal Tourism Office	2	2	3	acquisition of pumpboat, provision of cellular load	acquisition of motorcycle, provision of cellular load	provision of cellular load	1,200.00	1,200.00	1,200.00

Local Visitor Survey System	Conduct of surveys is important in the conduct of planning and developing tourism in the local level; LGU must compile and submit timely survey reports to DOT	implemented, initiated upon need or upon request	Municipal Tourism Office	4	4	5	acquisition of pumpboat, provision of cellular load	acquisition of motorcycle, provision of cellular load	provision of cellular load			
Branding and Integrated Marketing Communications formulation	Each destination must have its own brand and respective IMC plan to highlight its uniqueness. The brand and the IMC plan are best accomplished at the local level given the nuances of identity and culture, which are integral to the formulation of the brand.	2022-2030	Municipal Tourism Office	4	4	5	branding consultations, networking across 17 barangays, and among stakeholders	branding consultations, networking across 17 barangays, and among stakeholders	branding assessment, formulation	150,000.00	150,000.00	300,000
Media planning and placement of produced content to attract visitors at the local level	The media planning and placements of campaigns is assigned to LGUs as they have more detailed data on their source markets and respective travel preferences.	2022-2030	Municipal Tourism Office	2	2	3	purchase of 1 unit desktop computer and 1 unit laptop, projector and projector screen, clicker			250,000, hiring of 1-SG 11 staff		Hiring of 1-SG 11 staff
Promotion of local-level tourism products and attractions	Development and production of content that highlight our tourism products and attractions.	2022-2030	Municipal Tourism Office	4	4	5	conduct skills and technology transfer trainings, tradefair/bazaar	conduct skills and technology transfer trainings, tradefair/bazaar	conduct skills and technology transfer trainings, tradefair/bazaar	300,000.00	300,000.00	300,000.00

Prepared by:

Rey Andrew Luarez
REY ANDREW LUAREZ, MBA
 Tourism Officer
 Date:

Reviewed by:

Vincent A. Duenas
VINCENT A. DUENAS
 Municipal Administrator
 Date:

Approved by:

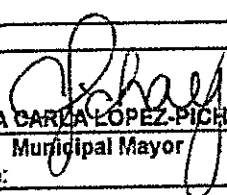
Maria Carla Lopez Hichay
MARIA CARLA LOPEZ HICHAY
 Local Chief Executive
 Date:

CAPACITY DEVELOPMENT AGENDA

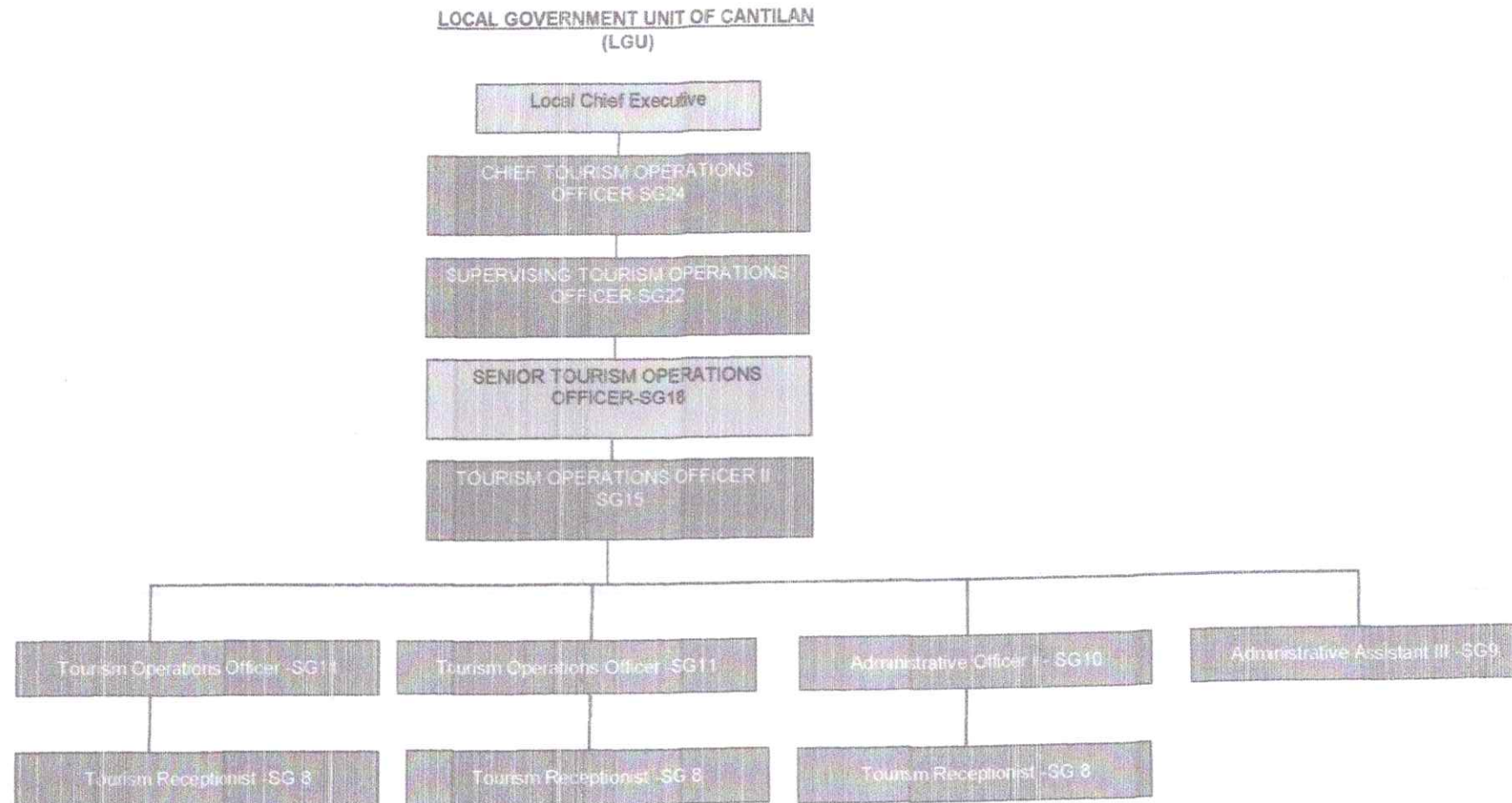
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector:		Economic Sector/Municipal Tourism Office								
Current State					Desired State					
1. Current tourism office is cramped and has inadequate office equipment (tables and chairs) file storage cabinets, presentation equipments 2. Office is currently under staffed and lacks necessary technical skills 3. Lack of documents routing system followed 4. Lack of Tourism Code 5. Under capacitation of tourism office personnel 6. Under capacitation of the tourism office 7. Few inside trainings initiatives 8. Poor downward management communication system					Goals: To make Cantilan as one of the eco-tourism destination in North Eastern Mindanao while maintaining its ecological balance and the preservation of its natural resources. Objectives: 1. To develop and promote tourism potentials of the municipality 2. To highlight the tourism potentials of the municipality in terms of history, culinary, heritage, natural and man made-structures To identify and appreciate the cultural heritage of the municipality 3. To formulate and implement sound eco-tourism policies, code and regulations 4. To create a database and composite maps of cultural resources of the municipality 5. To preserve and revitalize the cultural character and uniqueness of the municipality 6. To promote and protect the historical and cultural integrity of the geographical area through designation of historic centers/heritage zones and integrating these into CLUP and Zoning Ordinance 7. To assist the creation of a solid and dynamic government-private-non government organizations synergy 8. To generate employment opportunities and increased productive undertakings without compromising the moral values of the community					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure Current tourism office is cramped and has inadequate office equipment (tables and chairs) file storage cabinets, presentation equipments	sufficient tables and chairs, filing cabinets for proper storage, working table for the staff, a meeting room to meet with clients	acquisition of office tables and chairs, renovation of current office interior, inclusion of a meeting room with table and chairs, and presentation materials	adequately equipped office able to function as tourism and investments promotion office	planning/designing of necessary renovations needed	2022-2024	300,000	300,000	300,000	Tourism	MPDC Office, MEO, MO,
Competencies Office is currently under staffed and lacks necessary technical skills	additional regular staff, augmentation of qualified support staff	training on basic computer, photo-editing, systems skills	sufficient manpower, trained and qualified office staffing	retooling/training, staffing	2022-2024	referred to HRMO			HRMO	HRMO

Management Systems										
Lack of documents routing system followed	establishment of documents routing system in the LGU	setting of up of a documents routing system in the LGU to be strictly followed	timely submission and referral of documents	installation, implementation, and adherence to documents routing system	2022	referred to HRMO			HRMO	3rd party
Enabling Policies										
Lack of Tourism Code	Formulation of Tourism Code	formulation, collation of related ordinances/resolutions/policies to tourism and processing them into a code	codification of policies, tourism code	SB Committee Chair on Tourism, Tourism Officer, Tourism Council, Brgy. Tourism Council, stakeholders	2022-2024	100,000	100,000	100,000	SB Committee on Tourism	3rd party
Under capacitation of tourism office personnel	Fuller capacitation of tourism office staff	enable tourism office personnel to function better during festivals/events	less event bashing online, faster transactions, better relationships with suppliers/publics/participants	Tourism office personnel	2022-onwards	to be referred to Office of the Mun. Treas			Mun. Treas Off	Mun. Treas Off
Under capacitation of the tourism office	Gradual increase in the capacitation of the tourism office	Funding of the vacant item positions	Fuller office operation	Office staffing	2022-2024	referred to HRMO			HRMO, SB Committee on Appropriation, Budget Office	HRMO
Knowledge and Learnings										
Few inside trainings initiatives	Frequent trainings	sponsor relevant trainings more frequently	highly skilled LGU workforce	LGU staff/employees, tourism	2022-2024	referred to HRMO			HRMO	3rd party
Leadership										
Poor downward management communication system	Better and timely access to relevant information	conduct trainings on communications	prompt cascading of information to concerned office and or personnel involved	Decision makers, top management officials, knowledge management personnel	2022-onwards	referred to HRMO			HRMO	3rd party

Prepared by:	Approved by:
 REY ANDREW LUAREZ, MBA Tourism Officer	 MARIA CARDIA LOPEZ-PICHAY Municipal Mayor
Date:	Date:

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE



Prepared by:

Rey Andrew Luarez
REY ANDREW LUAREZ, MBA

Tourism Officer

Date:

Reviewed by:

Vincent A. Dueñas
VINCENT A. DUEÑAS

Local Administrator

Date:

Approved by:

Maria Carla Lopez-Pichay
MARIA CARLA LOPEZ-PICHAY

Local Chief Executive

Date:

**Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)**

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

**LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)**

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
13	13	Senior Tourism Operations Officer	Rey Andrew M. Luarez	SG18/1	414,492.00	SG18/1	414,492.00	
		Year 2022						
	X	Chief Tourism Operations Officer	(Propose)			24/1	901,788.00	
	X	Tourism Operations Officer II	(Propose)			15/1	357,984.00	
	X	Tourist Receptionist I	(Propose)			8/1	193,776.00	
		Year 2023						
	X	Supervising Tourism Operations Officer	(Propose)			22/1	713,628.00	
	X	Tourism Operations Officer I	(Propose)			11/1	259,476.00	
	X	Administrative Officer I	(Propose)			10	226,344.00	
	X	Administrative Assistant III	(Propose)			9/1	183,348.00	
	X	Tourist Receptionist I	(Propose)			8/1	193,776.00	
		Year 2024						

	X	Tourism Operations Officer I	(Propose)			11/1	259,476.00	
	X	Tourist Receptionist I	(Propose)			8/1	198,776.00	

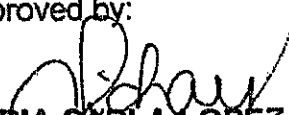
Prepared by:


REY ANDREW LUAREZ, MBA
 Tourism Officer
 Date

Reviewed by:


MELODINA C. URBIZTONDO
 Local Budget Officer
 Date

Approved by:


MARIA CARLA LOPEZ PICHAY
 Local Chief Executive
 Date

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool	Data Sources	Responsible Office in the	LGU Monitoring and Evaluation Capacity
				FY 2022	FY 2023	FY 2024					
Tourism Services	Tourism facilities and other tourist attractions, including the acquisition of equipment, regulation and supervision of business concessions, and security services for such facilities	No. of TREs monitored/evaluated onsite, No. of TREs MSMEs assisted, No. of unique clients assisted, No. activities/trainings/seminars refresher transfers conducted	2021	10 TREs monitored/evaluated onsite, 10 MSMEs assisted, 50 unique clients, 12 activities conducted/facilitate d	15 TREs monitored/evaluated onsite, 15 MSMEs assisted, 55 unique clients, 12 activities conducted/facilitate d	20 TREs monitored/evaluated onsite, 20 MSMEs assisted, 60 unique clients, 12 activities conducted/facilitate d	semi annual	interview, records verification, client satisfaction feedback form, audit of records	photo documentation, attendance sheet, post activity report, log book, cad, records file (soft copy/hard copy)	tourism	training on cad accomplishment/reporting/rep orting client monitoring and feedback assessments, semi annual performance assessment meeting, procurement of water transport vehicle to allow monitoring of TREs in the islands, procurement of motorcycle to allow monitoring of TREs in the mainland, fuel subsidy, cellular phone load credits
Preparation, Implementation and monitoring of the local tourism development plans that integrate zoning, land use, infrastructure development, the national system of standards for tourism enterprises, heritage and environmental protection imperatives in a manner that encourages sustainable tourism development. LGUs are also tasked to gather statistical data, enforce tourism laws and regulations.	The creation of a permanent office for tourism officer who shall be responsible for preparing, implementing, and updating local tourism development plans, and enforcing tourism laws, rules, and regulations.	No. of activities/plans implemented according to approved tourism plan	2021	refer to tourism plan	refer to tourism plan	refer to tourism plan	semi annual	records verification, audit of records	tourism plan, records file (soft copy/hard copy)	tourism office	hiring of additional staff, sufficient budget, adequate equipment, presence of supporting ordinances/resolutions,
Formulation of local tourism plan	Preparation of Local Tourism Development Plan by the LGU will be subject to review and approval of DOT to ensure their alignment to the NTDP	publication of tourism plan, submission to province, submission to region	2021				review every 5 yrs	plan review, assessment, interview, records verification, audit of records	records file (soft copy/hard copy), tourism plan	tourism office	hiring of additional staff,

Local Tourism Statistics	Compile, generate and submit reports based on the standard local tourism statistical system	No. of reports generated and submitted,	2021	24	24	24	semi annual	onsite visit, phone/sms/messenger interview, hard copy delivery, email	tourism attraction visitor record form, logbook, Accommodation establishment record form, records file (soft copy/hard copy)	tourism office	procurement of water transport vehicle to allow monitoring of TREs in the islands, and motorcycle to allow monitoring of TREs in the mainland, provision of cellular phone load credits, fuel subsidy
Local Visitor Survey System	Conduct of surveys is important in the conduct of planning and developing tourism in the local level. LGU must compile and submit timely survey reports to DOT	No. of surveys conducted	2021	3	3	3	semi annual	Interview (phonecall/sms), AE records verification,	tourism attraction visitor record form, logbook, Accommodation establishment record form, records file (soft copy/hard copy)	tourism office	provision of cellular phone load credits, procurement of water transport vehicle to allow monitoring of TREs in the islands, and motorcycle to allow monitoring of TREs in the mainland, cellular phone load credits, fuel subsidy
Branding and Integrated Marketing Communications formulation	Each destination must have its own brand and respective IMC plan to highlight its uniqueness. The brand and the IMC plan are best accomplished at the local level given the nuances of identity and culture, which are integral to the formulation of the brand.	Formulation of IMC	2022			1	annual	assessment, records verification	records file (soft copy/hard copy), tourism plan, TREs	tourism	hiring of graphic artist/video editor
Media planning and placement of produced content to attract visitors at the local level	The media planning and placements of campaigns is assigned to LGUs as they have more detailed data on their source markets and respective travel preferences.	formulation of adds/media campaigns	2022	1	1	1	annual	assessment, records verification	records file (soft copy/hard copy), tourism plan, TREs	tourism, LEDIP Office	hiring of graphic artist/video editor, procurement of additional laptop, and desktop
Promotion of local-level tourism products and attractions	Development and production of content that highlight our tourism products and attractions.	No. of products developed/ marketed, No. of clients assisted, No. of MSMEs assisted, SDD, No. of sectors assisted (e.g. IPs, SC, OOSY, RR.)	2021	5 products developed/marketed, 10 clients assisted, 5 MSMEs assisted (potential/existing) 2 sectors assisted (e.g. IPs, SC, OOSY, RR.)	5 products developed/marketed, 10 clients assisted, 5 MSMEs assisted (potential/existing) 2 sectors assisted (e.g. IPs, SC, OOSY, RR.)	5 products developed/marketed, 10 clients assisted, 5 MSMEs assisted (potential/existing) 2 sectors assisted (e.g. IPs, SC, OOSY, RR.)	semi annual	assessment, records verification	attendance sheet, photo documentation, SDD, records file (soft copy/hard copy).	tourism office	hiring of additional staff, sufficient budget, adequate equipment, presence of supporting ordinances/resolutions,

Prepared by:

Rey Andrew Luarez
REY ANDREW LUAREZ MBA
 Tourism Officer
 Date

Reviewed by:

Edvil U. Trillanes
EDVIL U. TRILLANES
 Chair, Project Monitoring Committee
 Date

Approved by:

Maria Elena Lopez-Pichay
MARIA ELENA LOPEZ-PICHAY
 Local Chief Executive
 Date

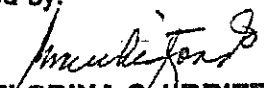
Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

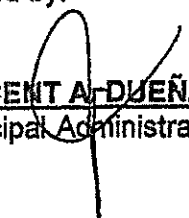
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? [3]	Programs/Projects/Activities [4]	Implementing [5]	Staff [6]
RA 7160 (Local Government Code of 1991)	Technical execution in the preparation of Annual Budget and Supplemental Budget	Y	Preparation of General Budget and Supplemental Budget	Municipal Budget and Management Office	3 Budget Officers, 1 Budgeting Assistant
	Review and consolidate budget proposals of different departments and offices	Y	Consolidation of budget proposals	Municipal Budget and Management Office	2 Budget Officers, 2 Computer Operators
	Certify as to availability of appropriation on any disbursement made in the General and Special Education Fund	Y	Controlling of existing appropriations	Municipal Budget and Management Office	1 Computer Operator, 1 Budget Assistant, 1 JO

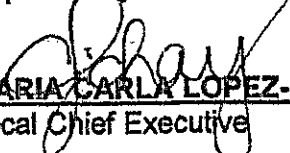
Prepared by:


MELODINA C. URBIZTONDO
Municipal Budget Officer

Reviewed by:


VINCENT A. DUEÑAS
Municipal Administrator

Approved by:

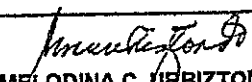
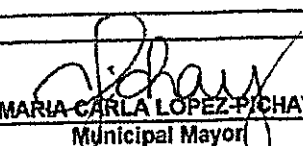

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive

CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

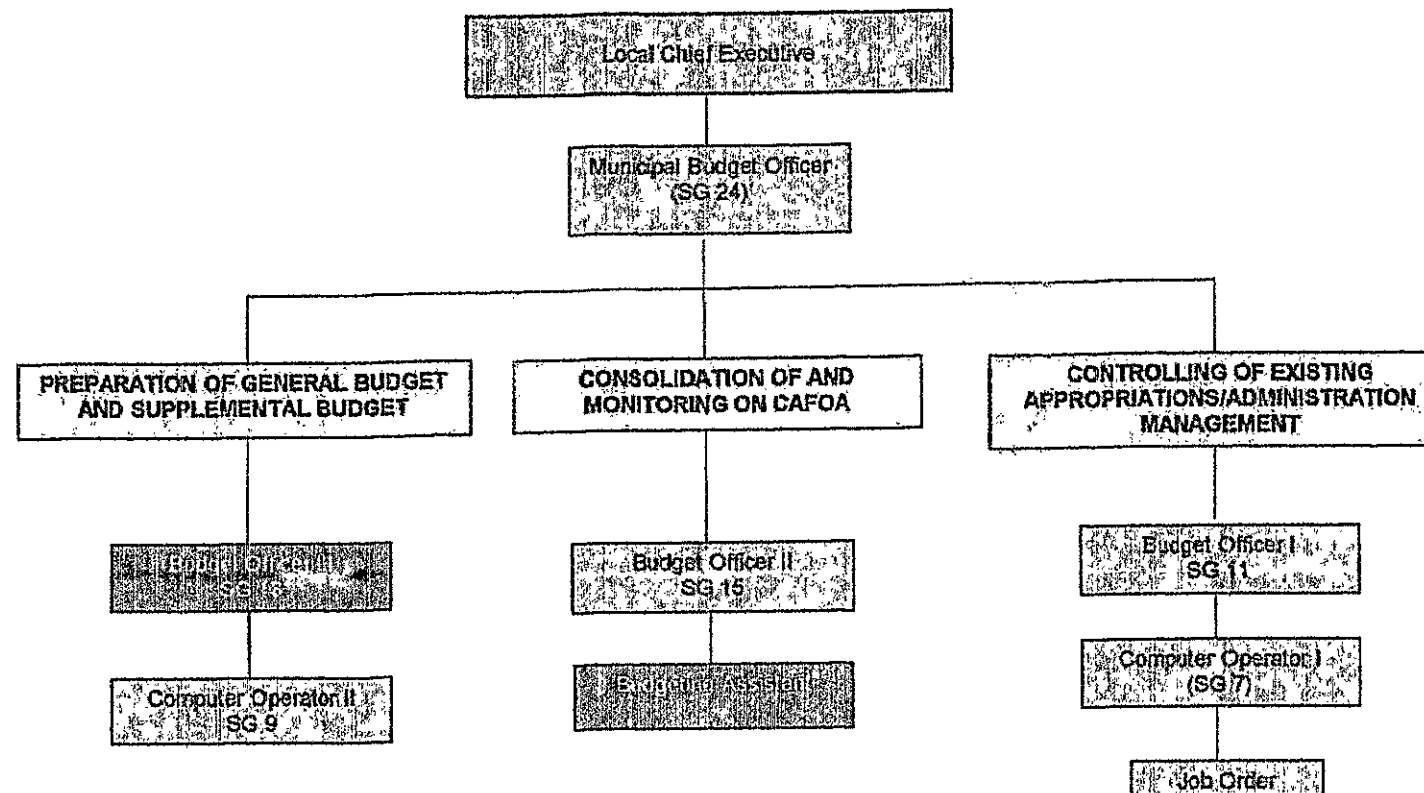
Performance Area/ Governance Sector		Institutional Sector/Municipal Budget and Management Office								
		Current State				Desired State				
1. Lack of manpower complement 2. Lack of skills and trainings 3. Lack of ICT equipment						Goals: 1. Provide Technical Assistance to the Local Chief Executive and other elective and appointive officials in the preparation, execution and management of local budgets. 2. Coordinate with other Local Fiscal and Planning bodies in the formulation of sound revenue generation mobilization and development strategies Objectives: 1. Ensure that processes and procedures, including statutory requirements are complied with in the preparation of annual and supplementary budgets pursuant to the provisions of RA 7160 and its Implementing Rules and Regulations issued by the DBM. 2. See to it that annual budgets including the implementation of programs and projects are executed in accordance with the Appropriation Ordinance passes and approved by the both the Executive and Legislative Offices of the LGU. 3. Assist other local fiscal and planning bodies in the prosecution of various LGU programs and projects. 4. Study, conduct researches and prepare recommendations on legislative enactment including executive decisions on matters which has budgetary implications. 5. Maintain and manage the operations of the Municipal Budget and Management Office so as to make it responsive, transparent and effective in the delivery of its mandate as prescribe in the Code. 6. Keep Update and be well informed on existing and new budgetary policies and procedures, including circulars, memoranda executive orders, by way of attending and participating in seminar/workshops, conferences and dialogues called by higher concerned authorities, and 7. To be able to conduct refresher and reorientation seminar and workshops on budgeting and other related matters for barangay officials 8. Perform and execute other related functions, the Local Chief Executive may delegate or assign.				
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure Lack of manpower complement	Creation, funding and hiring of position	Hiring of additional permanent staff as planned per structure pattern	Implementation of staffing pattern and organizational structure	MBO	2022-2023	193,776.00	461,076.00		MBO/HRMO	

Competencies										
Lack of skills and trainings	Conduct/attend conventions/seminars/workshops/orientations related to budget matters	Participating in conventions/seminars/workshops/orientations	Competitive and productive individuals with high sense of values	MBO personnel	2022-2024	50,000.00	50,000.00	50,000.00	MBO	DBM,DILG
Management Systems										
Lack of ICT equipment	Insatilation of ICT software	Installing of software and purchasing of ICT equipment	To enhance the quality, timeliness and transparency of data	MBO personnel	2022	200,000.00			MBO/Procurement Office	
Enabling Policies										
No ordinance/budget for the proposed additional position	Creation of SB ordinance for the proposed additional position	SB ordinance for the proposed additional position (Lobby SB for proposal)	Approved SB ordinance for the proposed additional positon	MBO additional employee	2022-2023				MBO/SB	SB
Knowledge and Learnings										
Leadership										

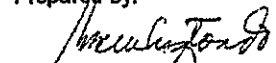
Prepared by:	Approved by:
 MELODINA C. URBIZTONDO Municipal Budget Officer	 MARIA CARLA LOPEZ-PICHAY Municipal Mayor
Date	Date

Attachment 4: Proposed Modification to the LGU Organizational Structure

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

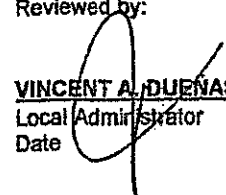
Prepared by:


MELODINA C. URBIZTONDO

Municipal Budget Officer

Date:

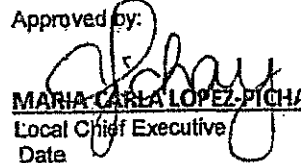
Reviewed by:


VINCENT A. DUENAS

Local Administrator

Date:

Approved by:


MARIA CARLA LOPEZ-PICHAY

Local Chief Executive

Date:

**Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)**

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

**LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)**

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1	1	Municipal Government Department Head 1 (Municipal Budget Officer)	Melodina C. Urbiztondo	24/3	878,736.00	24/3	931,464.00	52,728.00
2	2	Budget Officer I	Joshua G. Openia	11/3	217,536.00	11/3	265,320.00	47,784.00
3	3	Administrative Assistant I(Comp.Oprt.1)	Renito P. Azarcon	7/6	166,788.00	7/6	189,696.00	22,908.00
4	4	Budget Officer II	Vacant	15/1	311,412.00	15/1	357,984.00	46,572.00
5	5	Computer Operator II	Vacant	9/1	183,348.00	9/1	208,104.00	24,756.00
		Year 2022						
	X	Budgeting Assistant	(Propose)			8/1	193,776.00	193,776.00
		Year 2023						
	X	Budget Officer III	(Propose)			18/1	461,076.00	461,076.00

Prepared by:

Melodina C. Urbiztondo
MELODINA C. URBIZTONDO
 Local Budget Officer
 Date:

Reviewed by:

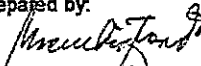
Melodina C. Urbiztondo
MELODINA C. URBIZTONDO
 Local Budget Officer
 Date

Approved by:

Maria Carla Lopez-Pichay
MARIA CARLA LOPEZ-PICHAY
 Municipal Mayor
 Date

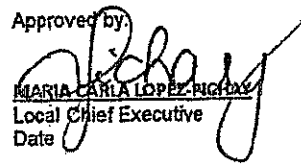
PERFORMANCE MONITORING FRAMEWORK
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functional Services	Programs/Projects/Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool	Data Sources	Responsible Office in the	LGU Monitoring and Evaluation
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Technical execution in the preparation of Annual Budget and Supplemental Budget	Preparation of General Fund Budget and Supplemental Budget	No. of budget related plans prepared	2021	3 (1 General Fund Budget, 2 supplemental budget)	3 (1 General Fund Budget, 2 supplemental budget)	3 (1 General Fund Budget, 2 supplemental budget)	Every quarter	recording		Municipal Budget and Management Office	Training on Budgetary Matters
Review and consolidate budget proposals of different departments and offices	Consolidation of budget proposals	No. of budget proposal gathered/collected	2021	16 budget proposal for 16 departments	16 budget proposal for 16 departments	16 budget proposal for 16 departments	every 3rd quarter	recording /CAFOA	CAFOA	Municipal Budget and Management Office	Hiring of additional permanent employee (Budgeting Assistant), Training about Budgetary Matters
Certify as to availability of appropriation on any disbursement made in the General and Special Education Fund.	Controlling of existing appropriations	No. of documents certified/recorded	2021	350 documents including vouchers	350 documents including vouchers	350 documents including vouchers	semi-annually	recording/control numbering		Municipal Budget and Management Office	Hiring of additional permanent employee (Budget Officer I), Training about Budgetary Matters

Prepared by:

MELODINA C. URBIZONDO
Municipal Budget Officer
Date

Reviewed by:

EDVIL U. TRILLANES
Chair, Project Monitoring Committee
Date

Approved by:

MARIA CARLA LOPEZ-NICHOLS
Local Chief Executive
Date

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA No. 7279 "Urban Development and Housing Act of 1992", RA 7160 "Local Government Code of 1991" Article VI, Section 476	Prepare and implement comprehensive and continuing urban development and housing program for the under privilege and homeless citizens.	Y	Updating of Comprehensive Land Use Plan FY. 2021-2029	MPDO	3 Permanent (1 MPDC, 1 Planning Officer, 1 Planning Admin.), 4 Job orders
		Y	Issue Zoning and Locational Permits/Clearance Buidling, Business and Environmental Compliance.	MPDO	3 Permanent (1 MPDC, 1 Planning Officer, 1 Planning Admin.), 4 Job orders
RA No. 11315 "Community Based Monitoring System Act"	Established and institutionalized CBMS in the municipality as an economic social tool towards the formulation and implementation of specific, targeted, and response poverty alleviation and development programs	Y	Updating of CBMS	MPDO	3 Permanent (1 MPDC, 1 Planning Officer, 1 Planning Admin.), 4 Job orders
RA 7160 "Local Government Code of 1991" Article VI, Section 476	Conduct continuing studies, researches, and training programs necessary to evolve plans and programs for implementation;	Y	Formulation of Barangay Development Plan of 17	MPDO	3 Permanent (1 MPDC, 1 Planning Officer, 1 Planning Admin.), 4 Job orders
		Y	Formulation of Local Public Transport Route Plan, Annual Investment Plan and other plans	MPDO	3 Permanent (1 MPDC, 1 Planning Officer, 1 Planning Admin.), 4 Job orders
		Y	Submit Project Proposal and requirements for NGA funded project.	MPDO	3 Permanent (1 MPDC, 1 Planning Officer, 1 Planning Admin.), 4 Job orders
		Y	Updating of Comprehensive Development Plan	MPDO	3 Permanent (1 MPDC, 1 Planning Officer, 1 Planning Admin.), 4 Job orders

RA 7160 "Local Government Code of 1991" Article VI, Section 476	Promote people participation in development planning within the local government unit concerned;	Y	Accreditation of CSO to Sanguniang Bayan	MPDO	3 Permanent (1 MPDC, 1 Planning Officer, 1 Planning Admin.), 4 Job orders
---	--	---	--	------	---

Prepared by:

ENGR. EDVIL U. TRILLANES
Municipal Planning & Development Coordinator
Date

Reviewed by:

VINCENT A. DUEÑAS
Municipal Administrator
Date

Approved by:

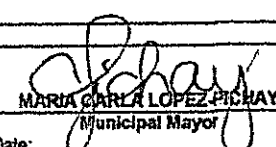
MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

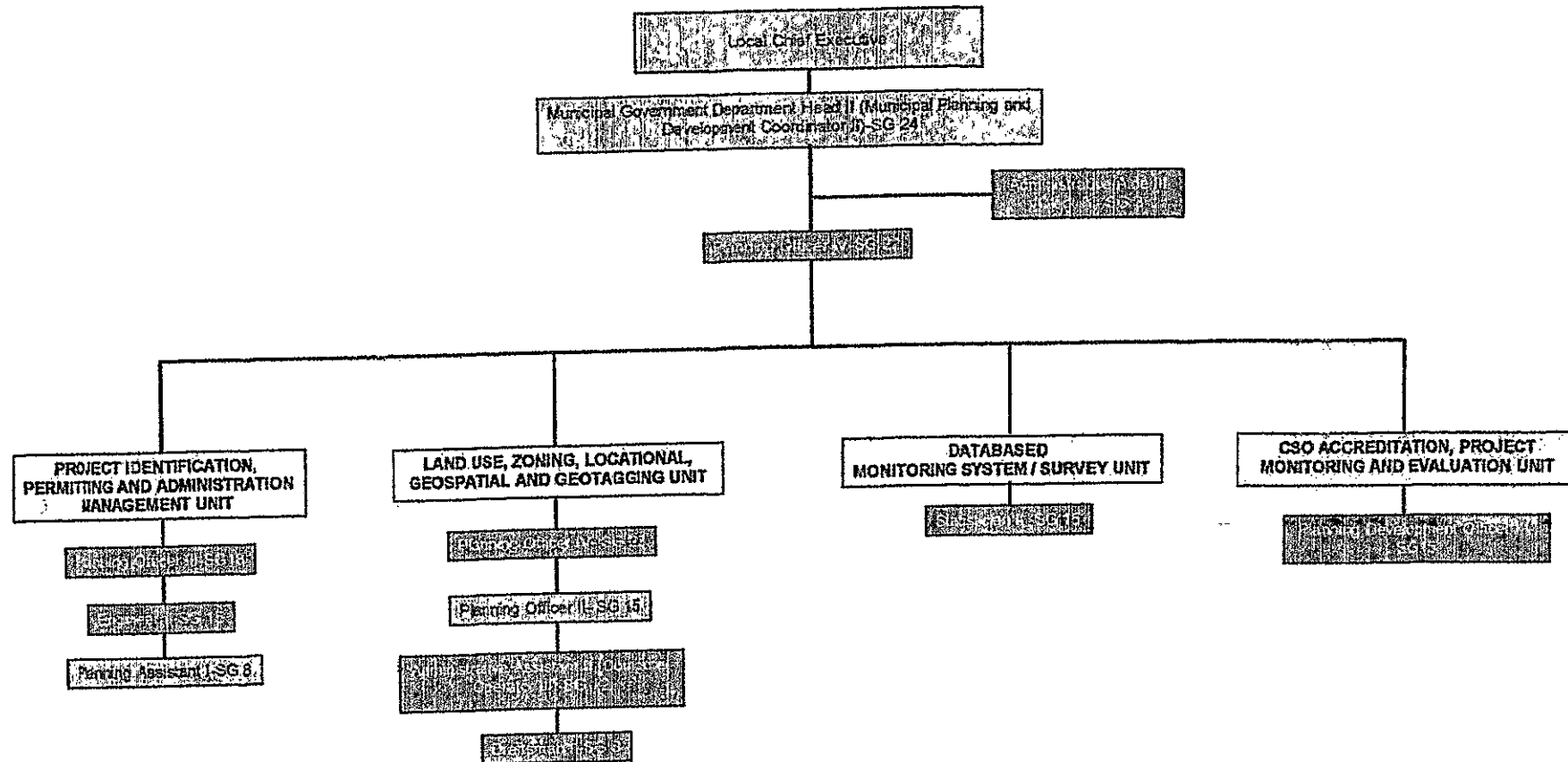
Performance Area/ Governance Sector:		Institutional Sector/Municipal Planning and Development Office				Desired State										
Current State																
1. Lack of permanent personnel to lead specific functions of the office. 2. Lack of working table, IT equipment and filing cabinets 3. Small office/working area to accommodate guest and clients 4. No resolution/budget for the proposed additional position 5. Lack of technical training for MPDO employees						Goals: Provide an effective, reliable, sound and sustainable local development planning services and coordinate with other planning agencies for the economic, social and physical upliftment of the community. Objectives: 1. To formulate integrated economic, social, physical and other development plans and policies for consideration of the local government development council. 2. Conduct continuing studies, researches and training programs necessary to evolve plans and programs for implementation. 3. Integrate and coordinate all sectoral plans and studies undertaken by the different functional groups or agencies. 4. Monitor and evaluate the implementation of the different development programs, projects and activities in the LGU in accordance with the approved development plans. 5. Promote people participation in development planning within the LGU 6. Exercise supervision and control over the secretariat of the local development council. 7. Exercise such other powers and perform such other functions and duties as may prescribe by the law.										
						Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
												Year 1	Year 2	Year 3		
						Structure										
						Lack of permanent personnel to lead specific functions of the office.	Division of work load/planning functions is properly assigned/implemented. Monitoring and implementation of project is well-managed.	Creation/hiring of additional permanent position to handle specific planning tasks	Hired additional permanent planning employees (POIV, POIII, PDOII, StatisticianII, Engineer II, Comp.Oprtr.III,DraftsmanII, Clerk IV)	MPDO additional employee	2022-2023	1,700,000.00	1,600,000.00		MPDO/HRMO	Mayor's Office/SB
Lack of working table, IT equipment and storage equipment.	Functional and organized working environment	Provision of additional working table (3 units) , IT equipments, filing cabinet (2 units)	Purchased working tables (3 units), filing cabinet (2 units), 1 desktop and high specs. Laptop.	MPDO Office and employees	2022-2023	200,000.00	200,000.00		Procurement Office/MPDO	Mayor's Office						
Small office/working area to accommodate guest and clients	Has enough space to entertain and organized small planning meeting.proper place to accommodate provincial and NGA personel for proper end confidentiality.	Provision of wide office.	Wide working environment provided.	MPDO	2022-2023				Mayor's Office,HRMO	MEO						
Competencies																

Management Systems										
Enabling Policies										
No resolution/budget for the proposed additional position	Creation of SB resolution for the proposed additional position	SB resolution for the proposed additional position (Lobby SB for proposal)	Approved SB resolution for the proposed additional position	MPDO additional employee	2022-2023				MPDO	SB
Knowledge and Learnings										
Lack of technical training for MPDO employees	Capacitated/more knowledgeable MPDO employees	Conduct capacity building for MPDO employees (Training on GIS Training, Deputize Zoning Administration, Community based Monitoring System plan training, Location Clearance, Public Financial Management Training, Environmental Planning and Management Training, Water supply and sanitation training BAWASA Project Development Management course Training)	All MPDO employees are capacitated (training and capacity buildings conducted)	MPDO employee	2022-2023	800,000.00	800,000.00		MPDO	HRMO, Mayor's Office, DILG, DAP, HLU RD, NEDA
Leadership										

Prepared by:	Approved by:
 ENGR. EDVIL U. TRILLANES Municipal Planning & Development Coordinator	 MARIA CARLA LOPEZ PICAY Municipal Mayor
Date:	Date:

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)



Prepared by:

ENGR. EDIL U. TRILLANES
MPDC
Date

Reviewed by:

VINCENT A. DUENAS
Local Administrator
Date

Approved by:

MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

**Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)**

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

**LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)**

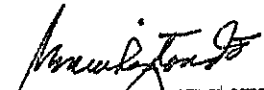
Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
	1	MPDC	Edvil U. Trillanes	24/8	952,872.00	24/8	952,872.00	
3	2	Planning Officer II	Carl Harris S. Arlazo	15/1	311,412.00	15/1	311,412.00	
2	3	Planning Assistant I	Josue M. Coraler	8/8	182,052.00	8/8	182,052.00	
		Year 2022						
x		Planning Officer IV	(Propose)			22/1	713,628.00	
x		Draftsman II	(Propose)			8/1	193,776.00	
x		Admin. Aide III (Driver I)	(Propose)			3/1	144,072.00	
x		Admin. Aide III (Clerk I)	(Propose)			3/1	144,072.00	
x		Statistician II	(Propose)			15/1	357,984.00	
		Year 2023						
x		Planning Officer III	(Propose)			18/1	461,076.00	
x		Engineer II	(Propose)			15/1	357,984.00	

	x	Administrative Assistant II (Computer Operator III)	(Propose)			12/1	281,628.00	
	x	Project Development Officer II	(Propose)			15/1	357,984.00	

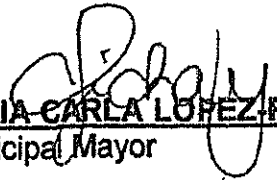
Prepared by:


ENGR. EDVIL U. TRILLANES
 MPDC
 Date:

Reviewed by:


MELODINA C. URBIZTONDO
 Local Budget Officer
 Date

Approved by:


MARIA CARLA LOPEZ PICHAY
 Municipal Mayor
 Date

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool	Data Sources	Responsible Office in the	LGU Monitoring and Evaluation Capacity
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]
Prepare and implement comprehensive and continuing urban development and housing program for the under privilege and homeless citizens.	Updating of Comprehensive Land Use Plan FY. 2021-2029	Percentage or volume completed/updated	2021	100%			Monthly	Assessment report	CLUP, Maps, Sectoral data or masterplan	MPDO	hiring of additional permanent employees, capacity building for MPDO staff, purchase of working tables filing cabinets and IT equipments
	Issue Zoning and Locational Permits/Clearance Building, Business and Environmental Compliance	No. of Zoning and Locational Clearance Issued.		100 zoning certificate, 50 locational clearance issued	100 zoning certificate, 50 locational clearance issued	100 zoning certificate, 50 locational clearance issued	Semi-annual	Record on file, logbook	MPDO	MPDO	
Established and institutionalized CBMS in the municipality as an economic social tool towards the formulation and implementation of specific, targeted, and response poverty alleviation and development programs	Updating of CBMS	No. of Barangay conducted/surveyed	2021	6 barangay	6 barangay	5 barangay	Monthly	CBMS field survey	CBMS	MPDO	
Conduct continuing studies, researches, and training programs necessary to evolve plans and programs for implementation;	Formulation of Barangay Development Plan of 17	No. of Barangay conducted	2021	8 barangay			Quarterly	BDP templates	Previous BDP, Barangay data	MPDO	
	Formulation of Local Public Transport Route Plan, Annual Investment Plan, Supplemental AIP and other plans	No. of Plans prepared/formulated/updated	2021	5 plans formulated/prepared/updated	5 plans formulated/prepared/updated	5 plans formulated/prepared/updated	Annually	Workshops/training/seminars, Committee meeting	CDP, CLUP, Sectoral plans	MPDO	
	Submit Project Proposal and requirements for NGA funded project	No. of Project Proposal submitted	2021	2 proposals prepared	2 proposals prepared	2 proposals prepared	Annually	record on file, project proposal	MPDO, Mayor's Office	MPDO	
	Updating of Comprehensive Development Plan	Percentage updated on the CDP	2020	25%	50%	75%	Annually	Assessment Report	Existing CDP, BDP, CLUP		

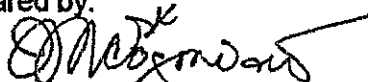
Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160 (Local Government Code of 1991)	Real Property Appraisal & Assessment both Taxable & Exempt	Y	Tax Mapping Operation	MAssO/ PAssO	1 Municipal Assessor, 1 Tax Mapping Aide, 2 Job Order
			Appraisal & Assessment Operation	MAssO/PAssO	1 LAOO II, 1 Job Order, Assessment Clerk -II vacant, Assessment Clerk I vacant
			Administrative & Assessment Records Management Operation	MAssO	None
			Computerized Real Property tax Administration	MAssO	1 Administrative Aide I, 1 Job Order
Sec 70 of RA 6657 & Sec 10 of DAR AO #4, Series of 2021 thru POMO # 14-2021	Implementation of the issuance of Aggregate landholdings for Cantilan only	Y	Issuance of aggregate landholdings of transferor & transferee both spouses	MAssO	1 Job Order

Prepared by:


ENGR. MARILOU S. COSMIANO
 Municipal Assessor
 Date

Reviewed by:


VINCENT A. DUEÑAS
 Local Administrator
 Date

Approved by:


MARIA CARLA LOPEZ-PICHAY
 Local Chief Executive
 Date

Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

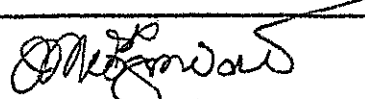
CAPACITY DEVELOPMENT AGENDA

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector:	Institutional Sector/Municipal Assessor's Office
Current State	Desired State
1. Lack of human resources for tax mapping, appraisal & records management system 2. Lack of trainings/ workshop requirements in tax mapping, appraisal & records management 3. Lack of records management system 4. Lack of Geographic Information System	Goals: Provide and ensure the efficient and proper execution of all laws and policies governing the appraisal and assessment of real properties for tazation purposes. Objectives: 1. To initiate, review and recommend changes in policies and objectives, plans and programs, techniques and practices in the valuation and assessment of real properties for taxation purposes. 2. Establish a systematic method of real property management. 3. Prepare, install and maintain a system of tax mapping showing graphically all property subject to assessment and gather all data concerning the same. 4. Conduct frequent physical surveys to verify and determine whether all Real Properties within the municipality are properly listed in the assessment rolla 5. Issue, upon request of any interested party, certified copies of assessment records of real property and all other records relative to its assessment, upon payment of a service charge or fee to the municipal treasurer. 6. Exercise such other powers and perform such other functions an duties as may prescribed by law or ordinance

[illegible]

Prepared by:



ENGR. MARILOU C. COSMIANO

Municipal Assessor

Date:

Approved by:



MARIA CARLA LOPEZ-PICHAY

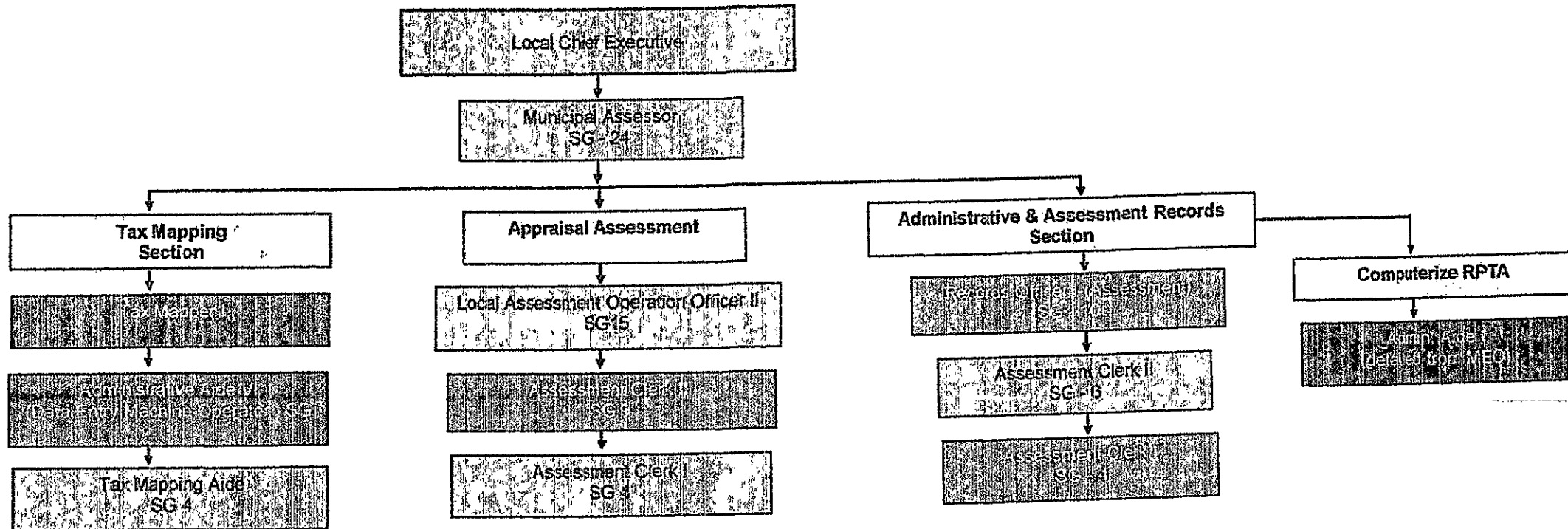
Municipal Mayor

Date:

Attachment 4: Proposed Modification to the LGU Organizational Structure

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)



Prepared by:

Mari Lou C. Cosmiano
ENGR. MARILOU C. COSMIANO

Municipal Assessor

Date:

Reviewed by:

Vincent A. Duenas
VINCENT A. DUEÑAS
Local Administrator
Date

Approved by:

Maria Carla Lopez Pichay
MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

**Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)**

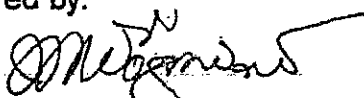
PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

**LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)**

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1	1	Municipal Government Department Head 1 (Municipal Assessor)	Marilou C. Cosmiano	24/7	937,536.00	24/7	993,792.00	
2	2	Local Assesment Operation Officer II	Theresa B. Anib	15/3	319,176.00	15/4	369,708.00	
3	3	Assesment Clerk II	Vacant	6/1	151,440.00	6/1	172,140.00	
4	4	Assesment Clerk 1	Vacant	4/1	134,784.00	4/1	152,928.00	
5	5	Tax Mapping Aide	Nicolas P. Luga	4/5	138,972.00	4/5	157,680.00	
		Year 2022						
	X	Administrative Aide VI (Data Entry Machine Operator I)	(for propose)			6/1	14,345.45	
	X	Tax Mapper I	(for propose)			11/1	259,576.00	
	X	Assessment Clerk III	(for propose)			9/1	208,104.00	
	X	Assessment Clerk II	(for propose)			6/1	151,440.00	

	X	Records Officer I	(for propose)			10/1	21,623.15	
	X	Assessment Clerk I	(for propose)			4/1	152,928.00	

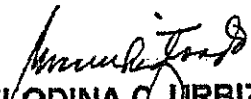
Prepared by:


ENGR. MARILOU C. COSMIANO

Municipal Assessor

Date:

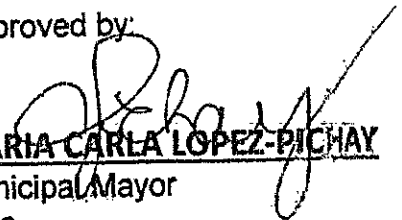
Reviewed by:


MELODINA C. URBIZTONDO

Local Budget Officer

Date

Approved by:


MARIA CARLA LOPEZ-PICHAY

Municipal Mayor

Date

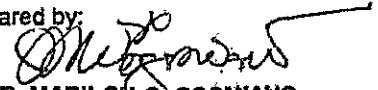
ANNEX K
Attachment 7: Performance Monitoring Framework

PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Real Property Appraisal & Assessment both Taxable & Exempt	Tax Mapping Operation	No. of RPUs declared	4th qtr CY 2021	5% increase of prev yr.	5% increase of prev yr.	5% increase of prev yr.	quarterly	Electronic Quarterly Report on Real Property Assessment (eQRRPA), OPCR and IPCR	Approved TDs of PAssO	MASSO	
	Appraisal & Assessment Operation	Assessed Value for Taxable properties only	4th qtr CY 2021	5% increase of prev yr.	5% increase of prev yr.	5% increase of prev yr.			Approved TDs of PAssO	MASSO	
	Administrative & Records management System	No. of certified copy of TDs & certifications issued	CY 2021	200 rpus	200 rpus	200rpus			Issued TD & certifications	MASSO	
Implementation of the issuance of aggregate landholding for Cantilan only	Issuance of Aggregate landholdings of transferor & transferee, both spouses	No. of certifications issued	CY 2021	80rpus	100rpus	120 rpus			Issued Aggregate Landholdings	MASSO	

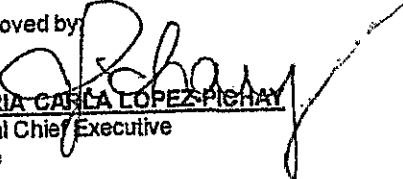
Prepared by:


ENGR. MARILOU C. COSMIANO
Municipal Assessor
Date

Reviewed by:


EDVIL U. TRILLANES
Chair, Project Monitoring Committee
Date

Approved by:


MARIA CARLA LOPEZ-PICHAY
Local Chief Executive
Date

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

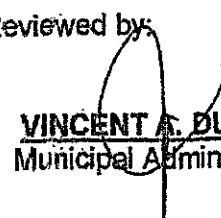
Legal Basis [1]	Functions/Services/Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
	Centralized procurement activities of Infrastructure projects, Goods and Services	Y	Preparation of Purchase Request and Request for Quotation Preparation of Fuel Requests Canvassing Preparation of Purchase Orders and supporting documents Preparation of CAFOA and Vouchers	Mayor's Office / Procurement Office	3 Job Orders
RA 9184 - Government Procurement Reform Act	Administrative support to the Bids and Awards Committee	Y	Organize and make all necessary arrangements for BAC meetings and conferences Prepare minutes of meetings and resolutions of the BAC Take custody of procurement documents and other records Manage the sale and distribution of Bidding Documents to interested bidders Advertise and/or post bidding opportunities, including Bidding Documents, and notices of awards in the PhilGEPS and other conspicuous places	Mayor's Office / Procurement Office	1 Permanent employee (designate Procurement Officer), 1 Job Order

		Monitor procurement activities and milestones for proper reporting to relevant agencies when required Prepare the Annual Procurement Plan from the consolidated PPMPs submitted by various departments of the Procuring Entity to make them available for review	
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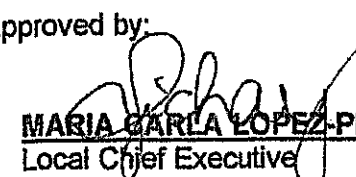
Prepared by:


LYZZA MARIE C. ROJO
 RO/II/Procurement Officer Designate

Reviewed by:

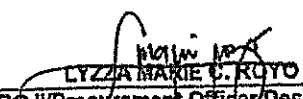
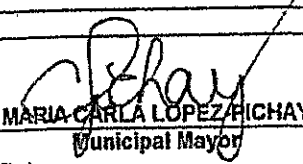

VINCENT A. DUEÑAS
 Municipal Administrator

Approved by:


MARIA CARLA LOPEZ-PICHAY
 Local Chief Executive

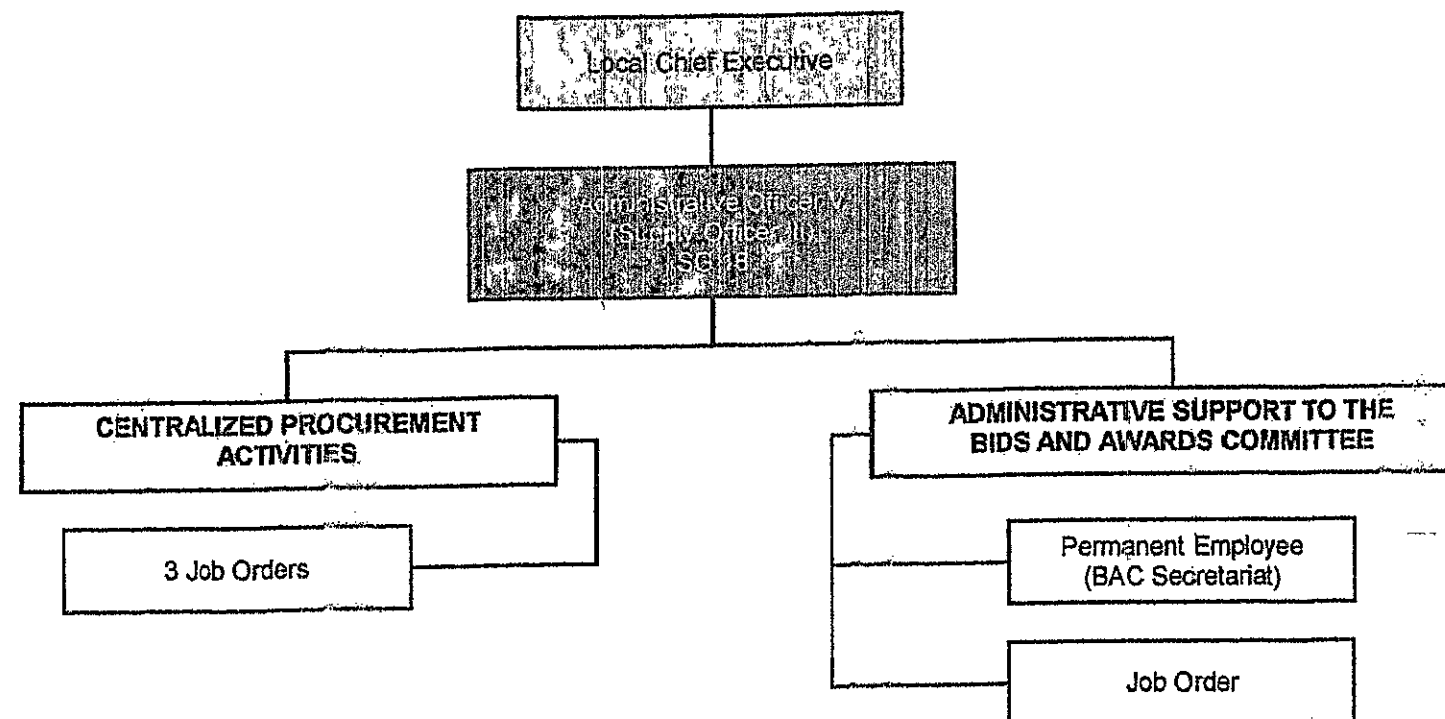
LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Performance Area/ Governance Sector:		Institutional Sector/General Services Office				Desired State				
Current State						Goals: Compliant to RA 9184 and other procurement transactions Objectives: Centralized and organized procurement transactions and services in the LGU				
1. Lack of permanent personnel to manage/handle the functions/services of the procurement office 2. Lack of filling cabinet 3. Lack of technical training on RA 9184						Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Year 1	Year 2	Year 3		
Structure										
Lack of permanent personnel to manage/handle the functions/services of the procurement office	Division of work load and functions for faster transaction/processing.	Hiring of permanent position to focus on managing functions/services of the procurement office	Hired permanent position [Administrative Officer V (Supply Officer III)]	LGU Cantilan/Procurement Office	2022	461,076.00			HRMO	
Lack of filling cabinet.	Organized documents and relaxing work environment	Construction/Purchase of close-filling cabinet for storage of file-copy documents	Organized and safe documents	Procurement Office Staff/ clients	2022-2023	15,000.00	15,000.00		Mayor's Office/Procurement Office	
Competencies										
Management Systems										
Enabling Policies										
Knowledge and Learnings										
Lack of technical training	Knowledgeable employees	Attend trainings related to RA 9184	Competent and proficient employee	Procurement Office Staff	2022-2023	50,000.00	50,000.00		Mayor's Office/Procurement Office	COA, DILG
Leadership										

Prepared by:	Approved by:
 LYZZA MARIE C. RUYTO RO II/Procurement Officer Designate	 MARIA CARLA LOPEZ FICHAY Municipal Mayor
Date	Date

Attachment 4: Proposed Modification to the LGU Organizational Structure

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

LOCAL GOVERNMENT UNIT OF CANTILAN
Procurement Office

Prepared by:

LYZZA MARIE C. ROJO

RO, II/Procurement Officer Designate

Date

Reviewed by:

VINCENT A. DUEÑAS

Municipal Administrator

Date

Approved by:

MARIA BARLA LOPEZ-PICHAY

Local Chief Executive

Date

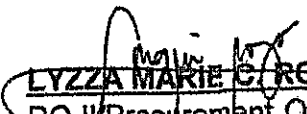
Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

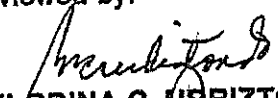
Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
				SG/Step	Amount	SG/Step	Amount	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
		YEAR 2022						
	X	ADMINISTRATIVE OFFICER V (SUPPLY OFFICER III)	(Proposed)			SG 18 / 1	461,076.00	

Prepared by:


LYZZA MARIE C. ROJO

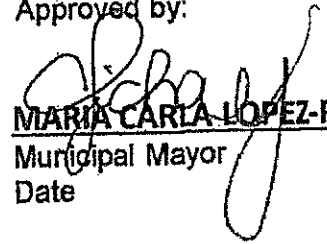
 RO III Procurement Officer Designate
 Date:

Reviewed by:


MELODINA C. URBIZTONDO

 Local Budget Officer
 Date

Approved by:


MARIA CARLA LOPEZ-PICHAY

 Municipal Mayor
 Date

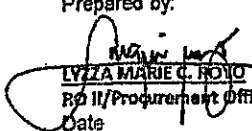
PERFORMANCE MONITORING FRAMEWORK

LOCAL GOVERNMENT UNIT OF CANTILAN
(LGU)

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool/ Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Centralized procurement activities of Infrastructure projects, Goods and Services	Preparation of Purchase Request and Request for Quotation	No. of PR and RFQ prepared and recorded	2021	100 PR and RFQ prepared and recorded	100 PR and RFQ prepared and recorded	100 PR and RFQ prepared and recorded	Semi-annually	Number and MS Office (excel file)		Mayor's Office/Procureme nt Office	Hiring of permanent positions and additional, adequate equipments (close filling cabinets)
	Preparation of Fuel Requests	No. of Fuel Request prepared and recorded	2021	100 Fuel Request prepared and recorded	100 Fuel Request prepared and recorded	100 Fuel Request prepared and recorded	Semi-annually	Number and MS Office (excel file)		Mayor's Office/Procureme nt Office	
	Canvassing										
	Preparation of Purchase Orders and supporting documents	No. of PO prepared and recorder	2021	100 PO prepared and recorder	100 PO prepared and recorder	100 PO prepared and recorder	Semi-annually	Number and MS Office (excel file)		Mayor's Office/Procureme nt Office	
	Preparation of CAFOA and Vouchers	No. of CAFOA and Vouchers prepared and recorded	2021	100 CAFOA and Vouchers prepared and recorded	100 CAFOA and Vouchers prepared and recorded	100 CAFOA and Vouchers prepared and recorded	Semi-annually	Number and record book		Mayor's Office/Procureme nt Office	
Administrative support to the Bids and Awards Committee	Organize and make all necessary arrangements for BAC meetings and conferences								RA 9184 handbook/relate d presentation, previous BAC related documents		Training and seminars related to RA 9184 (Government Procurement Act), provision of BAC Office
	Prepare minutes of meetings and resolutions of the BAC	No. of BAC minutes and resolutions prepared	2021	50 BAC minutes and resolutions prepared	50 BAC minutes and resolutions prepared	50 BAC minutes and resolutions prepared	Semi-annually	Attendance sheet		Mayor's Office/BAC	
	Take custody of procurement documents and other records										
	Manage the sale and distribution of Bidding Documents to interested bidders										

Advertise and/or post bidding opportunities, including Bidding Documents, and notices of awards in the PhilGEPS and other conspicuous places	No. of Bidding related documents posted and advertise in Philgeps and conspicuous places	2021	50 Bidding related documents posted and advertise in Philgeps and conspicuous places	50 Bidding related documents posted and advertise in Philgeps and conspicuous places	50 Bidding related documents posted and advertise in Philgeps and conspicuous places	Semi-annually	Record book, PhilGEPS, Printout of RFQ/ITB?NOA	Mayor's Office/BAC
Monitor procurement activities and milestones for proper reporting to relevant agencies when required								
Prepare the Annual Procurement Plan from the consolidated PPMPs submitted by various departments of the Procuring Entity to make them available for review	No. of approved APP prepared	2021	1 approved APP prepared	1 approved APP prepared	1 approved APP prepared	Semi-annually	Record book	Mayor's Office/BAC

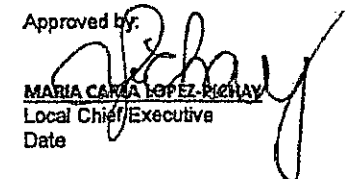
Prepared by:


 LYZA MARIE C. RONO
 RP II/Procurement Officer Designate
 Date

Reviewed by:


 EDVIL U. TRILLANES
 Chair, Project Monitoring Committee
 Date

Approved by:


 MARIA CARLA LOPEZ-RICHAY
 Local Chief/Executive
 Date



Republic of the Philippines
Province of Surigao del Sur
Municipality of Cantilan

**A. HIV/AIDS CONTROL PROGRAM
ACTION PLAN 2025**

**B. ANNUAL NUTRITION PROGRAM
PLAN AND BUDGET FY 2025**



Republic of the Philippines
Province of Surigao del Sur
Municipality of Cantilan



CANTILAN MUNICIPAL HEALTH OFFICE AND FAMILY PLANNING CENTER

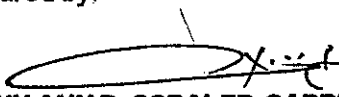
HIV/ AIDS CONTROL PROGRAM

ACTION PLAN 2025

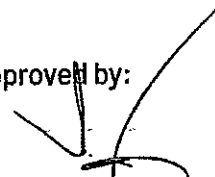
PROGRAM	ACTIVITIES	TARGET	BUDGET ALLOCATION	SOURCE OF FUND	REMARKS
HIV/ AIDS policy	Lobby with LCE and LHB for presentation of action plan and ask for support, and to SB for crafting of ordinance/resolution on HIV/AIDS program	Approved Ordinance/resolution on HIV-AIDS program	0	N/A	
HIV/ AIDS Advocacy & Campaign	HIV Symposium and HTS to public and private schools and university - NEMSU - Cantilan NHS - SMC - CNHS- Consuelo Annex - Parang NHS - Palasao IS - General Island IS	All high school and college students- 2,000	5,000	LGU-GAD budget	
And					
Case Finding	Mother's Class during prenatal day (to include IEC on HIV and HTS) *play video clips regarding HIV facts	All pregnant women- 400	5,000	LGU-GAD budget	
	HIV/ Teenage Forum and HTS during Summer Youth Camps/ Summit (tap with AFP)	All youth of dependent barangays including out of school youths- 100	0	N/A	
		All MARPs- 200			

	2-day Sun down HTS during Cantilan Town Fiesta Celebration		20,000	LGU-General fund	
HIV and TB Linkage	PICT to TB patients	All TB patients- 70	5,000	LGU-General fund	
HIV Voluntary Counseling and Testing Clinic	Daily VCT Services for walk-in patients	At least 2 key pop per month	5,000	LGU-General Fund	
Support to PLHIV Treatment	Provision of Azithromycin, Cotrimoxazole and other drugs and medicines of PLHIV that is not available at the treatment hub	All PLHIV	70,000	LGU-General Fund	
Monitoring and Evaluation	Program Implementation Review of all health programs including HIV/AIDS Prevention and Control Program	MHO, Program Coordinator and all health personnel	40,000	LGU-General Fund	

Prepared by:


KENNY ANN B. CORALER-CAPRICHIO, RN
 Nurse II

Approved by:


TOMAS B. CRUZ, MD, RMT, MCHM, FPSMS
 Municipal Health Officer



Republic of the Philippines
Province of Surigao Del Sur
Municipality of Cantilan

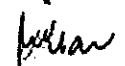


Annual Nutrition Program Plan and Budget
FY 2025

Program/Project/Activity	Activities	Location	Date	Expected Outputs	Budget			
					Source	Amount		
Comprehensive Nutrition Program						MOOE	PS	Capital Outlay
1. Inter-sectoral Coordination for Nutrition	*Municipal Nutrition Committee Functional *Regular Conduct of Meeting *Conduct Activities for the promotion of proper nutrition to children	Nutrition Office	Jan to Dec. 2025	Conducted periodic MNC meeting with its members.	2025	50,000.00		
	*Hiring of Full-Time Support Staff / JO in the implementation of Nutrition Program	Nutrition Office	Jan to Dec. 2025	Ensured the full implementation of the Nutrition Program		105,600.00		
2. Nutrition Promotion/Advocacy and Information Education Communication	*PA&ASA sa Nutrition Session conducted to Mothers/Parents *Conducted Nutrition Month Celebration and Participated in Provincial Nutrition Month Celebration Activities Conducted Breastfeeding Campaign to Pregnant Women	17 Barangays	Jan to Dec 2025	1 preparation activities conducted and a series of activities are arranged in Celebration of the Nutrition Month Celebration for 2025.		160,000.00		
3. Support to Supplemental Feeding Program	*To Hire 1 augmenting to Assist in the implementation and monitoring of the supplemental feeding program *Regular Free Feeding to pre-schoolers in Child Development Centers *Weight and Height monitoring to pre-schoolers conducted *Support to the implementation of the Supplemental Feeding Program of DSWD	17 Barangays	Jan to Dec. 2025	Provided supplemental feeding for 120 days to 3-4 years old children enrolled in Child Development Centers		150,000.00		

1. Operation Timbang and Growth Monitoring	*General OPT conducted *Adequate weighing scale and height board provided *Nutritional Status of underweight pre-schoolers monitored	17 Barangays	Jan to Dec 2025	Purchased weighing scale and height board for Barangay Use Nutritional status of underweight pre-schoolers monitored	LCPC	10,000.00		
	Special Incentives Given to All Barangay Nutrition Scholars monthly	17 Barangays	Jan to Dec 2023	Provided monthly incentives to all BNS		257,000.00		
5. Nutrition Intervention during Calamities	*Low-cost nutritious hot meals provided to disaster victims *Acquisition of Cooking Equipment / Materials	17 Barangays	Jan to Dec 2025	Meals are served to victims of calamities and disaster.		30,000.00		
6. Capability Building to Service Providers and partner stakeholders	Enhanced KAS Service provider on Nutrition Program Implementation	Poblacion	Jan to Dec 2025	Trainings and seminars are conducted for BNS		35,000.00		
Sub-Total						827,600.00		
Total							827,600.00	
						Summary: Child Welfare Program Nutrition Program	827,600.00 827,600.00	
						DSWD Funded Supplemental Feeding	1,725,000.00	
						Total	2,552,600.00	
TOTAL							P2,552,600.00	

Prepared and Submitted by:


MELINDA C. MILLAN
MHO Designate

Noted by:


KENNETH B. YPARRA GUIRRE
MSWDO Designate

Approved:


PHILIP A. PICHAY
Municipal Mayor