



Republic of the Philippines
MUNICIPALITY OF CAGWAIT
PROVINCE OF SURIGAO DEL SUR

Office of the Sangguniang Bayan Secretary

December 18, 2025

The Honorable
Sangguniang Panlalawigan Members
Thru: **Hon. Manuel O. Alameda**
Provincial Vice Governor
Tandag City



Sir:

Pursuant to pertinent provision of the Local Government Code of 1991, I have the honor to submit the General Fund Supplemental Budget No. 04, Calendar Year 2025 of the Municipality of Cagwait, Surigao del Sur in the amount of ELEVEN MILLION, THREE HUNDRED THIRTY FIVE THOUSAND, FOUR HUNDRED FIFTY TWO PESOS AND FIFTY SEVEN CENTAVOS (Php11,335,452.57) and ONE MILLION, ONE HUNDRED TWENTY FIVE THOUSAND PESOS (1,125,000.00) for the Municipal Economic Enterprise under Appropriation Ordinance No. 05-25 dated December 2, 2025. Attached herewith the following, to wit:

1. Transmittal letter
2. Budget Message
3. Appropriation Ordinance
4. Statement of Funding Sources
5. Statement of Supplemental Appropriation for FY 2025

Hoping this Supplemental Budget will be found in order and as usual soliciting for your favorable action and early approval.

Very truly yours,

ALAN A. CABRERA
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CAGWAIT

Office of the Municipal Mayor

BUDGET MESSAGE

December 1, 2025

HONORABLE SANGGUNIANG BAYAN MEMBERS

Cagwait, Surigao del Sur

Thru: **HON. MELCHIE C. TUSCANO**

Vice Mayor

Dear Honorable Sangguniang Bayan Members:

Pursuant to the provisions of the Local Government Code of 1991 and other pertinent budgeting rules and regulations, the Honorable Municipal Mayor respectfully submits to this August Body **Supplemental Budget No. 04 for Calendar Year 2025 (General Fund)** in the total amount of **Eleven Million Three Hundred Thirty-Five Thousand Four Hundred Fifty-Two Pesos and Fifty-Seven Centavos (P11,335,452.57) and One Million One Hundred Twenty Five Thousand Pesos (P1,125,000.00)** for the Municipal Economic Enterprise.

The proposed supplemental budget is sourced from the following duly certified and available savings, to wit:

Income Sources		Economic	
		General Fund	Enterprise
Savings from Vacant Positions	---	P 4,382,841.14	P 615,000.00
Savings from MOOE	---	<u>6,952,611.43</u>	<u>510,000.00</u>
Total		P11,335,452.57	P 1,125,000.00
		=====	=====

The proposed appropriations are intended to address programs, projects and activities, provide incentives and benefits to deserving municipal officials and employees and ensure the continuous and effective delivery of essential government services. The supplemental budget likewise supports employee morale, operational efficiency, and compliance with existing laws and policies.

The amount is proposed to cover the following:

Personal Services	General Fund	Economic
		Enterprise Fund
Year End Bonus	P 229,565.00	
Cash Gift	14,000.00	
Overtime and Night Pay	200,000.00	

	General Fund	Economic Enterprise Fund
Other Personnel Benefits		
Terminal Leave Benefits	P 642,770.40	
Collective Negotiation Agreement		
Incentives	P 3,270,000.00	P 510,000.00
Service Recognition Incentives	P 2,204,000.00	P 340,000.00
TOTAL PERSONAL SERVICES	<u>P 6,560,335.40</u>	<u>P 850,000.00</u>
Maintenance & Other Operating Expenses		
Representation Expenses	P 27,000.00	
Other General Services	2,632,448.42	
Fuel, Oil & Lubricants Expenses	15,000.00	
Other Supplies and Materials Exp.	79,856.95	
Other Professional Services	150,000.00	
Other MOOE	<u>1,870,811.80</u>	<u>P 175,000.00</u>
TOTAL MOOE	<u>P4,775,117.17</u>	<u>P1,025,000.00</u>
CAPITAL OUTLAY		
Office Equipment		<u>P 100,000.00</u>
TOTAL CAPITAL OUTLAY		<u>P 100,000.00</u>
TOTAL APPROPRIATIONS	<u>P11,335,452.57</u>	<u>P1,125,000.00</u>

These appropriations are necessary to fulfill the LGU's commitment to its employees and officials in recognition of their service and in accordance with existing compensation and benefits policies.

In-view of the foregoing, the approval of **Supplemental Budget No. 04, CY 2025** is respectfully sought to ensure the timely payment of personnel benefits, support operational needs, and sustain efficient public service delivery in the Municipality.

Approval of this proposed supplemental budget is therefore earnestly recommended.

Very truly yours,


GLENN G. BATIANCILA, REE
Municipal Mayor

Tanggapan ng Sangguniang Bayan
(Office of the Municipal Council)

PRESENT:

Hon. Melchie C. Tuscano

- - - Municipal Vice Mayor
(Presiding Officer)

REGULAR SANGGUNIANG BAYAN MEMBERS

Hon. Armando P. Reyes

Hon. Rogen P. Tabugoc

Hon. Joanne Socorro L. Ubongen

Hon. Joel E. Bayogbog, CE

Hon. Arthur M. Sanchez

Hon. Guardiano C. Lozada

Hon. Amelito E. Estrada

Hon. Angelyn P. Prado

EX-OFFICIO MEMBERS:

Hon. Princess Chewon C. Park

- - - SK Fed. Pres./SB Member

ON OFFICIAL BUSINESS:

Hon. Bernard V. Loma

- - - SB Member

APPROPRIATION ORDINANCE NO. 05

Series of 2025

**AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 04
SERIES OF 2025 INVOLVING THE SUM OF ELEVEN MILLION THREE
HUNDRED THIRTY FIVE THOUSAND FOUR HUNDRED FIFTY TWO
PESOS AND FIFTY SEVEN CENTAVOS (Php11,335,452.57) DERIVED
FROM THE SAVINGS OF VACANT POSITIONS AND MAINTENANCE
AND OTHER OPERATING EXPENSES UNDER THE GENERAL FUND
AND ONE MILLION ONE HUNDRED TWENTY FIVE THOUSAND PESOS
(Php1,125,000.00) FOR THE MUNICIPAL ECONOMIC ENTERPRISE
FUND PURPOSELY TO FUND THE NECESSARY EXPENDITURES FOR
THE EFFICIENT AND EFFECTIVE DELIVERY OF BASIC SERVICES IN
THE MUNICIPALITY OF CAGWAIT, PROVINCE OF SURIGAO DEL SUR.**

BE IT ORDAINED by all members of the Sangguniang Bayan of the Municipality of Cagwait, Province of Surigao del Sur, in Session assembled:

Section 1. The Supplemental Budget of the Municipality of Cagwait for Fiscal Year 2025 in the total amount of Eleven Million Three Hundred Thirty Five Thousand Four Hundred Fifty Two Pesos and Fifty Seven Centavos (Php11,335,452.57) for the general fund and One Million One Hundred Twenty Five Thousand Pesos (Php1,125,000.00) for operation and services of the Municipality of Cagwait is hereby approved.

RECEIVED
TANGGAPAN
NG SANGGUNANG
DATE: 12-19-25
BY: [Signature]
TIME: 10:10 AM
TANDAG CITY, SURIGAO DEL SUR

OSSP-SDS-25-0

SURIGAO DEL SUR

Telephone No.: (086) - 211 - 5832

E-Mail: tspsurigao-sur@yahoo.com

OSIP-SLS-25-053/5



OSSP-SDS-25-05375

Date
Time

The budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

- 1. Statement of Funding Sources
- 2. Statement of Supplemental Appropriation
- 3. Budget Message
- 4. Supplemental Operating Budget of Municipal Economic Enterprise

Section 2. Sources of Funds. The sources of funds for the Supplemental Budget in the total amount of Eleven Million Three Hundred Thirty Five Thousand Four Hundred Fifty Two Pesos and Fifty Seven Centavos (Php11,335,452.57) for the general fund and One Million One Hundred Twenty Five Thousand Pesos (Php1,125,000.00) shall be as follows:

Income Sources	General Fund	Economic Enterprise
Savings from Vacant Positions - - -	P 4,382,841.14	P 615,000.00
Savings from MOOE - - -	<u>6,952,611.43</u>	<u>510,000.00</u>
Total	<u><u>P11,335,452.57</u></u>	<u><u>P 1,125,000.00</u></u>

Section 3. Use of Funds. The amount of Eleven Million Three Hundred Thirty Five Thousand Four Hundred Fifty Two Pesos and Fifty Seven Centavos (Php11,335,452.57) for the general fund and One Million One Hundred Twenty Five Thousand Pesos (Php1,125,000.00) is hereby appropriated for the Supplemental Budget of the Municipality of Cagwait as follows:

1. Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI)

Annual Investment Program (AIP) Reference Code	Office/PPA	Major Final Output (MFO)	Performance Indicator (PI)	Target	Proposed Budget				
					Personal Services (PS)	Maintenance & Other Operating Expenses (MOOE)	Financial Expenses (FE)	Capital Outlay (CO)	Total
	Office of the Municipal Mayor								
1000-001-3-1-01-001-000-000	Executive Governance Program	Executive Governance Services	Governance Program Implemented	100%	430,000.00	27,000.00			457,000.00
1000-001-3-1-01-002-003-012	Strengthening Office Coordination Activities		Office coordination activities strengthened	100%		4,272,260.22			4,272,260.22
	Office of the Vice Mayor								
1000-002-3-1-02-001-000-000	Legislative Program	Legislative Services	% of PPAs implemented for Legislative Program	100%	50,000.00			-	50,000.00
	Office of the Sangguniang Bayan								
1000-002-3-1-03-001-000-000	Legislative Program	Legislative Services	% of PPAs implemented for Legislative Program	100%	806,147.20	94,856.95		-	901,004.15
	Office of the Secretary to the Sanggunian								
1000-002-3-1-03-001-000-001	Records Management Program	Legislative Support Services	% of PPAs implemented for Records Management Program	100%	250,000.00			-	250,000.00
	Office of the Municipal Accountant								
1000-001-3-1-07-001-000-001	Financial Accounting and Reporting Program	Accounting Services	% of PPAs implemented for Financial Accounting and Reporting Program	100%	661,000.00			-	661,000.00
	Office of the Municipal Administrator								
1000-001-3-2-01-001-000-000	Management and Administrative Services Delivery Program	Management and Administrative Services	% of PPAs implemented for management and administrative services delivery program	100%	350,000.00			-	350,000.00

Annual Investment Program (AIP) Reference Code	Office/PPA	Major Final Output (MFO)	Performance Indicator (PI)	Target	Proposed Budget				
					Personal Services (PS)	Maintenance & Other Operating Expenses (MOOE)	Financial Expenses (FE)	Capital Outlay (CO)	Total
	Office of the Municipal Agriculturist								
8000-001-3-2-03-001-000-000	Agricultural Services Delivery Program	Agricultural Production Services	% of PPAs implemented , managed and administered for agricultural services delivery program	100%	450,000.00				450,000.00
	Office of the Municipal Assessor								
1000-001-3-1-06-001-000-000	Real Property Tax Administration Generation Program	Assessment of Real Property Services	% of PPAs implemented for RPT Administration Generation Program	100%	300,000.00				300,000.00
	Office of the Municipal Budget Officer								
1000-001-3-1-08-001-000-000	Budget Management Program	Budget Management Services	% of PPAs implemented for Budget Management Programs	100%	200,000.00				200,000.00
1000-001-3-1-08-006-000-000	Bids and Awards Committee Program		No. of Procurement packages recommended for award	300		231,000.00			231,000.00
	Office of the Municipal Civil Registrar								
1000-001-3-1-12-001-000-000	Civil Registry Services Delivery Program	Civil Registration Program	% of PPAs implemented for Civil Registry Services Delivery Program	100%	200,000.00			-	200,000.00
	Office of the Municipal Engineer								
1000-001-3-1-10-001-000-000	Infrastructure Development Program	Engineering and Infrastructure Management Services	% of PPAs implemented for Infrastructure development program	100%	250,000.00			-	250,000.00
	Office of the Municipal Health Officer								
3000-001-3-1-11-001-000-000	Health Services delivery program	Health Improvement Services	% of PPAs implemented for Health Services Delivery Program	100%	610,000.00	150,000.00		-	760,000.00
	Office of the Municipal Planning & Dev't. Coordinator								
1000-001-3-1-09-001-000-000	Planning & Dev't. Program	Planning & Dev't. Services	% of PPAs implemented for Planning & Dev't. Program	100%	465,188.20	-		-	465,188.20
	Office of the Municipal Social Welfare and Development Officer								
1000-001-3-2-05-001-000-000	Social Welfare and Development Program	Social Welfare & Development Services	% of PPAs implemented for Social Welfare and Development Program	100%	208,000.00	-		-	208,000.00
	Office of the Municipal Treasurer								
1000-001-3-1-05-001-000-000	Treasury Operation Program	Treasury Operation Services	% of PPAs implemented for Treasury Operation Program	100%	580,000.00	-		-	580,000.00
	Office of the Municipal Environmental & Natural Resources Officer								
8000-001-3-2-04-001-000-000	Environment and Natural Resources Management Program	Natural Resources Services	% of PPAs implemented for Environment and Natural Resources Management Program	100%	200,000.00	-		-	200,000.00
	Office of the Municipal Disaster Risk Reduction and Management Office								
9000-001-3-3-09-000-000-001	Implementation, functionality and operationalization of DRRM Program	Disaster Risk Reduction and Management Services	% of PPAs implemented for DRRM Services	100%	150,000.00	-		-	150,000.00
	Office of the Municipal Human Resource Management Office								
1000-001-3-2-10-001-000-000	Management and Administration Program	Human Resource and Management Services	% of PPAs implemented for Management & Administration Program	100%	100,000.00	-		-	100,000.00
	Office of the Municipal Tourism Officer								
1000-001-3-3-12-000-000-000	Tourism Management Program	Tourism Promotion Services	% of PPAs implemented for Tourism Management Program	100%	200,000.00	-		-	200,000.00
	Office of the Municipal Internal Audit System Officer								
1000-001-3-2-11-001-000-000	Internal Audit System Service Delivery Program	Internal Audit Services	% of PPAs implemented for Internal Audit System Services delivery Program	100%	100,000.00	-		-	100,000.00

Annual Investment Program (AIP) Reference Code	Office/PPA	Major Final Output (MFO)	Performance Indicator (PI)	Target	Proposed Budget				
					Personal Services (PS)	Maintenance & Other Operating Expenses (MOOE)	Financial Expenses (FE)	Capital Outlay (CO)	Total
	Office of the Municipal Economic Enterprise Officer								
8000-001-3-2-08-001-005-000	Operation and Maintenance of Cagwait Water System	Economic Operation Services	Operation and Maintenance of Cagwait Water System Implemented	100%	400,000.00	14,000.00		100,000.00	514,000.00
8000-001-3-2-08-001-006-000	Operation and Maintenance of Kaliguan Beach Resort	Economic Operation Services	Operation and Maintenance of KBR Implemented	100%	200,000.00	84,000.00			284,000.00
8000-001-3-2-08-001-009-000	Operation and Maintenance of Municipal Memorial	Economic Operation Services	Operation and Maintenance of Municipal Memorial	100%	50,000.00	14,000.00			64,000.00
8000-001-3-2-08-001-007-000	Operation and Maintenance of Cagwait Integrated Public Market and Overland Terminal	Economic Operation Services	Operation and Maintenance of Cagwait Integrated Public Market and Overland Terminal Implemented	300	150,000.00	56,000.00			206,000.00
8000-001-3-2-08-001-008-000	Operation and Maintenance of Municipal Slaughterhouse	Economic Operation Services	Operation and Maintenance of Municipal Slaughterhouse implementation	100%	50,000.00	7,000.00		-	57,000.00
	TOTAL NEW APPROPRIATIONS				7,410,335.40	4,950,117.17		100,000.00	12,460,452.57

2. Appropriations by Object of Expenditures

Office of the Municipal Mayor

Object of Expenditures	Account Code	Current Year 2025
PERSONAL SERVICES		
Other Personnel Benefits		
Terminal Leave Benefits	50104030	30,000.00
Other Personnel Benefits - CNA Incentives	50104990	240,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	160,000.00
Total Personal Services		430,000.00
MAINTENANCE & OTHER OPERATING EXPENSES		
Representation Expenses	50299030	27,000.00
Other General Services	50212990	2,632,448.42
Other Maintenance & Other Operating Expenses	50299990	1,639,811.80
TOTAL MOOE		4,299,260.22

Office of the Vice Mayor

Object of Expenditures	Account Code	Current Year 2025
PERSONAL SERVICES		
Other Personnel Benefits - CNA Incentives	50104990	30,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	20,000.00
Total Personal Services		50,000.00

Office of the Sangguniang Bayan

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Year End Bonus	50102140	229,565.00
Cash Gift	50102150	14,000.00
Other Personnel Benefits		
Terminal Leave Benefits	50104030	92,582.20
Other Personnel Benefits - CNA Incentives	50104990	270,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	200,000.00
Total Personal Services		806,147.20
MAINTENANCE & OTHER OPERATING EXPENSES		
Fuel, Oil and Lubricants Exepnse	50203990	15,000.00
Other Supplies and Materials Expenses	50203990	79,856.95
TOTAL MOOE		94,856.95

Office of the Secretary to the Sanggunian

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	150,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	100,000.00
Total Personal Services		250,000.00

Office of the Municipal Accountant

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Overtime and Night Pay	50102130	200,000.00
Other Personnel Benefits		
Terminal Leave Benefits	50104030	255,000.00
Other Personnel Benefits - CNA Incentives	50104990	120,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	86,000.00
Total Personal Services		661,000.00

Office of the Municipal Administrator

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	210,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	140,000.00
Total Personal Services		350,000.00

Office of the Municipal Agriculturist

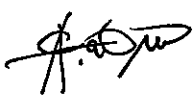
Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	270,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	180,000.00
Total Personal Services		450,000.00

Office of the Municipal Assessor

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	180,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	120,000.00
Total Personal Services		300,000.00

Office of the Municipal Budget Officer

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	120,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	80,000.00
Total Personal Services		200,000.00
MOOE		
Other Maintenance & Other Operating Expense	50299990	231,000.00
TOTAL MOOE		231,000.00



Office of the Municipal Civil Registrar

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	120,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	80,000.00
Total Personal Services		200,000.00

Office of the Municipal Engineer

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	150,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	100,000.00
Total Personal Services		250,000.00

Office of the Municipal Health Officer

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	360,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	250,000.00
Total Personal Services		610,000.00
MAINTENANCE & OTHER OPERATING EXPENSES		
Other Professional Services	50211990	150,000.00
TOTAL MOOE		150,000.00

Office of the Municipal Planning & Development Coordinator

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits		
Terminal Leave Benefits	50104030	265,188.20
Other Personnel Benefits - CNA Incentives	50104990	120,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	80,000.00
Total Personal Services		465,188.20

Office of the Municipal Social Welfare & Dev't. Officer

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	120,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	88,000.00
Total Personal Services		208,000.00

Office of the Municipal Treasurer

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	360,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	220,000.00
Total Personal Services		580,000.00

Office of the Municipal Environment & Natural Resources Officer

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	120,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	80,000.00
Total Personal Services		200,000.00

Office of the Municipal Disaster Risk Reduction and Management Officer

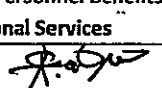
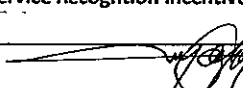
Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	90,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	60,000.00
Total Personal Services		150,000.00

Office of the Municipal Human Resource Management Officer

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	60,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	40,000.00
Total Personal Services		100,000.00

Office of the Municipal Tourism Officer

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	120,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	80,000.00
Total Personal Services		200,000.00

Office of the Municipal Internal Audit System Officer

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	60,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	40,000.00
Total Personal Services		100,000.00

Office of the Municipal Economic Enterprise Officer**Cagwait Water System**

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits - CNA Incentives	50104990	240,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	160,000.00
Total Personal Services		400,000.00
MAINTENANCE & OTHER OPERATING EXPENSES		
Other Maintenance & Other Operating Expenses	50299990	14,000.00
TOTAL MOOE		14,000.00
CAPITAL OUTLAY		
Office Equipment	10705020	100,000.00
TOTAL MOOE		100,000.00

Kaliguan Beach Resort

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits		
Other Personnel Benefits - CNA Incentives	50104990	120,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	80,000.00
Total Personal Services		200,000.00
MAINTENANCE & OTHER OPERATING EXPENSES		
Other Maintenance & Other Operating Expenses	50299990	84,000.00
TOTAL MOOE		84,000.00

Municipal Memorial Park

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits		
Other Personnel Benefits - CNA Incentives	50104990	30,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	20,000.00
Total Personal Services		50,000.00
MAINTENANCE & OTHER OPERATING EXPENSES		
Other Maintenance & Other Operating Expenses	50299990	14,000.00
TOTAL MOOE		14,000.00

Cagwait Integrated Public Market and Overland Transport Terminal

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits		
Other Personnel Benefits - CNA Incentives	50104990	90,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	60,000.00
Total Personal Services		150,000.00
MAINTENANCE & OTHER OPERATING EXPENSES		
Other Maintenance & Other Operating Expenses	50299990	56,000.00
TOTAL MOOE		56,000.00

Operation and Maintenance of Municipal Slaughterhouse

Object of Expenditures	Account Code	Current Year 2025
Personal Services		
Other Personnel Benefits		
Other Personnel Benefits - CNA Incentives	50104990	30,000.00
Other Personnel Benefits - Service Recognition Incentives	50104990	20,000.00
Total Personal Services		50,000.00
MAINTENANCE & OTHER OPERATING EXPENSES		
Other Maintenance & Other Operating Expenses	50299990	7,000.00
TOTAL MOOE		7,000.00
TOTAL APPROPRIATIONS		12,460,452.57

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Section 4. Separability Clause. If, for any reason, any Section of provision of this Appropriation Ordinance is disallowed in Budget Review or declared invalid by proper authorities, other Sections or provisions hereof that are not affected thereby shall continue to be in full force and effect.

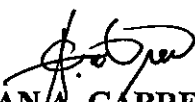
Section 5. Effectivity. The provisions of this Appropriation Ordinance shall take effect upon approval.

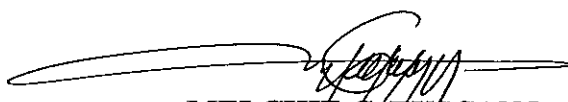
ENACTED this 2nd day of December 2025 authored by Hon. Guardiano C. Lozada and co-authored by Hon. Joanne Socorro L. Ubongen and Hon. Armando P. Reyes at Cagwait, Surigao del Sur, Philippines.

UNANIMOUSLY APPROVED

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I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE ORDINANCE DULY ENACTED BY THE SANGGUNIAN BAYAN ON DECEMBER 2, 2025.


ALAN A. CABRERA
Secretary to the Sanggunian


MELCHIE C. TUSCANO
Municipal Vice Mayor
Presiding Officer

APPROVED:


GLENN G. BATIANCILA, REE
Municipal Mayor

Date of Approval 12/18/2025

Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
					July 1, 2025 to Dec. 31, 2025	
Animal Keeper II (SG-6/1)						
Personal Services						
Salaries & Wages - Regular	50101010	175,248.00	87,624.00	87,624.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	14,604.00	-	14,604.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (M	50102990	14,604.00	14,604.00	-		
Retirement and Life Insurance Pre	50103010	21,029.76	10,514.88	10,514.88		
Pag-IBIG Contributions	50103020	3,504.96	2,304.96	1,200.00		
Philhealth Contributions	50103030	4,381.20	2,190.60	2,190.60		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		275,571.92	129,838.44	145,733.48		
					July 1, 2025 to Dec. 31, 2025	
Farm Worker II (SG-4/1)						
Personal Services						
Salaries & Wages - Regular	50101010	155,604.00	77,802.00	77,802.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	12,967.00	-	12,967.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (M	50102990	12,967.00	12,967.00	-		
Retirement and Life Insurance Pre	50103010	18,672.48	9,336.24	9,336.24		
Pag-IBIG Contributions	50103020	3,112.08	1,912.08	1,200.00		
Philhealth Contributions	50103030	3,890.10	1,945.05	1,945.05		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		249,412.66	116,562.37	132,850.29		
OFFICE OF THE MDRRMO						
					July 1, 2025 to Dec. 31, 2025	
Local DRRM Officer II (SG-15/1)						
Personal Services						
Salaries & Wages - Regular	50101010	368,760.00	184,380.00	184,380.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	30,730.00	-	30,730.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (M	50102990	30,730.00	30,730.00	-		
Retirement and Life Insurance Pre	50103010	44,251.20	22,125.60	22,125.60		
Pag-IBIG Contributions	50103020	7,375.20	6,175.20	1,200.00		
Philhealth Contributions	50103030	9,219.00	4,609.50	4,609.50		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		533,265.40	260,620.30	272,645.10		

Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
	Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed	Savings		
<u>MUNICIPAL TOURISM OFFICE</u>						
Municipal Tourism Officer (SG-24/1)					Sept. 1, 2025 to Sept. 30, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	320,048.00	240,036.00	80,012.00		
Personnel Economic Relief Allowance	50102010	6,000.00	4,000.00	2,000.00		
Representation Allowance	50102020	25,500.00	19,125.00	6,375.00		
Transportation Allowance	50102030	25,500.00	19,125.00	6,375.00		
Year End Bonus	50102140	80,012.00	80,012.00	-		
Cash Gift	50102150	5,000.00	5,000.00	-		
Retirement and Life Insurance Premium	50103010	38,405.76	28,804.32	9,601.44		
Pag-IBIG Contributions	50103020	800.00	600.00	200.00		
Philhealth Contributions	50103030	8,001.20	7,001.05	1,000.15		
Employees Compensation Insurance	50103040	400.00	300.00	100.00		
TOTAL PERSONAL SERVICES		509,666.96	404,003.37	105,663.59		
Tourism Operations Officer II (SG-15/1)					July 1, 2025 to Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	368,760.00	184,380.00	184,380.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	30,730.00	-	30,730.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (Miscellaneous)	50102990	30,730.00	30,730.00	-		
Retirement and Life Insurance Premium	50103010	44,251.20	22,125.60	22,125.60		
Pag-IBIG Contributions	50103020	7,375.20	6,175.20	1,200.00		
Philhealth Contributions	50103030	9,219.00	4,609.50	4,609.50		
Employees Compensation Insurance	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		533,265.40	260,620.30	272,645.10		
<u>OFFICE OF THE MUNICIPAL ADMINISTRATOR</u>						
Administrative Assistant II (SG-8/1)					July 1, 2025 to Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	197,124.00	98,562.00	98,562.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	16,427.00	-	16,427.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (Miscellaneous)	50102990	16,427.00	16,427.00	-		
Retirement and Life Insurance Premium	50103010	23,654.88	11,827.44	11,827.44		
Pag-IBIG Contributions	50103020	3,942.48	2,742.48	1,200.00		
Philhealth Contributions	50103030	4,928.10	4,928.10	-		
Employees Compensation Insurance	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		304,703.46	147,087.02	157,616.44		

Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed		Savings		
OFFICE OF THE MUNICIPAL ENGINEER						
Administrative Assistant II (SG-8/1)				July 1, 2025 to Dec. 31, 2025		
Personal Services						
Salaries & Wages - Regular	50101010	197,124.00	98,562.00	98,562.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	16,427.00	-	16,427.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (Miscellaneous)	50102990	16,427.00	16,427.00	-		
Retirement and Life Insurance Premiums	50103010	23,654.88	11,827.44	11,827.44		
Pag-IBIG Contributions	50103020	3,942.48	2,742.48	1,200.00		
Philhealth Contributions	50103030	4,928.10	2,464.05	2,464.05		
Employees Compensation Insurance	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		304,703.46	144,622.97	160,080.49		
MUNICIPAL HEALTH OFFICE						
Sanitation Inspector V (SG-15/1)				July 1, 2025 to November 30, 2025		
Personal Services						
Salaries & Wages - Regular	50101010	460,956.00	268,891.00	192,065.00		
Personnel Economic Relief Allowance	50102010	24,000.00	14,000.00	10,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Subsistence Allowance	50102050	18,000.00	10,500.00	7,500.00		
Laundry Allowance	50102060	1,800.00	1,050.00	750.00		
Hazard Pay	50102110	115,239.00	67,222.75	48,016.25		
Year End Bonus	50102140	38,413.00	-	38,413.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (Miscellaneous)	50102990	38,413.00	38,413.00	-		
Retirement and Life Insurance Premiums	50103010	55,314.72	32,266.92	23,047.80		
Pag-IBIG Contributions	50103020	9,219.12	8,219.12	1,000.00		
Philhealth Contributions	50103030	11,523.90	6,722.28	4,801.63		
Employees Compensation Insurance	50103040	1,200.00	700.00	500.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		791,078.74	447,985.07	343,093.68		
Driver II (SG-4/1)				March 1, 2025 to July 31, 2025		
Personal Services						
Salaries & Wages - Regular	50101010	194,508.00	113,463.00	81,045.00		
Personnel Economic Relief Allowance	50102010	24,000.00	14,000.00	10,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Subsistence Allowance	50102050	18,000.00	10,500.00	7,500.00		
Laundry Allowance	50102060	1,800.00	1,050.00	750.00		
Hazard Pay	50102110	48,627.00	28,365.75	20,261.25		
Year End Bonus	50102140	16,209.00	16,209.00	-		
Cash Gift	50102150	5,000.00	5,000.00	-		
Other Bonuses and Allowances (Miscellaneous)	50102990	16,209.00	-	16,209.00		
Retirement and Life Insurance Premiums	50103010	23,340.96	13,615.56	9,725.40		
Pag-IBIG Contributions	50103020	3,890.16	2,890.16	1,000.00		
Philhealth Contributions	50103030	4,862.70	2,836.58	2,026.13		
Employees Compensation Insurance	50103040	1,200.00	700.00	500.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		369,646.82	208,630.05	161,016.78		

Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed		Savings		
<u>MUNICIPAL PLANNING & DEV'T. OFFICE</u>						
Planning Officer II (SG 15/1)					July 1, 2025 to Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	368,760.00	184,380.00	184,380.00		
Personnel Economic Relief Allowa	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	30,730.00	-	30,730.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (M	50102990	30,730.00	30,730.00	-		
Retirement and Life Insurance Pre	50103010	44,251.20	22,125.60	22,125.60		
Pag-IBIG Contributions	50103020	7,375.20	6,175.20	1,200.00		
Philhealth Contributions	50103030	9,219.00	4,609.50	4,609.50		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		533,265.40	260,620.30	272,645.10		
Assistant Statistician (SG-9/1)					July 1, 2025 to Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	213,300.00	106,650.00	106,650.00		
Personnel Economic Relief Allowa	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	17,775.00	-	17,775.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (M	50102990	17,775.00	17,775.00	-		
Retirement and Life Insurance Pre	50103010	25,596.00	12,798.00	12,798.00		
Pag-IBIG Contributions	50103020	4,266.00	3,066.00	1,200.00		
Philhealth Contributions	50103030	5,332.50	2,666.25	2,666.25		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		326,244.50	155,555.25	170,689.25		
Statistician I (SG-11/1)					July 1, 2025 to Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	273,720.00	136,860.00	136,860.00		
Personnel Economic Relief Allowa	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	22,810.00	-	22,810.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (M	50102990	22,810.00	22,810.00	-		
Retirement and Life Insurance Pre	50103010	32,846.40	16,423.20	16,423.20		
Pag-IBIG Contributions	50103020	5,474.40	4,274.40	1,200.00		
Philhealth Contributions	50103030	6,843.00	3,421.50	3,421.50		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		406,703.80	196,389.10	210,314.70		

Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed		Savings		
Project Development Officer II (SG-15/6)					Dec. 1, 2025 to Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	388,284.00	355,927.00	32,357.00		
Personnel Economic Relief Allowance	50102010	24,000.00	22,000.00	2,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	7,000.00	-		
Year End Bonus	50102140	32,357.00	32,357.00	-		
Cash Gift	50102150	5,000.00	5,000.00	-		
Other Bonuses and Allowances (M	50102990	32,357.00	32,357.00	-		
Retirement and Life Insurance Pre	50103010	46,594.08	42,711.24	3,882.84		
Pag-IBIG Contributions	50103020	7,765.68	7,565.68	200.00		
Philhealth Contributions	50103030	9,707.10	8,898.18	808.93		
Employees Compensation Insuran	50103040	1,200.00	1,100.00	100.00		
Other Personnel Benefits	50104990	5,000.00	5,000.00	-		
TOTAL PERSONAL SERVICES		559,264.86	519,916.10	39,348.77		
MUNICIPAL TREASURER						
Revenue Collection Clerk III (SG-9/1)					July 1, 2025 to Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	213,300.00	106,650.00	106,650.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	17,775.00	-	17,775.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (M	50102990	17,775.00	17,775.00	-		
Retirement and Life Insurance Pre	50103010	25,596.00	12,798.00	12,798.00		
Pag-IBIG Contributions	50103020	4,266.00	3,066.00	1,200.00		
Philhealth Contributions	50103030	5,332.50	2,666.25	2,666.25		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		326,244.50	155,555.25	170,689.25		
Administrative Assistant I (SG-6/1)					July 1, 2025 to Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	175,248.00	87,624.00	87,624.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	14,604.00	-	14,604.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (M	50102990	14,604.00	14,604.00	-		
Retirement and Life Insurance Pre	50103010	21,029.76	10,514.88	10,514.88		
Pag-IBIG Contributions	50103020	3,504.96	2,304.96	1,200.00		
Philhealth Contributions	50103030	4,381.20	2,190.60	2,190.60		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		275,571.92	129,838.44	145,733.48		

Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed		Savings		
					Sept. 1, 2025 to Dec. 31, 2025	
Administrative Aide VI (SG-6/2)						
Personal Services						
Salaries & Wages - Regular	50101010	176,604.00	117,736.00	58,868.00		
Personnel Economic Relief Allowa	50102010	24,000.00	16,000.00	8,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	7,000.00	-		
Year End Bonus	50102140	14,717.00	14,717.00	-		
Cash Gift	50102150	5,000.00	5,000.00	-		
Other Bonuses and Allowances (M	50102990	14,717.00	14,717.00	-		
Retirement and Life Insurance Pre	50103010	21,192.48	14,128.32	7,064.16		
Pag-IBIG Contributions	50103020	3,532.08	2,732.08	800.00		
Philhealth Contributions	50103030	4,415.10	2,943.40	1,471.70		
Employees Compensation Insuran	50103040	1,200.00	800.00	400.00		
Other Personnel Benefits	50104990	5,000.00	5,000.00	-		
TOTAL PERSONAL SERVICES		277,377.66	200,773.80	76,603.86		
MENRO						
					July 1, 2025 to Dec. 31, 2025	
Driver II (SG-4/1)						
Personal Services						
Salaries & Wages - Regular	50101010	155,604.00	77,802.00	77,802.00		
Personnel Economic Relief Allowa	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	12,967.00	-	12,967.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (M	50102990	12,967.00	12,967.00	-		
Retirement and Life Insurance Pre	50103010	18,672.48	9,336.24	9,336.24		
Pag-IBIG Contributions	50103020	3,112.08	1,912.08	1,200.00		
Philhealth Contributions	50103030	3,890.10	1,945.05	1,945.05		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		249,412.66	116,562.37	132,850.29		
MSWDO						
					July 1, 2025 to Dec. 31, 2025	
Warehouseman (SG 6/1)						
Salaries & Wages - Regular	50101010	175,248.00	87,624.00	87,624.00		
Personnel Economic Relief Allowa	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Hazard Pay	50102110	35,049.60	17,524.80	17,524.80		
Year End Bonus	50102140	14,604.00	-	14,604.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (M	50102990	14,604.00	14,604.00	-		
Retirement and Life Insurance Pre	50103010	21,029.76	10,514.88	10,514.88		
Pag-IBIG Contributuions	50103020	3,504.96	2,304.96	1,200.00		
Philhealth Contributions	50103030	4,381.20	2,190.60	2,190.60		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		310,621.52	147,363.24	163,258.28		

Particulars					Account Classificati on (2)	Amounts (3)
(1)						
Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed		Savings		
					July 1, 2025 to	
					July 31, 2025	
Social Welfare Officer I (SG-11/1)						
Salaries & Wages - Regular	50101010	273,720.00	259,116.00	14,604.00		
Personnel Economic Relief Allowa	50102010	24,000.00	22,000.00	2,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Hazard Pay	50102110	54,744.00	51,823.20	2,920.80		
Year End Bonus	50102140	22,810.00	22,810.00	-		
Cash Gift	50102150	5,000.00	5,000.00	-		
Other Bonuses and Allowances (M	50102990	22,810.00	22,810.00	-		
Retirement and Life Insurance Pre	50103010	32,846.40	31,093.92	1,752.48		
Pag-IBIG Contributuions	50103020	5,474.40	5,274.40	200.00		
Philhealth Contributions	50103030	6,843.00	6,477.90	365.10		
Employees Compensation Insuran	50103040	1,200.00	1,100.00	100.00		
Other Personnel Benefits	50104990	5,000.00	5,000.00	-		
TOTAL PERSONAL SERVICES		461,447.80	432,505.42	28,942.38		
MUNICIPAL ACCOUNTANT'S OFFICE						
					Dec. 1, 2025 to Dec. 31, 2025	
Municipal Accountant (SG-24/8)						
Personal Services						
Salaries & Wages - Regular	50101010	1,116,192.00	1,023,176.00	93,016.00		
Personnel Economic Relief Allowa	50102010	24,000.00	22,000.00	2,000.00		
Representation Allowance	50102020	76,500.00	76,500.00	-		
Transportation Allowance	50102030	76,500.00	76,500.00	-		
Year End Bonus	50102140	93,016.00	93,016.00	-		
Cash Gift	50102150	5,000.00	5,000.00	-		
Other Bonuses and Allowances (M	50102990	93,016.00	93,016.00	-		
Retirement and Life Insurance Pre	50103010	133,943.04	122,781.12	11,161.92		
Pag-IBIG Contributions	50103020	22,323.84	22,123.84	200.00		
Philhealth Contributions	50103030	27,904.80	25,579.40	2,325.40		
Employees Compensation Insuran	50103040	1,200.00	1,100.00	100.00		
Other Personnel Benefits	50104990	5,000.00	5,000.00	-		
TOTAL PERSONAL SERVICES		1,674,595.68	1,565,792.36	108,803.32		
					July 1, 2025 to August 31, 2025	
Administrative Assistant II (SG-8/1)						
Personal Services						
Salaries & Wages - Regular	50101010	197,124.00	164,270.00	32,854.00		
Personnel Economic Relief Allowa	50102010	24,000.00	20,000.00	4,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	-	7,000.00		
Year End Bonus	50102140	16,427.00	16,427.00	-		
Cash Gift	50102150	5,000.00	5,000.00	-		
Other Bonuses and Allowances (M	50102990	16,427.00	16,427.00	-		
Retirement and Life Insurance Pre	50103010	23,654.88	19,712.40	3,942.48		
Pag-IBIG Contributuions	50103020	3,942.48	3,542.48	400.00		
Philhealth Contributions	50103030	4,928.10	4,106.75	821.35		
Employees Compensation Insuran	50103040	1,200.00	1,000.00	200.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		304,703.46	250,485.63	54,217.83		

Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
	Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed	Savings		
OFFICE OF THE SECRETARY TO THE SANGGUNIAN						
Secretary to the Sanggunian (SG-24/1)				Sept. 1, 2025 to Nov. 30, 2025		
Personal Services						
Salaries & Wages - Regular	50101010	903,672.00	677,754.00	225,918.00		
Personnel Economic Relief Allowance	50102010	24,000.00	18,000.00	6,000.00		
Clothing/Uniform Allowance	50102040	7,000.00	7,000.00	-		
Year End Bonus	50102140	75,306.00	-	75,306.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (Miscellaneous)	50102990	75,306.00	75,306.00	-		
Retirement and Life Insurance Premiums	50103010	108,440.64	81,330.48	27,110.16		
Pag-IBIG Contributions	50103020	18,073.44	17,473.44	600.00		
Philhealth Contributions	50103030	22,591.80	16,943.85	5,647.95		
Employees Compensation Insurance	50103040	1,200.00	900.00	300.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		1,245,589.88	894,707.77	350,882.11		
OFFICE OF THE SANGGUNIAN BAYAN						
Sangguniang Bayan Member - IPMR (SG-24/3)				Sept. 1, 2025 to Dec. 31, 2025		
Personal Services						
Salaries & Wages - Regular	50101010	933,408.00	700,056.00	233,352.00		
Personnel Economic Relief Allowance	50102010	24,000.00	18,000.00	6,000.00		
Representation Allowance	50102020	76,500.00	57,375.00	19,125.00		
Transportation Allowance	50102030	76,500.00	57,375.00	19,125.00		
Clothing/Uniform Allowance	50102040	7,000.00	7,000.00	-		
Year End Bonus	50102140	77,784.00	-	77,784.00		
Cash Gift	50102150	5,000.00	-	5,000.00		
Other Bonuses and Allowances (Miscellaneous)	50102990	77,784.00	77,784.00	-		
Retirement and Life Insurance Premiums	50103010	112,008.96	84,006.72	28,002.24		
Pag-IBIG Contributions	50103020	18,668.16	18,068.16	600.00		
Philhealth Contributions	50103030	23,335.20	17,501.40	5,833.80		
Employees Compensation Insurance	50103040	1,200.00	900.00	300.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		1,438,188.32	1,038,066.28	400,122.04		
Savings of Appropriation from Maintenance & Other Operating Expenses						6,952,611.43
	Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed	Savings		
Office of the Mayor						
Executive Governance Program						
Office Supplies	50203010	100,000.00	53,185.87	46,814.13		
Repair & Maint. - Transportation Equipment	50213060	293,000.00	68,538.60	224,461.40		
Repair & Maint. - Machineries & Equipment	50213050	50,000.00	17,000.00	33,000.00		
Postage & Courier Services	50205010	1,000.00	0.00	1,000.00		
Fidelity Bond Premiums	50216020	15,000.00	13,050.00	1,950.00		
Printing & Publication Expenses	50299020	15,000.00	0.00	15,000.00		
Electricity Expenses	50204020	5,000,000.00	2,559,787.84	2,440,212.16		
Provision for Debt Services for Legislative Building and Service Vehicle						
Other Financial Charges (Debt Service)	50301990	5,000,125.22	2,910,060.30	2,090,064.92		

Particulars				Account Classificati on	Amounts
(1)				(2)	(3)
	Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed	Savings	
BPL System Functionality					
Office Supplies Expenses	50203010	15,700.00	12,848.15	2,851.85	
Traveling Expenses	50201010	25,000.00	16,615.00	8,385.00	
Functionality of JIT					
Training Expenses	50202010	66,000.00	65,000.00	1,000.00	
Fuel, Oil & Lubricants	50203090	10,000.00	9,930.00	70.00	
Other Supplies and Materials	50203990	4,000.00	0.00	4,000.00	
Active Participation in LMP					
Membership Dues and Contributions to Organizations	50299060	100,000.00	60,000.00	40,000.00	
Travelling Expenses	50201010	250,000.00	33,745.60	216,254.40	
Implementation of D'GREAT Program					
Other Supplies and Materials	50203990	110,000.00	107,204.57	2,795.43	
Local Economic & Investment Program					
Traveling expenses	50201010	10,000.00	880.00	9,120.00	
Training Expenses	50202010	19,000.00	7,200.00	11,800.00	
Other MOOE	5029990	36,000.00			
Establishment and Functionality of PESO					
Training Expenses	50202010	27,900.00	27,839.00	61.00	
Other General Services	50212990	203,862.80	200,743.68	3,119.12	
Other Supplies & Materials	50203990	14,322.00	14,151.02	170.98	
Operation of Technical Vocational Education Skills Training					
Other supplies & materials	50203990	40,000.00	8,450.00	31,550.00	
Traveling Expenses	50201010	60,000.00	0.00	60,000.00	
Support to Araw ng Surigao del Sur					
Other MOOE	50299990	300,000.00	69,999.50	230,000.50	
Institutionalization of Office Performance thru meetings and conferences and facilitate feedback mechanism among department heads with the LCE					
Other MOOE	50299990	900,000.00	891,214.50	8,785.50	
Operationalization of e-BPL System					
Repair & Maint. - Machinery & Equip.	50213050	15,000.00	10,085.00	4,915.00	
Formulation of Executive Legislative Agenda Workshop Training					
Training Expenses	50202010	700,000.00	690,544.36	9,455.64	
Office of the Vice Mayor					
Legislative program					
Traveling Expenses - Local	50201010	286,000.00	243,764.47	42,235.53	
Training Expenses - Local	50202010	150,000.00	81,054.50	68,945.50	
Office Supplies Expenses	50203010	31,024.87	29,160.79	1,864.08	
Other Supplies and Materials Expenses	50203990	20,000.00	16,000.00	4,000.00	
Repairs & Maint. - Machineries & Equip.	50213050	10,000.00	0.00	10,000.00	
Fidelity Bond Premiums	50216020	2,500.00	1,500.00	1,000.00	
Office of the Sangguniang Bayan					
Legislative Program					
Traveling Expenses - Local	50201010	654,530.06	476,450.03	178,080.03	
Training Expenses	50202010	90,000.00	67,000.00	23,000.00	
Office Supplies Expenses	50203010	93,850.00	71,599.04	22,250.96	
Fuel, Oil and Lubricants Expenses	50203090	100,000.00	69,998.59	30,001.41	
Repairs & Maint. - Machineries &	50213050	10,000.00	4,000.00	6,000.00	
Repairs & Maint. - Transportation Equip.	50213060	100,000.00	60,535.00	39,465.00	
Insurance Expenses	50216030	15,000.00	2,050.00	12,950.00	

Particulars				Account Classificati on	Amounts
(1)				(2)	(3)
	Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed	Savings	
Capability Building of SB Members					
Training Expenses	50202010	500,000.00	415,000.00	85,000.00	
Strengthening SK Activities					
Training Expenses	50202010	80,000.00	68,150.00	11,850.00	
Strengthening IPMR Activities					
Training Expenses	50202010	59,380.00	55,950.00	3,430.00	
Office of the Secretary to the Sanggunian					
Records Management Program					
Traveling Expenses - Local	50201010	40,229.61	14,000.00	26,229.61	
Training Expenses	50202010	13,000.00	9,000.00	4,000.00	
Office Supplies Expenses	50203010	5,000.00	2,990.56	2,009.44	
Repairs & Maint. - Machinery & Equip.	50213050	7,000.00	0.00	7,000.00	
Office of the Municipal Accountant					
Financial Accounting and Reporting Program					
Office Supplies Expenses	50203010	70,487.74	52,712.58	17,775.16	
Other MOOE	50299990	4,500.00	1,700.00	2,800.00	
Office of the Municipal Administrator					
Management and Administrative Service					
Delivery Program					
Office Supplies Expenses	50203010	26,811.69	20,746.96	6,064.73	
Repairs & Maint. - transportation Equipment	50213050	89,955.00	71,964.00	17,991.00	
Fuel, Oil & Lubricants Expenses	50203090	95,045.00	36,936.00	58,109.00	
Capacity Building of Municipal Administrator's Staff					
Traveling Expenses - Local	50201010	20,000.00	1,500.00	18,500.00	
Maintenance and beautification of Parks, Plaza and monuments					
Other Supplies and Materials Expenses	50203990	35,000.00	28,000.00	7,000.00	
Special Project Monitoring and Evaluation Program					
Other MOOE	50299990	28,000.00	13,650.00	14,350.00	
Training Expenses	50202010	20,650.00	14,000.00	6,650.00	
Municipal Laws Enforcement Program					
Fuel, Oil & Lubricants Expenses	50203090	128,400.00	96,086.00	32,314.00	
Traveling Expenses - Local	50201010	30,000.00	19,000.00	11,000.00	
Office of the Municipal Agriculturist					
Agricultural Services Delivery					
Traveling Expenses - Local	50201010	180,000.00	137,633.00	42,367.00	
Office Supplies Expenses	50203010	180,000.00	166,421.44	13,578.56	
Office of the Municipal Assessor					
Appraisal and Assessment of Real Property Program					
Office Supplies Expenses	50203010	15,083.86	12,011.77	3,072.09	
Repairs & Maint. - Machinery & Equip.	50213050	6,000.00	0.00	6,000.00	
Subscription of Real Property Tax Administration System					
Rent Expenses	50299050	180,000.00	102,250.00	77,750.00	

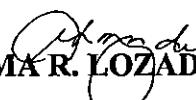
Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
	Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed	Savings		
Office of the Municipal Budget Officer						
Budget Management Program						
Training Expenses	50202010	141,096.96	89,829.13	51,267.83		
Repairs & Maint. - Machinery & Equip.	50213050	7,800.00	3,500.00	4,300.00		
Repairs & Maint. - Furniture & Fixtures	50213070	6,000.00	0.00	6,000.00		
Prepare and submit the Annual and Supplemental Budgets both General and Economic Enterprise						
Office Supplies Expenses	50203010	16,508.90	11,241.54	5,267.36		
Training Expenses	50202010	3,676.04	0.00	3,676.04		
Office of the Municipal Civil Registrar						
Civil Registry Services Delivery Program						
Office Supplies Expenses	50203010	10,507.00	8,399.96	2,107.04		
Conduct Mobile Civil Registration						
Office Supplies Expenses	50203010	4,000.00	2,522.08	1,477.92		
Conduct Kasalan ng Bayan						
Office Supplies Expenses	50203010	4,000.00	400.00	3,600.00		
Attendance to conference, trainings/seminars (Provincial/National), Conventions, Bench Marking, PHILCRIS						
Traveling Expenses - Local	50201010	27,682.00	17,023.05	10,658.95		
Training Expenses	50202010	30,000.00	20,630.00	9,370.00		
Office of the Municipal Engineer						
Infrastructure Development Program						
Traveling Expenses - Local	50201010	41,326.04	31,500.00	9,826.04		
Office Supplies Expenses	50203010	16,000.00	12,606.76	3,393.24		
Office of the Municipal Health Officer						
Health Services Delivery Program						
Traveling Expenses - Local	50201010	85,081.00	61,540.00	23,541.00		
Office Supplies Expenses	50203010	45,000.00	33,234.44	11,765.56		
Repairs & Maint. - Machinery & Equip.	50213050	5,000.00	0.00	5,000.00		
Conduct of Food Handling and Food Safety						
Training Expenses	50202010	5,000.00	2,280.00	2,720.00		
Responding to any medical emergencies and referral of patients to higher facility						
Repair & Maint. - Transportation Equip.	50213050	105,000.00	103,070.00	1,930.00		
Conduct of Bloodletting Activity						
Medical, Dental and Lab. Supplies Expe	50203080	3,000.00	0.00	3,000.00		
Honorarium of BHWs						
Other MOOE	50299990	170,000.00	167,400.00	2,600.00		
Office of the MPDC						
Planning and development Program						
Traveling Expenses - Local	50201010	79,720.00	64,028.00	15,692.00		
Office Supplies Expenses	50203010	10,000.00	7,950.48	2,049.52		
Repairs & Maint. - Machinery & Equip.	50213050	39,999.18	31,900.00	8,099.18		
Monitoring of Annual Investment Program (AIP)						
Training Expenses	50202010	20,000.00	11,792.00	8,208.00		

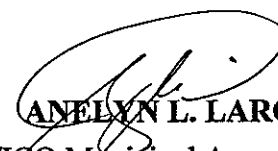
Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
	Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed	Savings		
Office of the MSWDO						
Social Welfare Development Programs						
Traveling Expenses - Local	50201010	105,000.00	80,792.00	24,208.00		
Office Supplies Expenses	50203010	20,000.00	15,824.92	4,175.08		
Repair & Maint. - Machinery & Equip.	50213050	15,000.00	7,630.00	7,370.00		
Office of the Municipal Treasurer						
Cash Management Program						
Office Supplies Expenses	50203010	30,000.00	6,950.00	23,050.00		
Repair & Maint. - Machinery & Equip.	50213050	20,510.88	4,700.00	15,810.88		
Repair & Maint. - Transportation Equip.	50213050	32,000.00	20,240.00	11,760.00		
Office of the MENRO						
Environmental and Natural Resources Management Program						
Training Expenses	50202010	50,000.00	46,800.00	3,200.00		
Office of the MDRMO						
Implementation, Functionality and						
Traveling Expenses - Local	50201010	40,000.00	29,530.00	10,470.00		
Office Supplies Expenses	50203010	13,014.29	0.00	13,014.29		
Office of the MHRMO						
Management and Administration Program						
Traveling Expenses - Local	50201010	10,000.00	5,415.00	4,585.00		
Office Supplies Expenses	50203010	13,000.00	10,326.44	2,673.56		
Repair & Maint. - Machinery & Equip.	50213050	1,000.00	0.00	1,000.00		
Institutionalization of Biometric						
Repair & Maint. - Machinery & Equip.	50213050	5,000.00	0.00	5,000.00		
Implementation of the National Bible Month						
Training Expenses	50202010	2,369.90	0.00	2,369.90		
Office of the Municipal Tourism Officer						
Attendance to Tourism-related workshop and conferences						
Traveling Expenses - Local	50201010	150,450.00	73,890.00	76,560.00		
Management of office activities						
Office Supplies Expenses	50203010	17,040.30	12,793.31	4,246.99		
Other Maint. & Operating Exp.	50299990	8,800.00	0.00	8,800.00		
Participation to festivals of neighboring municipalities and provinces						
Other Maint. & Operating Exp.	50299990	10,000.00	7,250.00	2,750.00		
Promotion and management of tourism activities						
Training Expenses	50202010	24,500.00	22,000.00	2,500.00		
Other Maint. & Operating Exp.	50299990	31,535.00	18,000.00	13,535.00		
Formulation and production of promotional collateral and management of local tourism social media sites						
Other Supplies & Materials Expenses	50203990	20,000.00	0.00	20,000.00		
Management of Tourism Assistance and Pasalubong Center						
Other Supplies & Materials Expenses	50203990	20,000.00	12,380.00	7,620.00		
Support to Araw ng Cagwait						
Other Maint. & Operating Exp.	50299990	20,000.00	675.00	19,325.00		

Particulars					Account Classificati on (2)	Amounts (3)
(1)						
	Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed	Savings		
Support to the Indigenous People of Cagwait						
Training Expenses	50202010	35,000.00	28,700.00	6,300.00		
Other Supplies & Materials Expenses	50203990	20,000.00	2,430.00	17,570.00		
Cultural Mapping of Cultural Heritage Volume 2						
Training Expenses	50202010	17,500.00	0.00	17,500.00		
Other Maint. & Operating Exp.	50299990	5,000.00	3,200.00	1,800.00		
Office of the MIASO						
Internal Audit System Service Delivery program						
Traveling Expenses - Local	50201010	20,000.00	15,000.00	5,000.00		
Other Supplies & Materials Expenses	50203990	25,837.17	12,439.25	13,397.92		
4.0 Realignment						
TOTAL GENERAL FUND						11,335,452.57

We hereby certify the availability of funds which remain free of any obligations or encumbrances. This is to certify further the above positions were not filled up on the period they are declared unutilized.

Certified Correct:


ALMA R. LOZADA, MPA
Municipal Treasurer


ANELYN L. LAROA
AO IV/ICO Municipal Accounting Office

STATEMENT OF FUNDING SOURCES (SUPPLEMENTAL BUDGET) FY 2025
Local Government Unit: CAGWAIT, SURIGAO DEL SUR

Fund/Special Account: MUNICIPAL ECONOMIC ENTERPRISE

Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
1.0 New Revenue Sources						615,000.00
A. Local Sources						
Tax Revenue						
Non-Tax Revenue						
B. External Sources						
2.0 Actual Collection in Excess of the Estimated Income						
3.0 Savings						
Savings from Vacant Positions						
	Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed	Savings		
<u>WATER SYSTEM</u>						
Administrative Aide IV (SG-4/4)					July 1, 2025- Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	159,228.00	79,614.00	79,614.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	6,000.00	6,000.00	6,000.00		
Year End Bonus	50102140	13,269.00	13,269.00	13,269.00		
Cash Gift	50102150	5,000.00	5,000.00	5,000.00		
Other Bonuses and Allowances (M	50102990	13,269.00	13,269.00	-		
Retirement and Life Insurance Pre	50103010	19,107.36	9,553.68	9,553.68		
Pag-IBIG Contributions	50103020	3,184.56	1,200.00	1,984.56		
Philhealth Contributions	50103030	3,980.70	1,990.35	1,990.35		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		253,238.62	142,496.03	135,011.59		
<u>KALIGUAN BEACH RESORT</u>						
Tourist Receptionist II (SG-10/1)					July 1, 2025- Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	234,060.00	117,030.00	117,030.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	6,000.00	6,000.00	6,000.00		
Year End Bonus	50102140	19,505.00	19,505.00	19,505.00		
Cash Gift	50102150	5,000.00	5,000.00	5,000.00		
Other Bonuses and Allowances (M	50102990	19,505.00	19,505.00	-		
Retirement and Life Insurance Pre	50103010	28,087.20	14,043.60	14,043.60		
Pag-IBIG Contributions	50103020	4,681.20	1,200.00	3,481.20		
Philhealth Contributions	50103030	5,851.50	2,925.75	2,925.75		
Employees Compensation Insuran	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		352,889.90	197,809.35	185,585.55		

Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
MARKET						
Market Supervisor II (SG-14/1)					July 1, 2025-	
					Dec. 31, 2025	
Personal Services						
Salaries & Wages - Regular	50101010	340,164.00	170,082.00	170,082.00		
Personnel Economic Relief Allowance	50102010	24,000.00	12,000.00	12,000.00		
Clothing/Uniform Allowance	50102040	6,000.00	6,000.00	6,000.00		
Year End Bonus	50102140	28,347.00	28,347.00	28,347.00		
Cash Gift	50102150	5,000.00	5,000.00	5,000.00		
Other Bonuses and Allowances (Miscellaneous)	50102990	28,347.00	28,347.00	-		
Retirement and Life Insurance Premiums	50103010	40,819.68	20,409.84	20,409.84		
Pag-IBIG Contributions	50103020	6,803.28	1,200.00	5,603.28		
Philhealth Contributions	50103030	8,504.10	4,252.05	4,252.05		
Employees Compensation Insurance	50103040	1,200.00	600.00	600.00		
Other Personnel Benefits	50104990	5,000.00	-	5,000.00		
TOTAL PERSONAL SERVICES		494,185.06	276,237.89	257,294.17		
Revenue Collection Clerk II (SG-6/1)						
Personal Services					July 1, 2025 to	
					Dec. 31, 2025	
Salaries & Wages - Regular	50101010	175,248.00	146,040.00	29,208.00		
Personnel Economic Relief Allowance	50102010	24,000.00	24,000.00			
Clothing/Uniform Allowance	50102040	6,000.00	6,000.00			
Year End Bonus	50102140	14,604.00	14,604.00			
Cash Gift	50102150	5,000.00	604.27	4,395.73		
Other Bonuses and Allowances (Miscellaneous)	50102990	14,604.00	14,604.00	-		
Retirement and Life Insurance Premiums	50103010	21,029.76	17,524.80	3,504.96		
Pag-IBIG Contributions	50103020	3,504.96	1,200.00			
Philhealth Contributions	50103030	4,381.20	4,381.20			
Employees Compensation Insurance	50103040	1,200.00	1,200.00			
Other Personnel Benefits	50104990	5,000.00	5,000.00			
TOTAL PERSONAL SERVICES		274,571.92	235,158.27	37,108.69		
Savings of Appropriation from Maintenance & Other Operating Expenses						510,000.00
Cagwait Water System						
Operation and Management of Cagwait Water system						
Traveling Expenses - Local	50201010	75,000.00	60,000.00	15,000.00		
Training Expenses	50202010	50,000.00	37,400.00	12,600.00		
Office Supplies Expenses	50203010	70,000.00	43,429.60	26,570.40		
Fuel, Oil & Lubricants Expenses	50203090	60,000.00	35,325.00	24,675.00		
Other Supplies and Materials Expenses	50203990	130,000.00	86,000.00	44,000.00		
Kaliguan Beach Resort						
Operation and Management of Kaliguan Beach Resort						
Traveling Expenses - Local	50201010	44,000.00	9,350.00	34,650.00		
Training Expenses	50202010	15,000.00	12,000.00	3,000.00		
Office Supplies Expenses	50203010	50,000.00	34,764.28	15,235.72		
Fuel, Oil & Lubricants Expenses	50203090	60,000.00	46,185.00	13,815.00		

Particulars					Account Classificati on	Amounts
(1)					(2)	(3)
	Account Code	Appropriation	Amount Withheld for Further Disbursements/ Amount Disbursed	Savings		
Repairs & Maint. - White Beach Resort	50213040	2,099,159.94	1,841,070.06	258,089.88		
Repair & Maint - Machinery and Equipmen	50213050	40,000.00	35,250.00	4,750.00		
4.0 Realignment						
TOTAL ECONOMIC ENTERPRISE						1,125,000.00

We hereby certify the availability of funds which remain free of any obligations or encumbrances. This is to certify further the above positions were not filled up on the period they are declared unutilized.

Certified Correct:


ALMA R. LOZADA, MPA
Municipal Treasurer


ANELYN L. LAROA
AO IV/ICO Municipal Accounting Office

STATEMENT OF SUPPLEMENTAL APPROPRIATION FY 2025

Local Government Unit: CAGWAIT, SURIGAO DEL SUR

IMPLEMEN TING OFFICE	PARTICULARS/ PURPOSE	AIP CODE	OBJECT OF EXPENDITURES	ACCOUNT CODE	AMOUNT
Office of the Mayor	Executive Governance Program	1000-001-3-1-01- 001-000-000	PERSONAL SERVICES		
			Other Personnel Benefits		
			Terminal Leave Benefits	50104030	30,000.00
			Other Personnel Benefits - CNA Incentives	50104990	240,000.00
			Other Personnel Benefits - Service	50104990	160,000.00
	Executive Governance Strengthening Office Coordination Activities	1000-001-3-1-01- 001-000-000 1000-001-3-1-01- 002-003-012	Recognition Incentives		
			Total Personal Services		430,000.00
			MAINTENANCE & OTHER OPERATING EXPENSES		
			Representation Expenses	50299030	27,000.00
			Other General Services	50212990	2,632,448.42
Office of the Vice Mayor	Legislative Program	1000-0023-1-02- 001-000-000	Other Maintenance & Other Operating Expenses	50299990	1,639,811.80
			TOTAL MOOE		4,299,260.22
			PERSONAL SERVICES		
			Other Personnel Benefits - CNA Incentives	50104990	30,000.00
			Other Personnel Benefits - Service	50104990	20,000.00
Office of the Sangguniang Bayan	Legislative Program	1000-002-3-1-03- 001-000-000	Recognition Incentives		
			Total Personal Services		50,000.00
			Personal Services		
			Year End Bonus	50102140	229,565.00
			Cash Gift	50102150	14,000.00
	Legislative Program	1000-002-3-1-03- 001-000-000	Other Personnel Benefits		
			Terminal Leave Benefits	50104030	92,582.20
			Other Personnel Benefits - CNA Incentives	50104990	270,000.00
			Other Personnel Benefits - Service	50104990	200,000.00
			Recognition Incentives		
			Total Personal Services		806,147.20
			MAINTENANCE & OTHER OPERATING EXPENSES		
			Fuel, Oil and Lubricants Exepnses	50203990	15,000.00
			Other Supplies and Materials Expenses	50203990	79,856.95
			TOTAL MOOE		94,856.95

IMPLEMEN TING OFFICE	PARTICULARS/ PURPOSE	AIP CODE	OBJECT OF EXPENDITURES	ACCOUNT CODE	AMOUNT
Office of the Secretary to the Sanggunian			Personal Services		
	Records Management Program	1000-002-3-1-03-001-000-001	Other Personnel Benefits - CNA Incentives	50104990	150,000.00
			Other Personnel Benefits - Service	50104990	100,000.00
			Recognition Incentives		
			Total Personal Services		250,000.00
Office of the Municipal Accountant			Personal Services		
			Overtime and Night Pay	50102130	200,000.00
	Financial Accounting and Reporting Program	1000-001-3-1-07-001-000-001	Other Personnel Benefits		
			Terminal Leave Benefits	50104030	255,000.00
			Other Personnel Benefits - CNA Incentives	50104990	120,000.00
			Other Personnel Benefits - Service	50104990	86,000.00
			Recognition Incentives		
			Total Personal Services		661,000.00
Office of the Municipal Administrator			Personal Services		
	Management and administrative service delivery program	1000-001-3-2-01-001-000-000	Other Personnel Benefits - CNA Incentives	50104990	210,000.00
			Other Personnel Benefits - Service	50104990	140,000.00
			Recognition Incentives		
			Total Personal Services		350,000.00
Office of the Municipal Agriculturist			Personal Services		
	Agricultural Services delivery program	8000-001-3-2-03-001-000-000	Other Personnel Benefits - CNA Incentives	50104990	270,000.00
			Other Personnel Benefits - Service	50104990	180,000.00
			Recognition Incentives		
			Total Personal Services		450,000.00
Office of the Municipal Assessor			Personal Services		
	Appraisal and Assessment of Real Property Program	1000-001-3-1-06-001-000-000	Other Personnel Benefits - CNA Incentives	50104990	180,000.00
			Other Personnel Benefits - Service	50104990	120,000.00
			Recognition Incentives		
			Total Personal Services		300,000.00
Municipal Budget Office			Personal Services		
	Budgeting Management Program	1000-001-3-1-08-001-000-000	Other Personnel Benefits - CNA Incentives	50104990	120,000.00
			Other Personnel Benefits - Service	50104990	80,000.00
			Recognition Incentives		
			Total Personal Services		200,000.00
			MOOE		
	Bids and Awards Committee Program	1000-001-3-1-08-006-000-000	Other Maintenance & Other Operating Expense	50299990	231,000.00
			TOTAL MOOE		231,000.00

IMPLEMEN TING OFFICE	PARTICULARS/ PURPOSE	AIP CODE	OBJECT OF EXPENDITURES	ACCOUNT CODE	AMOUNT
Office of the Municipal Civil Registrar			Personal Services		
	Civil Registry Services Delivery Program	1000-001-3-1-12- 001-000-000	Other Personnel Benefits - CNA Incentives	50104990	120,000.00
			Other Personnel Benefits - Service Recognition Incentives	50104990	80,000.00
			Total Personal Services		200,000.00
Office of the Municipal Engineer			Personal Services		
	Infrastructure Development Program	1000-001-3-1-10- 001-000-000	Other Personnel Benefits - CNA Incentives	50104990	150,000.00
			Other Personnel Benefits - Service Recognition Incentives	50104990	100,000.00
			Total Personal Services		250,000.00
Municipal Health Office			Personal Services		
	Health Services Delivery Program	3000-001-3-1-11- 001-000-000	Other Personnel Benefits - CNA Incentives	50104990	360,000.00
			Other Personnel Benefits - Service Recognition Incentives	50104990	250,000.00
			Total Personal Services		610,000.00
	Health Services Delivery Program	3000-001-3-1-11- 001-000-000	MAINTENANCE & OTHER OPERATING EXPENSES		
			Other Professional Services	50211990	150,000.00
			TOTAL MOOE		150,000.00
Municipal Planning & Dev't. Coordinator Office			Personal Services		
	Planning & Development Program	1000-001-3-1-09- 001-000-000	Other Personnel Benefits Terminal Leave Benefits	50104030	265,188.20
			Other Personnel Benefits - CNA Incentives	50104990	120,000.00
			Other Personnel Benefits - Service Recognition Incentives	50104990	80,000.00
			Total Personal Services		465,188.20
Municipal Social Welfare & Development Office			Personal Services		
	Social Welfare Development Programs	1000-001-3-2-05- 001-000-000	Other Personnel Benefits - CNA Incentives	50104990	120,000.00
			Other Personnel Benefits - Service Recognition Incentives	50104990	88,000.00
			Total Personal Services		208,000.00
Municipal Treasurer's Office			Personal Services		
	Treasury Operation Program	1000-001-3-1-05- 001-000-000	Other Personnel Benefits - CNA Incentives	50104990	360,000.00
			Other Personnel Benefits - Service Recognition Incentives	50104990	220,000.00
			Total Personal Services		580,000.00

IMPLEMEN TING OFFICE	PARTICULARS/ PURPOSE	AIP CODE	OBJECT OF EXPENDITURES	ACCOUNT CODE	AMOUNT
Municipal Environment & Natural Resources Office					
	Environment and Natural Resources Management Program	8000-001-3-2-04- 001-000-000	Personal Services Other Personnel Benefits - CNA Incentives Other Personnel Benefits - Service Recognition Incentives	50104990 50104990	120,000.00 80,000.00
			Total Personal Services		200,000.00
Municipal Disaster Risk Reduction & Management Office					
	Implementation, Functionality and Operationalization of DRRM Programs	9000-001-3-3-09- 000-000-001	Personal Services Other Personnel Benefits - CNA Incentives Other Personnel Benefits - Service Recognition Incentives	50104990 50104990	90,000.00 60,000.00
			Total Personal Services		150,000.00
Municipal Human Resource Management Office					
	Management & Administration Program	1000-001-3-2-10- 001-000-000	Personal Services Other Personnel Benefits - CNA Incentives Other Personnel Benefits - Service Recognition Incentives	50104990 50104990	60,000.00 40,000.00
			Total Personal Services		100,000.00
Municipal Tourism Office					
	Tourism Management Program	1000-001-3-3-12- 000-000-000	Personal Services Other Personnel Benefits - CNA Incentives Other Personnel Benefits - Service Recognition Incentives	50104990 50104990	120,000.00 80,000.00
			Total Personal Services		200,000.00
Municipal Internal Audit System Office					
	Internal Audit System Services Delivery Program	1000-001-3-2-11- 001-000-000	Personal Services Other Personnel Benefits - CNA Incentives Other Personnel Benefits - Service Recognition Incentives	50104990 50104990	60,000.00 40,000.00
			Total Personal Services		100,000.00
TOTAL SUPPLEMENTAL APPROPRIATIONS - GENERAL FUND					11,335,452.57

Prepared by:


BELINDA T. ALCALA, MPA
Municipal Budget Officer

Approved by:


GLENN G. BATIANCILA, REE
Municipal Mayor

STATEMENT OF SUPPLEMENTAL APPROPRIATION FY 2025

Local Government Unit: CAGWAIT, SURIGAO DEL SUR

IMPLEMEN TING OFFICE	PARTICULARS/ PURPOSE	AIP CODE	OBJECT OF EXPENDITURES	ACCOUNT CODE	AMOUNT
Office of the Municipal Economic Enterprise Officer					
Cagwait Water System					
	Operation and Maintenance of Cagwait Water System	8000-001-3-2-08- 001-005-000	Personal Services		
			Other Personnel Benefits - CNA Incentives	50104990	240,000.00
			Other Personnel Benefits - Service Recognition Incentives	50104990	160,000.00
			Total Personal Services		400,000.00
MAINTENANCE & OTHER OPERATING EXPENSES					
	Operation and Maintenance of Cagwait Water System	8000-001-3-2-08- 001-005-000	Other Maintenance & Other Operating Expe	50299990	14,000.00
			Total MOOE		14,000.00
CAPITAL OUTLAY					
	Operation and Maintenance of Cagwait Water System	8000-001-3-2-08- 001-005-000	Office Equipment	10705020	100,000.00
			Total Capital Outlay		100,000.00
Kaliguan Beach Resort					
	Operation and Maintenance of Kaliguan Beach Resort	8000-001-3-2-08- 001-006-000	Personal Services		
			Other Personnel Benefits - CNA Incentives	50104990	120,000.00
			Other Personnel Benefits - Service Recognition Incentives	50104990	80,000.00
			Total Personal Services		200,000.00
MAINTENANCE & OTHER OPERATING EXPENSES					
	Operation and Maintenance of Kaliguan Beach Resort	8000-001-3-2-08- 001-006-000	Other Maintenance & Other Operating Expe	50299990	84,000.00
			Total MOOE		84,000.00
Municipal Memorial Park					
	Operation and Maintenance of Municipal Memorial Park	8000-001-3-2-08- 001-009-000	Personal Services		
			Other Personnel Benefits - CNA Incentives	50104990	30,000.00
			Other Personnel Benefits - Service Recognition Incentives	50104990	20,000.00
			Total Personal Services		50,000.00
MAINTENANCE & OTHER OPERATING EXPENSES					
	Operation and Maintenance of Municipal Memorial Park	8000-001-3-2-08- 001-009-000	Other Maintenance & Other Operating Expe	50299990	14,000.00
			Total MOOE		14,000.00

IMPLEMEN TING OFFICE	PARTICULARS/ PURPOSE	AIP CODE	OBJECT OF EXPENDITURES	ACCOUNT CODE	AMOUNT	
Cagwait Integrated Public Market and Overland Transport Terminal						
	Operation and Maintenance of Cagwait Integrated Public Market and Overland Terminal	8000-001-3-2-08-01-007-000	Personal Services			
			Other Personnel Benefits - CNA Incentives	50104990	90,000.00	
			Other Personnel Benefits - Service Recognition Incentives	50104990	60,000.00	
			Total Personal Services		150,000.00	
			MAINTENANCE & OTHER OPERATING EXPENSES			
	Operation and Maintenance of Cagwait Integrated Public Market and Overland Terminal	8000-001-3-2-08-01-007-000	Other Maintenance & Other Operating Expense	50299990	56,000.00	
			Total MOOE		56,000.00	
			Personal Services			
	Municipal Slaughterhouse	Operation and Maintenance of Municipal Slaughterhouse	8000-001-3-2-08-001-008-000	Other Personnel Benefits - CNA Incentives	50104990	30,000.00
				Other Personnel Benefits - Service Recognition Incentives	50104990	20,000.00
				Total Personal Services		50,000.00
				MAINTENANCE & OTHER OPERATING EXPENSES		
				Operation and Maintenance of Municipal Slaughterhouse	8000-001-3-2-08-001-008-000	Other Maintenance & Other Operating Expense
	Total MOOE		7,000.00			
TOTAL SUPPLEMENTAL APPROPRIATIONS - ECONOMIC ENTERPRISE						1,125,000.00
TOTAL APPROPRIATIONS				12,460,452.57		

Prepared by:


BELINDA T. ALCALA, MPA
Municipal Budget Officer

Approved by:


GLENN G. BATIANCILA, REE
Municipal Mayor