

ADVISORY: REVIEW AND APPROVAL OF THE MEMORANDUM OF UNDERSTANDING OF THE SDS MULTI-STAKEHOLDER ADVISORY COMMITTEE (MSAC)

From: DILG 13 Surigao del Sur Province (dilg13sdspo@gmail.com)

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Cc: dilgmarihatag2019@gmail.com; apgujilde@gmail.com; ibespina@dilg.gov.ph

Date: Monday, May 5, 2025 at 03:18 PM GMT+8

Greetings!

This has reference to the recently conducted **Surigao del Sur Multi-Stakeholder Advisory Committee (MSAC) Meeting** on **April 23, 2025**, at the **SCI Multipurpose Cooperative Building, Capitol Hills, Tandag City, Surigao del Sur**.

In relation thereto, we are forwarding the draft Memorandum of Understanding (MOU) for your review and perusal. Kindly send your feedback via email at dilg13sdspo@gmail.com or through the group chat **on or before May 23, 2025**.

Further, may we respectfully request the designation of two (2) focal persons from your office, along with their contact numbers and email addresses, to serve as your agency's representatives to the MSAC. Please submit the required information through this link: <https://bit.ly/SDSMSACRepresentatives>

For any other concerns, kindly contact LGOO III Adel Dominique P. Gujilde at 0956-597-8829.

Thank you for your usual support and cooperation.

DILG 13 - Surigao del Sur Provincial Office

Capitol Hills, Brgy. Telaje, Tandag City
Tel. No.: (086) 214-3470



DEPARTMENT OF THE
INTERIOR AND LOCAL GOVERNMENT

MATINO, MAHUSAY AT

MAAASAHAAN



Word file -MSAC-MOU-2025-EDITED BY LEGAL - 04-25-25.docx
36.6kB



PDF file -MSAC-MOU-2025-EDITED BY LEGAL - 04-25-25.pdf
131.9kB



O-2025-05-05-008 ADVISORY REVIEW AND APPROVAL OF THE MOU OF THE SDS MSAC (1).pdf
719.4kB

Tanggapan ng Sangguniang Panlalawigan

DATE: _____

TIME: _____

SSP-SDS-2025-4648

Telephone No.: (086) - 211 - 5832

E-Mail: tspsurigaosur@yahoo.com

Received by: _____



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
SURIGAO DEL SUR PROVINCIAL OFFICE
Capitol Hills, Brgy. Telaje, Tandag City, Surigao del Sur

ADVISORY

TO : Heads of Offices
Office of the Secretary to the Sangguniang Panlalawigan
Surigao del Sur Academy for Barangay Good Governance
Department of Agrarian Reform
Department of Science and Technology
Department of Social Welfare and Development
Department of Health
Department of Trade and Industry
DOTr – LTO Tandag District Office
Department of Education
Department of Environment and Natural Resources
DOJ – Prosecutor's Office
Technical Education and Skills Development Authority
Department of Labor and Employment
National Commission on Indigenous Peoples
Saint Theresa College
North Eastern Mindanao State University
Surigao del Sur Organization for Human Development Inc.
Balay Mindanaw Inc.
Surigao del Sur Multi-Stakeholder Advisory Committee (MSAC)

SUBJECT : **REVIEW AND APPROVAL OF THE MEMORANDUM OF UNDERSTANDING OF THE SDS MULTI-STAKEHOLDER ADVISORY COMMITTEE (MSAC)**

DATE : May 5, 2025

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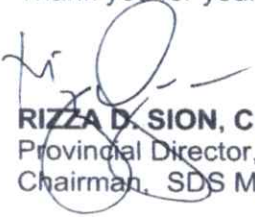
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Thank you for your usual support and cooperation.


RIZZA D. SION, CESE
Provincial Director, DILG SDS
Chairman, SDS MSAC

"Matino, Mahusay, at Maaasahan"
Telephone (086) 214-3470 | Email dilg13sdspo@gmail.com

MEMORANDUM OF UNDERSTANDING

KNOW ALL MEN BY THESE PRESENTS:

This Understanding made into by and among:

The Department of the Interior and Local Government- Surigao del Sur, a government entity with office address at Capitol Hills, Telaje, Tandag City, represented by Provincial Director, RIZZA D. SION, CESE, herein referred to as "DILG-SDS";

The Office of the Secretary to the Sangguniang Panlalawigan, a government entity with office address at Capitol Hills, Telaje, Tandag City, represented by Secretary to the SP, EDGAR G. PEREZ II, JD, herein referred to as "OSSP";

The Surigao del Sur Academy for Barangay Good Governance, a government entity with office address at Capitol Hills, Telaje, Tandag City, represented by the Academy Director CAROLINA R. TIDALGO, EnP herein referred to as "SDS Academy for Barangay Good Governance";

The Department of Agrarian Reform-Surigao del Sur, a government entity with office address at Mabua, Tandag City, represented by OIC-Provincial Agrarian Reform Officer II, JERRY VILLASON, herein referred to as "DAR-SDS";

The Department of Science and Technology-Surigao del Sur, a government entity with office address at NEMSU Compound, Tandag City, represented by Provincial Director, CARESSA LEANNE V. LIM, herein referred to as "DOST-SDS";

The Department of Social Welfare and Development-Surigao del Sur, a government entity with office address in Tandag City, represented by SWAD Team Leader, ARLENE MAGUINDA ONTUA, RSW, MSW herein referred to as "DSWD-SDS";

The Department of Health-Surigao del Sur, a government entity with office address in Telaje, Tandag City, represented by Development Management Officer V, GLYNNA B. ANDOY, MD, MPH, herein referred to as "DOH-SDS";

The Department of Trade and Industry-Surigao del Sur, a government entity with office address at Rosario, Tandag City, represented by Provincial Director ROMEL M. ORIBE herein referred to as "DTI-SDS";

The Department of Transportation-Land Transportation Office- Tandag City District Office, a government entity with office address in Telaje, Tandag City, represented by SVTRO DISTRICT HEAD, JIMMY M. DARAY, MPA, herein referred to as "DOTr-LTO Tandag City District Office";

The Department of Education-Surigao del Sur, a government entity with office address in Tandag City, represented by School Division Superintendent, DR. LORENZO O. MACASOCOL, CESO V, herein referred to as "DepEd-SDS";

The Department of Environment and Natural Resources-Surigao del Sur, a government entity with office address in Tandag City, represented by OIC- PENR Officer FORESTER ADELFO R. LUENGAS, JR. herein referred to as "DENR-SDS";

The Department of Justice-Surigao del Sur, a government entity with office address in Capitol Hills, Telaje, Tandag City represented by Provincial Prosecutor ATTY. VITO T. GOTOSTOS, herein referred to as "DOJ-SDS";

The Technical Education and Skills Development Authority-Surigao del Sur, a government entity with office address in Tandag City, represented by Provincial Director ROMEL M. NATAD, MIE, herein referred to as "TESDA-SDS";

The Department of Labor and Employment, a government entity with office address in Rosario, Tandag City, represented by Field Office Head GENEHELLE B. BAL, herein referred to as "DOLE-SDS";

The National Commission on Indigenous Peoples- Surigao del Sur, a government entity with office address in Telaje, Tandag City, represented by Acting Provincial Officer CHRISTOPHER C. AYING, herein referred to as "NCIP-SDS";

Saint Theresa College of Tandag Inc., a private academic institution registered under Philippine laws with office address in Bungtod, Tandag City, represented by the School President REV. FR. GLENN C. INFUESTO, DCT., herein referred to as "STCTI";

North Eastern Mindanao State University, a government academic institution with office address in Tandag City, Surigao del Sur, represented by President NEMESIO G. LOAYON, Ph.D., herein referred to as "NEMSU";

Balay Mindanaw, Inc., a non-government institution registered under Philippine laws with office address in Cagwait, Surigao del Sur, represented by Area Manager ARNEL M. NERI, hereinafter referred to as "Balay Mindanaw"; and

Surigao del Sur Organization for Human Development, Inc., a non-government institution registered under Philippine laws with office address in Tandag City, represented by Executive Director RADIGUNDO E. RIVAS, hereinafter referred to as "SSOFHDEV".

WITNESSETH, that,

WHEREAS, the DILG-SDS is mandated to develop the capacities of Local Government Units and to transform them into self-reliant communities in line with the principles of decentralization and local autonomy;

WHEREAS, the DILG-SDS has initiated the establishment of Sub-Local Governance Resource Center (Sub-LGRC), envisioned to be a relevant knowledge hub of innovation and convergence of stakeholders as enablers of excellence in local governance;

WHEREAS, the DILG-SDS shall serve as a dynamic and interactive facility that espouses a culture of innovation, foster convergence, and facilitate knowledge management integration to develop partners' capacities in local governance responsive to the call of the times;

WHEREAS, the SDS SUB-LGRC has six (6) core services, namely: (1) Multi-media Knowledge and Information which ensures knowledge capital plan to build- up knowledge base towards excellence in local governance; (2) Capacity Development which ensures wide and appropriate utilization of information and knowledge products in decisions, actions and policies; (3) Public Education on Good Governance and Development Citizenship which promotes tools and systems that facilitate citizens' feedback on local governance; (4) Linkage and Networking which foster community relationships and builds a culture of multi-stakeholder participation and partnership building; (5) Research, Innovation and Policy Development which carries out research on best practices and apply findings in the development and promotion of innovation programs to promote good local governance; and (6) Legal Education which conducts continuing legal education for different stakeholders of the LGRRC and offers legal guidance on inquiries related to local governance laws.

WHEREAS, the six core services are anchored on the knowledge management processes such as knowledge creation, utilization, sharing, and storage towards building multi-stakeholdership;

WHEREAS, multi-stakeholdership means developing ownership of the state of local governance among various players to come up with policies in building a culture that encourages learning and sharing of information and knowledge in promoting excellence in local governance;

WHEREAS, the promotion of excellence in local governance has led to the establishment of Sub-LGRCs and sets the direction for expansion of services, pooling of knowledge and expertise;

NOW, THEREFORE, for and in consideration of the foregoing premises, the undersigned parties agree to the following:

ARTICLE I. Creation of the Multi-Stakeholder Advisory Committee (MSAC)

The parties agree to form a **Multi-Stakeholder Advisory Committee (MSAC)** to support, oversee, and provide guidance in the operationalization and advancement of the SDS Sub-LGRC. The MSAC shall be chaired by the Provincial Director of DILG-SDS.

ARTICLE II. Roles and Responsibilities

A. DILG – Surigao del Sur shall:

1. Serve as the custodian and resource center of knowledge products, particularly on LGUs and local governance, and make them accessible/available to all stakeholders;
2. Create high level awareness on the LGRRRC among stakeholders;
3. Promote the knowledge and culture of sharing and learning; and
4. Take the lead in creating Ad hoc committees, as necessary.

B. MSAC Members shall:

1. Identify, participate in, and share researches and assessments relevant to local governance;
2. Provide general directions and formulate policies and guidelines in the operationalization of the SDS SUB-LGRC, as necessary;
3. Contribute relevant local governance knowledge products to the SDS SUB-LGRC;
4. Initiate steps towards building their respective organizations as Knowledge-Centric Organization (KCO) and to influence the shaping of a knowledge sharing culture and culture of learning within respective organizations;
5. Mobilize resources (funds, materials, human) to support knowledge Management (KM) programs and plans in their own organizations;
6. Contribute to the development and documentation of good practices in local governance for replication;
7. Identify and propose areas for convergence and to integrate and harmonize the various programs of different stakeholders;
8. Analyse and review the results of regularly conducted LG KM Audit and determine knowledge supply and demand in the region;
9. Verify and communicate the value proposition to sponsors and partners continuously;
10. Meet regularly to assess the operations and ensure the dynamism of the six (6) core services of the SDS SUB-LGRC;
11. Monitor and evaluate the impact of the SDS SUB-LGRC and the attainment of its vision, mission and goals; and

12. Ensure compliance to laws, rules, and regulations on data privacy in sharing research data and assessment reports, especially those containing personal information and sensitive personal information as defined in R.A. 10173 or the "Data Privacy Act of 2012".

ARTICLE III. Term and Termination

This MOU shall be effective upon signing and shall remain valid unless terminated by mutual written agreement of the parties. Any party may withdraw from this MOU by giving thirty (30) days written notice to all other signatories.

ARTICLE IV. Confidentiality

The parties agree to maintain the confidentiality of proprietary or sensitive information exchanged during the course of implementing this MOU in accordance with with Republic Act No. 10173 or the Data Privacy Act of 2012, its Implementing Rules and Regulation, and other applicable laws and administrative issuances.

ARTICLE V. Amendments

Any amendments or modifications to this MOU must be in writing and duly signed by all concerned parties.

ARTICLE VI. Dispute Resolution

Any disagreements arising from the interpretation or implementation of this MOU shall be settled amicably by the parties in accordance with Republic Act No. 9285 or the Alternative Dispute Resolution Act of 2004.

ARTICLE VII. Non-Binding Agreement

This MOU is not intended to create any legal obligations or liabilities among the parties but serves as a declaration of mutual intent and goodwill. It does not constitute or create any legally binding or enforceable obligation unless otherwise expressly stated in a separate legally binding document.

ARTICLE VIII. Separability Clause

If any provision of this MOU or any document or instrument relevant, executed, or delivered pursuant hereto shall be held invalid, the remainder thereof shall not be affected thereby.

IN WITNESS WHEREOF, the parties have hereunto set their hands this _____ day of _____ 2025 in Tandag City, Philippines.

DILG-SDS

By:

RIZZA D. SION, CESE

Provincial Director

ID No. _____

OSSP

By:

EDGAR G. PEREZ II, JD

Secretary to the SP

ID No. _____

DAR- SDS

By:

JERRY R. VILLASON, MAED

OIC-Provincial Agrarian Reform Officer II

ID No. _____

DOST-SDS

By:

CARESSA LEANNE V. LIM**RSW,MSW**

Provincial Director

ID No. _____

DOH-SDS

By:

DR. GLYNNA B. ANDOY, MPH

Development Management Officer V

ID No. _____

LTO Tandag District Office

By:

JIMMY M. DARAY, MPA

SVTRO District Head

ID No. _____

DENR-SDS

By:

FORESTER ADELFO R. LUENGAS, JR.

PENR Officer

ID No. _____

TESDA-SDS

By:

ROMEL M. NATAD, MIE

Provincial Director

ID No. _____

SDS SDS ACADEMY FOR BARANGAY GOOD GOVERNANC

By:

CAROLINA R. TIDALGO, EnP

Academy Director

ID No. _____

DSWD-SDS

By:

ARLENE MAGUINDA ONTUA,

SWAD Team Leader, DSWD, AICS Satellite Office

ID No. _____

DTI-SDS

By:

ROMEL M. ORIBE

Provincial Director

ID No. _____

DEPED SDS

By:

DR. LORENZO O. MACASOCOL, CESO V

School Division Superintendent

ID No. _____

DOJ-SDS

By:

ATTY. VITO T. GOTOSTOS

Provincial Prosecutor

ID No. _____

DOLE-SDS

By:

GENEBELLE B. BAL

Field Office Head

ID No. _____

NCIP SDS

By:

CHRISTOPHER C. AYING

Acting Provincial Officer

ID No. _____

NEMSU

By:

NEMESIO G. LOAYON, Ph.D.

President

ID No. _____

STC

By:

SSOFHDEV

By:

REV. FR. GLENN C. INFUESTO, DCT

School President

ID No. _____

RADIGUNDO E. RIVAS

Executive Director

ID No. _____

BALAY MINDANAW

By:

ARNEL M. NERI

Area Manager - Balay Caraga

ID No. _____

SIGNED IN THE PRESENCE OF:

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

City of Tandag) S.S.

BEFORE ME, a notary public for and in the City Of Tandag, Philippines this _____ day of _____ 2025 personally appeared the above-named persons, known to me and to me known to be the same person of the foregoing instrument, consisting of eight (8) pages including this page where the acknowledgement is written, signed by the parties and their two (2) instrumental witnesses, and they acknowledge to me that the same are their own free will and voluntary acts and deeds. The Valid Identification Cards of the parties were exhibited to me the same being that which appears below their respective names and signatures above.

WITNESS MY HAND AND SEAL, this _____at _____, Philippines.

Doc No. ____;
Page No. ____;
Book No. ____;
Series of 2025.