



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIHATAG

TANGGAPAN NG SANGGUNIANG BAYAN
(Office of the Municipal Council)

December 19, 2025

HON. MANUEL O. ALAMEDA, SR.

Provincial Vice Governor
Province of Surigao del Sur
Tandag City



Thru: **MR. EDGAR G. PEREZ II, JD**
Secretary to the Sangguniang Pantlalawigan

GENTLEMEN/LADIES:

Submitting to your Office for review, pursuant to Section 56 of the Local Government Code, 6 copies of **MUNICIPAL ORDINANCE NO. 13, Series of 2025, entitled: "AN ORDINANCE ON COLLECTION OF CORRESPONDING BARANGAY CLEARANCE FEE IN THE APPLICATION FOR ANY BUSINESS-RELATED TRANSACTIONS IN THE MUNICIPALITY OF MARIHATAG"**.

Certification of the undersigned is also submitted, containing the proof of posting of the ordinance in three (3) conspicuous places in the municipality and in the social media account of the Local Legislative Department through Facebook, with account name: "Marihatag Legislative".

Respectfully yours,

MARIA JEANETTE PANTALEON-CRUZ
Secretary to the Sangguniang Bayan



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIHATAG

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

CERTIFICATION

THIS IS TO CERTIFY THAT, Municipal Ordinance no. 13, Series of 2025, entitled: **"AN ORDINANCE ON COLLECTION OF CORRESPONDING BARANGAY CLEARANCE FEE IN THE APPLICATION FOR ANY BUSINESS-RELATED TRANSACTIONS IN THE MUNICIPALITY OF MARIHATAG"**, has not undergone or been subjected into Public Hearing, there being no provisions for penalties or fines nor taxes, fees and charges mentioned therein.

THIS IS TO CERTIFY FURTHER, THAT the above-mentioned ordinance was not published in a newspaper of general circulation but however posted in three conspicuous places of the municipality and social media account of the Local Legislative Department through Facebook, with account name: "Marikhatag Legislative" (*proof of posting is hereto attached*).

DONE this 19th day of December, 2025 at the office of the Secretary to the Sangguniang Bayan, municipality of Marikhatag.


MARIA JEANETTE PANTALEON-CRUZ
Secretary to the Sangguniang Bayan

Refer To: Committee on Ways and Means and Taxation



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIHATAG



TANGGAPAN NG SANGGUNIANG BAYAN
(Office of the Municipal Council)

EXCERPT FROM THE MINUTES OF THE 23RD REGULAR SESSION OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF MARIHATAG, PROVINCE OF SURIGAO DEL SUR, HELD ON DECEMBER 03, 2025 AT THE LEGISLATIVE SESSION HALL

PRESENT:

Hon. Charlito R. Lerog
Municipal Vice Mayor
(Presiding Officer)

Hon. Rebecca S. Polinar	- Member, Sangguniang Bayan
Hon. Laurence T. Navarro	- Member, Sangguniang Bayan
Hon. Rene J. Pascual	- Member, Sangguniang Bayan
Hon. Ronald D. Mendoza	- Member, Sangguniang Bayan
Hon. Cherly R. Pacheco	- Member, Sangguniang Bayan
Hon. Gerry S. Campos	- Member, Sangguniang Bayan
Hon. Elpedio L. Lamela, Jr.	- Member, Sangguniang Bayan
Hon. Olympiades F. Gomez, Jr.	- Member, Sangguniang Bayan
Hon. Dionesio P. Gomez	- Pres., Liga ng mga Brgy. Ex Officio SB Member
Hon. Jeramie R. Palma	- Pambayang Pederasyon ng Sangguniang Kabataan/Ex-Officio Member
Hon. Juliето T. Sanchez	- Indigenous People's Member Rep./ Ex-Officio Member

ABSENT: NONE

MUNICIPAL ORDINANCE 13
(Series of 2025)

AN ORDINANCE ON COLLECTION OF CORRESPONDING BARANGAY CLEARANCE FEE IN THE APPLICATION FOR ANY BUSINESS-RELATED TRANSACTIONS IN THE MUNICIPALITY OF MARIHATAG

Introduced by: Hon. Rebecca S. Polinar, Hon. Rene J. Pascual, Hon. Cherly R. Pacheco, Hon. Gerry S. Campos and Hon. Ronald D. Mendoza)

WHEREAS, there is a need to streamline/simplify the process of business registration in the Municipality of Marihatat to provide a more efficient and effective revenue collection and to promote a friendlier atmosphere for taxpayers and investors;

WHEREAS, when regulations are simple and transparent, entrepreneurs need not suffer from red tape and time consuming transactions;

WHEREAS, the EODB Act of 2018 or Republic Act 11032, otherwise known as "An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services" was signed into law that seeks to make the process of putting up and running a business in the Philippines easier and more efficient.

APPROVED :

BENJAMIN T. FAZON, JR.
Municipal Mayor

Date:

Time:

Received by:

Tanggapan ng Sangguniang Panlalawigan

OSSP-SDS-25-05381

Telephone No.: (086) - 211 - 5832

E-Mail: tpsurigaosur@yahoo.com

SURIGAO DEL

X----- -X

WHEREAS, Section 11(f) of RA 11032 provides that Barangay clearances and permits related to doing business shall be applied, issued and collected at the municipality in accordance with the prescribed processing time of said Act. Provided, that the share in the collections shall be remitted to the respective barangays; and

WHEREAS, Barangays in the Municipality of Marikhatag, enacted Barangay Ordinances to authorize the Municipality of Marikhatag to issue barangay clearance and collect corresponding barangay clearance fee in the application for any business related transactions subject to the remittance of the aforesaid fees to the barangay and the conditions hereunder.

NOW THEREFORE,

BE IT ORDAINED by the Sangguniang Bayan of Marikhatag in a session duly assembled the following:

SECTION 1. Coverage. This policy applies only to the issuance of Barangay Clearance for business permit and locational clearance (as a requirement for the issuance of building permit) at the Municipality. Other clearances for other purposes shall still be obtained at the Barangay.

SECTION 2. Definition of Terms. The words and phrases used in this ordinance are hereby defined as follows:

2.1. Barangay Clearance - refers to any and all documents issued by the barangays with or without corresponding fees as defined in their ordinances relative to or in relation to the issuance of business permit and locational/zoning clearance by the municipality or any other permit as may be required. (IRR OF RA 11032)

2.2. Barangay Clearance Fees- is an amount imposed by the barangays through an ordinance and collected by the municipality in relation to the issuance of business permit and locational clearance by the municipality.

2.3. Business Permit - is a document that must be secured from the municipal government, usually through its Business Permits and Licensing Office (BPLO), for a business to legally operate in the locality. (IRR of RA 11032)

2.4. Locational Clearance- is a clearance issued by the Zoning Administrator/Zoning Officer to a project that is allowed under the provisions of an ordinance of a particular municipality. It is a requirement for the issuance of Building Permit. (House and Land Use Regulator Board-Comprehensive Land Use Plan Guidebook)

SECTION 3. Authority to collect Barangay Clearance Fee of Business-Related Transactions- The Municipality of Marikhatag is given the authority to collect Barangay Clearance Fee subject to remittance to the subject Barangay.

APPROVED:


BENJAMIN T. FAZON, JR.
Municipal Mayor

X-----X

SECTION 4. Rate of Barangay Clearance Fee to be Collected - The rate of Barangay Clearance Fee to be collected by the Municipality for the issuance clearance shall be computed in accordance with the subject Barangay Revenue Ordinance herein attached as "**Annex A**", and made as an integral part hereof.

SECTION 5. Barangay Clearance Signatory - Electronic Signature of Punong Barangay concern shall appear in all barangay clearance issued.

SECTION 6. Reporting and Remittance - The Municipality shall remit the Barangay Clearance Fee collected to the subject Barangay not later than seven (7) working days of the ensuing month with the list of the issued Building and Business Permit.

SECTION 7. Separability Clause - If for any reason, a part of this Ordinance is declared illegal or invalid, other parts or provisions hereof which are not affected thereby shall remain valid and in full force and effect.

SECTION 8. Repealing Clause - All previous Ordinance and rules/regulations which are inconsistent with the provisions of this ordinance are hereby deemed, modified or repealed accordingly.

SECTION 9. Effectivity Clause - This Ordinance shall take effect fifteen (15) days after its publication.


CHARLITO R. LEROG
Municipal Vice Mayor
(Presiding Officer)

ATTESTED:


MARIA JEANETTE PANTALEON-CRUZ
Secretary to the Sangguniang Bayan

APPROVED by this Honor, the Municipal Mayor on this 18th day of December, 2025.


BENJAMIN T. FAZON, JR.
Municipal Mayor



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF MARIHATAG

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

**PHOTOS TAKEN DURING THE POSTING OF COPIES OF MUNICIPAL
ORDINANCE NO. 13, SERIES OF 2025,
DATE OF POSTING: DEC. 19, 2025**



Posting of Municipal Ordinance No. 13 Series of 2025 at the Legislative Building



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIHATAG

TANGGAPAN NG SANGGUNIANG BAYAN
(Office of the Municipal Council)

EXCERPT FROM THE MINUTES OF THE 23RD REGULAR SESSION OF THE
SANGGUNIANG BAYAN OF THE MUNICIPALITY OF MARIHATAG, PROVINCE OF
SURIGAO DEL SUR, HELD ON DECEMBER 03, 2025 AT THE LEGISLATIVE SESSION HALL

PRESENT:

Hon. Charito R. Lerog
Municipal Vice Mayor
(Presiding Officer)

Hon. Rebecca S. Polinar	- Member, Sangguniang Bayan
Hon. Laurence T. Navarro	- Member, Sangguniang Bayan
Hon. Rene J. Pascual	- Member, Sangguniang Bayan
Hon. Ronald D. Mendoza	- Member, Sangguniang Bayan
Hon. Cherry R. Pacheco	- Member, Sangguniang Bayan
Hon. Gerry S. Campos	- Member, Sangguniang Bayan
Hon. Elpidio L. Lamela, Jr.	- Member, Sangguniang Bayan
Hon. Olympides F. Gomez, Jr.	- Member, Sangguniang Bayan
Hon. Dionisia P. Gomez	- Pres. Liga ng mga Barangay/Ex-Officio
Hon. Jeremie R. Palma	- 3 rd Member
Hon. Julieto T. Sanchez	- Pambayang Federasyon ng Sangguniang Kabataan/Ex-Officio Member
	- Indigenous People's Member Rep./Ex-Officio Member

ABSENT: NONE

MUNICIPAL ORDINANCE 13
(Series of 2025)

**AN ORDINANCE ON COLLECTION OF CORRESPONDING BARANGAY
CLEARANCE FEE IN THE APPLICATION FOR ANY BUSINESS-RELATED
TRANSACTIONS IN THE MUNICIPALITY OF MARIHATAG**

Introduced by: Hon. Rebecca S. Polinar, Hon. Rene J.
Pascual, Hon. Cherry R. Pacheco, Hon. Gerry S. Campos
and Hon. Ronald D. Mendoza

WHEREAS, there is a need to streamline/simplify the process of business
registration in the Municipality of Marikhatag to provide a more efficient and
effective revenue collection and to promote a friendlier atmosphere for
taxpayers and investors;

WHEREAS, when regulations are simple and transparent, entrepreneurs
need not suffer from red tape and time consuming transactions;

WHEREAS, the EODS Act of 2018 or Republic Act 11032, otherwise known
as "An Act Promoting Ease of Doing Business and Efficient Delivery of
Government Services" was signed into law that seeks to make the process of
pulling up and running a business in the Philippines easier and more efficient;

APPROVED:

BENJAMIN TAYON, JR.
Municipal Mayor



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIHATAG

TANGGAPAN NG SANGGUNIANG BAYAN
(Office of the Municipal Council)

EXCERPT FROM THE MINUTES OF THE 23RD REGULAR SESSION OF THE
SANGGUNIANG BAYAN OF THE MUNICIPALITY OF MARIHATAG, PROVINCE OF
SURIGAO DEL SUR, HELD ON DECEMBER 03, 2025 AT THE LEGISLATIVE SESSION HALL

PRESENT:

Hon. Charito R. Lerog
Municipal Vice Mayor
(Presiding Officer)

Hon. Rebecca S. Polinar	- Member, Sangguniang Bayan
Hon. Laurence T. Navarro	- Member, Sangguniang Bayan
Hon. Rene J. Pascual	- Member, Sangguniang Bayan
Hon. Ronald D. Mendoza	- Member, Sangguniang Bayan
Hon. Cherry R. Pacheco	- Member, Sangguniang Bayan
Hon. Gerry S. Campos	- Member, Sangguniang Bayan
Hon. Elpidio L. Lamela, Jr.	- Member, Sangguniang Bayan
Hon. Olympides F. Gomez, Jr.	- Member, Sangguniang Bayan
Hon. Dionisia P. Gomez	- Pres. Liga ng mga Barangay/Ex-Officio
Hon. Jeremie R. Palma	- 3 rd Member
Hon. Julieto T. Sanchez	- Pambayang Federasyon ng Sangguniang Kabataan/Ex-Officio Member
	- Indigenous People's Member Rep./Ex-Officio Member

ABSENT: NONE

MUNICIPAL ORDINANCE 13
(Series of 2025)

**AN ORDINANCE ON COLLECTION OF CORRESPONDING BARANGAY
CLEARANCE FEE IN THE APPLICATION FOR ANY BUSINESS-RELATED
TRANSACTIONS IN THE MUNICIPALITY OF MARIHATAG**

Introduced by: Hon. Rebecca S. Polinar, Hon. Rene J.
Pascual, Hon. Cherry R. Pacheco, Hon. Gerry S. Campos
and Hon. Ronald D. Mendoza

WHEREAS, there is a need to streamline/simplify the process of business
registration in the Municipality of Marikhatag to provide a more efficient and
effective revenue collection and to promote a friendlier atmosphere for
taxpayers and investors;

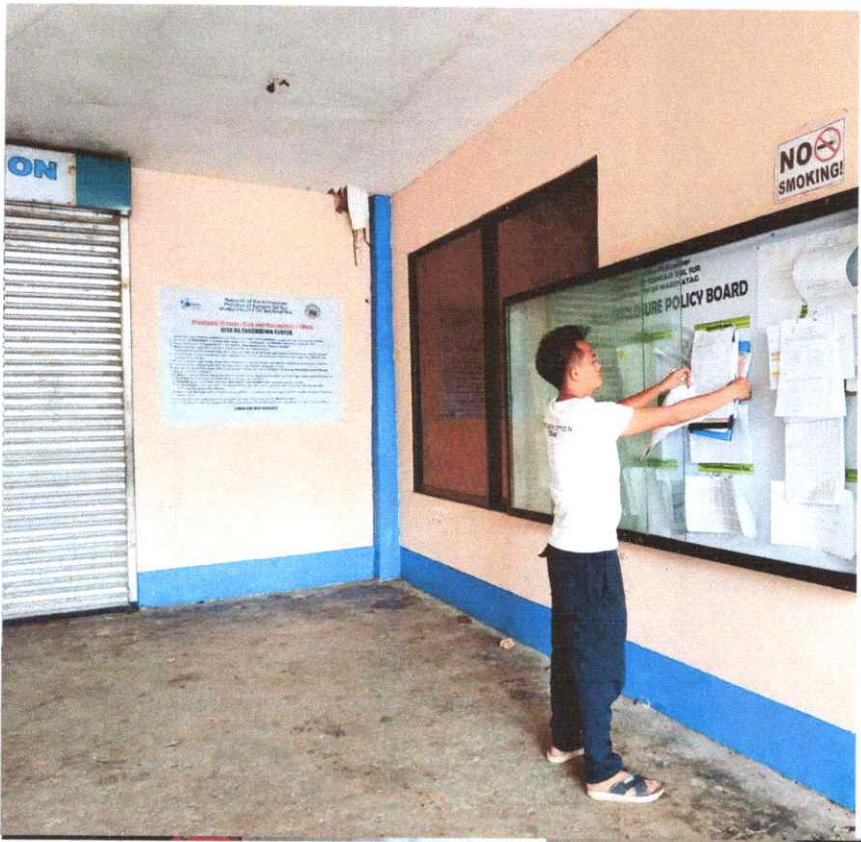
WHEREAS, when regulations are simple and transparent, entrepreneurs
need not suffer from red tape and time consuming transactions;

WHEREAS, the EODS Act of 2018 or Republic Act 11032, otherwise known
as "An Act Promoting Ease of Doing Business and Efficient Delivery of
Government Services" was signed into law that seeks to make the process of
pulling up and running a business in the Philippines easier and more efficient;

APPROVED:

BENJAMIN TAYON, JR.
Municipal Mayor

Posting of Municipal Ordinance No. 13 Series of 2025 at the Municipal Hall

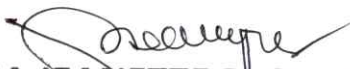


Posting of Municipal Ordinance No. 13 Series of 2025 at the Municipal Gymnasium

PREPARED BY:


APRIL KENT S. PAIMALAN
ADM AIDE III

REVIEWED BY:


MARIA JEANETTE P. CRUZ
Secretary to the Sangguniang Bayan



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIHATAG

TANGGAPAN NG SANGGUNANG BAYAN
(Office of the Municipal Council)

EXCERPT FROM THE MINUTES OF THE 18th REGULAR SESSION OF THE
SANGGUNANG BAYAN OF THE MUNICIPALITY OF MARIHATAG, PROVINCE OF
SURIGAO DEL SUR, HELD ON OCTOBER 29, 2025 AT THE LEGISLATIVE SESSION HALL

- PRESENT: Hon. Charito R. Lerag
Municipal Vice Mayor
(Presiding Officer)
- Hon. Laurence T. Navarro - Member, Sangguniang Bayan
Hon. Ronald D. Mendoza - Member, Sangguniang Bayan
Hon. Charly R. Pacheco - Member, Sangguniang Bayan
Hon. Gerry S. Campos - Member, Sangguniang Bayan
Hon. Epedio I. Lameña, Jr. - Member, Sangguniang Bayan
Hon. Dionisio P. Gomez - Pres. Liga ng mga Brgy Ex Officio
SB Member
- OIC MAYOR: Hon. Rene J. Pascual - Member, Sangguniang Bayan
- ON OFFICIAL BUSINESS: Hon. Rebecca S. Polinar - Member, Sangguniang Bayan
Hon. Jullero T. Sanchez - Indigenous People's Member Rep./
Ex-Officio Member
Hon. Olympades F. Gomez, Jr. - Member, Sangguniang Bayan
- ABSENT: On Sick Leave: Hon. Jeremie R. Palma - Pambayang Federasyon ng
Sangguniang Kabataan/Ex-Officio
Member

MUNICIPAL ORDINANCE NO. 11
(Series of 2025)

AN ORDINANCE INSTITUTIONALIZING THE ANNUAL SARANGAY
PEACEKEEPING ACTION TEAM (BPAT) SUMMIT IN THE MUNICIPALITY OF
MARIHATAG, PROVIDING FUNDS THEREFOR, AND FOR OTHER PURPOSES

INTRODUCED BY: HON. LAURENCE T. NAVARRO, MEMBER
OF THE SANGGUNANG BAYAN

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the
Local Government Code of 1991, provides that every local government unit
shall exercise the powers necessary for the promotion of the general welfare;

APPROVED: 
Benjamin Tazon, Jr.
Municipal Mayor

PROOF OF POSTING AT SOCIAL MEDIA THROUGH FACEBOOK PAGE

ACCOUNT NAME: MARIHATAG LEGISLATIVE



Marihatag Legislative is with Chacha Rivas Lerog and Maria Jeanette

8m · 🌐



Posted on December 19, 2025

Municipal Ordinance No. 13, Series of 2025: AN ORDINANCE ON COLLECTION OF CORRESPONDING BARANGAY CLEARANCE FEE IN THE APPLICATION FOR ANY BUSINESS-RELATED TRANSACTIONS IN THE MUNICIPALITY OF MARIHATAG

#municipalordinance



Republic of the Philippines
PROVINCE OF SORIGAO DEL SUR
MUNICIPALITY OF MARIHATAG

TANGGAPAN NG SANGGUNIANG BAYAN
Office of the Municipal Council

EXCERPT FROM THE MINUTES OF THE 23RD REGULAR SESSION OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF MARIHATAG, PROVINCE OF SORIGAO DEL SUR, HELD ON DECEMBER 03, 2025 AT THE LEGISLATIVE SESSION HALL

PRESENT

Hon. Chhabito R. Lerog
Municipal Vice Mayor
(Presiding Officer)

Hon. Roberto S. Tolosa
Hon. Laurence T. Navarro
Hon. Ranie - P. P. P.
Hon. Ronald D. Mendosa
Hon. Cherry R. P. P.
Hon. Gery T. Combes
Hon. Raulito J. Combes
Hon. Chhabito R. Lerog
Hon. Dennis R. Gomez

Member Sangguniang Bayan
Member Sangguniang Bayan
Member Sangguniang Bayan
Member Sangguniang Bayan
Member Sangguniang Bayan
Member Sangguniang Bayan
Member Sangguniang Bayan
Member Sangguniang Bayan
Pres. Liga ng mga Barangay Ex-Officio
1st Member
Pambayang Pederasyon ng
Sangguniang Kabataan Ex-Officio
Member
Indigenous People's Member Rep-
ta-Officio Member

Hon. Erlaine R. P. P.

Hon. Raulito T. S. P. P.

ABSENT

NONE

MUNICIPAL ORDINANCE 13
(Series of 2025)

AN ORDINANCE ON COLLECTION OF CORRESPONDING BARANGAY CLEARANCE FEE IN THE APPLICATION FOR ANY BUSINESS-RELATED TRANSACTIONS IN THE MUNICIPALITY OF MARIHATAG

Introduced by: Hon. Roberto S. Tolosa, Ranie P. P.

Approved by: Sangguniang Bayan, December 3, 2025



Page 1 of 1
Municipal Ordinance No. 13
Series of 2025

WHEREAS, the Sangguniang Bayan of the Municipality of Marikhatag, Province of Sorogao Del Sur, has the honor and duty to enact laws for the good of the people of the Municipality of Marikhatag, Province of Sorogao Del Sur;

WHEREAS, the Sangguniang Bayan of the Municipality of Marikhatag, Province of Sorogao Del Sur, has the honor and duty to enact laws for the good of the people of the Municipality of Marikhatag, Province of Sorogao Del Sur;

NOW ENACTED

That the Sangguniang Bayan of the Municipality of Marikhatag, Province of Sorogao Del Sur, do hereby enact the following Ordinance:

SECTION 1. Coverage. This Ordinance shall apply to all persons, firms, corporations, and other entities operating within the territorial jurisdiction of the Municipality of Marikhatag, Province of Sorogao Del Sur.

SECTION 2. Definition of Terms. The words and phrases used in this Ordinance shall have the following meanings:

3.1. Barangay Clearance. A document issued by the Sangguniang Bayan of the Municipality of Marikhatag, Province of Sorogao Del Sur, certifying that the applicant has complied with the requirements of this Ordinance.

3.2. Barangay Clearance Fee. A fee imposed by the Sangguniang Bayan of the Municipality of Marikhatag, Province of Sorogao Del Sur, for the issuance of a Barangay Clearance.

3.3. Business Permit. A document issued by the Sangguniang Bayan of the Municipality of Marikhatag, Province of Sorogao Del Sur, certifying that the applicant has complied with the requirements of this Ordinance.

Page 2 of 2
Municipal Ordinance No. 13
Series of 2025

SECTION 4. Rule of Barangay Clearance Fee to be Collected. The fee of Barangay Clearance shall be collected by the Sangguniang Bayan of the Municipality of Marikhatag, Province of Sorogao Del Sur, for the issuance of a Barangay Clearance.

SECTION 5. Barangay Clearance System. The Sangguniang Bayan of the Municipality of Marikhatag, Province of Sorogao Del Sur, shall establish a Barangay Clearance System.

SECTION 6. Reporting and Compliance. The Sangguniang Bayan of the Municipality of Marikhatag, Province of Sorogao Del Sur, shall require all persons, firms, corporations, and other entities to report and comply with the requirements of this Ordinance.

SECTION 7. Penalties. Any person, firm, corporation, or other entity who violates the provisions of this Ordinance shall be subject to the penalties provided herein.

SECTION 8. Effectivity Date. This Ordinance shall take effect from the date of its approval by the Sangguniang Bayan of the Municipality of Marikhatag, Province of Sorogao Del Sur.

CHABITO R. LEROG
Municipal Vice Mayor
(Presiding Officer)

MARIA JEANETTE P. P. P.
Secretary to the Sangguniang Bayan

POSTED/PREPARED BY:

APRIL KENT S. PAIMALAN
ADM AIDE III