



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF LINGIG

**MUNICIPAL ORDINANCE NO. 2025-43
SERIES OF 2025**

**AN ORDINANCE ENACTING THE MUNICIPAL TOURISM AND
CULTURAL HERITAGE CODE OF THE MUNICIPALITY OF LINGIG,
SURIGAO DEL SUR, AND PROVIDING POLICIES, GUIDELINES,
STRUCTURES, AND MECHANISMS FOR THE PROMOTION,
DEVELOPMENT, AND REGULATION OF THE LOCAL TOURISM
INDUSTRY, CULTURAL HERITAGE, AND FOR OTHER PURPOSES**



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PROVINCE OF SURIGAO DEL SUR
Municipality of Lingig

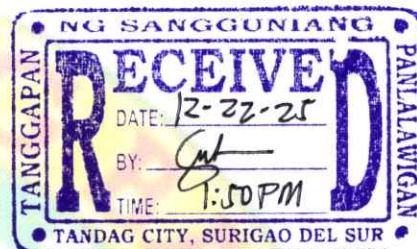


OFFICE OF THE SECRETARY TO THE SANGGUNIAN

December 22, 2025

The Honorable Members

Sangguniang Panlalawigan
Province of Surigao del Sur
Tandag City



Thru : Hon. Manuel O. Alameda, Sr.
Provincial Vice Governor/Presiding Officer

Honorable Ladies and Gentlemen;

Respectfully submitting Municipal Ordinance No. 2025-43, series of 2025, passed by the 12th Sangguniang Bayan of Lingig. The ordinance entitled:

"AN ORDINANCE ENACTING THE MUNICIPAL TOURISM AND CULTURAL HERITAGE CODE OF THE MUNICIPALITY OF LINGIG, SURIGAO DEL SUR AND PROVIDING POLICIES, GUIDELINES, STRUCTURES, AND MECHANISMS FOR THE PROMOTION, DEVELOPMENT, AND REGULATION OF THE LOCAL TOURISM INDUSTRY, CULTURAL HERITAGE, AND FOR OTHER PURPOSES."

For your appropriate review and action on this matter.

Thank you for your attention.

Very truly yours,


JETHRO P. LINDO
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Municipality of Lingig



OFFICE OF THE SECRETARY TO THE SANGGUNIAN

CERTIFICATION
(Notice of Posting)

THIS IS TO CERTIFY, that copies of Municipal Ordinance No. 2025-42, series of 2025 of the Municipality of Lingig, Surigao del Sur entitled, **"AN ORDINANCE ENACTING THE MUNICIPAL TOURISM AND CULTURAL HERITAGE CODE OF THE MUNICIPALITY OF LINGIG, SURIGAO DEL SUR, AND PROVIDING POLICIES, GUIDELINES, STRUCTURES, AND MECHANISMS FOR THE PROMOTION, DEVELOPMENT, AND REGULATION OF THE LOCAL TOURISM INDUSTRY, CULTURAL HERITAGE, AND FOR OTHER PURPOSES."**, has been posted pursuant to Section 59 in relation to Section 511 of R.A. 7160 and Article 113 of the IRR.

Date Enacted : October 14, 2025
Date Approved : December 16, 2025
Date Posted : December 18, 2025
Places posted :
1. Municipal Hall-Lingig, SDS.
2. Purok 2B Waiting Shed, Lingig, SDS.
3. Waiting Shed near Public Market, Lingig, SDS.
4. Barangay Hall in the 18 Barangays of the Municipality of Lingig.

Further certified, that there is no newspaper of general circulation available within the territorial jurisdiction of the Municipality of Lingig.

In the Municipality of Lingig, December 18, 2025.


JETHRO P. LINDO
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Municipality of Lingig



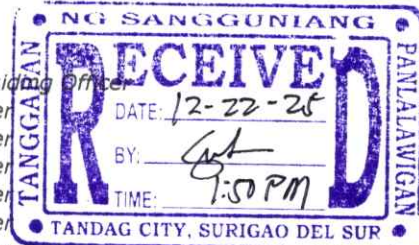
12TH SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 15th REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF LINGIG, SURIGAO DEL SUR HELD AT SB SESSION HALL DATED OCTOBER 14, 2025.

Present:

Hon. RECHI S. GAYLO
Hon. KEONREY A. ORILLO
Hon. ROMIE M. BENTAYAO
Hon. BELZAR MAE L. CANOY
Hon. PAUL C. SEREÑO
Hon. LIBERATO M. ARTIZA
Hon. MARY AILYN CHRITINE M. PALER
Hon. SHERICA YVONNE A. EVANGELIO

Regular SB Member/Temp. Presiding Officer
Regular SB Member
Regular SB Member
Regular SB Member
Regular SB Member
Regular SB Member
Regular SB Member
Regular SB Member
Ex-officio Member, Pres., Pederasyon ng mga SK



On Official Business:

Hon. ARNOLD T. MALAQUE
Hon. REY ANTHONY F. SALIGUMBA
Hon. REYNALD T. GAY-OD

Municipal Vice Mayor – Reg. Presiding Officer
Ex-officio Member, Pres., Liga ng mga Brgy.
Ex-officio Member, Sectoral Representative, IP

Absent:

Hon. MOMAR A. DELOSO

Regular SB Member

MUNICIPAL ORDINANCE NO. 2025-43

Series of 2025

Sponsored by: Committee on Tourism

Chairperson: Hon. Paul C. Sereño; Members: Hon. Keonrey A. Orillo, Hon. Liberato M. Artiza

AN ORDINANCE ENACTING THE MUNICIPAL TOURISM AND CULTURAL HERITAGE CODE OF THE MUNICIPALITY OF LINGIG, SURIGAO DEL SUR, AND PROVIDING POLICIES, GUIDELINES, STRUCTURES, AND MECHANISMS FOR THE PROMOTION, DEVELOPMENT, AND REGULATION OF THE LOCAL TOURISM INDUSTRY, CULTURAL HERITAGE, AND FOR OTHER PURPOSES

Be it ordained by the Sangguniang Bayan of Lingig, Surigao del Sur, in session duly assembled:

**CHAPTER I
GENERAL PROVISIONS**

ARTICLE A. TITLE, DECLARATION OF POLICY, & OBJECTIVES

Section 1. Title. This Ordinance shall be known as the "Municipal Tourism and Cultural Heritage Code of Lingig, Surigao del Sur."

SURIGAO DEL SUR

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OSSP-SDS-25-05387

Date:

Time:

Received by:

Section 2. Declaration of Policy. It is hereby declared the policy of the Municipality of Lingig to promote sustainable, inclusive, and culturally respectful tourism development that enhances economic opportunities for all sectors, preserves the municipality's natural environment, and safeguards its rich cultural heritage.

The Municipality recognizes that tourism and cultural development must be anchored on respect for local traditions, customs, and the rights of Indigenous Cultural Communities (ICCs), particularly the Manobo and Mandaya Tribes. Henceforth, the following shall always be observed:

- a. Tourism ventures and resorts, located in the coastal areas, shall always make the beachfront open to the public, measuring twenty-five (20) meters from the point of the high tide. As such, a right-of-way shall always be provided by resort operators, preferably located in between the resort properties, not less than one (1) meter wide, wherever applicable.
- b. Upland resort developers shall put up a tree park or a similar project, comprising not more than ten (10) percent of their total land area, using endemic forest and fruit trees.
- c. Residents shall be given priority in the hiring of tourism workers, provided they possess the necessary qualifications, or tourism establishments have the option of hiring at least sixty (60) percent of their total workforce from the residents.
- d. For the purpose of strengthening the Municipality of Lingig as a major tourist destination, proper facilities, administrative, and personnel support shall be considered in the preparation of the annual budget. Annual Investment Plan and Human Resource Development Plan.

Section 3. Objectives. This Code aims to:

- a. Promote sustainable tourism and cultural development aligned with local traditions and environmental conservation;
- b. Preserve, protect, and promote the cultural and historical heritage of Lingig;
- c. Encourage community-based tourism initiatives and local participation;
- d. Recognize and protect the rights and participation of the Manobo and Mandaya Tribes in all tourism and cultural heritage activities; and
- e. Strengthen institutional mechanisms for tourism governance and cultural preservation.



CHAPTER II

ARTICLE B. DEFINITION OF TERMS

Section 4. Definition of Terms. For purposes of this Ordinance, the following terms are defined:

- a. *Accreditation* - a certification issued by the appropriate government agency that the holder is recognized as having complied with the minimum standards required by the Municipal Tourism and Cultural Heritage Office (MTCHO) and the Department of Tourism (DOT), in the operation of tourism-oriented establishments and other concerned facilities.
- b. *Amusement* - refers to a pleasurable diversion or entertainment, as defined under R.A. 7160. Otherwise known as the Local Government Code of 1991. The word is also synonymous with relaxation, avocation, pastime, or fun.
- c. *Beach front* - a swath of beach area for public use, measuring twenty-five (25) meters wide, going inward from the point of high tide.
- d. *Code* - refers to this particular ordinance.
- e. *Conservation* - includes all efforts towards the perpetuation, or preservation of the whole or part of the buildings and includes rehabilitation, or construction of a new one in its stead. Provided that the facade showing its being a cultural heritage, landmark, historical, or legacy building is preserved and restored.
- f. *Cultural Resources* - Monuments, artifacts, traditions, and practices inherited from past generations and maintained in the present. It also includes historic buildings, sites, monuments, shrines, cuisine, and ethnic cultures. Industry, government, religion, anthropological resources, and local celebrities.
- g. *Culture of Tourism* - values exuded by persons, establishments related to the tourism industry, which include courtesy towards guests, preparedness of the place to receive visitors, and readiness of the tour guides.
- h. *Customized/Special Tour* - any tour with a specific purpose, usually organized concerning profession, event, study, or research of the tourists/excursionists, tailor-made.
- i. *Eco-Tourism* - Responsible travel to natural areas that conserves the environment and sustains the well-being of local people.
- j. *Excursionists* - any person travelling to any specific place for a business, leisure, or pleasure trip, staying in the place for less than 24 hours in a given area.

- k. *Familiarization Tour (Famtour)* - is an organized tour to make specific interest groups aware of the new tourism product or service.
- l. *Foreign Visitors* - refer to all passengers using foreign passports, itinerary, or program a document indicating the following purposes: purpose of the tour, areas/sites to be visited, using a specific route in a given time frame under the direction of a primary tourism or tourism enterprise with an assigned tour guide.
- m. *Mandaya Heritage* - The traditional beliefs, practices, and artifacts of the Mandaya Tribe of Lingig and its ancestral domain.
- n. *Manobo Heritage* - The traditional beliefs, practices, and artifacts of the Manobo Tribe of Lingig and its ancestral domain.
- o. *Natural Resources* - these refer to climate seasons, water resources (lakes, streams, waterfalls), flora (forests, flowers, shrubs, wild edibles), fauna (fish & wildlife), geological resources (topography, soils, dunes, beaches, caves, rocks and minerals, fossils), and scenery.
- p. *Physical Infrastructures* - shall include, but not be limited to, roads, bridges, administrative buildings, toilet and comfort room facilities, parking areas, rest areas, forest tracks, walkways, viewing platforms, cottages, wharves, boat landing facilities, solid and liquid waste facilities, security and service facilities, and communication centers.
- q. *Potential Tourist Properties* - these refer to sites and attractions not yet developed, including but not limited to lakes, waterfalls, volcanic hot springs, caves, and rainforests.
- r. *Primary Tourism Enterprises* - refer to travel and four services, land, sea, and air transport services exclusively for tourist use; accommodation establishments, conventions, and exhibitions organizers, tourism estate management services; and such other enterprises as may be identified by the DOT Secretary, after due consultation with the concerned sectors.
- s. *Running Tour* - is a kind of guiding where tourists are inside a moving van, coaster, or bus while tour guides are pointing to sites of historic, cultural, or economic significance without disrupting the traffic flow.
- t. *Sustainable Development* - refers to a mode of human development, in which resource use aims to meet human needs while ensuring the sustainability of natural systems and the environment, so that these needs can be met, not only in the present, but also for generations to come.
- u. *Sustainable Tourism Development* - means tourism development that leads to management of all resources, in such a way that economic, social, and aesthetic needs can be fulfilled, while maintaining cultural integrity, ecological, biological diversity, and life support systems. Responsible

Culture of tourism is a character, a concept, or an activity that creates better places for people to live in and better places to visit.

- v. *Tourism* - a major activity in which the private sector's investments, efforts, and Initiatives are extremely encouraged, fostered, and supported, and through which, socio-economic development may be accelerated and the province's nature, history, and culture may be appreciated with pride and commitment.
- w. *Tourist Attraction* - Any site of natural, cultural, historical, or recreational interest that draws visitors.
- x. *Tourism Industries* - refer to Industries or business enterprises, providing goods and services to tourists and all types of travelers, while they stay, travel, visit, and enjoy the facilities and destinations.
- y. *Tourism Infrastructures* - consist of three (3) major components, namely: physical, human resource, and regulatory.
- z. *Tourism Resources* - refers to natural, cultural, human, or capital resources, either used or that can be utilized to attract or serve tourists.
- aa. *Tourist Transport Service* - may mean a car, van, coaster, or bus whose specific purpose under the special permit shall be to transfer tourists/excursionists from one place to another and governed by an itinerary.
- bb. *Tour Operator* - shall refer to any person or entity who extends to individuals or groups related to tourism services, whether or not, for a fee, commission, or any form of compensation.
- cc. *Tourism-related establishments/activities* - any legal undertaking or enterprise geared towards the provision of services, conveniences, or entertainment to the public, in general, and to the tourists, in particular, which may include, but shall not be limited to:
 - Restaurants, eateries, and other establishments serving food and/or beverages.
 - Accommodation establishments, such as hotels, resorts, cottages, Inns, pension and lodging houses, boarding houses, rest houses, and other similar commercial structures and establishments.
 - Clothing shops, souvenir shops, boutiques and the like, entertainment and dispensing alcoholic drinks, with or without food. Bars, lounges, pubs, discos, karaoke bars, and other establishments providing entertainment and dispensing alcoholic drinks, with or without food.
 - Clothing shops, souvenir shops, boutiques, and the like.

- Physical therapy and health rejuvenation centers, beauty parlors, barber shops, and health spas.
- Sports and marine recreation equipment and services.
- Video shops, theatres, cinemas, and live entertainment of any kind.
- Wet and dry goods market, fruit stands, handicraft stores, and sari-sari stores.
- Land, water, and air transport operations.
- Theme parks and other recreational facilities.

dd. *Tourist Transport Service* - may mean a car, van, coaster, or bus whose specific purpose under the special permit shall be to transfer tourists/excursionists from one place to another and governed by an itinerary.

ee. *Tour Operator* - shall refer to any person or entity who extends to Individuals or groups related to tourism services, whether or not, for a fee, commission, or any form of compensation.

ff. *Walking Tour* - refers to the tour of tourists/excursionists with a tour guide, by walking using no vehicles, through sites with historical, cultural, and economic significance.

CHAPTER III THE TOURISM GOVERNANCE

ARTICLE A. THE MUNICIPAL TOURISM AND CULTURAL HERITAGE OFFICE.

SECTION 5. Municipal Tourism and Cultural Heritage Office (MTCHO).

The composition and organizational structure of the Municipal Tourism and Cultural Heritage Office (MTCHO) shall be in accordance with the provisions of Chapter III of Municipal Ordinance No. 2022-04, series of 2022.

SECTION 6. Function – The Municipal Tourism and Cultural Heritage Office shall serve as the frontline office in the development, promotion, advertisement, and coordination of all tourism potentials within the municipality. It shall likewise perform the powers and functions provided under Section 17, Chapter III of Municipal Ordinance No. 2022-04, series of 2022.

SECTION 7. The Municipal Tourism and Cultural Heritage Council (MTCHC). There shall be established a Municipal Tourism and Cultural Heritage

Council (MTCHC), which shall be the highest coordinating and policy-formulating body on tourism in the municipality.

SECTION 8. Composition. The Municipal Tourism and Cultural Heritage Council shall be composed of the following:

Chairman - Municipal Mayor

Vice-Chairman - Municipal Vice Mayor

Action Officer - Municipal Tourism Officer

Members:

SB Member Chairman, Committee on Tourism and Culture & Arts

SB Member IPMR

President of Barangay Captains

Municipal Local Government Operation Officer

SB Secretary

Municipal Engineer

PNP Chief

Municipal Planning & Development Coordinator

Municipal Accountant

Municipal Budget Officer

Municipal Treasurer

Municipal Engineer

Representative from MHO

MSWDO

Municipal Risk Reduction Management Officer

Municipal Assessor

Municipal Agriculturist

HRMO

Municipal Environmental and Natural Resources Officer

Representative from Tourist Operator

Representative from Tour Guide Operators

MFARMC Chairman

Transport Group Representative

Representative from the Academe (DepEd)

President, Business Sector

Hotels, Inns, Resort Owners Representative

Municipal Tourism and Cultural Heritage Office (Secretariat)

SECTION 9. Meetings and Quorum. The MTCHC shall meet at least once a quarter, or as often as may be necessary. A majority of all its members shall constitute a quorum.

SECTION 10. Sources of Funds. The funds of the Council shall come from:

- a. Proceeds from activities undertaken by the Council;
- b. Grants and donations;
- c. Assistance, through local legislation, as incorporated in the Municipal Annual/Supplemental Budgets;
- d. Any other income that may be legally earned by the MTCHC;

SECTION 11. Roles and Duties of the MTCHC. In addition to the detailed roles and duties, the MTCHC shall perform additional roles and duties, such as, but not limited to, as following:

- a. Formulate a strategic plan or a framework plan to develop and enhance the tourism potential and the tourism Industry in the municipality;
- b. Coordinate every tourism event and program in the community;
- c. Formulate programs and recommendations to develop local tourism facilities and attractions, tapping local and outside resources and funds;
- d. Assist in the regulation and supervision of tourism-oriented establishments, thereby ensuring wholesome and clean tourism activities;
- e. Assist in monitoring the Implementation of the Local Government Code, particularly on the matter of licensing of tourism establishments in the locality to ensure a safe and enjoyable stay of tourists and travelers;
- f. Advocate for a responsible culture of tourism among stakeholders and tourists alike;
- g. Create and promote awareness on the benefits of tourism through mixed media;
- h. Help in monitoring compliance of the requirements of standards and regulations set by DOT, LGUs, and other government agencies for the general welfare of tourists, visitors, and the community;
- i. Facilitate resource generation for tourism activities;
- j. Such other related functions or activities, as may be approved by the Council.

SECTION 12. Compensation and Remuneration. The chairman, vice chairman, focal person, and members of the Municipal Tourism and Cultural Heritage Office shall perform their duties, as such, without compensation or remuneration. Members thereof, who are not government officials or employees, shall be entitled to necessary traveling expenses and allowances, chargeable against the funds of the MTDC, subject to existing accounting and auditing rules and regulations.

SECTION 13. Term of Office. The term of office of all officers and members of the Council shall be co-terminus with the Municipal Mayor, who can replace or modify the Council's composition. at any time, with or without cause, by virtue of an Executive Order.

SECTION 14. Powers and Functions. As the primary operating agency of the Local Government, the Municipal Tourism Office shall be responsible for the efficient and effective implementation of the policies, plans, and programs, as

identified and approved by the Municipal Tourism and Cultural Heritage Council. Towards this end, the Municipal Tourism and Cultural Heritage Office shall:

- a. Formulate, monitor, implement, and/or coordinate tourism plans and programs;
- b. Assist, monitor, and conduct accreditation of tourism-oriented and related facilities and service providers;
- c. Conduct capability building trainings for tourism front liners and assist in the establishment of Barangay Tourism Councils;
- d. Conduct research, establish and maintain a tourism Information management system and web portal for the municipality;
- e. Establish linkage and networking with national government agencies, non-government organizations (NGOs), and People's Organizations (POs) in planning and implementing tourism activities;
- f. Conduct an inventory of existing, emerging, and potential tourism attractions;
- g. Promote and market the Municipality of Lingig, as a premier tourist destination, regionally and globally, through exhibits, selling missions, and production of marketing propaganda;
- h. Operate and maintain Municipal government-owned tourism facilities;
- i. Advocate a responsible culture of tourism among the students and all tourism stakeholders;
- j. Perform such other functions related to sustainable tourism development;
- k. Declares or designates a property/site as having cultural heritage value, based on criteria contained in Section 24 of Chapter IV, Article A of this ordinance;
- l. Prepares an annual plan on culture and the arts to be integrated in the local development plan;
- m. Formulates programs and recommendations to develop local cultural and artistic talents;
- n. Ensures the protection, preservation, and conservation of the local, cultural, and historical heritage;
- o. In coordination with the private sector, conducts cultural events such as cultural festivals, competitions, lectures, seminars, forums, and symposia, and sets up exhibits during fiestas and other related activities.

SECTION 15. The Barangay Tourism and Cultural Heritage Council (BTCHC). There shall be established the Barangay Tourism and Cultural Heritage Council (BTCHC) in every barangay, which shall be the coordinating and policy-formulating body on tourism in the respective barangay of the municipality. Each barangay shall be encouraged to allocate at least five (5) percent of the 20% Development Fund from its National Tax Allocation Share for sustainable tourism development.

SECTION 16. Composition. The (BTCHC) shall be composed of the following:

- a. Chairperson, The Barangay Captain
- b. Vice Chairperson Barangay Kagawad in charge of Tourism/Infrastructure
- c. Barangay Secretary
- d. Chairman Sangguniang Kabataan
- e. Representative from DepEd
- f. Two (2) representatives from the private sector

SECTION 17. Function of the BTC.

- a. Formulate plans and programs for sustainable tourism development at the barangay level.
- b. Identify tourist destination areas in the barangay.
- c. Manage Barangay Tourist destination areas such as the following, but not limited to, covered courts, museum, parks, and playground.
- d. Prepare barangay facts and figures and marketing materials.
- e. Design and execute appropriate marketing and promotion plans.
- f. Strive for the creation of a product of their barangay.
- g. Through a barangay resolution, organize fundraising projects and events, and accept donations, sponsorships, and solicitations for barangay tourism. programs and parks beautification.
- h. Coordinate and participate in all municipality tourism activities and projects.

CHAPTER IV

CULTURAL HERITAGE, CONSERVATION, TOURISM VENTURES, AND TOURIST-FRIENDLY COMMUNITIES

ARTICLE A. CULTURAL HERITAGE SITES AND CONSERVATION

SECTION 18. Definition. Heritage, historical, landmark, or legacy building shall have a similar meaning and shall refer to buildings in existence for 50 years or more. Sites shall include parks and plazas and other places of historical value, as determined by the Council.

SECTION 19. Purpose. Old buildings, structures, or sites in the Municipality of Lingig always speak of the culture and history, not only for the Lingiganons, but for the whole Filipinos, as well. These historical or heritage buildings shall be fully conserved, developed, and promoted, or else, they will only be considered as "things of the past".

SECTION 20. Criteria. Buildings, structures, landmarks, or sites within the territorial jurisdiction of the Municipality of Lingig shall be declared as having cultural heritage values based on, but not limited to, the following circumstances:

- a. Such building, structure, landmark, or site possesses cultural, historical, or architectural significance, archaeological, aesthetic, scientific, or educational worth;
- b. The building, structure, landmark, or site is within the territorial Jurisdiction of the Municipality of Lingig;
- c. Said building, structure, landmark, or site has been in existence for 50 years or more.

ARTICLE B. TOURISM VENTURES

SECTION 21. Major Tourism Ventures. There shall be major tourism ventures conducted by the Municipal Tourism and Cultural Heritage Office (MTCHO) for the promotion, introduction, and awareness of the tourism-related business establishments and stakeholders, in particular, and for the whole municipality populace, in general. For purposes of this Code, the following shall be considered as major tourism ventures in the municipality:

1. Resorts
2. Tourist Inns/Hotels/Motels/Pension Houses
3. Tourist Transport Operations
4. Tour Operations
5. Tour Guiding

SECTION 22. Allied Tourism Ventures. These refer to those businesses or activities which are not primarily designed for tourism purposes, yet serve tourism needs like photo developing shops, diving schools, and others, as identified in this Code. The following shall be considered as allied tourism ventures:

1. Shops/Department stores
2. Sports and Recreational Clubs
3. Museums
4. Training Centers
5. Homestay Sites
6. Wellness Centers
7. Campsites
8. Restaurants

ARTICLE C. TOURIST-FRIENDLY COMMUNITIES

SECTION 23. Restrictions of Tourist Friendly Communities. The following restrictions are hereby imposed on tourist-friendly communities to enhance the image of the Municipality of Lingig as a tourism area:

- Drinking of alcoholic beverages on sidewalks, walkways, outside of residences, or outside of establishments catering to such services;
- Roaming around the city streets and public places, except on the open beach, without donning proper upper clothing;
- Butchers and similar workers shall always carry their bladed implements in a concealed manner;
- Urinating on streets, lamp posts, trees, other than the proper urinals;
- Defecating along the beach areas, beach fronts, beach heads, estuaries, any bodies of water, and other public places;
- Throwing of cigarette butts, candy wrappers, and other litter not in the designated receptacles;
- Drying of copra, coffee beans, palay, corn, and similar agricultural inputs along the entire stretch;
- Passenger jeepneys, buses, and passenger tricycles, pedicabs for hire, plying the streets, roads, and routes of Lingig shall provide garbage receptacles in their vehicles, for use by passengers.

CHAPTER V TOURISM SUPPORT, LINKAGES AND INCENTIVES

ARTICLE A. SUPPORT AND LINKAGES

SECTION 24. Physical and Support Infrastructures. In consonance with the mandate of the Department of Tourism (DOT), that is, "to generate revenue, create jobs and livelihood for the Filipinos and ensure the safe, enjoyable and convenient stay of foreign and domestic tourists in the country", the Municipal Tourism and Cultural Heritage Office (MTCHO) and all its instrumentalities shall implement, promote, support, and/or encourage inclusive and sustainable tourism development of tourism-related establishments and facilities, either through public or private funding, or both, in the following means:

- a. Construction, maintenance, and expansion of adequate road and drainage networks;
- b. Enhancing the provision of basic utilities, such as water, energy, and power, as well as transportation and communication facilities;

- c. Provision of an integrated solid waste and sewage management system in tourist destinations and tourism investment zones, in compliance with existing laws and ordinances on health and the environment;
- d. Establishment of tourism-related infrastructures, such as accommodation facilities, including convenience stores, shopping centers, healthcare centers, emergency and safety facilities;
- e. Supporting and encouraging local farmers to plant and supply food and food products needed by tourist facilities;
- f. Prioritizing local labor where available and appropriate to the construction needs of all tourism infrastructure;
- g. Providing signage where appropriate.

ARTICLE B. LIVELIHOOD AND TRAINING

SECTION 25. Sources of livelihood and Employment. There shall be an enhancement and promotion of more sources of livelihood and employment, through the extensive production of farm crops, agricultural, industrial, and fishery products. Transport services shall be boosted and shall offer easy access, convenience, and mobility for fast-moving consumer goods and products to nearby and far-flung markets for local utilization, as well as countrywide consumption.

SECTION 26. Training Awareness. The Municipal Tourism and Cultural Heritage Office (MTCHO) in cooperation with (DOT), (DTI), (DOLE), DOST and such other national and local government and non- government agencies, shall aim to achieve high quality public services, by initiating and organizing training awareness information dissemination and programs to local communities and stakeholders, such as, but not limited to:

1. Tourism Frontliner Trainings, for the Introduction of modules for frontline tourism services, in terms of food service, accommodation services, and tour guiding
2. Training on Livelihood Programs
3. Tourism Enhancement Training on Scuba Diving. Cave Guiding Training, Nature Guide Training, Bird watching Training, and the like
4. Homestay Training
5. Benchmarking

CHAPTER VI

ACCREDITATION

SECTION 27. Pre-emptive Plan. The Municipal Tourism and Cultural Heritage Office (MTCHO) shall pre-empt the plan of securing authority from the Department of Tourism (DOT), for the grant of accreditation to local business

establishments and concerned stakeholders, after full compliance with requirements mandated by DOT.

SECTION 28. Purposes of Authority. The purposes of securing authority to grant accreditation to business stakeholders are the following:

1. To provide speedy public service to prospective business stakeholders;
2. To assist business stakeholders in the documentation procedures to minimize effort, time, and financial constraints;
3. To create opportunities in sourcing out financial resources to fund small-scale tourism activities;
4. To organize and train a team of local trainers, in coordination with DOT and TESDA, to capacitate and improve the delivery of services of transport operators, tour guides, drivers, boatmen, porters, and the like;
5. To coordinate with concerned government agencies in monitoring and evaluating certified and accredited tourism industry workers annually, which will be the basis for renewal or revocation of certification and accreditation;
6. To incorporate the culture of tourism and values formation in all levels of education, primary, secondary, and tertiary, values form the culture of tourism, including but not limited to. demography, geography, and history of the municipality;
7. Special training of PNP and other law enforcement organizations' personnel assigned to tourism destinations and zones shall be done regularly to protect tourists and maintain peace and order;
8. To ensure that tourism front-liners are well-trained and qualified, provided with Incentives and rewards. and organized based on their work affiliations.

SECTION 29. Conduit. The Municipal Tourism and Cultural Heritage Office (MTCHO) is in its initial plan of securing authority to grant accreditation from DOT; thus, it shall coordinate with the Provincial Tourism Center and the Department of Tourism to serve as a conduit in the issuance of a certification and accreditation to concerned tourism-related business establishments and stakeholders.

SECTION 30. Purposes of Conducting. The purposes of the (MTCHO) to serve as a conduit in the Issuance of accreditation to business stakeholders are the following:

- a. Regulate the quality of service and skills provided by front liners and other tourism industry workers;
- b. Provide financial and technical support for the education and professionalization of services and skills of local tourism industry workers;

SECTION 31. Requirements for Accreditation. For accreditation purposes, tourism-related establishments shall comply with the following:

Local Requirements:

- a.1. Certificate Clearance with attached Monthly Tourist Arrival Report
- a.2. Disaster Risk Management and evacuation plan, as approved by MDRRMO

DOT requirements - shall abide by the DOT requirements online through its website <http://accreditationonline.tourism.gov.ph>

SECTION 32. Incentives for Accredited Tourism-Related Establishments. Tourism-related establishments, which are duly registered and licensed by the Local Government, shall be entitled to the following incentives:

- Assistance in the processing of DOT Accreditation, permits, and other licenses.
- "Business One-Stop-Shop" processing of registration and license, which should be completed within a period of five (5) days.
- Free promotion in all publications, brochures, tourism flyers, leaflets, and other promotional materials.

Endorsement to COMELEC for exemption from Liquor ban during Election-related events (for accommodation establishments and restaurants only)

- Priority to DOT Training Programs.
- Issuance of DOT ID Card to bona fide employees.
- Endorsement to LTFRB for Issuance of Tourist Transport Franchise (for Tourist Land Transport, Vehicles only)
- Technical/Security/Facilitation Support or Assistance.

CHAPTER VII

TOURISM RESOURCES, CLASSIFICATION, INVENTORIES AND ASSESSMENT

ARTICLE A. TOURISM RESOURCES

SECTION 33. Tourism Resources. The Municipality of Lingig, through the Municipal Tourism and Cultural Heritage Council (MTCHC) and the Municipal Tourism and Cultural Heritage Office (MTCHO) shall identify, develop, promote and introduce

capital resources, cultural resources, human resources, natural resources and other tourism resources related to the man-made and special interests tourism attractions, which are explicitly defined in the Lingig Tourism Master Plan, that are being used, or can be utilized to attract, or serve tourists,

SECTION 34. Classification of Resources. The tourism-related resources shall be classified as follows:

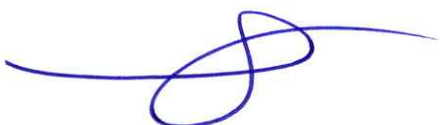
- a. Capital Resources refer to the availability of capital/financing, transportation, roads, airports, railroads, harbors and marinas, trails and walkways, water, power, waste treatment, and communications.
- b. Cultural Resources. These include historic buildings, sites, monuments, shrines, and cuisine, ethnic cultures, Industry, government, religion, anthropological resources, and local celebrities.
- c. Human Resource Infrastructures. These include the warm bodies in the tourism Industry, the people operating various establishments and facilities, the local population whose lives are intertwined with the development of tourism sites, and the tourists whose quality of life is enriched and enhanced by the beauty, history, and culture of their destinations.
- d. Human Resources: Include hospitality skills, management skills, seasonal labor force, performing artists (music, drama, art), storytellers, craftsmen and artisans, other labor skills from chefs to lawyers to researchers, and residents.

ARTICLE B. INVENTORIES AND ASSESSMENT OF RESOURCES

SECTION 35. Inventory and Assessment of Resources. The Municipal Tourism and Cultural Heritage Office (MTCHO), in coordination with the Municipal Tourism and Cultural Heritage Council (MTCHC), shall periodically. make an inventory to identify, assess, and classify the municipality's tourism-related resources and other tourism resources available, which can provide opportunities for tourism development, sustainable tourism development, and a responsible culture of tourism in the municipality.

SECTION 36. Prioritized Tourism Destination. Tourism destinations that are given a higher classification category shall be included among the priorities for promotion and marketing. The classification will guide tour operators and tourists on where to go and what to do.

SECTION 37. Protection and Preservation. The Municipal Tourism and Cultural Heritage Office (MTCHO) and the Municipal Tourism and Cultural Heritage Council (MTCHC), in coordination with the barangays, shall ensure the integrity of all tourism resources for its protection and preservation, in accordance with applicable laws, rules, and regulations.



CHAPTER VIII

ACCOMMODATION HOUSES AND TOURIST ARRIVAL REPORTS

ARTICLE A. ACCOMMODATION HOUSES

SECTION 38. Accommodation Houses. The following are the classifications and locations of accommodation houses in the Municipality of Lingig:

- a. Inn
- b. Resort
- c. Homestay
- d. Apartelle
- e. Pension House
- f. Bed & Breakfast
- g. Hotel

SECTION 39. Homestay. Residents shall be encouraged to open their homes to be converted into homestays for tourists. The Municipal Tourism and Cultural Heritage Office (MTCHO) shall conduct an inventory of houses that may be considered and qualified as homestay facilities. The Office shall coordinate with the Department of Tourism or any of its recognized or accredited training centers for the conduct of Homestay Training. The Office shall, further, maintain a registry of qualified homes as homestays for reference to tourists.

ARTICLE B. TOURIST ARRIVAL REPORTS AND CLEARANCE

SECTION 40. Monthly Tourist Arrival Report. All owners/operators/proprietors of tourism-related business establishments, such as hotels, apartelle, pension houses, lodging houses, homestays, cottages, beaches, and the like, shall submit their respective monthly reports of all tourist arrivals in the municipality to the Municipal Tourism and Cultural Heritage Office (MTCHO) for proper monitoring, information, and guidance of said office.

SECTION 41. Annual Clearance Certificate. All owners/operators/proprietors of tourism-related business establishments of hotels, inns, pension houses, lodging houses, homestays, cottages, beaches, and the like, shall secure an annual Clearance Certificate from the Municipal Tourism and Cultural Heritage Office (MTCHO) after compliance with the provisions stated in Section 40. Said clearance shall be a requirement in the issuance/or renewal of business permits.

CHAPTER IX

DEVELOPMENT GUIDELINES

ARTICLE A. HEIGHT OF BUILDINGS TO BEACH AREAS

SECTION 42. Height of Buildings in Beach Areas. Building construction for beach resorts and those located along the beach areas, either for residential or

commercial purposes, shall not go higher than the height of a full-grown coconut tree, notwithstanding the provisions of the National Building Code.

No building or any structure of any kind, whether commercial, residential, or recreational, either permanent or temporary, shall be constructed on beaches within thirty (30) meters from the beach marker, which shall be established by the Local Government Unit of Lingig, through the Municipal Tourism and Cultural Heritage Office (MTCHO). Such space shall be referred to as NO BUILD AREA. Height of buildings or structures to be constructed immediately after the NO BUILD AREA shall be, as follows:

- 3-storey structures shall only be constructed twenty-five (25) meters from the edge of the NO BUILD AREA
- 2-storey structures shall only be constructed fifteen (15) meters from the NO BUILD AREA
- Single-storey structures shall only be constructed five (5) meters away from the edge of the NO BUILD AREA

Provided that no structure, residential, commercial, or recreational, be constructed on slopes over 25 degrees and on cliffs, either from beside the beach, or upon the sea, or on the edge of the cliff itself.

Provided further, that structures to be built on cliffs and promontories should make use of light and Indigenous materials reminiscent of local Philippine design and architecture, and it must be supported by proper engineering design or study as to the stability of the building a structure on cliffs and promontories.

SECTION 43. Water sports, such as, but not limited to, Jet Ski, banana boat rides, motor boating, etc., shall only be conducted three hundred (300) meters away from the beach head. Provided further that water sports in the Marine Protected Area shall follow the rules and regulations of the MPA board.

SECTION 44. Videoke activities in the food park are hereby regulated from 8:00 A.M. until 10:00 P.M. only.

SECTION 45. Putting up banners, billboards, streamers, and similar signs is strictly prohibited in the NO BUILD AREAS, except in entrances or buildable areas. No streamers or similar materials can be put up without the payment of the required permits and fees to the Local Government Unit of Lingig, as stipulated in the existing Municipal Tax Ordinance of Lingig.

SECTION 46. Display of banners, billboards, streamers, and similar signs is strictly prohibited in the NO BUILD AREAS, except in entrances or buildable areas and across the thoroughfares of the city, and on the sides of the streets or highways. Same shall only be displayed after payment of necessary permits and fees from the Municipal Treasurer's Office, in consonance with the existing Municipal Tax Ordinance of Lingig.

ARTICLE B. PRESERVATION/CONSERVATION OF NATURAL AND MAN-MADE RESOURCES

SECTION 47. Flora.

1. Any plan to cut endemic trees shall be incorporated in the EIA/project description of the development projects, subject to the prescribed guidelines of and mitigating measures by the DENR.
2. Cutting of trees shall strictly follow existing rules prescribed by DENR and/or local ordinances of the same nature. No trees shall be cut down along the side highways.
3. Planting of multiple species of trees, plants, shrubs, etc., shall form part of the development project to enhance biodiversity conservation.
4. Planting of exotic and Invasive species and likely to transfer disease plant species for landscaping purposes shall be subject to the DA Plant Quarantine guidelines.

SECTION 48. Fauna.

1. Hunting and gathering of either live or dead fauna for selling, collection, or preservation purposes shall be strictly prohibited.
2. All development projects should ensure that the natural seasons and habitats of native and migrating species are protected and not adversely affected by the development projects.
3. Introduction of exotic (non-indigenous) species shall be subject to the rules and regulations of the DA and the DENR.

SECTION 49. Land Conversion.

1. Existing laws, executive orders, and/or Department Administrative Orders of concerned government agencies on land conversions shall be strictly observed/taken into consideration in planning and implementation of all development projects.
2. Development activities and projects should be undertaken in strict conformity with the prescribed land use and the development plan for the tourism zones and clusters. plastic and all other wastes shall be strictly prohibited within the territorial waters of the Municipality of Lingig.

CHAPTER X

TOURISM DEVELOPMENT GUIDELINES

SECTION 50. Protection of Tourist/s. To fully develop tourism in the municipality, the following guidelines shall be followed, to wit:



1. All owners/proprietors of tourism-related business establishments are required to provide and promote the use of DOT-accredited services to their guests (i.e., transport services, tour guides, etc.), to protect tourist/s from becoming victim/s of unethical practices. swindling, overcharging, etc.
2. Standard rates for boat hire, tricycle fares, tour guides, private single motorcycle for hire (habal-habal) and other services shall be made known to tourists, by posting the list of standard rates in conspicuous places like, the front desk, airport reception desk, rent-a-car businesses, etc. and in different languages, in consonance with the existing Municipal Tax Ordinance.
3. All business establishments of swimming pool facilities and the like, within private/government properties, shall have, at least one (1) lifeguard possessing the required training and expertise.
4. Beaches and resort estates, and the like, shall provide at least two (2) lifeguards and lifeguard stations.
5. All tourism-related business establishments shall provide adequate security services within their respective areas to ensure the safety of tourists.

SECTION 51. Cultural Preservation. Services and products to be offered by establishment owners and operators must, as far as practicable, be consistent with the traditions, values, and moral and interests of the municipality.

SECTION 52. Transportation Concerns.

1. All tourism-related business establishments shall provide transfer and transport services duly accredited by the DOT and the Local Government Unit of Lingig, to ensure that these vehicles are at par with local and national tourism standards.
2. Rent-a-Car Enterprises shall be accredited by the DOT and the Municipality of Lingig.
3. Jet skis shall be banned from the waters fronting resort establishments. As a water sports facility, jet skis will only be allowed on designated water sports areas.
4. Transportation routes within tourism zones shall be designated by the Municipal Government of Lingig, upon consultation with tourism-related businesses. establishments/operators and the consumers.
5. Island-hopping water transport or boats for hire shall strictly follow the rules and regulations of MARINA, the Coast Guard, DOT, and other concerned agencies. These shall be subject to accreditation by the agency

concerned, as well as annual inspections to determine their seaworthiness.

SECTION 53. Water Sports. Water sports operators shall strictly abide by the rules and regulations to be designed by DOT, the Local Government Unit of Lingig, and other concerned agencies, relative to the specific areas for operation, business hours, safety measures, etc. Strict compliance with the rules and regulations of the Philippine Commission on Sports Scuba Diving (PCSSD) shall be strictly enforced by diving schools and diving shop operators.

SECTION 54. Cleanliness. All owners/proprietors of tourism-related business establishments shall be responsible for the cleanliness within the premises of their business and its surroundings.

CHAPTER XI

PHYSICAL DEVELOPMENT GUIDELINES

ARTICLE A. DEVELOPMENT DENSITIES

SECTION 55. Resort Zone Delineation. Along the coastal areas, the area of 100 meters inland from the shoreline shall be known as the Beach Zone. Beyond this will be the Inland Zone.

SECTION 56. Density Requirements. To ensure that the carrying capacity of the environment will not be exceeded, the concept of gross density may be followed. This refers to the number of rooms that will be allowed to be built within a given zone or area.

The following density standards may be needed:

High density-50 rooms/hectare

Medium density-40 rooms/hectare

Low density-10 rooms/hectare

ARTICLE B. BUILDING TYPOLOGIES

SECTION 57. Sprawling Type. As a rule, the construction of accommodation establishments along the beach should adopt the "sprawling type" concept to preserve the aesthetic appeal and eco-tourism concept of Lingig.

SECTION 58. Development Design. The following types of accommodation development can be allowed within the project area:

- a. Village-type hotel, villas or row houses, especially within the integrated resort zone.

- b. Traditional typologies should be used for accommodation and facilities closer to the locals. Single detached, single-story cottages or duplexes may also be allowed, particularly in the beach zone.
- c. A star-category hotel with urban amenities, such as, convention center, restaurants, indoors sports facilities, etc., may be allowed in the inland zone.

SECTION 59. Development design, however, should first be reviewed and approved by a duly constituted committee to ensure that the plan contributes to the overall growth, sustainability, and orderly development of the municipality.

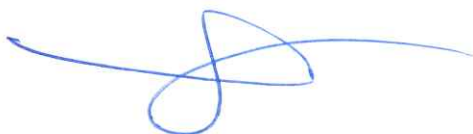
ARTICLE C. ARCHITECTURE

SECTION 60. For Beach Zone.

1. The overall architecture and design shall conform to the landscape and the indigenous tradition of the municipality. New structures need not simply be replicas of traditional houses, but rather seek inspiration in the way that adapts to the environment.
2. The exterior of resort hotels and other tourism facilities and buildings should reflect the "native look", such as the traditional "bahay kubo", and its variants.
3. The block of the construction should harmonize with the topography of the site, avoiding overly rigid forms that would clash with the coastal landscape.
4. The visible building materials of all structures shall be carefully selected so they will blend with the overall resort appearance. Extensive use of indigenous materials, such as nipa or cogon, natural stones, and tiles, is encouraged.

SECTION 61. Setbacks.

1. Beachfront Easement - There shall be a mandatory beachfront easement along all coastal areas and shall be defined at 25 meters from the established Mean High-Water Level measured landward and perpendicular to it. Exceptions to this rule shall be in areas with no pronounced beachhead, such as cliff areas. No permanent or temporary structures and signs of any nature shall be allowed within this beachfront, except those fixtures authorized by the Local Government Unit of Lingig, subject to the recommendation of the Municipal Engineer. This area shall be properly landscaped in order to prevent erosion and to serve as a buffer zone between the sea and developments. All permanent structures shall, at least, be ten (10) meters from the established high-water level of mangroves, swamps, and freshwater lagoons.



Along cliffs or bluffs, observe 10 10-meter setback from the edge of established cliffs and a minimum of 20 meters, if there is potential for erosion. Constructions along established waterways. intermittent or perennial, shall observe the 5.0 m. easement on each side of the waterway.

Additional mandatory vehicular access with a right-of-way of 3.00 meters minimum width shall be identified by the respective local government units concerned (barangay level) in consultation with resort operators. In the event that no agreement shall have been reached, the Local Government may exercise its power of eminent domain.

2. Distance between structures

- Single storey with an opening of 10 meters.
- Single storey without opening-7 meters
- Multi-storey with an opening 2 times the height of the building
- Multi-storey without opening-18 meters

3. Setbacks from roads

- a. Main road - 4.00 meters from the edge of the road right-of-way.
- b. Secondary Road - 3.00 meters from the edge of the road right-of-way.
- c. Lateral road - 2.00 meters from the edge of the road right-of-way.

SECTION 62. Buffer Zones.

1. Along the perimeter of each zone or area of the golf course, there should be a minimum of 10- 10-meter buffer zone, or as provided by the Comprehensive Land Use Plan (CLUP), which shall be landscaped, visually concealing the Inside developments.
2. A 10-meter buffer zone is planned along provincial or barangay roads, as the case may be, to provide visual and aural privacy to the tourism facilities inside.
3. Ten-meter buffer zones are also required from the edge of forest reserves, orchards, etc.

SECTION 63. Airport Zones.

1. Government regulations require observance of the obstacle surface standards for airports. At runway strip sides, which are 150 m. from both sides of the runway centerline, a transitional surface with a slope of 1:7 or 14.3%, measured in the vertical plane perpendicular to the runway, is mandatory. The outer limit of the transitional surface shall be 4.5 m. above the nearest point at the runway centerline.

At the end of the clearways of the runway, an approach/departure surface, with a slope of 2% above the horizontal in the vertical plane, containing the runway centerline, shall be established.

2. Buffer zones that would serve as, noise barrier shall be provided 70 meters on both sides of the runway strip running parallel thereto. Within this buffer zone, planting of trees is strictly prohibited, while agricultural crops may be allowed.

SECTION 64. Landscaping.

1. Owners of lots and establishments in the tourism zone shall be encouraged to plant and maintain ornamental or fruits or other edible forms of landscaping, to enhance their location. At least 30% of the lot area shall be landscaped.
2. Area subject to landscaping
 - a. Open areas of lots already developed
 - b. Flower beds of all types
 - c. Road escarpments and divider strips
 - d. Areas designated as public or private parks
 - e. Any other areas free of construction
3. Fences shall be limited to indigenous material or barbed fences to be covered with vegetation, preferably thorny shrubs or plants or hedges, and maintained at a height of 1.70 meters. No fences will be allowed along the beachfront.
4. Outside paving - pavements, walkways, or terraces must be provided.
5. All existing trees with a trunk diameter of 4 Inches and above shall be preserved.

SECTION 65. Signages.

1. Signs are intended to give direction, convey Information or Instructions. As such, they are controlled in their manner of display to achieve the best results.
2. Signs classification
 - a. Public Locational and Directional Signs (streets, roads, plazas, landmarks, attractions, institutions, etc.)
 - b. Vehicular Traffic and Pedestrian Signs (warning signs, road/traffic signs)
 - c. Establishments Signs (establishment name and limited ads/comen-
ons)
3. Signs Dimensions
 - a. Street/Road Signs - 400 cm. x 150 cm. mounted 200 cm from finished ground level
 - b. Locational and Directional Signs 400 cm x 150 mm (to 300 cm max. width) mounted 120 cm from finished ground level

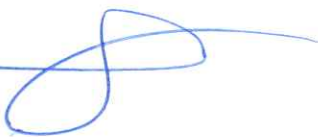
- c. Historical Landscape - according to National Historical Commission requirements
 - d. Establishment Signs-80 cm x 120 cm mounted on a post 1.5 meters from the finished level ground
4. Materials for signs
- a. As a rule, Indigenous materials, non-metallic, and non-corrosive shall be used.
 - b. Locational and Directional Signs and Traffic and Pedestrian Signs- reflectorized, all-weather gauge No.10 anodized aluminum sheets with cathode protection c) Establishment Signs Indigenous materials, such as coco lumber, wood, planks, log sidings, bamboo and bamboo products, nipa, sawali, rattan, etc.
5. All signs must be considered from the aspect of aesthetics, in terms of proportion, color, and location. The important thing is that signs should intrude into the sensibilities of the viewers or users and must not interfere with the panorama of an established view, whether contrived or natural.
6. An area in the tourism Zones or clusters may be allowed for communal commercial signs.

SECTION 66. Parking.

- 1. In the design of parking spaces, regular rectangular lines of parking should be avoided. A landscaped cluster is preferable with vegetation, banks, and variations in level to provide shelter and screening around the park.
- 2. Shade trees shall be planted along the Islands between parking spaces, and vehicle stops must be provided for each parking space.
- 3. A minimum dimension of 2.5 meters by 5.0 meters may be observed for each parking space.
- 4. Parking areas should preferably be of concrete, gravel and in less intensely used areas. Turfs are preferable.
- 5. One-way access should be used, and parking outside the parking spaces should be made physically impossible.
- 6. Parking shall be located within 200-300 meters from the tourism facilities.

SECTION 67. Road Network.

- 1. Central lines, circumferential lines, and lateral roads, leading to the integrated resort area. The airport area and all other access roads must be asphalted/concreted for convenience and accessibility.



2. All such roads shall have a road right-of-way conforming to the requirements of the DPWH and Local Government of Lingig, with minimum pavement widths, as follows:
 - a. For main road - 8 meters
 - b. For secondary - 5 meters
 - c. For lateral- 4 meters
3. Clusters on which apartments, row houses, or groups of single detached buildings are built shall be powered with an access street, directly connecting said buildings or units to a public street or alley, pursuant to Rule XI of IRR of the National Building Code.
4. All roads shall have proper drainage, pedestrians/sidewalks, and sufficient road signage. traffic signs and markers.
5. Bicycle lanes may be furnished along the sides of lateral and Interior roads outside the shoulder lines or sidewalks.

SECTION 68. Transitory - Any violation of these guidelines shall mean disapproval to repair, renovate, or remodel existing structures until provisions of these guidelines are complied with.

CHAPTER XII

BUSINESS PERMITS, FEES, CANCELLATION, SUSPENSION OF PERMITS ARTICLE A. BUSINESS PERMITS/FEES & CHARGES

SECTION 69. Business Permits. Any Individual, partnership, or corporation that wishes to establish, operate, and maintain a tourism or tourism-related venture, as identified in this Code, shall first secure a business permit and comply with the other requirements, as provided for by the existing Municipal Tax Ordinance.

SECTION 70. Requirements of business Permits. In accordance with the provisions stipulated in the existing Municipal Tax Ordinance, the following shall be the requirements for the issuance of a business permit:

1. A certificate of clearance issued by the Municipal Tourism and Cultural Heritage Office (MTCHO) certifying that the concerned tourism-related business establishments have submitted a regular monthly tourist arrival report and comply with any tourism-related requirements;
2. All other requirements, as mandated by the Business Permits and Licensing Office (BPLO) and the Revised Local Revenue Code of Lingig.

SECTION 71. Enthusiasts. Enthusiasts of spelunking, caving, eco-tours, and eco-adventure competitions shall first secure a non-refundable permit fee of Three Hundred Pesos (Php 300.00). The permit shall be granted upon written request identifying therein the area/cave location and the proposed activities. The

permittee shall complete an exit information sheet upon expiration of the proposed activity in the area. The municipality of Lingig shall have proprietary rights to any discoveries made in connection therewith.

SECTION 72. Rates of Business Permit Fees. For purposes of this Code and in consistent with the existing Revised Local Revenue Code of Lingig, the following Tourism ventures shall pay the corresponding Business permit fees, as follows;

1. Farm Resort Operators	P 500.00
2. Beach Resort Operators	P 500.00
3. Travel and Tour Operators	P 500.00
4. Inn & Homestay Operators	P 500.00
5. Souvenir Shops	P 300.00
6. Tourist Transport Boat Operators	P 200.00
7. Gears Rental Shop	P 300.00
8. Tourist Vehicle for Hire	P 200.00

SECTION 73. Tourism Fees & Charges. Tourists within the Municipality of Lingig, other municipalities, and foreigners who will visit the eco-tourism sites, undergo educational learning, adventures & leisure activities shall pay the corresponding fees at the municipal lead enter as follows;

Beaches

Environmental User's Fee (Foreigner)	P 20.00
Environmental User's Fee (Locals)	P 10.00

Waterfall

Environmental User's Fee (Foreigner)	P 20.00
Environmental User's Fee (Locals)	P 10.00

Mangroves

Environmental User's Fee (Foreigner)	P 20.00
Environmental User's Fee (Locals)	P 10.00

Caves

Environmental User's Fee (Foreigner)	P 20.00
Environmental User's Fee (Locals)	P 10.00

ARTICLE B. SPECIAL PERMITS FOR LEGITIMATE TOURISM ACTIVITIES

SECTION 74. Authority. The Municipal Mayor shall have the sole power to grant the special permits for legitimate tourism-related activities, through the recommendation of the Municipal Tourism Officer, after compliance to the provisions

set forth under existing local laws and paying the amount of Two hundred Pesos (P200.00) for transport of not more than three days and Five Hundred Pesos (P500.00) for a transport not exceeding one week.

SECTION 75. Guidelines. The following guidelines shall be strictly adhered to in securing a special permit for four related activities within the territorial jurisdiction of the Municipality of Lingig:

a. For organized Municipal Tours-

- Tour operator/primary Tourism/Tourism Enterprise must be duly accredited by the Department of Tourism, a registered business entity in the Municipality of Lingig, and a holder of a business permit and accredited by the Municipal Tourism Office.
- A letter-request for the local tour shall be approved by the Municipal Mayor, through the recommendation of the Municipal Tourism Officer, containing the following Information:
 - Nature of Tour
 - Name of requesting tour operator, primary tourism/tourism
 - Number of persons during the tour
 - Duration of the tour
 - Itinerary and routes or places to be visited
 - Type and number of tour-related transport vehicles to be used
 - Contract of service or letter of intent, duly signed by the four companies and primary tourism/tourism enterprises

SECTION 76. Requirements. The requirements for tour-related transport operators are the following:

1. Streamers/posters must be visibly placed on the vehicles to be used to identify the group on a tour, convention/seminar/educational trip.
2. Streamer/poster for the promotion of the Municipality of Lingig, as a tourist destination, must be placed on the vehicles.

SECTION 77. Disqualification. Any misrepresentation of information/data/documents, relative to the request for the issuance of a special permit, shall invalidate an already issued permit and disqualify the transport operator/tour operator/organizer, primary tourism/tourism enterprise of any tour-related event, from future availment of a special permit privilege.

ARTICLE C. CANCELLATION, SUSPENSION, AND NON-RENEWAL OF BUSINESS PERMITS

SECTION 78. Grounds for Cancellation and Suspension of the License of Tour Guides. The following are grounds for cancellation and suspension of the license of tour guides:

1. Cancellation of accreditation.

- a. Conviction of a crime involving moral turpitude; and
 - b. Conviction of more than one of any of the acts enumerated in Section 92.
2. Suspension of accreditation
 - a. Any overt act of dishonesty, misrepresentation, or misconduct committed against a member of his/her tour group or against his/her employer or co-employee:
 - b. Forced tipping or contributions from tourists;
 - c. Failure to comply with the requirements as to the compulsory wearing of identification cards.

ARTICLE D. CLOSURE OF TOURISM-ORIENTED OR RELATED ESTABLISHMENTS, IMPOSITION OF FINES, AND FORFEITURE OF BOND

SECTION 79. Grounds for the Closure of Tourism-related Establishments, Imposition of Fines and/or Forfeiture of Bonds. The following shall be the grounds for the closure of tourism-related establishments, imposition of Fines, and/or forfeiture of bonds:

1. Making any false declaration or statement or making use of any such declaration or statement or any document containing the same, or committing fraud or any misrepresentation for the purpose enterprise operator, transport, or obtaining the issuance. grant or renewal of any certificate of registration/accreditation/re-accreditation of license;
2. Failure to comply with or contravene any of the conditions outlined in the license;
3. Failure to meet the standards and requirements for the operation of tourism establishments, as prescribed in this code;
4. Serious physical injury or loss of life of any guest due to the fault or negligence of its official or employee (for resort/hotel/tourist Inn/apartment and other tourism-related establishments);
5. Allowing or permitting the tourism establishment, including any of its facilities, to be used for illegal, immoral, Illicit activities, such as: gambling, prostitution, etc. (for resort/hotel/tourist Inn/apartelle and other tourism-related establishments);
6. Violation of any of the conditions of the LTRFRB franchise (for tourist transport operation);
7. Tolerance of gross misconduct, discourtesy, dishonesty, or misrepresentation and/or fraudulent solicitation of business committed by

- any of the officers or employees against their clients, detrimental to the tourism Industry;
8. Willful violation of agreements and/or contracts entered into by the tourism establishment and its clients:
 9. Failure to pay fine, as well as fees, due, and contributions imposed under existing rules:
 10. Non-settlement of accounts and/or non-remittance of collections due to the carrier of their co-agencies, or any agency of the government, or any individual within the period prescribed by law:
 11. Any other acts/omissions that worked against the interests of the tourism industry.

CHAPTER XIII RULES AND REGULATIONS

SECTION 80. Rules and Regulations. The following are the rules and regulations governing the implementation of this Code:

1. All owners/operators/proprietors of tourism-related business establishments such as accommodation houses, hotels, apartelle, pension houses, lodging houses, homestays, cottages, beaches, and the like accommodation houses, including homestays, shall keep a registry of guests at all times. Upon arrival, guests shall be required to fill in forms containing the following details:
 - a. Full Name of guest
 - b. Nationality
 - c. Passport Number or any competent proof of Identity
 - d. Address and Place/Country of Origin
 - e. Occupation and place of employment
 - f. Time and date of arrival
 - g. Expected duration of stay and exit destination
2. Any visitor, brought/invited by guest/s to the accommodation house, shall also be required to register in a separate book for visitors. If the visitor invited is a minor, the accommodation house shall promptly inform the Lingig Municipal Social Welfare Development Office for verification of the visitor's purpose of stay/visit.
3. Concerned tourism-related business establishments shall submit a monthly report of tourist arrivals and duly accomplished forms and registry books to the Lingig Municipal Tourism, Cultural Heritage, and Development Office for data gathering, clearance issuance regulation, and supervision purposes.

4. No person shall be allowed to work as, tour guide in the Municipality of Lingig, unless he has secured a certificate as a tour guide, issued by the Municipal Tourism and Cultural Heritage Office (MTCHO), the Provincial Tourism Center, and/or the Department of Tourism.
5. No foreign tour guides/escorts shall be allowed under this Code, except when there are no available local tour guides/escorts speaking the language of a particular foreign tourist market, in which case, the travel/tour organizers shall be required to hire accredited local tour guides for the duration of such tour.
6. No entity shall be allowed to conduct local tours unless they have complied with the DOT and business permit and licensing requirements of the city. Outside tour operators doing business in the municipality shall be required to secure a special permit or accreditation from the MTCHO.
7. No foreign tour operator shall be allowed to conduct local tours unless they have engaged a local tour operator counterpart for the duration of the tour.
8. The tourism-related establishments shall prepare a disaster risk management and evacuation plan, duly approved by the Municipal DRRM Office.
9. Standard rates for accommodation house, tourism facilities, services of four guides, including fares for all kinds of transport services, shall be posted in conspicuous places, for proper guidance, reference, and information of tourists.
10. All accommodation houses and tourism establishments shall maintain cleanliness and sanitation of their facilities at all times, in accordance with the existing Environment and other relevant local and national laws.
11. When the volume of visitors in the tourism establishment reaches the maximum, as declared, the establishment shall provide a notice of such condition in strategic places to forewarn incoming visitors. The establishment may coordinate with the Barangay Tourism Council (BTC) in the dissemination of such information.
12. In the Implementation of the provisions of this Code, reference shall always be made to existing national and local laws, rules, and regulations. For this purpose, the (MTCHO) shall draft and issue directives to carry out the provisions of applicable relevant laws.

CHAPTER XIV

PROHIBITIONS AND RESTRICTIONS

SECTION 81. Prohibitions and Restrictions. All owners/ operators/ proprietors of tourism-related business establishments, such as accommodation

houses, hotels, apartelle, pension houses, lodging houses, homestays, cottages, tourist inns, motels, bed and breakfasts, resorts, beaches, and the like are strictly prohibited/restricted from doing the following acts/omissions:

- Non-submission of the monthly Tourists Arrival Report to the (MTCHO);
- Making any false declaration or statement, or making use of any such declaration, or statement, or any document containing the same, or committing fraud or any act of misrepresentation for the purpose of obtaining the issuance, grant, or renewal of any certificate of registration/accreditation/reaccreditation or license;
- Failure to comply with, or contravene any of the conditions outlined in Accreditation;
- Failure to meet the standards and requirements for the operation of tourism establishments, as prescribed in these rules;
- Serious physical injury or loss of life of any guest, due to the fault or negligence of its official or employee (for resort/hotel/tourist inn/apartelle/other tourism-related establishments);
- Allowing or permitting the tourism-related establishment, including any of its facilities, to be used for illegal, Immoral, illicit activities, such as: gambling, prostitution, etc. (for resort/hotel/tourist inn, apartelle, and the like);
- Managers and/or Operators of tourism-related establishments shall exert all possible efforts not to permit a person whom they know to be drunk and/or have reason to believe, either to be a prostitute, a pedophile, or a bad character, to occupy any room or to frequent the premises. The presence of any of these things within the tourism-related establishments shall be reported immediately to the nearest police station;
- Violation of any of the conditions of the LTFRB franchise (for tourist transport operation);
- Tolerance of gross misconduct, discourtesy, dishonesty, misrepresentation, and/or fraudulent solicitation of business committed by any of the officers or employees against their clients to the detriment of the tourism industry;
- Willful violation of agreements and/or contracts entered into by the tourism-related business establishment and its clients;
- Failure to replace or renew the Surety Bond within fifteen (15) days from the date when said bond is ordered forfeited, not confiscated in

accordance with these rules, or cancelled and/or revoked for whatever cause (In case of travel agency);

- Failure to pay fine, as well as fees, dues, and contributions imposed under existing laws;
- Employment/hiring of employees (Tour Guides) who are not holders of a license issued by the BPLO or non-Filipino employees, whether contractual or permanent, without a valid working visa and working permit;
- Any other acts/omissions that may endanger the interests of the tourism Industry.

CHAPTER XV

GOVERNING LAWS

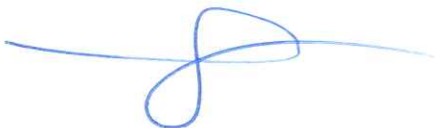
SECTION 82. Governing Laws The following relevant local and national laws, among others, shall govern the implementation of the provisions of this Code, as follows:

- a. Executive Order issued by the Local Chief Executive constituting the Lingig Municipal Tourism and Cultural Heritage Council (MTCHC)
- b. R.A. 7160, known as the Local Government Code of 1991
- c. R. A. 9563, otherwise known as the Tourism Act of 2009
- d. Civil Service Resolution No. 97-0404 and CSC MC # 1, Series of 1997
- e. P.D. No. 1096, or the National Building Code
- f. Municipal Ordinance No. 2023-18, known as "*The 2023 Revised Revenue Code of the Municipality of Lingig*" and its future amendments and/or revisions.
- g. Municipal Ordinance No. 2024-20, known as "*The Health and Sanitation Code of the Municipality of Lingig, Surigao del Sur*".
- h. Other relevant laws and ordinances.

CHAPTER XVI

PENAL PROVISIONS

SECTION 83. Penalties for any violation of any provisions contained in this Code shall be meted out with the following fines and penalties, in accordance with the existing Municipal Revised Revenue Code:



1st Offense -	Cash fine of Php 1,500.00 and the violator shall render Ten (10) days community service under the supervision of the MTCHO, or its duly authorized representative.
2nd Offense -	Cash fine of Php 2,000.00 and the violator shall render twenty (20) days of community service under the supervision of the MTCHO, or its duly authorized representative.
3rd Offense and -	Cash fine of Php 2,500.00, and the violator shall render twenty (20) days of Succeeding Offenses, community service under the supervision of the MTCHO, or its duly authorized representative.

CHAPTER XVII

MISCELLANEOUS PROVISIONS

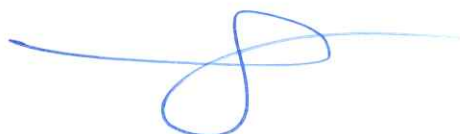
SECTION 84. Confidential Character of Certain Data. Information and documents received by or filed with the Tourism Office in pursuance of the requirements of this Ordinance shall be treated as confidential and shall not be divulged without the consent of the party concerned when public Interest so requires. Any official or employee of the Tourism Office, including those who are temporarily assigned therewith, who shall violate the provisions of this Section shall be penalized based on appropriate laws, rules, and regulations.

SECTION 85. Implementing Rules. The Municipal Mayor is hereby authorized, from time to time, to issue rules and regulations as he may deem fit and necessary for the effective Implementation of this Ordinance.

SECTION 86. Funding. The funds necessary for the Implementation of this Ordinance shall be taken from the annual appropriations of the Office of the Municipal Mayor. Said funds shall be included in the preparation of the Annual Budget of the Local Government.

SECTION 87. Funding Support from the National Government/Other Sources. Specific tourism projects may be undertaken with funding support from the National Government and other sources, through proposals made by the Municipal Tourism and Cultural Heritage Office (MTCHO), as endorsed by the Lingig Municipal Tourism Council (MTCHC).

SECTION 88. Monitoring and Evaluation System - The Municipal Tourism and Cultural Heritage and Development Office (MTCHO), in coordination with the Lingig Municipal Tourism and Cultural Heritage Council (MTCHC), shall establish a monitoring and evaluation system to evaluate the economic, social, and environmental impact of the tourism activities. This should cover all elements that are crucial to the sustainability of the tourism resource, in compliance with the





provisions of this Code. Monitoring and evaluation indicators should include service quality and participation of local communities.

CHAPTER XVIII

FINAL PROVISIONS

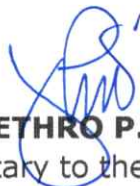
SECTION 89. Repealing Clause. All ordinances and administrative regulations, or parts thereof, which are inconsistent with any provisions of this Ordinance, are hereby repealed or modified accordingly.

SECTION 90. Separability Clause. If, for any reason, any part or provisions of this ordinance shall be held to be unconstitutional or invalid, other provisions hereof which are not affected shall continue to be in full force.

SECTION 91. Effectivity. This Ordinance shall take effect upon its approval and compliance with the provisions of Section 59, in relation to Section 188 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991.

ENACTED: This 14th day of October 2025 at the Sangguniang Bayan Session Hall, Lingig, Surigao del Sur.

I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE ORDINANCE DULY ENACTED BY THE SANGGUNIAN.



JETHRO P. LINDO
Secretary to the Sanggunian



Hon. RECHI S. GAYLO
Regular SB Member
Temporary Presiding Officer

APPROVED:



Hon. ELMER P. EVANGELIO
Municipal Mayor

Date of Approval: DECEMBER 16, 2025



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Municipality of Lingig



12TH SANGGUNIANG BAYAN

September 26, 2025

TO ALL THE PUNONG BARANGAY

Municipality of Lingig
Surigao del Sur

Dear Punong Barangays:

I hope this letter finds you and the members of your esteemed barangay in good health and high spirits.

On behalf of the 12th Sangguniang Bayan of Lingig, we are pleased to extend to you and your constituents a cordial invitation to participate in a **Public Hearing** hosted by the **Committee of the Whole**, in partnership with the **Municipal Economic Enterprise and Development Office (MEEDO)** and the **Municipal Tourism and Cultural Heritage Office (MTCHO)**.

This public hearing will serve as an avenue for open dialogue and collective deliberation on two significant legislative measures:

1. The proposed "**Ordinance Imposing Fees and Charges on the Municipal Memorial Garden**"
2. The proposed "**Municipal Tourism Code of the Municipality of Lingig**"

Details of the Public Hearing:

Date: October 3, 2025

Time: 2:00 p.m.

Venue: Multi-Purpose Building (Gymnasium), Poblacion, Lingig

In preparation for this important undertaking, we respectfully request your assistance in encouraging your constituents to attend and actively participate by sharing their insights, concerns, and recommendations. Their voices are vital in shaping policies that are responsive, inclusive, and truly reflective of the community's aspirations.

Together, let us ensure that the proposed ordinances advance not only the sustainable development of Lingig but also the welfare and unity of our people. We deeply appreciate your continued support and partnership in building a prosperous, vibrant, and harmonious municipality.

Yours sincerely,

ARNOLD T. MALAQUE
Municipal Vice Mayor
Presiding Officer

RECEIVED
Date: 10/01/25
JONAH MAE T. LAROYA
Barangay Secretary

ARMENDE D. BASANEZ
10/01/25

Nenlen A. Castro
Barangay Secretary
Poblacion, Lingig, SD

10 OCT 2025



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF LINGIG



ATTENDANCE

Date: October 3, 2025

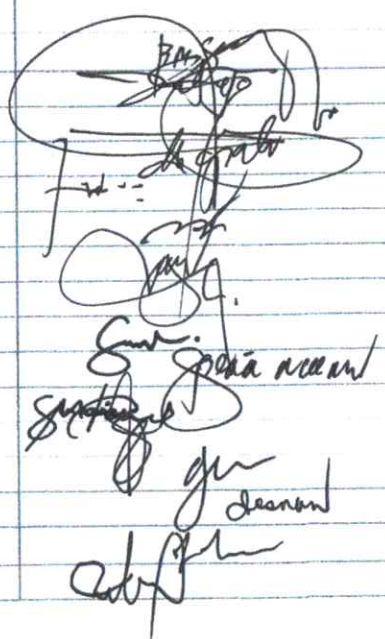
What: PUBLIC HEARING

When: OCTOBER 3, 2025

Where: MUNICIPAL MULTI-PURPOSE BUILDING (Gymnasium)

POBLACION, LINGIG, SURIGAO DEL SUR

Subject: "AN ORDINANCE IMPOSING FEES AND CHARGES ON THE MUNICIPAL MEMORIAL GARDEN"
"THE MUNICIPAL TOURISM CODE OF THE MUNICIPALITY OF LINGIG"

NO.	NAME	POSITION/ DESIGNATION	OFFICE	GENDER		SIGNATURE
				MALE	FEMALE	
1.	BELZAR MAE L. CANDY	SB MEMBER	SB OFFICE		✓	
2.	Romir M. Bantayao	SBM	SB O	✓		
3.	Keonrey A. Drillo	"	"	✓		
4.	May Alta Chua M. Paly	SBM	SB O		✓	
5.	Paul E. Serrano	SBM	SB O	✓		
6.	LIBERTAD M. ARTIZA	SBM	SB O	✓		
7.	RECHY S. GAYO	SBM	SB O	✓		
8.	SHERICA IVENNE A. EVANGELIO	SB Fed.	SB O	✓	✓	
9.	JAN LARBIT B. SUMANO	ASA-III	ASA	✓		
10.	FLORA F. PONDANEAN	ASA-III	ASA		✓	
11.	Shaira Marie Claud	Clerk.	ASA		✓	
12.	Almalyr Malaguey	PS	VMO		✓	
13.	CHERLY B. ORILLO	Leg Aide	SB		✓	
14.	DESIGENE A. OSNAN	LEG. AIDE	SB O		✓	
15.	Jonathan D. LAROG	Leg. Aide	SB O	✓		
16.	EMERSON P. VERA	LEG. AIDE OFF.	ASA			



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF LINGIG



ATTENDANCE

Date: October 3, 2025

What: PUBLIC HEARING

When: OCTOBER 3, 2025

Where: MUNICIPAL MULTI-PURPOSE BUILDING (Gymnasium)

POBLACION, LINGIG, SURIGAO DEL SUR

Subject: "AN ORDINANCE IMPOSING FEES AND CHARGES ON THE MUNICIPAL MEMORIAL GARDEN"
"THE MUNICIPAL TOURISM CODE OF THE MUNICIPALITY OF LINGIG"

NO.	NAME	POSITION/ DESIGNATION	OFFICE	GENDER		SIGNATURE
				MALE	FEMALE	
1.	ALBERTO JESUS E. AMARILLE	BRGY KAGAWAD	PAGTILAAW	-		[Signature]
2.	FRANCISCO A. MARINOGOS JR.	BRGY. KAGAWAD	PAGTILAAW	-		
3.	ERMELITA L. BOLON	MT. TEACHER	POBLACION		-	[Signature]
4.	Rosalita E. Bantayan	IPMR	PAGTILAAW P-5	-		[Signature]
5.	JOHN REY A. REONABLE	Pundia Brgy.	Brgy. San Roque	✓	-	
6.	GELSO D. BAYOGBOG	CASHIER	TAGAPOPORAN	-		[Signature]
7.	Gregorio J. Toda	II	TAGAPOPORAN	-		
8.	AGNIEK C. Gonzales	Brgy. Capt.	II	-		[Signature]
9.	Shirley S. Balbunan	intra-designat	LOR / TRM		✓	
10.	Terrence P. Evangelista	MEEDO-Designat	MTD		✓	[Signature]
11.	Witzel M. SIVANA	SK champion	Pagtlaan	-		
12.	ELMO C. DELOS SANTOS	SILMAN BEACH	San Roque		✓	[Signature]
13.	Jenita A. Cuervo	PUNONG PABANGKAY	PAGTILAAW	M		
14.	Evelina N. Rasul	Parang Bantayan	mensaile		✓	[Signature]
15.	LORENA G. PABANGAN	Brgy. KAGAWAD	Ani Lagan		-	
16.		BRGY. KAGAWAD	BRGY.		-	



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF LINGIG



NO.	NAME	POSITION/ DESIGNATION	OFFICE	GENDER		SIGNATURE
				MALE	FEMALE	
17.	Hilda M. Antiza	Bray Captain		F	✓	
18.	Maricita B. Cornita	Bray. Kagawad	ANIPUNGAN	✓	✓	
19.	Fredio P. Cayao	Bray. Kagawad	Makayahan	✓	✓	
20.	Seagwin A. Enay	BRGY. Pantalan		✓	✓	
21.	JULIE D. MATURAN	Bray. Pantalan		M	✓	
22.	REANDEL G. AGUILAR	LEG. AIDE	Bray. Pantalan & SDO	✓	✓	
23.	Grenlyn C. Salomon	LEG. AIDE	SDO	✓	✓	
24.	CHERLIT M. ORILLO	LEGISLATIVE AIDE	SDO	✓	✓	
25.	Elma A. Consuegra	Legislative	SDO	✓	✓	
26.	EMMANUEL P. VIOLA	LIAISON OFFICER	OSS	✓	✓	
27.	MARIA VANISA Q. ESCOBIDO	Records Librarian	OSS	✓	✓	
28.						
29.						
30.						
31.						
32.						
33.						
34.						
35.						



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF LINGIG



NO.	NAME	POSITION/ DESIGNATION	OFFICE	GENDER		SIGNATURE
				MALE	FEMALE	
17.	CATARINA C. PENANUEVA	RCC-II	MTD		✓	<i>Penanueva</i>
18.	Lolita D. Dapitanon	KMT	MTD		✓	<i>Dapitanon</i>
19.	Jeanly D. Infante	RC-I	MTD		✓	<i>Infante</i>
20.	Justine V. Cedeño	AA-IV	MTD		✓	<i>Cedeño</i>
21.	Verie C. Salomon	ADMIN AID - IV	MTD	✓	✓	<i>Salomon</i>
22.	Marilyn Pang	Admin Aide I	MTD		✓	<i>Pang</i>
23.	Concepcion X. Gicillo	Statistician II	MTD		✓	<i>Gicillo</i>
24.	Cynthia P. Pantoja		M.O		✓	<i>Pantoja</i>
25.	Leonor R. Ignacio Jr.	Brgy. Kagawad	Brgy. San Roque	✓		<i>Ignacio</i>
26.	Agu Toroba	Chair	Brgy. Poblacion	✓		<i>Toroba</i>
27.	James Marc Votto	SK Kagawad	Brgy. Poblacion	✓		<i>Votto</i>
28.	Ricet Tindiang	"	"		✓	<i>Tindiang</i>
29.	WYOMIE OSA	"	"		✓	<i>Osa</i>
30.	Sherr Rendon	"	"		✓	<i>Rendon</i>
31.	Enel Delavegado	"	"	✓		<i>Delavegado</i>
32.	JOSHUA V. ROY	"	"	✓		<i>Roy</i>
33.	Olivia Victoriano		"		✓	<i>Victoriano</i>
34.	Rose Mae Delarantos		"		✓	<i>Delarantos</i>
35.	Rox Sandra Mullet		"		✓	<i>Mullet</i>

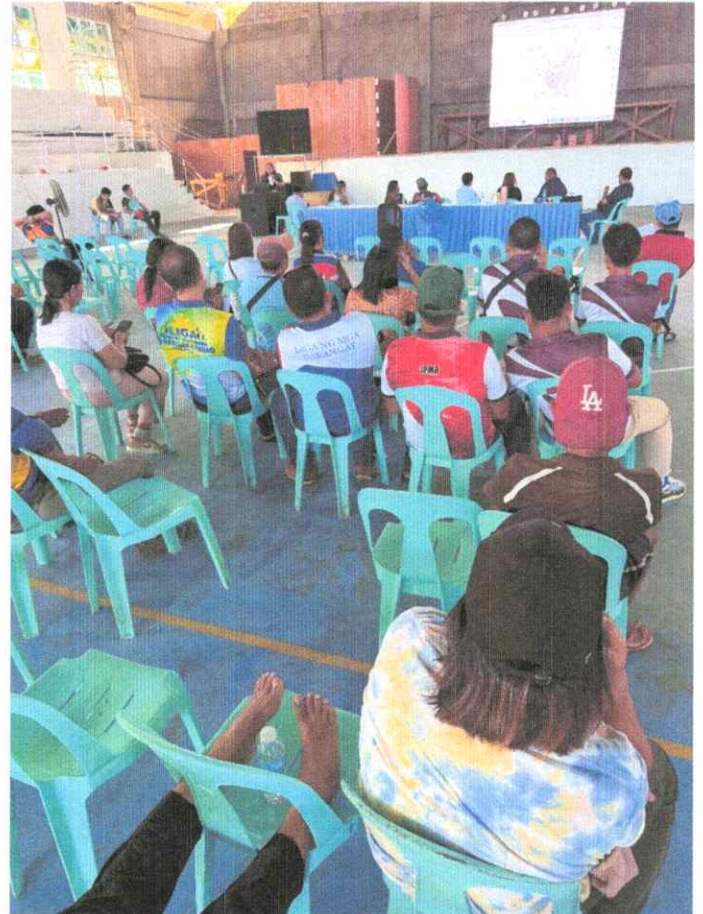


Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF LINGIG



NO.	NAME	POSITION/ DESIGNATION	OFFICE	GENDER		SIGNATURE
				MALE	FEMALE	
36.	MARLYN M. Miale	Leg. Aide	SBO		-	Miale
37.	Uhonkurt M. Miale	Leg. Aide	SBO	-		Miale
38.	Arvin B. MORATA	Leg. Aide	SBO	-		MORATA
39.	Julius A. MORATA	Leg. Aide	SBO	-		MORATA
40.	Bernabe III V. macabos	Leg. Aide	SBO	-	-	macabos
41.	Allan Ureaga	"	"	-		Ureaga
42.	Raffy Espinosa	OE	Brgy. Matayagay	-		Espinosa
43.	Jerry del Razonan	OE	Brgy. Matayagay	-		Razonan
44.	Jedrick Cabas	OE	Brgy. Matayagay	-		Cabas
45.	Brix Bago	OE	Brgy. Matayagay	-		Bago
46.	Jovanie Balbuen	Leg. Aide	SBO	-		Balbuen
47.	Jenny Calan	Leg. Aide	SBO	-		Calan
48.	Wendy Enayolio	Leg. Aide	SBO		-	Enayolio
49.	Loigan Lora	SK Treasurer	Brgy. Mandur		-	Lora
50.	Robert Labisan	SK Treasurer	Brgy. Mandur	-		Labisan
51.	FELIX BELAMIA	"	POBLACION	-		BELAMIA
52.	NOLY DON YTA	"	POBLACION	-		YTA
53.	Angelita D. Doring	STAFF	DILG	-		Doring
54.	CRISTINE D. BASANEZ	CEO-1	M.O.		-	BASANEZ
55.	CHRISTOPHER B. GAYLO	CEO-M.O.	M.O.	-		GAYLO
56.	Cherry Ann C. Rosit	COs	M.O.		-	Rosit
57.	Ediberto N. Tibon	STAFF M.O.	M.O.	-		Tibon

PUBLIC HEARING
October 3, 2025
Municipal Gymnasium
Poblacion, Lingig, Surigao del Sur





Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Municipality of Lingig



12TH SANGGUNIANG BAYAN

COMMITTEE OF THE WHOLE

MINUTES OF THE PUBLIC HEARING CONDUCTED BY THE COMMITTEE OF THE WHOLE OF THE 12th SANGGUNIANG BAYAN OF LINGIG, SURIGAO DEL SUR IN COOPERATION WITH THE MUNICIPAL ECONOMIC ENTERPRISE DEVELOPMENT OFFICE (MEEDO) AND THE MUNICIPAL TOURISM AND CULTURAL HERITAGE OFFICE (MTCHO) HELD ON OCTOBER 3, 2025, 1:30 PM AT THE MUNICIPAL MULTI-PURPOSE BUILDING (GYMNASIUM), BARANGAY POBLACION, LINGIG, SURIGAO DEL SUR

AGENDA:

1. Proposed Ordinance Imposing the Necessary Fees and Charges for the Use, Maintenance, And Administration of The Lingig Memorial Garden and For Other Purposes
2. Proposed Ordinance Enacting the Municipal Tourism and Cultural Heritage Code of The Municipality of Lingig, Surigao del Sur, And Providing Policies, Guidelines, Structures, And Mechanisms for The Promotion, Development, And Regulation of The Local Tourism Industry, Cultural Heritage, And for Other Purposes

ATTENDANCE: Please see separate sheets

The public hearing formally commenced with the singing of the Pambansang Awit, followed by an invocation led by the Punong Barangay of Barangay Union, Hon. Gregorio Tuda.

Thereafter, the Secretary to the Sangguniang Bayan, Mr. Jethro P. Lindo, facilitated the orderly flow of the proceedings. He formally introduced the members of the panel

37 seated at the head table, headed by the Municipal Vice Mayor, Hon. Arnold T.
38 Malaque, together with the members of the Sangguniang Bayan.

39
40 Also in attendance were the MEEDO Officer–Designate, Mrs. Sheryl S. Balbuena,
41 and the Tourism Officer–Designate, Ms. Acadia C. Gonzales. The program
42 continued with the delivery of welcome remarks by Hon. Vice Mayor Arnold T.
43 Malaque, who also provided a brief statement explaining the purpose and objectives
44 of the proposed measures.

45
46 **PROPOSED ORDINANCE IMPOSING THE NECESSARY FEES AND CHARGES**
47 **FOR THE USE, MAINTENANCE, AND ADMINISTRATION OF THE LINGIG**
48 **MEMORIAL GARDEN AND FOR OTHER PURPOSES**

49
50 The MEEDO Officer-Designate, Ms. Sheryl S. Balbuena, thereafter delivered her
51 PowerPoint presentation on the proposed ordinance entitled “An Ordinance
52 Imposing the Necessary Fees and Charges for the Use, Maintenance, and
53 Administration of the Lingig Memorial Garden, and for Other Purposes.”

54
55 Ms. Balbuena commenced her presentation by explaining in detail that the proposed
56 fees and charges pertain to the newly developed Lingig Memorial Garden, a property
57 owned by the Municipal Government, situated on a seven (7)-hectare parcel of land
58 located in Barangay Union, Lingig, Surigao del Sur. She further informed the body
59 and the public that additional development and improvement works in the Memorial
60 Garden are still ongoing.

61
62 Ms. Balbuena then discussed thoroughly the provisions of the proposed ordinance,
63 particularly its coverage, which includes all activities, services, and transactions
64 conducted within the Lingig Memorial Garden, including but not limited to the
65 following:

- 66 a. Interment and burial;
67 b. Use of niches, lots, tomb spaces, or mausoleums;
68 c. Construction or renovation of tombs or mausoleums;
69 d. Exhumation and transfer of remains; and
70 e. Other services related to cemetery management.

71
72 She also enumerated and explained the corresponding fees and charges for each
73 service, clearly distinguishing the rates applicable to residents and non-residents of
74 the Municipality of Lingig.

75
76 At the conclusion of the presentation, questions from the public were entertained.
77 Hon. Elmo Delos Santos, Punong Barangay of Pagtilaan, inquired whether the
78 proposed fee of Four Thousand Pesos (P4,000.00) for an apartment-type cadaver
79 niche could still be reduced. In response, Ms. Balbuena clarified that the amount is
80 already the lowest compared to the rates imposed by other local government units in
81 the Province of Surigao del Sur that operate and maintain memorial gardens. She
82 further explained, through a cost comparison, that a family would likely spend at
83 least P10,000.00 if they were to construct a private niche, considering the cost of
84 materials, labor, lot acquisition, and maintenance. In contrast, maintenance of the
85 niche and surrounding area in the Lingig Memorial Garden is already included in the
86 prescribed fee.

87
88 Hon. Gregorio Tuda, Punong Barangay of Union, sought clarification on the situation
89 of families who have no financial capacity for burial expenses. Ms. Balbuena
90 explained that the proposed ordinance contains a provision granting exemption to
91 indigent residents of the Municipality of Lingig whose household income does not
92 exceed Ten Thousand Pesos (P10,000.00) per month. Such exemption, upon proper
93 certification, allows the use of an apartment-type niche without payment of burial
94 fees and charges for the first five (5) years. She clarified further that while the
95 Punong Barangay shall issue a Certificate of Residency, the Municipal Social
96 Welfare and Development Officer (MSWDO) shall evaluate the applicant and issue
97 the required Certification of Indigency.

98
99 Ms. Balbuena also informed the public that the Lingig Memorial Garden is open to
100 non-residents of the municipality, subject to higher fees in consideration of their non-
101 residency. She further explained that memorial plans are available exclusively to
102 bona fide residents of Lingig, offering installment payment options on a monthly,
103 semi-annual, annual, or straight payment basis for a period of up to five (5) years.
104 However, she emphasized that should the burial space be utilized before full

105 payment, the remaining balance under the memorial plan shall become immediately
106 due and payable.

107
108 After the comprehensive discussion of the provisions of the proposed ordinance,
109 only a few additional questions and clarifications were raised by the public.

110
111 Thereafter, the Municipal Vice Mayor called for a brief recess and directed the
112 legislative staff to serve snacks before proceeding to the next agenda item.

113
114 **PROPOSED ORDINANCE ENACTING THE MUNICIPAL TOURISM AND**
115 **CULTURAL HERITAGE CODE OF THE MUNICIPALITY OF LINGIG, SURIGAO**
116 **DEL SUR, AND PROVIDING POLICIES, GUIDELINES, STRUCTURES, AND**
117 **MECHANISMS FOR THE PROMOTION, DEVELOPMENT, AND REGULATION OF**
118 **THE LOCAL TOURISM INDUSTRY, CULTURAL HERITAGE, AND FOR OTHER**
119 **PURPOSES**

120
121 At 3:00 p.m., the public hearing resumed. Ms. Acadia Gonzales, Tourism Officer-
122 Designate, presented to the public, through a PowerPoint presentation, the salient
123 features of the proposed ordinance entitled "An Ordinance Enacting the Municipal
124 Tourism and Cultural Heritage Code of the Municipality of Lingig."

125
126 Ms. Gonzales explained that the proposed ordinance is aligned with the
127 Municipality's vision of becoming "an eco-tourism destination where empowered
128 Lingiganons live in a progressive and resilient environment under positive
129 governance." She emphasized the need to institutionalize a Municipal Tourism and
130 Cultural Heritage Code in view of the municipal government's continuing efforts to
131 promote numerous eco-tourism sites, given the abundance of natural landscapes
132 and scenic attractions within the municipality.

133
134 Following the presentation, the floor was opened for questions and clarifications from
135 the public. However, no questions were raised.

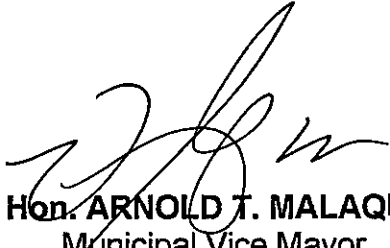
136
137 Nevertheless, Hon. Elmo Delos Santos, Punong Barangay of Pagtilaan, shared his
138 view that there is indeed a strong need for such an ordinance, noting that his

139 barangay possesses several potential tourist destinations that require proper
140 development and sustainable management to generate additional income for the
141 barangay.

142
143 The public hearing concluded with a closing message and prayer led by the
144 Chairman of the Committee on Tourism, Hon. Paul C. Sereño

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146 Prepared by:

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148 
149 **JETHRO P. LINDO**
150 Secretary to the Sanggunian

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152 
153 **Hon. ARNOLD T. MALAQUE**
154 Municipal Vice Mayor
155 Presiding Officer
156 Chairman, Committee of the Whole

POSTING OF ORDINANCE

December 16, 2025

Municipal Building, Purok 2B Waiting Shed, and near Public Market Waiting
Shed

Lingig, Surigao del Sur

