



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF TAGO
-o0o-



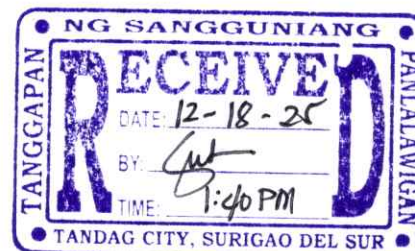
Office of the Sangguniang Bayan

December 18, 2025

THE HONORABLE SANGGUNIANG PANLALAWIGAN MEMBERS

Tandag City, Surigao del Sur

THROUGH : **HONORABLE MANUEL O. ALAMEDA, SR.**
Provincial Vice Governor
Tandag City, Surigao del Sur



Dear Honorable Members of the Sangguniang Panlalawigan:

Respectfully submitting **SIX (6) ORIGINAL COPIES** of **APPROPRIATION ORDINANCE NO. LP-09^[2025]**, series of 2025, entitled: **AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 01 FOR FISCAL YEAR 2025, INVOLVING AN AMOUNT OF ONE HUNDRED FIFTY THOUSAND PESOS (P150,000.00), FOR THE OPERATION OF THE MUNICIPAL ECONOMIC ENTERPRISE DEVELOPMENT AND MANAGEMENT OFFICE (MEEDMO)**, duly approved/enacted during the 23rd Regular Session^[2025] of the 13th Sangguniang Bayan of Tago, Surigao del Sur, held on December 16, 2025 at the Sangguniang Bayan Session Hall, for review and affirmation.

Attached are the following supporting documents, for reference and perusal:

1. Budget Message
2. Statement of Funding Sources
3. Statement of Supplemental Appropriation
4. Statement of Fund Operation

Very truly yours,

ZELMA A. CABRERA-CASTRO
Secretary to the Sanggunian



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF TAGO
-o0o-



Office of the Sangguniang Bayan
13TH SANGGUNIAN BAYAN

**EXCERPT FROM THE MINUTES OF THE 23RD REGULAR SESSION^[2025]
OF THE 13TH SANGGUNIAN BAYAN OF TAGO, SURIGAO DEL SUR
HELD ON DECEMBER 16, 2025 AT THE SANGGUNIAN BAYAN
SESSION HALL.**

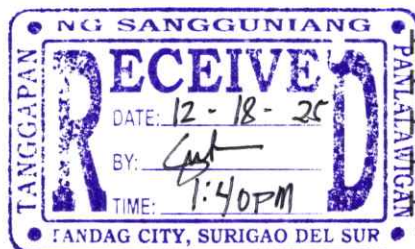
Refer To: Committee on Finance and Appropriation
OK

PRESENT:

HONORABLE ROMEO D. MOMO, JR.

Sangguniang Bayan Member / Temporary Presiding Officer

REGULAR SB MEMBERS:



Honorable Maribel R. Espinoza	- Sangguniang Bayan Member
Honorable Jessa M. Tecson	- Sangguniang Bayan Member
Honorable Leo L. Pagarán	- Sangguniang Bayan Member
Honorable Virginia P. Gomez	- Sangguniang Bayan Member
Honorable Levie B. Moreno	- Sangguniang Bayan Member

EX-OFFICIO MEMBER/S:

Honorable Emmanuel P. Isiang	- President, Liga ng mga Barangay
Honorable Jenebert L. Gaco	- IP Mandatory Representative

ABSENT:

Honorable Ira Minette C. Pimentel	- Municipal Vice Mayor [On Official Leave of Absence]
Honorable Noel L. Gualvez	- Sangguniang Bayan Member [On Official Leave of Absence]
Honorable Reynaldo G. Selades	- Sangguniang Bayan Member [On Official Leave of Absence]
Honorable Vince Dylan E. Curada	- President, SK Federation [On Official Leave of Absence]

APPROPRIATION ORDINANCE NO. LP-09^[2025]
Series of 2025

**AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 01 FOR
FISCAL YEAR 2025, INVOLVING AN AMOUNT OF ONE HUNDRED
FIFTY THOUSAND PESOS (P150,000.00), FOR THE OPERATION OF
THE MUNICIPAL ECONOMIC ENTERPRISE DEVELOPMENT AND
MANAGEMENT OFFICE (MEEDMO).**

Authored by: Honorable Virginia P. Gomez

SURIGAO DEL SUR
Telephone No.: (086) - 211 - 5832
E-Mail: tpsurigaosur@yahoo.com

OSSP-SDS-25-05369

Date: _____
Time: _____
Received by: _____

BE IT ORDAINED/ENACTED, by the Sangguniang Bayan of Tago, Surigao del Sur in a session assembled that:

SECTION 1) The Supplemental Budget of the Municipal Economic Enterprise Development and Management Office (MEEDMO) for Fiscal Year 2025 in the total amount of **One Hundred Fifty Thousand Pesos (P150,000.00)** is hereby approved.

The budget documents consisting of the following are incorporated and made an integral part of this ordinance:

- 1. Budget Message
- 2. Statement of Funding Sources
- 3. Statement of Supplemental Appropriation
- 4. Statement of Fund Operation

SECTION 2) SOURCE OF FUNDS. The source of funds for Supplemental Budget No. 01 of the Municipal Economic Enterprise Development and Management Office (MEEDMO) for Fiscal Year 2025 in the total amount of **One Hundred Fifty Thousand Pesos (P150,000.00)** shall be the:

1. Savings 2025 (Income)	P 150,000.00
TOTAL ESTIMATED INCOME	P 150,000.00

SECTION 3) USE OF FUNDS. The amount of **One Hundred Fifty Thousand Pesos (P150,000.00)** is hereby appropriated for Supplemental Budget of the Municipal Economic Enterprise Development and Management Office (MEEDMO), to cover the hereunder expenditure:

IMPLE MENTING OFFICE	PARTICULAR / PURPOSE	OBJECT OF EXPENDITURES	ACCOUNT CODE	AMOUNT
MEEDO	PERSONAL SERVICES			
	Payment of Loyalty for Ten (10) Years in Service	Longevity Pay	05-01-02-120	10,000.00
	Payment of Service Recognition Incentive (SRI)	Other Personnel Benefits	05-01-04-990	20,000.00
	MAINTENANCE AND OTHER OPERATING EXPENSES			
	Payment of Gratuity for Job Order Personnel	Other General Services	05-02-12-990	100,000.00
	Social Welfare Assistance	Other Maintenance and Operating Expenses	5-02-99-990	20,000.00
TOTAL APPROPRIATION				150,000.00

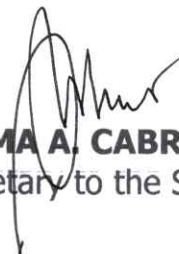
SECTION 4) SEPARABILITY CLAUSE. If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected shall continue to be in full force and effect.

SECTION 5) POSTING. Posting shall be done in the bulletin board at the entrance of the Municipal Hall, public terminal and in the Twenty Four (24) Barangays, this municipality, not later than five (5) days after approval of the Municipal Mayor.

SECTION 6) EFFECTIVITY. The provisions of this ordinance shall take effect upon approval.

ENACTED this 16th day of December, 2025, upon motion of Honorable Virginia P. Gomez, duly seconded by All Members Present.

CERTIFIED CORRECT:



ZELMA A. CABRERA-CASTRO
Secretary to the Sanggunian

**ATTESTED AND CERTIFIED
TO BE DULY ENACTED:**



ROMEO D. MOMO, JR.
Sangguniang Bayan Member
Temporary Presiding Officer

APPROVED:



JELIO VAL C. LAURENTE
Municipal Mayor

Date: DECEMBER 18, 2025

TABLE OF CONTENTS

- 1 Budget Message**
- 2 Statement of Funding Source**
- 3 Statement of Supplemental Appropriation**
- 4 Statement of Fund Operation**



Republic of the Philippines
Province of Surigao del Sur

MUNICIPALITY OF TAGO

Office of the Municipal Mayor



B U D G E T M E S S A G E

TO THE HONORABLE MEMBERS OF THE SANGGUNIANG BAYAN:

Pursuant to the provisions of the Local Government Code of 1991 (RA 7160), this Supplemental Budget is respectfully submitted for the consideration and approval of the Honorable Members of the Sangguniang Bayan.

This Supplemental Budget is primarily intended to provide funding support for the payment of the following Personnel-Related Benefits.

1. Gratuity Pay for Job Orders – Php	100,000.00
2. Loyalty Pay -	10,000.00
3. Service Recognition Incentive (SRI) Pay –	20,000.00
4. Social Welfare Assistance	<u>20,000.00</u>
	Php 150,000.00

In view of the foregoing, the enactment of this Supplemental Budget is earnestly requested to ensure timely and lawful release of the aforementioned benefits, and to uphold the welfare and motivation of the LGU's workforce who continue to contribute to the attainment of the local government's development goals.

Very truly yours;


JELIO VAL C. LAURENTE
MUNICIPAL MAYOR

STATEMENT OF FUNDING SOURCES
FISCAL YEAR 2025
Supplemental No. 2
Tago, Surigao del Sur

Municipal Economic Enterprise Development and Management Office

PARTICULARS (1)		Account Classification (2)	Amount (3)
1.0	New Revenue Sources	INCOME	150,000.00
2.0	Reversion		
3.0	Savings 2025		
4.0	Savings		
TOTAL ESTIMATED INCOME			150,000.00

Certified Correct:


KAREN IVY L. TUSCANO, CPA
MUNICIPAL ACCOUNTANT


VICENTA C. CAPUTOLAN
MUNICIPAL TREASURER

Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF TAGO

STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2025

Implementing Office	Particular/Purpose	Object Of Expenditures	Account Code	Amount
(1)	(2)	(4)	(5)	(6)
MEEDO	Payment of Loyalty for Ten (10) Years in Service Payment of Service Recognition Incentive (SRI)	<u>PS</u> Longevity Pay	05-01-02-120	10,000.00
		Other Personnel Benefits	05-01-04-990	20,000.00
			TOTAL	30,000.00
	Payment of Gratuity for Job Order Personnel Social Welfare Assistance	<u>MOOE</u> Other General Services	05-02-12-990	100,000.00
		Other Maintenance and Operating Expenses	5-02-99-990	20,000.00
			TOTAL	120,000.00
Total Appropriation			150,000.00	

Prepared By :


JUANE E. LUNA
Municipal Budget Officer

Approved By :


JELIO VAL. C. LAURENTE
Municipal Mayor

PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURE AND BY SECTOR
BUDGET YEAR 2026

Province/CityMunicipality : Tago, Surigao del Sur
Fund/Special Account : General Fund/101

Particulars 1	Acct. Code 2	General Services 3	Economic Services 4	Social Services 5	Total 6
1.0 Beginning Balance					
2.0 Income					
Surplus					-
Reversion			-		-
Savings			150,000.00		150,000.00
TOTAL AVAILABLE RESOURCES					150,000.00
Net Available for Appropriation					150,000.00
Personnel Services (PS)					
Salaries	05-01-01-010				
Longevity Pay	05-01-02-120		10,000.00		10,000.00
Other Personnel Benefits	05-01-04-990		20,000.00		20,000.00
TOTAL PS		-			30,000.00
MOOE					
Other General Services	05-02-12-990		100,000.00		100,000.00
Other Maintenance and Operaring Expenses	5-02-99-990		20,000.00		
TOTAL MOOE					120,000.00
Total Appropriation					150,000.00
Unappropriated					

PREPARED BY ;


JUAN E. LUNA
MUNICIPAL BUDGET OFFICER

APPROVED BY :


JELIO VAL C. LAURENTE
MUNICIPAL MAYOR