

RESOLUTION NO. _____
(Series of 2025)

Item No. _____ For 2 nd Reading 138 th Regular Session April 29, 2025 Tandag City

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AUTHORIZING HON. ALEXANDER T. PIMENTEL, PROVINCIAL GOVERNOR, THIS PROVINCE TO ENTER INTO AND SIGN A MEMORANDUM OF AGREEMENT (MOA), FOR AND IN BEHALF OF THE PROVINCIAL GOVERNMENT OF SURIGAO DEL SUR WITH THE DEPARTMENT OF HEALTH -CENTER FOR HEALTH DEVELOPMENT CARAGA (DOH-CHD-CARAGA), REGION 13, BUTUAN CITY REPRESENTED BY ITS REGIONAL DIRECTOR DR. CESAR C. CASSION, MPH, CESO III, ON THE IMPLEMENTATION OF THE MEDICAL ASSISTANCE TO INDIGENT AND FINANCIALLY INCAPACITATED PATIENTS (MAIFIP) FOR LINGIG COMMUNITY HOSPITAL, MUNICIPALITY OF LINGIG, THIS PROVINCE FOR THE YEAR 2025 IN THE AMOUNT OF SEVEN HUNDRED FIFTY THOUSAND PESOS (P 750,000.00)

SPONSORS:

**HON. CONRAD C. CEJOCO, HON. RAUL K. SALAZAR,
HON. GINES RICKY J. SAYAWAN, SR., HON. JOSE
DUMAGAN, JR., HON. AMADO M. LAYNO, JR., HON.
VALERIO T. MONTESCLAROS, JR., HON. MARGARITA
G. GARAY, HON. JIMMY I. GUINSOD AND HON. YURI
ART EUFY R. SANCHEZ**

WHEREAS, the Regional Office of the Department of Health (DOH) for CARAGA, has been providing assistance to patients seeking consultation or being admitted to government and private hospitals and health care facilities within its area of jurisdiction under the Medical Assistance for Indigent and Financially Incapacitated Patients (MAIFIP) Program and Republic Act No. 11463 otherwise known as "Malasakit Act of 2019";

WHEREAS, DOH CARAGA is duly authorized to enter into a Memorandum of Agreement (MOA) with Local Government Units (LGUs) pursuant to Administrative Order No. 2024-0006 dated April 16, 2024, entitled: "Revised Guidelines on the Implementation of the Medical Assistance to Indigent and Financially Incapacitated Patients (MAIFIP) Program";

WHEREAS, the Provincial Government of Surigao del Sur is willing to participate in the efficient and effective grant of medical assistance to indigent and poor patients and shall ensure the efficient implementation of the Medical Assistance to Indigent and Financially Incapacitated Patients (MAIFIP) Program;

WHEREAS, Hon. Alexander T. Pimentel, Provincial Governor, this Province in his letter dated March 31, 2025 addressed to the Sangguniang Panlalawigan thru Hon. Manuel O. Alameda, Sr., Vice Governor requested the August Body for the passage of a Resolution authorizing him to enter into and sign a Memorandum of Agreement (MOA), for and in behalf of the Provincial Government of Surigao del Sur with the Department of Health - Center for Health Development Caraga (DOH-CHD-Caraga), Butuan City represented by its Regional Director Dr. Cesar C. Cassion, MPH, CESO III, on the Implementation of the Medical Assistance to Indigent and Financially Incapacitated Patients (MAIFIP) for Lingig Community Hospital, Municipality of Lingig, this Province for the year 2025 in the amount of Seven Hundred Fifty Thousand Pesos (P 750,000.00);

WHEREAS, pursuant to Section 465 (1) (vi) of the Local Government Code of 1991, the Provincial Governor shall represent the province in all its business transactions and sign in its behalf all bonds, contracts, and obligations, and such other documents upon authority of the Sangguniang Panlalawigan or pursuant to law or ordinance;

WHEREAS, in view of the foregoing and to make the Memorandum of Agreement legal and binding and on motion of _____ and duly seconded by _____;

NOW THEREFORE

BE IT RESOLVED by the Sangguniang Panlalawigan of Surigao del Sur to authorize Hon. Alexander T. Pimentel, Provincial Governor, this Province to enter into and sign a Memorandum of Agreement (MOA), for and in behalf of the Provincial Government of Surigao del Sur with the Department of Health - Center for Health Development Caraga (DOH-CHD-Caraga), Region 13, Butuan City represented by its Regional Director Dr. Cesar C. Cassion, MPH, CESO III, on the Implementation of the Medical Assistance to Indigent and Financially Incapacitated Patients (MAIFIP) for Lingig Community Hospital, Municipality of Lingig, this Province for the year 2025 in the amount of Seven Hundred Fifty Thousand Pesos (₱ 750,000.00) provided that the parties mutually agree to the following terms and conditions, to wit:

The Provincial Government of Surigao del Sur shall:

- a. ensure that there is no double charging of funds for medical assistance and strictly abide by the order of charging rules mentioned in Section VI.4, of Administrative Order 2024-0006, to facilitate rational use of the MAIFIP Program funds;
- b. judiciously enforce a thorough screening of beneficiaries to ensure the efficient and rational use of funds, diligent documentation and data encoding through the information system designated by the DOH;
- c. facilitate the provision of quality medical assistance requests and ensure the compassionate delivery of necessary services to the MAIFIP Program beneficiary;
- d. ensure that the following eligibility and documentary requirements are observed:
 1. MAIFIP Program beneficiaries as defined in Section IV (Item 1&K) of Administrative Order No. 2024-0006, shall be eligible for medical assistance under the program, subject to Section VI.E, thereof, or the terms and conditions;
 2. patients or their authorized representative/s availing medical assistance under the MAIFIP Program shall proceed to the Medical Social Service or the designated Officer of the health facility for the presentation of documents, proper assessment, and evaluation;
 3. a referral may be issued to a patient by the Central Office and/or CHD, subject to the usual screening and evaluation process by the MSW of the health facility;
 4. the following are the officials authorized to approve the corresponding allowable amount:
 - I. CHD Director and/or duly authorized representative: Maximum of Php 1,500,000.00 per approval/transaction;
 - II. Cluster Head of MPO: maximum of Php 2,000,000.00; and
 - III. Secretary of Health or designated Chief of Staff: Above Php 2,000,000.00 per approval/transaction.

5. the following documentary requirements shall be submitted by both In-Patients and Out-Patients, as may be applicable:

a. In-Patients:

- I. Hospital Bill/SOA/charges/fees; and
- II. Copy of Valid ID of the patient or Medical Social Services - issued ID and valid ID of next of kin, if applicable.

b. Out-Patients in the Health Facility:

- I. Prescription of Drug and Special Medicine /Treatment Protocol/Laboratory or Diagnostic Request/ Requests issued by referring facilities /Copy of the certification on the number of sessions availed from PhilHealth, if applicable;
- II. Copy of Valid ID of the patient or Medical Social Services-issued ID and valid ID of next of kin, if applicable.

c. for PCFs and Clinical Laboratories:

- I. Prescription of Drug and Special Medicine/Treatment Protocol/ Laboratory or Diagnostic Request/Copy of the certification on the number of sessions availed from PhilHealth, if applicable;
- II. Copy of Valid ID of the patient or Medical Social Services-issued ID and valid ID of next of kin, if applicable; and
- III. Certificate of Eligibility or Social Case Summary from the Medical Social Worker/Registered Social Worker or Barangay Certificate of Indigency or 4Ps ID.

6. other Supporting Documents:

- a. Annex A2
- b. Annex B
- c. Medical Abstract

- e. the registered MSW of the Second Party shall assess the eligibility of patients applying for medical assistance using the standard assessment tool in Annex B of AO No. 2021-0044 or its latest amendments. Proof of eligibility as stated in Section VI.A.3 thereof shall be presented for evaluation.

In case of Primary Care Facility (PCF) and Clinical Laboratory(CL)s, the health facility shall ensure the submission of necessary documents/requirements mentioned above for eligibility in the availment of fund assistance;

- f. the MSW shall process the needed medical assistance based on his or her assessment and recommendation.

In case of PCF and CL, they shall process the medical assistance based on the assessed need of the patient;

- g. shall provide the necessary health/medical service/s based on patient needs and document the provision of the same.

h. for Government and Private Health Facilities:

1. thoroughly assess and screen the eligibility of all patients and ensure completeness and authenticity of documents prior to MAIFIP Program availment as specified in Section VI.1 of Administrative Order 2024-0006;
 2. ensure monthly reporting of fund utilization and Program I implementation; and other monitoring and evaluation reports day of the following month;
 3. ensure timely submission to the DOH-CHD Caraga, the liquidation report that is certified correct by the Provincial Accountant, approved by the Local Chief Executive, and duly stamped received by the Auditor, every 30th of the following month; and
 4. ensure administrative support such as, but not limited to, the designation/hiring of MAIFIP Program Point Person/Coordinator, computer system and provision of internet connectivity.
- i. facilitate the creation of internal policies that will support the implementation of this Order such, as but not limited to:
1. ensure the release of medicines and nutritional products only on the prescribed number or quantity of the physician;
 2. advisory of any announcement related to the MAIFIP Program;
 3. policy on providing justification for patients to be referred to other health facilities to provide health services to patients;
 4. policy on accepting referred/walk-in patients to get medicines/services that the referring hospital cannot provide to the patients; and
 5. policy on regulating the charging of professional fees to MAIFIP (eq Uniform/standard amount of PF per service / operation per patient,etc.).

The Department of Health -Center for Health Development Caraga (DOH-CHD-Caraga) shall:

- a. manage allocated funds and facilitates for efficient transfer to partner health facilities under their jurisdiction;
- b. designate a program coordinator who shall primarily handle the program implementation and ensure administrative support for the effective implementation of the program;
- c. facilitate medical assistance referral through the Health Emergency Management Bureau -National Patient Navigation and Referral Center (HEMB NPNRC) regional counterparts in support of the Health Care Provider Network;
- d. review requests and authorize release of funds as specified in Section VII of Administrative Order 2024-0006;

- e. conduct monitoring and evaluation with the health facility;
- f. submit required summary reports on the status of MAIFIP Program and other related reports mentioned in Section VI.9.b of Administrative Order 2024-0006;
- g. ensure the responsibilities of health facilities, offices and agencies entering into a MOA to enforce Administrative Order No. 2024-0006 for the effectiveness of the MAIFIP Program implementation;
- h. coordinate with the LGUs under their jurisdiction to cascade Information or campaigns to enhance people's awareness regarding the MAIFIP program;
- i. report any suspected abuse or mishandling of funds to the MPO and recommend the next course of action, depending on the surrounding circumstances, as the case may be; *and*
- j. submit the list of government and private partner hospitals with MOAs to the MPO for monitoring and also in accordance with the government transparency act.

RESOLVED FINALLY: To furnish copies of this Resolution to Hon. Alexander T. Pimentel, Provincia Governor, to Dr. Cesar C. Cassion, MPH, CESO III, Regional Director, Department of Health -Center for Health Development Caraga (DOH-CHD-Caraga, Pizarro Street Corner Narra Road, Butuan City and to Dr. Julius E. Bastillada, MD, APCHA, Chief of Lingig Community Hospital, Municipality of Lingig, this Province for their information, guidance and appropriate action.