



Republic of the Philippines
Province of Surigao del Sur
Municipality of San Agustin

OFFICE OF THE SANGGUNIANG BAYAN SECRETARY

TRANSMITTAL LETTER

December 18, 2025

HON. MANUEL O. ALAMEDA

Provincial Vice Governor
TSP, Capitol hills, Telaje, Tandag City
Surigao del Sur

Thru: MR. EDGAR G. PEREZ, II, LLB
Secretary to the Sangguniang Panlalawigan



Dear Hon. Alameda:

Respectfully submitting herewith the SB Resolution of the Municipality of San Agustin,
to wit:

1. SB Resolution No. 1225-092, s.2025: "A RESOLUTION ADOPTING AND APPROVING MUNICIPAL DEVELOPMENT COUNCIL – EXECUTIVE COMMITTEE (MDC-EXECOM) RES. NO. 01-2025, RE: SUPPLEMENTAL ANNUAL INVESTMENT PLAN (SAIP) NO. 5, INVOLVING THE AMOUNT OF P5,426,300.00."

for review and appropriate action of the Sangguniang Panlalawigan pursuant to the provisions of the Local Government Code of 1991 and its implementing rules and regulation.

Thank you very much.

Very truly yours,

MARIO T. PONTILLO, JR.
Secretary to the Sangguniang Bayan



Republic of the Philippines
Province of Surigao del Sur
Municipality of San Agustin

Refer to: Committee on Urban Planning and
Development/Finance and Appropriations

OK
ACA

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 20TH REGULAR SESSION OF THE 13TH SANGGUNIANG BAYAN OF SAN AGUSTIN, SURIGAO DEL SUR HELD AT THE MUNICIPAL BUILDING, SAN AGUSTIN, SDS ON DECEMBER 16, 2025.

PRESENT

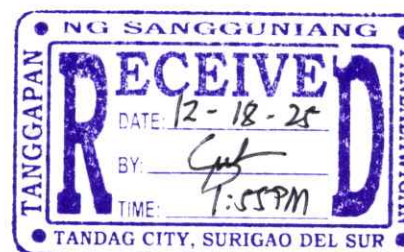
HON. ALEX L. DE GUZMAN
Municipal Vice Mayor
(Presiding Officer)

Hon. Randy J. Barro	SB Member
Hon. Roberto G. Layson	SB Member
Hon. Clifford R. Corvera	SB Member
Hon. Julius O. Corvera	SB Member
Hon. Ceferino L. Plaza Jr.	SB Member
Hon. Pamfilo S. Otagan	Ex-Officio/LnB President
Hon. Cherry Joy G. Corvera	Ex-Officio/SK Fed. President

ABSENT

Hon. Pastor R. Climaco Jr.	SB Member (OL)
Hon. Conchito C. Simplicio	SB Member (OL)
Hon. Charlo P. Campos	SB Member (OL)

SB Resolution No. 1225-092
Series of 2025



A RESOLUTION ADOPTING AND APPROVING MUNICIPAL DEVELOPMENT COUNCIL – EXECUTIVE COMMITTEE (MDC-EXECOM) RES. NO. 01-2025, RE: SUPPLEMENTAL ANNUAL INVESTMENT PLAN (SAIP) NO. 5, INVOLVING THE AMOUNT OF P5,426,300.00.

Sponsored by:

Hon. Randy J. Barro

WHEREAS, the Municipal Development Council – Executive Committee (MDC-EXECOM) has enacted Res. No. 01-2025, dated December 15, 2025, entitled: “A resolution endorsing to the Sangguniang Bayan the proposed Programs/Projects/Activities in the Annual Investment Program (AIP) – Supplemental No. 5 for CY 2025 of the Municipality of San Agustin amounting to P5,426,300.00 for its adoption.” which the same has been submitted to the Sanggunian for appropriate action in consonance with the provisions of the Local Government Code of 1991;

WHEREAS, the Sanggunian, after the careful review and scrutiny of the contents provided therein, it was found out that the same has substantially complied with the provisions of the law, and the same shall be deemed adopted and approved;

NOW THEREFORE, on motion presented by Hon. Randy J. Barro, unanimously seconded and voted for approval on the third and final reading, it was;

Tanggapan ng Sangguniang Panlalawigan	
SURIGAO DEL SUR	
	OSSP-SDS-25-05371
	Telephone No.: (086) - 211 - 5832
	E-Mail: tpsurigaosur@yahoo.com
Date: _____	Time: _____
Received by: _____	

RESOLVED, to adopt and approve MDC-ExeCom Res. No. 01-2025, dated December 15, 2025, re: the Supplemental Annual Investment Plan (SAIP) No. 5 of CY 2025 of the Municipality of San Agustin involving the amount of P5,426,300.00;

RESOLVED FURTHER, that this review action does not authorize any item or items therewith that are specifically prohibited by or inconsistent with the provisions of law;

RESOLVED FURTHERMORE, that copies of this resolution be furnished the Office of the Municipal Mayor, Municipal Development Council and other offices concerned.

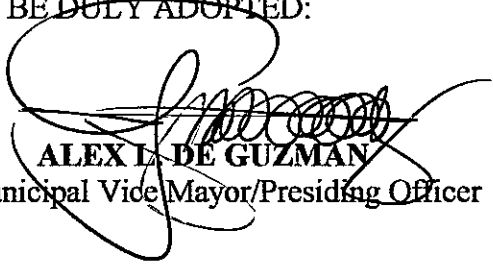
ADOPTED this 16th day of December 2025 at the Municipality of San Agustin, Province of Surigao del Sur by unanimous votes of Sangguniang Bayan Members present.

X ----- X

I HEREBY CERTIFY to the correctness of the forgoing.


MARIO T. PONTILLO, JR.
Secretary to the Sangguniang Bayan

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:


ALEX L. DE GUZMAN
Municipal Vice Mayor/Presiding Officer



Republic of the Philippines
Province of Surigao del Sur
Municipality of San Agustin

MUNICIPAL DEVELOPMENT COUNCIL – EXECUTIVE COMMITTEE

EXCERPTS FROM THE MINUTES OF THE MUNICIPAL DEVELOPMENT COUNCIL – EXECUTIVE COMMITTEE MEETING HELD AT MUNICIPAL CIRCUIT TRIAL COURT (MCTC), MUNICIPAL HALL, POBLACION, SAN AGUSTIN, SURIGAO DEL SUR ON DECEMBER 15, 2025.

PRESENT:

HON. NICOLAS O. ALAMEDA, CE, MPA	- Municipal Mayor/Presiding Officer
HON. PAMFILO S. OTAGAN	- ABC President/Brgy. Captain of Oteiza
HON. RANDY BARRO	- SB Chairperson on Appropriation
ERWIN B. YNGCONG	- CSO Representative (CSO Fed. President)

MDC – EXECOM RESOLUTION NO. 01-2025

A RESOLUTION ENDORSING TO THE SANGGUNIANG BAYAN THE PROPOSED PROGRAMS/PROJECTS/ACTIVITIES IN THE ANNUAL INVESTMENT PROGRAM (AIP) – SUPPLEMENTAL NO. 5 FOR CY 2025 OF THE MUNICIPALITY OF SAN AGUSTIN AMOUNTING TO PHP 5,426,300.00 FOR ITS ADOPTION.

WHEREAS, the Municipal Government of San Agustin recognizes the vital role of its human resources in the effective delivery of basic services and the successful implementation of local development programs;

WHEREAS, the grant of incentives and allowances serves as a mechanism to motivate, reward, and sustain the morale and productivity of government personnel;

WHEREAS, the Service Recognition Incentive (SRI) is authorized under Administrative Order No. 40, issued by the President of the Philippines subject to the availability of funds and compliance with applicable rules and regulations;

WHEREAS, the Representation and Transportation Allowance (RATA) is granted to qualified officials and employees performing functions requiring representation and mobility, in accordance with existing laws and DBM regulations;

WHEREAS, pursuant to Administrative Order No. 39, Job Order workers are recognized for their continuous rendition of essential services to the Municipality, and the grant of gratuity pay serves as a just and equitable recognition of their valuable contributions, subject to applicable guidelines and the availability of funds;

WHEREAS, the Municipality has realized savings from the General Fund amounting to *Five Million Seventy-Nine Thousand Nine Hundred Pesos (P5,079,900.00)* and from the Local Economic Enterprise (LEE) Fund amounting to *Three Hundred Forty-Six Thousand Four Hundred Pesos (P346,400.00)*, which are proposed to be allocated for the grant of Service Recognition Incentive (SRI), Representation and Transportation Allowance (RATA), and Gratuity Pay, in accordance with applicable laws and regulations;

WHEREAS, the said grant is provided under the Executive and Legislative Governance Program of the Annual Investment Program (AIP) – Supplemental No. 5 for Calendar Year (CY) 2025;

WHEREAS, the Municipal Development Council – Executive Committee (MDC–EXECOM) finds the proposed grant of said benefits consistent with the municipality's development objectives, good governance principles, and personnel welfare;

NOW THEREFORE, on motion presented by Hon. Randy J. Barro duly seconded by Hon. Pamfilo S. Otagan and CSO Representative Erwin B. Yngcong, it was:

RESOLVED, as it is hereby resolved to endorse the programs, projects and activities under Supplemental No. 5 of the Annual Investment Program (AIP) CY 2025 of the Municipality of San Agustin, Surigao del Sur amounting to *Five Million Four Hundred Twenty-Six Thousand Three Hundred Pesos (₱ 5,426,300.00)* to the Sangguniang Bayan for its adoption;

RESOLVED FURTHER, that copies of this resolution be furnished to the Sangguniang Bayan, Local Finance Committee, LCE of this Municipality for their information and appropriate action.

- **UNANIMOUSLY APPROVED** -

I HEREBY CERTIFY to the correctness of the foregoing.


ENGR. GREMAR M. LAMELA, EnP
MFDC/MDC-EXECOM Secretary

APPROVED this **15th** day of **December 2025**.


NICOLAS O. ALAMEDA, CE, MPA
Municipal Mayor/Presiding Officer



Supplemental No. 5

ANNUAL INVESTMENT PROGRAM (AIP)

CY 2025

Municipality of **SAN AGUSTIN**
Province of **SURIGAO DEL SUR**

AIP Ref Code	PROGRAM/PROJECT/ACTIVITIES	Implementing Office/Dept.	Schedule of Implementation		EXPECTED OUTPUT	Sources of funds	AMOUNT			Total	Amount of Climate Change Expenditure (in thousand pesos)		CC Typology Code
			Start Date	Completion Date			Personal Services	MOOE	Capital Outlay		Climate Change Adaptation	Climate Change Mitigation	
1000-000-3-1-00-000-000	GENERAL PUBLIC SERVICES												
1000-000-3-1-01-000-000	Executive and Legislative Governance Program	MO	December	December	Executive and legislative governance program and related services implemented with the payment of Service Recognition Incentive and RATA to permanent municipal employees as well as the provision of Gratuity Pay to Job Order personnel	GF, LEE	3,851,300.00	1,575,000.00	-	5,426,300.00			
	TOTAL SUPPLEMENTAL NO. 5 AIP CY 2025.....						3,851,300.00	1,575,000.00	-	5,426,300.00			

Prepared by:

GREMAR M. LAMELA, CE, EnP
Municipal Planning & Dev't. Coordinator
Date: 12/15/2025

ROSENDA D. LAMELA
Municipal Budget Officer
Date: 12/15/2025

APPROVED:

NICOLAS O. ALAMEDA CE, MPA
Municipal Mayor
Date: 12/15/2025