



Republika ng Pilipinas  
LALAWIGAN NG SURIGAO DEL SUR  
**BAYAN NG CORTES**

Tanggapan ng Sangguniang Bayan  
(Office of the Municipal Council)

January 6, 2025

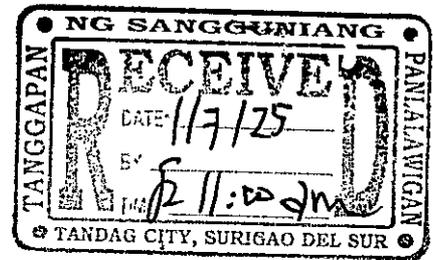
**The Honorable Chairman and Members**

Sangguniang Panlalawigan  
Tanggapan ng Sangguniang Panlalawigan  
Capitol Hills, Tandag City, Surigao del Sur

Thru: **Mr. Edgar G. Perez, II, J. D.**  
Secretary to the Sangguniang Panlalawigan  
Office of the Secretary to the Sangguniang Panlalawigan  
Capitol Hills, Tandag City, Surigao del Sur

Sir:

Greetings!



Submitting herewith the approved **Appropriation Ordinance No. 08 series of 2024** entitled "**AN ORDINANCE AUTHORIZING GENERAL FUND SUPPLEMENTAL BUDGET NO. 04 FISCAL YEAR 2024 INVOLVING AN AMOUNT OF ONE MILLION, SIX HUNDRED SIXTEEN THOUSAND, SIX HUNDRED PESOS (P1,616,600.00) FOR THE OPERATION OF THE MUNICIPALITY OF CORTES, SURIGAO DEL SUR**" enacted by the Sangguniang Bayan, this Municipality on its 114<sup>th</sup> Regular Session dated December 27, 2024 for your review and appropriate action.

Thank you very much.

Very truly yours,

  
**DANNY B. SILAGAN**  
Secretary to the Sangguniang Bayan



Republika ng Pilipinas  
LALAWIGAN NG SURIGAO DEL SUR  
BAYAN NG CORTES

*Tanggapang Punong Bayan*

**BUDGET MESSAGE**

December 17, 2024

The Honorable Members  
Sangguniang Bayan  
Cortes, Surigao Del Sur

Gentlemen/Ladies:

Submitting herewith the General Fund Supplemental Budget No. 04 FY 2024 of this municipality.

This General Fund Supplemental Budget No.04 was prepared after a thorough deliberation with all concerned offices/departments and interested citizens to make it an effective tool for equitably allocating the limited sources of the local government to the different sectors to uplift our people. We allocated funds for the programs, projects and activities needed for an efficient and effective delivery of the basic services.

The General Fund Supplemental Budget No. 04 FY 2024 of this municipality shall be sourced from the total General Fund PS Savings amounting to ONE MILLION SIX HUNDRED SIXTEEN THOUSAND SIX HUNDRED PESOS (P1,616,600.00).

Gentlemen/Ladies of the Sanggunian, this budget proposal manifests our determination to lay a strong foundation for a greater municipality and we are autonomous local government unit. Let us work together for the attainment of our dreams for a progressive Cortes.

Very truly yours,

  
**CHERRY B. DARAMAN**  
*Municipal Vice Mayor/Acting Mayor*



Republika ng Pilipinas *Refer to: Committee on Finance and Appropriation*  
**Lalawigan ng Surigao del Sur**  
 BAYAN NG CORTES *Noted*

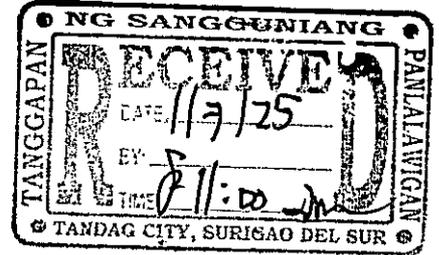
Tanggapan ng Sangguniang Bayan  
*(Office of the Municipal Council)*

**EXCERPT FROM THE MINUTES OF THE 114<sup>TH</sup> REGULAR SESSION OF THE 18<sup>TH</sup> SANGGUNIANG BAYAN OF CORTES, SURIGAO DEL SUR HELD AT THE MUNICIPAL SESSION HALL ON DECEMBER 27, 2024**

**Present:**

**Hon. Cherry B. Daraman**  
 Municipal Vice Mayor  
 Presiding Officer

Regular Sangguniang Bayan Members



Hon. Mercedette V. Dumagan  
 Hon. Joven P. Rivera  
 Hon. Jose Emmanuel M. Bonifacio  
 Hon. Lydia I. Gabisay

Sangguniang Bayan Member  
 Sangguniang Bayan Member  
 Sangguniang Bayan Member  
 Sangguniang Bayan Member

Ex-Officio Members

Hon. Carmelito S. Montenegro  
 Hon. Julieta A. Arlegui  
 Hon. Vincent L. Quino

IPM Representative/SB Member  
 ABC Fed. President/SB Member  
 SK Federation President/SB Member

**Absent:** On Vacation Leave  
 Hon. Hazel G. Pasok  
 Hon. Ronald S. Cubero  
 Hon. Sedfrey G. Cuartero

Sangguniang Bayan Member  
 Sangguniang Bayan Member  
 Sangguniang Bayan Member

: On Special Leave  
 Hon. Mark T. Bagnol

Sangguniang Bayan Member

**APPROPRIATION ORDINANCE NO. 08**  
 (Series of 2024)

**AN ORDINANCE AUTHORIZING GENERAL FUND SUPPLEMENTAL BUDGET NO. 04 FY 2024 INVOLVING AN AMOUNT OF ONE MILLION, SIX HUNDRED SIXTEEN THOUSAND, SIX HUNDRED PESOS (P1,616,600.00) FOR THE OPERATION OF THE MUNICIPALITY OF CORTES, SURIGAO DEL SUR**

Introduced by: **Hon. Mercedette V. Dumagan**  
 Seconded by: All members present

**Be it Ordained in Regular Session assembled:**

**Section 1.** The General Fund Supplemental Budget No. 04 in the of amount of One Million Six Hundred Sixteen Thousand Six Hundred Pesos (**P1,616,600.00**) of the Local Government Unit of Cortes, Surigao del Sur for Fiscal Year 2024 is hereby approved.

The following budget documents are incorporated herein and made integral part of this ordinance.

- Budget Message

Tanggapan ng Sangguniang Panlalawigan

SURIGAO DEL SUR

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

OSSP-SDS-2024-4368

Telephone No.: (086) - 211 - 5832

E-Mail: tpsurigaosu@yahoo.com

Received by: \_\_\_\_\_

**Section 2. Sources of Funds.** The sources for the General Fund Supplemental Budget No. 04 in the amount of One Million Six Hundred Sixteen Thousand Six Hundred Pesos (P1,616,600.00) shall be as follows:

FUND SOURCE	AMOUNT
Funds actually available:	
1. Savings from Personal Services	P1,616,600.00
<b>TOTAL</b>	<b>P1,616,600.00</b>

**Section 3. Use of Funds.** The amount of One Million Six Hundred Sixteen Thousand Six Hundred Pesos (**P1,616,600.00**) of the General Funds Supplemental Budget No. 04 FY 2024 of the Local Government Unit of Cortes, Surigao del Sur are hereby appropriated as follows:

1. Appropriations by Office, Program, Project and Activity (PPA), and Performance Indicator (PI)

Office: **Municipal Mayor**

AIP Ref. Code	Program/Activity Project Description	Major Final Output	Performance/Output Indicator	Target for the Budget Year	Proposed Budget					
					PS	MOOE	FE	CO	Total	
1000-000-3-1-01-001-000-000	<b>Executive Services Program</b>									
1000-000-3-1-02-001-000-000	Support to School Bus in transportation of students early morning and in the afternoon. Fuel, Oil, Lubricants Expenses and repair and maintenance	Executive Services	All necessary lubricants, fuel and oil procured. No. of students transported	Dec. 2024		1,180,000.00			1,180,000.00	
<b>Office:</b>	<b>Sangguniang Bayan</b>									
1000-000-3-1-02-001-000-000	<b>Legislative Services Program</b>									
1000-000-3-1-02-001-005-003	Capacity Dev't./Enhancement-Phil. Councilors League PCL	Legislative Services	Attended the Phil. Councilors League (PCL)	Dec. 2024		390,000.00			390,000.00	
<b>Office:</b>	<b>Municipal Treasurer</b>									
1000-000-3-1-05-001-000-000	<b>Treasury Operations Program</b>									
1000-000-3-1-01-05-002-001-001	Cash Receipts and Disbursements- Purchase of necessary accountable forms	Treasury Operations services	Accountable forms paid and needs provided	Dec. 2024		46,600.00			46,600.00	
<b>TOTAL</b>						-	1,616,600.00	-	-	1,616,600.00

**2. APPROPRIATIONS BY OBJECT OF EXPENDITURES**

Office: **Municipal Mayor**

Object of Expenditure	Account Code	Past Year	Current Year	Budget Year
Maintenance and Other Operating Expenses	200			
Fuel, Oil & Lubricants Expenses	5-02-03-090	P 2,020,000.00	P 2,370,000.00	P 1,180,000.00
<b>TOTAL</b>		P 2,020,000.00	P 2,370,000.00	P 1,180,000.00
Office: <b>Sangguniang Bayan</b>				
Maintenance and Other Operating Expenses	200			
Travelling Expenses	5-02-01-010	P 1,660,000.00	P 1,600,000.00	P 390,000.00
<b>TOTAL</b>		P 1,660,000.00	P 1,600,000.00	P 390,000.00
Office: <b>Municipal Treasurer</b>				
Maintenance and Other Operating Expenses	200			
Accountable Forms Expenses	5-02-03-020	P 100,000.00	P 126,600.00	P 46,600.00
<b>TOTAL</b>		P 100,000.00	P 126,600.00	P 46,600.00
<b>TOTAL APPROPRIATIONS:</b>				<b>P1,616,600.00</b>

**Section 4. Separability Clause.** If for any reason, any section or provision of this Ordinance is declared invalid, or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**Section 5. Effectivity.** The Provisions of this Ordinance shall take effect on December 27, 2024.

**ENACTED:** This 27<sup>th</sup> day of December, 2024 at Cortes, Surigao del Sur.

**I HEREBY CERTIFY  
 THAT THIS ORDINANCE IS DULY ENACTED  
 BY THE SANGGUNIANG BAYAN ON DECEMBER 27, 2024**

**DANNY B. SILAGAN**  
 Secretary to the Sangguniang Bayan

**CHERRY B. DARAMAN**  
 Municipal Vice Mayor  
 Presiding Officer

**APPROVED:**

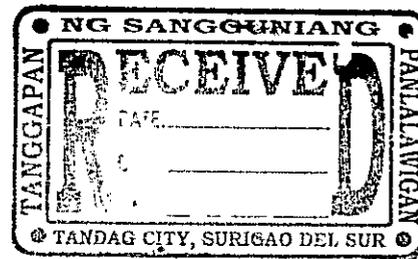
**JOSIE M. BONIFACIO, MD.**  
 Municipal Mayor  
 1-06-2025

Republic of the Philippines  
Province of Surigao del Sur  
Municipality of Cortes

Office of the Sangguniang Bayan  
(Office of the Municipal Council)

CERTIFICATION

TO WHOM IT MAY CONCERN:



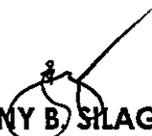
THIS IS TO CERTIFY that **Appropriation Ordinance No. 08** of this municipality dated December 27, 2024, viz;

- 1. Appropriation Ordinance No. 08 series of 2024 entitled "An Ordinance Authorizing General Fund Supplemental Budget No. 04 FY 2024 involving an amount of One Million Six Hundred Sixteen Thousand Six Hundred Pesos (P1,616,600.00) for the operation of the Municipality of Cortes, Surigao del Sur**

was posted in the bulletin board at the entrance of the Municipal Hall and in 2 other conspicuous places of this municipality.

This **Certification** is issued in compliance with Section 59 of the Local Government Code of 1991 otherwise known as RA 7160.

Done this 2<sup>nd</sup> day of January, 2025 at Cortes, Surigao del Sur.

  
**DANNY B. SILAGAN**  
Secretary to the Sangguniang Bayan

Republic of the Philippines  
PROVINCE OF SURIGAO DEL SUR  
*Municipality of Cortes*

17-Dec-24

**MEMORANDUM:**

**FOR:** The Honorable Members  
Sangguniang Bayan  
Cortes, Surigao del Sur

**THRU:** Hon. Mercedette V. Dumagan  
SB Member/ Acting Municipal Vice Mayor  
The Presiding Officer

**FROM:** LOCAL FINANCE COMMITTEE

**SUBJECT:** GENERAL FUND SUPPLEMENTAL BUDGET NO. 04 OF FY 2024 OF CORTES, SURIGAO DEL SUR

**INTRODUCTION:**

This pertains to the General Fund Supplemental Budget No. 04 of this municipality were submitted to this office for preliminary review by the Local Finance Committee and final review and action by the Sangguniang Bayan.

**BACKGROUND/INFORMATION:**

1.1 The General Fund Supplemental Budget No. 04 of FY 2024 of this municipality was taken from the following sources:

PS Savings		1,616,600.00
	<b>TOTAL</b>	<b>₱ 1,616,600.00</b>

1.2 The amount of P1,616,600 from General Fund Supplemental Budget No. 04 of FY 2024 were appropriated for the following essential maintenance and other operating needs and services:

Fuel, Oil and Lubricants	1,180,000.00
Travelling	390,000.00
Accountable Forms	46,600.00
	<b>TOTAL</b>
	<b>₱ 1,616,600.00</b>

**EVALUATION/ANALYSIS:**

After a preliminary review of the General Fund Supplemental Budget No. 04 of this municipality, disclosed to have complied the provision of the RA 7160 otherwise known as the Local Government Code of 1991.

**RECOMMENDATION:**

We therefore recommend for favorable approval of the General Fund Supplemental Budget No. 04 of FY 2024 and declared operative effective upon approval.

**LOCAL FINANCE COMMITTEE:**

  
**MARCIANA L. GUBAYNON**  
Municipal Budget Officer

  
**ANDRES B. BEQUIO**  
Municipal Treasurer

  
**GRACE C. GRADO**  
Mun. Planning & Dev. Coordinator

**Proposed New Appropriations by Program, Project and Activity (PPA)**

Office

**Municipal Mayor**

AIP Ref. Code	Program/Activity Project Description	Major Final Output	Performance/Output Indicator	Target for the Budget Year	Proposed Budget				
					PS	MOOE	FE	CO	Total
1000-000-3-1-01-001-000-000	<b>Executive Services Program</b>								
1000-000-3-1-01-001-001-002	Support to School Bus in transportation of students early morning and in the afternoon. Fuel, Oil, Lubricants Expenses and Repair and Maintenance.	Executive Services	All Necessary lubricants, fuel & Oil procured. No. of Students transported	Dec. 2024		1,180,000.00			1,180,000.00
<b>TOTAL</b>						<b>1,180,000.00</b>			<b>1,180,000.00</b>

**PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES**  
**LGU: CORTES, SURIGAO DEL SUR**

Office: **Municipal Mayor**

Object of Expenditure	Account Code	Past Year Expenditure (Actual)	Current Year	Budget Year
			Expenditures (Actual & Estimate)	Expenditures (Proposed)
Maintenance and Other Operating Expenses	200			
Fuel, Oil & Lubricants Expenses	5-02-03-090	2,020,000.00	2,370,000.00	1,180,000.00
<b>TOTAL</b>		<b>₱ 2,020,000.00</b>	<b>₱ 2,370,000.00</b>	<b>₱ 1,180,000.00</b>

## Proposed New Appropriations by Program, Project and Activity (PPA)

Office

SB OFFICE

AIP Ref. Code	Program/Activity Project Description	Major Final Output	Performance/Output Indicator	Target for the Budget Year	Proposed Budget				
					PS	MOOE	FE	CO	TOTAL
1000-000-3-1-02-001-000-000	<b>Legislative Services Program</b>								
1000-000-3-1-02-001-005-003	Capacity Development/Enhancement - Philippine Councilor's League (PCL)	Legislative Services	Attended the Philippine Councilor's League (PCL)	Dec. 2024	-	390,000.00			390,000.00
			<b>TOTAL</b>		₱ -	₱ 390,000.00	₱ -	₱ -	₱ 390,000.00

**PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES**

**LGU: CORTES, SURIGAO DEL SUR**

**Office: SANGGUNIANG BAYAN**

Object of Expenditure	Account Code	Past Year	Current Year	Budget Year
		Expenditure (Actual)	Expenditures (Actual & Estimate)	Expenditures (Proposed)
Maintenance and Other Operating Expenses	200			
Travelling Expenses	5-02-01-010	P 1,660,000.00	P 1,600,000.00	P 390,000.00
<b>TOTAL</b>		<b>P 1,660,000.00</b>	<b>P 1,600,000.00</b>	<b>P 390,000.00</b>

## Proposed New Appropriations by Program, Project and Activity (PPA)

Office **Municipal Treasurer Office**

AIP Ref. Code	Program/Activity Project Description	Major Final Output	Performance/Output	Target for the Budget Year	Proposed Budget				
					PS	MOOE	FE	CO	TOTAL
1000-000-3-1-05-001- 000-000	<b>Treasury Operations Program</b>								
1000-000-3-1-05-002- 001-001	Cash Receipts and Disbursements - Purchase of necessary accountable forms	Treasury Operations Services	Accountable forms paid and needs provided	Dec. 2024		46,600.00			46,600.00
			<b>TOTAL</b>		<b>P -</b>	<b>P 46,600.00</b>			<b>P 46,600.00</b>

**PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES**  
**LGU: CORTES, SURIGAO DEL SUR**

Office: **TREASURER**

Object of Expenditure	Account Code	Past Year	Current Year	Budget Year
		Expenditure (Actual)	Expenditures (Actual & Estimate)	Expenditures (Proposed)
Maintenance and Other Operating Expenses	200			
Accountable Forms Expenses	5-02-03-020	100,000.00	126,600.00	46,600.00
<b>TOTAL</b>		<b>P 100,000.00</b>	<b>P 126,600.00</b>	<b>P 46,600.00</b>

**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS CY 2024**

Cortes, Surigao del Sur

(GENERAL FUND SUPPLEMENTAL BUDGET NO. 04 OF FY 2024)

Implementing Office	Particulars/Purpose	AIP Code	Object of Expenditures	Account Code	Amount
<b>GENERAL PUBLIC SERVICES SECTOR (1000)</b>					
<b>MAYOR'S OFFICE</b>	Support to School Bus in transportation of students early morning and in the afternoon. Fuel, Oil, Lubricants Expenses and Repair and Maintenance.	1000-000-3-1-01-001-001-002	Fuel & Oil	5-02-03-090	1,180,000.00
<b>SB OFFICE</b>	Capacity Development/Enhancement - Philippine Councilor's League (PCL)	1000-000-3-1-02-001-005-003	Travelling Expenses	5-02-01-010	390,000.00
<b>MTO</b>	Cash Receipts and Disbursements - Purchase of necessary accountable forms	1000-000-3-1-05-002-001-001	Accountable Forms Expenses	5-02-03-020	46,600.00
<b>TOTAL GENERAL FUND SUPPLEMENTAL APPROPRIATIONS</b>					<b>1,616,600.00</b>

  
**MARCIANA L. GUBAYNON**  
Municipal Budget Officer

  
**LEONIDAS T. CONIABEROS**  
Municipal Accountant

Approved By:

  
**CHERRY B. DARAMAN**  
Municipal Vice Mayor/ Acting Municipal Mayor

# SUMMARY OF THE FY 2024 PROPOSED NEW APPROPRIATIONS

## 1. Proposed New Appropriations, by Object of Expense and by Sector

Object of Expense	Account Code	General Public Services	Social Services	Economic Services	Other Services	TOTAL
<b>1. PERSONAL SERVICES</b>						
						-
<b>Total, Personal Services</b>		-	-	-	-	-
<b>2. Maintenance and Other Operating Expenses (MOOE)</b>						
Travelling Expenses	5-02-01-010	390,000.00				390,000.00
Fuel, Oil & Lubricants Expenses	5-02-03-090	1,180,000.00				1,180,000.00
Accountable Forms Expenses	5-02-03-020	46,600.00				46,600.00
<b>Total, MOOE</b>		<b>1,616,600.00</b>	-	-	-	<b>1,616,600.00</b>
<b>3. Financial Expenses</b>						
Interest Expenses	5-03-01-020					-
<b>Total, Financial Expenses</b>		-	-	-	-	-
<b>4. Capital Outlays</b>						
Office Furniture	1-07-07-010			-		-
<b>Total, Capital Outlays</b>		-	-	-	-	-
<b>5. Special Purpose Appropriations</b>						
Machinery	1-07-05-10			-		-
<b>Total, Special Purpose Appropriations</b>		-	-	-	-	-
<b>Total Appropriations</b>		<b>₱ 1,616,600.00</b>	<b>₱ -</b>	<b>₱ -</b>	<b>₱ -</b>	<b>₱ 1,616,600.00</b>

**2. Proposed New Appropriations, by Office**

Office	Personal Services	MOOE	FINANCIAL	CO	TOTAL
Office of the Mayor		₱ 1,180,000.00			₱ 1,180,000.00
Office of the Sanggunian		390,000.00			390,000.00
Office of the Treasurer		46,600.00			46,600.00
<b>TOTAL</b>	₱ -	₱ 1,616,600.00	₱ -	₱ -	₱ 1,616,600.00